UNATEGO CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA
MONDAY, AUGUST 17, 2026
SPECIAL BOARD OF EDUCATION MEETING
CALLED TO ORDER
6:00 P.M.
UNATEGO MS/SR HIGH SCHOOL
ROOM #93

1. **ROUTINE MATTERS**

   1.1 Call to Order
   1.2 Roll Call
   1.3 Pledge
   1.4 Approve regular board meeting minutes of August 3, 2026
   1.5 Adopt Agenda

2. **PUBLIC COMMENT**

3. **PRESENTATIONS**

   3.1 DCMO BOCES Superintendent– Mike Rullo: Superintendent search process
   3.2 Superintendent's Report – Dr. David S. Richards

4. **ADMINISTRATIVE ACTION**

   4.1 Approve the salary increase for Deborah Ritchey for the after-school program (8.17.26 G1)
   4.2 Approve the resolution to appoint Michael Rullo, BOCES District Superintendent as search consultant for the Superintendent position (8.17.26 G2)
   4.3 Appoint Journey Leonard to a probationary appointment as an aide (8.17.26 UC1)
   4.4 Appoint Robin Mazepa to a probationary appointment as an aide (8.17.26 UC2)
   4.5 Appoint Andrea Pecoraro to a probationary appointment as an aide (8.17.26 UC3)
   4.6 Appoint Renee Halbert to a probationary appointment as an aide (8.17.26 UC4)
   4.7 Appoint Lynn Krissel-Vandusen to a probationary appointment as an aide (8.17.26 UC5)
   4.8 Approve returning non-teaching substitutes for the 2026-2027 school year (8.17.26 UC6)
   4.9 Approve returning substitute teacher for the 2026-2027 school year (8.17.26 C1)

5. **PUBLIC COMMENT**

6. **ROUND TABLE DISCUSSION/QUESTIONS**

7. **EXECUTIVE SESSION (IF NECESSARY)**

   Upon a majority vote of its total membership, taken in open meeting pursuant to a motion identifying the general area of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

   A. matters which may imperil the public safety if disclosed;
   B. any matter which may disclose the identity of a law enforcement agent or informer;
   C. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
   D. discussions regarding proposed, pending, or current litigation;
   E. collective negotiations pursuant to article fourteen of the civil service law;
   F. the medical, financial, credit or employment history of a particular person or corporation, or

matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation;

G. the preparation, grading, or administration of examination; and

H. the proposed acquisition, sale, or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof;

I. any matter made confidential by federal or state law.

8. <u>ADJOURN</u>

4.1
8.17.26 G1
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the salary increase for Deborah Rithchey for the after-school program to $19.00/hr. 2026-2027 school year.

4.2
8.17.26 G2
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the following resolution as presented.

It was moved by _____ and seconded by_____ to appoint Michael Rullo, District Superintendent of the DCMO BOCES, as search consultant for the position of Superintendent of Schools in the Unatego CSD.

There is no additional fee for this consulting service. The only charges to the Board of Education will be the cost of printing the brochure, the cost of advertising should the Board wish to do such advertising, and any costs associated with conducting the interviews.

The Board president will be the Board's contact for the DS during the process.

The District Clerk will be the staff contact for the District Superintendent and/or his assistant to resolve day-to-day issues.

Approved on _____

_____
Board of Education Clerk

4.3
8.17.26 UC1
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Journey Leonard to a 52-week probationary appointment as an aide, salary $16.20/pr.hr., effective September 1, 2026, to August 31, 2027, as presented.

4.4
8.17.26 UC2
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Robin Mazepa to a 52-week probationary appointment as an aide, salary $16.20/pr.hr., effective September 1, 2026, to August 31, 2027, as presented.

4.5
8.17.26 UC3
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Andrea Pecoraro to a 52-week probationary appointment as an aide, salary $16.20/pr.hr., effective September 1, 2026, to August 31, 2027, as presented.

4.6
8.17.26 UC4
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Renee Halbert to a 52-week probationary appointment as an aide, salary $16.20/pr.hr., effective September 1, 2026, to August 31, 2027, as presented.

4.7
8.17.26 UC5
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Lynn Krissel-Vandusen to a 52-week probationary appointment as an aide, salary $16.20/pr.hr., effective September 1, 2026, to August 31, 2027, as presented.

4.8
8.17.26 UC6
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve returning non-teaching substitute for the 2026-2027 school year as presented.

4.9
8.17.26 C1
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve returning substitute teachers for the 2026-2027 school year as presented.

It was moved by _____ and seconded by_____ to appoint Michael Rullo, District Superintendent of the DCMO BOCES, as search consultant for the position of Superintendent of Schools in the Unatego CSD.

There is no fee for this consulting service. The only charges to the Board of Education will be the cost of printing the brochure, the cost of advertising should the Board wish to do such advertising, and any costs associated with conducting the interviews.

The Board president will be the Board's contact for the DS during the process.

The District Clerk will be the staff contact for the District Superintendent and/or his assistant to resolve day-to-day issues.

Approved on _____

_____

Board of Education Clerk

UNATEGO CENTRAL SCHOOL
NEW EMPLOYEE APPOINTMENT FORM

NAME: Journey Leonard

POSITION: Aide

REPLACES: N/A

EFFECTIVE DATE: 9/1/26

EDUCATION LEVEL: H.S.

YEARS OF EXPERIENCE: 0

SALARY: STEP ___ LEVEL ___ $ 16.20/hr

CERTIFICATION: N/A

COLLEGE: N/A

REFERENCES CONTACTED:

1. Kathleen Bacon
2. Jeanni Romanowski

COMMENTS:

KP James
ADMINISTRATOR SIGNATURE

8/5/26
DATE

UNATEGO CENTRAL SCHOOL
NEW EMPLOYEE APPOINTMENT FORM

NAME: Robin Mazepa

POSITION: Aide

REPLACES: N/A

EFFECTIVE DATE: 9/1/26

EDUCATION LEVEL: GED

YEARS OF EXPERIENCE: 3 yrs.

SALARY: STEP ___ LEVEL ___ $ 16.20/hr.

CERTIFICATION: N/A

COLLEGE: N/A

REFERENCES CONTACTED:

1. Kendra Butler
2. Lisa Moody

COMMENTS:

KP James
ADMINISTRATOR SIGNATURE

8/6/26
DATE

UNATEGO CENTRAL SCHOOL
NEW EMPLOYEE APPOINTMENT FORM

NAME: Andrea Pecoraro

POSITION: Teacher Aide

REPLACES: N/A

EFFECTIVE DATE: 9-1-26

EDUCATION LEVEL: Bachelor's Degree - Accounting

YEARS OF EXPERIENCE: 10 years as an aide

SALARY: STEP ___ LEVEL ___ $ 16.20/hr.

CERTIFICATION: N/A

COLLEGE: Mercy College - Dobbs Ferry, NY

REFERENCES CONTACTED:

1. Renee McKown
2. Denise Ray

COMMENTS: Andrea's references stated that she is a very caring person who is dedicated and takes her job seriously.

Rhonda Burnside
ADMINISTRATOR SIGNATURE

8/10/26
DATE

UNATEGO CENTRAL SCHOOL
NEW EMPLOYEE APPOINTMENT FORM

NAME: Renee Halbert

POSITION: Elementary Special Needs Aide

REPLACES: new position

EFFECTIVE DATE: September 1, 2026

EDUCATION LEVEL: Sidney High School

YEARS OF EXPERIENCE: 0

SALARY: **STEP**___ **LEVEL**____ **$** Per Aide Contract

CERTIFICATION: none

COLLEGE: none

REFERENCES CONTACTED:

1. Kelly Nober, Head Start - Franklin
2. Jeremy McKenna

COMMENTS: Renee worked well with students, was willing to learn, and had great attendance. She worked with young students and helped them with all aspects of their Head Start experience.

Nick Snider

ADMINISTRATOR SIGNATURE

8-10-26

DATE

UNATEGO CENTRAL SCHOOL
NEW EMPLOYEE APPOINTMENT FORM

NAME: Lynn Krissel-Vandusen

POSITION: Aide

REPLACES: N/A

EFFECTIVE DATE: 9/1/26

EDUCATION LEVEL: GED

YEARS OF EXPERIENCE: 10 yrs.

SALARY: STEP ___ LEVEL ___ $ 16.20/hr

CERTIFICATION: N/A

COLLEGE: N/A

REFERENCES CONTACTED:

1. Morgan Jamieson
2. Victoria Rose

COMMENTS: ___

KP James
ADMINISTRATOR SIGNATURE

8/6/26
DATE

Unatego Central School

PO BOX 483
2641 STATE HIGHWAY 7
OTEGO, NEW YORK 13825-9795
www.unatego.org
FAX (607) 988 -1039

Dr. David S. Richards
Superintendent of Schools
(607) 988 -5038

Patricia Loker
Business Manager
(607) 988-5038

August 17, 2026

Approve the following returning non-teaching substitute for the 2026-2027 school year:

Kirbey Baker (Aide)
Stephanie Reeves (Aide/Certified LTA)

Approve the following returning substitute teachers for the 2026-2027 school year:

Stepanie Reeves