

**MINUTES**

<p>Board Clerk, Joan French, called the meeting of the Unatego Central School District Board of Education to order at 6:05 p.m. in room 93 at the MS/HS.</p>	<p>Call to Order</p>
<p>Oath of Office was administered to re-elected Board member James McDermott by Board Clerk Joan French.</p>	<p>Oath of Office Board Members</p>
<p>Clapper, McDermott, McMichael, O'Hara and Salisbury answered roll call.</p>	<p>Roll Call</p>
<p>Absent: Downey and Olsen.</p>	
<p>Administrators present: Supt. Dr. Richards, CSE Chairperson Mazourek, MS Principal Hoyt and Clerk French.</p>	
<p>Visitors/Staff: 2</p>	
<p>Board Clerk French led the Flag Salute.</p>	<p>Flag Salute</p>
<p>Motion by McDermott, seconded by McMichael, to adopt the agenda as presented. Yes-5 No-0. Carried.</p>	<p>Adopt Agenda</p>
<p>Board Clerk French asked for nominations for Board President. Motion by McMichael, seconded by McDermott, to nominate James Salisbury. No other nominations, motion by McMichael, seconded by O'Hara, to close the polls and have the Board Clerk cast one vote for Salisbury. Yes-5 No-0. Carried.</p>	<p>Nomination – Board President</p>
<p>Board Clerk French asked for nominations for Board Vice-President. Motion by McMichael, seconded by Clapper to nominate Jay McDermott. No other nominations, motion by McMichael, seconded by O'Hara to close the polls and have the Board Clerk cast one vote for McDermott. Yes-5 No-0. Carried.</p>	<p>Nomination – Board Vice- President</p>
<p>Oath of Office were given to President Salisbury and Vice-President McDermott.</p>	<p>Oath of Office</p>
<p><b><i>Appointment of Officers:</i></b>          Motion by McMichael, and seconded by O'Hara, the following appointments are hereby approved: Yes-5 No-0. Carried.</p>	<p>Appointments</p>

<p>District Clerk – Joan French - \$5266          District Treasurer – Amber Birdsall – no salary          Deputy Treasurer – Patricia Loker – no salary          Deputy Purchasing Agent – Colleen Cioccarì – no salary          Tax Collector – Amber Birdsall</p> <p>Oath of office to District Clerk by Board of Education President.</p> <p><b><i>Corporate Appointments</i></b>          Motion by McMichael, seconded by O'Hara, the following Corporate Appointments are hereby approved: Yes-5 No-0. Carried.</p> <p>School Attorneys – Hogan, Sarzynski, Lynch, DeWind &amp; Gregory, LLP.          Independent Auditor – D’Arcangelo &amp; Co., LLP          Physicians – Bassett Healthcare &amp; Fox Health Care</p> <p><b><i>Personnel Appointments</i></b>          Motion by McDermott, seconded by McMichael, the following personnel appointments 10a-10l and 10n-10x are hereby approved; 10m is tabled until regular meeting. Yes-5 No-0. Carried.</p> <p><u>Board Spokesperson</u> – Board President  <u>Information Access Officer</u> – Superintendent Dr. David S. Richards  <u>Records Management Officer</u> – Colleen Cioccarì  <u>Attendance Officers</u> – Matt Hafele and Martha Vanderlip  <u>Internal Claims Officer</u> – DCMO BOCES  <u>Trustee for Worker’s Compensation Alliance</u> – Byron McMichael  <u>Alternate Trustee for Worker’s Compensation Alliance</u> – Jay McDermott  <u>Title I Programs Coordinator</u> – Patricia Hoyt-\$3500 (per UAA contract)  <u>Title IX Officer</u> – Patricia Loker  <u>Purchasing Agent</u> – Dr. David S. Richards – no salary (<i>Authorized Representative for all Federal Programs including; E-Rate and Child Nutrition, and Designated Custodian for the general fund, building fund, child nutrition fund, bond fund, activity fun, all federal programs including E-Rate, all State programs, and all other school programs and activities not listed for the 2018-2019 school year).</i>  <u>HIPPA Officer</u> – Patricia Loker  <u>Cobra Representative</u> – Patricia Loker  <u>Medicaid Compliance Officer</u> – Katherine Mazourek  <u>District Registrar</u> – Sherry Maruszewski - \$2440  <u>Lead Evaluators</u> – Principals and Director of Special Programs  <u>Site Master</u> – Colleen Cioccarì - \$2060  <u>Athletic Director</u> – Matt Hafele - \$18,303  <u>Substitute Registry Coordinator</u> – Tara Nichols - current hourly rate</p>	<p>Oath of Office</p> <p>Corporate Appointments</p> <p>Personnel Appointments</p>
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<p><u>Dignity Act Coordinators Building Levels – Principals</u>  <u>District Lead Custodian – Joseph (Will) Clark - \$3294</u>  <u>District Wellness Coordinator – Jennifer Barnes</u></p> <p><b>Designations</b>          Motion by McMichael, seconded by O’Hara, the following Designations are hereby approved: Yes-6 No-0. Carried.</p> <p>Bank Depositories; Community Bank, Citizens, Trustco Bank, NBT Bank, JP Morgan Chase, DCMO Cooperative Banks and NYCLASS.</p> <p>Official Newspaper – The Daily Star with exceptions</p> <p><b>Authorizations</b>          Motion by McMichael, seconded by O’Hara, the following authorizations are hereby approved: Yes-5 No-0. Carried.</p> <p>Petty cash funds - \$100 each – Superintendent Dr. David S. Richard and Elementary Principal Snider.</p> <p>Superintendent may approve attendance at conferences, conventions, etc. for the 2019-2020 school year; not to exceed budgeted amounts.</p> <p>Treasurer may sign all checks. In the absence of the treasurer the deputy treasurer is authorized to sign checks.          The Superintendent may make budget transfers as needed. These transfers will not exceed \$20,000 each.          The Business Manager may make budget transfers as needed. These transfers will not exceed \$5,000 each.          Certify payroll – Superintendent Dr. David S. Richards          Apply for grants and aid – Superintendent Dr. David S. Richards          Authorize the BOCES Career and Technical Education Advisory Council to serve as the Technical Education Advisory for Unatego.</p> <p><b>Bonding</b>          On motion by McMichael, seconded by McDermott, the following bonding amounts are hereby approved: Yes-5 No-0. Carried.</p> <p>District Treasurer - \$1,000,000          Tax Collector - \$1,000,000          Public School Employee Blanket Bond - \$10,000</p>	<p>Designations</p> <p>Authorizations</p> <p>Bonding</p>
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<p><b><i>Other Items</i></b>          On motion by McMichael, seconded by McDermott, the following items are hereby approved: Yes-5 No-0. Carried.</p> <p>Mileage reimbursement for private vehicle use on school business – IRS rate.</p> <p>Mileage rate for district owned buses by outside organizations - \$3.00/mile.</p> <p>Building use rates – cafeteria dining room, classrooms - \$7.00/hr; kitchen, auditorium, gym - \$10.00/hr.</p> <p>All support services personnel usage will be billed at \$24.50/hr</p> <p>Adopt all Board policies, Code of Ethics and Code of Conduct as previously presented.</p> <p>Dates and Times for Board of Education Meetings tabled until the Regular Meeting.</p>	<p>Other Items</p>
<p><b><i>Substitute Rates</i></b>          On motion by McMichael, seconded by McDermott, the following substitute rates, tuition and other compensation is hereby approved: Yes-5 No-0. Carried.</p> <p>Aide-\$11.10 (7/01/19-12/30/19); \$11.80 (12/31/19-6/30/20)</p> <p>Cafeteria-\$11.10 (7/01/19-12/30/19); \$11.80 (12/31/19-6/30/20)</p> <p>Nurse-\$18.00; Clerical-\$12.30; Mechanic Helper-\$11.80; Bus Driver-\$14.00.</p> <p>Cleaner-\$11.10 (7/1/19-12/30/19); \$11.80 (12/31/19-6/30/20)</p> <p>LTA (certified) - \$85.00; LTA (uncertified) \$11.10 (7/01/19-12/30/19); \$11.80 (12/31/19-6/30/20)</p> <p>Teachers (certified) - \$95.00; Teachers (non-certified) \$85.00; Retired Teachers (all) - \$100.00.</p>	<p>Substitute Rates/          Tuition</p>

<p>Tuition Rates: \$1900 Per semester (19-20)</p> <p>Summer In-Service-\$100.00/day, as approved by the Superintendent, not to exceed budgeted amount.</p> <p>The Annual appointments/designations of the organizational meeting are concluded at 6:25 p.m.</p> <p>Motion by McMichael, seconded by O’Hara, to go into Exempt Session for CSE recommendations at 6:25 p.m. Yes-5 No-0. Carried.</p> <p>Board members Downey and Olsen entered at 6:30 p.m.</p> <p>Exempt Session: 6:30 p.m. – room 93</p> <p>Recess: 6:43 p.m. – 7:00 p.m.</p> <p>Open Session resumed at 7:00 p.m. – room 93.</p> <p>Visitors/Staff – 3</p> <p>Administrative members – Elementary Principal Snider entered at 7:00 p.m.</p> <p>Motion by McDermott, seconded by McMichael, to adopt the Agenda and Addendum as presented. Yes-7 No-0. Carried.</p> <p>Motion by Olsen, seconded by McMichael, to approve the Regular Board Meeting Minutes of June 17, 2019 with the addition of Board member Downey’s statement included in the minutes not as an attachment. Yes-7 No-0. Carried.</p> <p>Motion by McMichael, seconded by O’Hara, to approve the Special Board Meeting Minutes of June 21, 2019 as presented. Yes-7 No-0. Carried.</p> <p><u>Public Comment</u> – None.</p> <p><u>Presentations</u>      Administrator’s Report      Unatego Elementary School – K. Mazourek</p> <ul style="list-style-type: none"> <li>• There was several field trips and field day was held in June.</li> <li>• Principal Mazourek was duct taped to the wall.</li> <li>• End of Year awards were given.</li> </ul>	<p>Exempt Session</p> <p>Open Session</p> <p>Adopt Agenda &amp; Addendum</p> <p>Reg Brd Mtg Min 6-17-19</p> <p>Special Brd Mtg Min 6-21-19</p> <p>K. Mazourek</p>
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<p>Middle School – P. Hoyt</p> <ul style="list-style-type: none"><li>• The academic awards presentation went well.</li><li>• The 5<sup>th</sup> grade visited middle school.</li></ul> <p>Superintendent’s Report – Dr. David S. Richards</p> <ul style="list-style-type: none"><li>• Mr. Dutcher and his attorneys were notified of the Special Meeting of the Board of Education and resolution adopted by the Board for the approval of the special use permit and \$60,000 required by the contract within ten business days following the removal of the contingency by Planning Board approval of the special use permit.</li><li>• The Otego Planning Board will meet on June 26, 2019 and July 9, 2019. Approximately 80 letters were sent to area residents. The closing would be 15 days of the date the deposit is received.</li><li>• The five bargaining units have signed off on the health insurance plan. The District will leave NY44 within the next year. A letter has been sent to NY44 notifying them of the District’s withdrawal.</li><li>• There will be a presentation by Bassett HealthCare at the next meeting.</li><li>• The Boy Scouts Council has contacted the school to contract for transportation once a week from their camp in Milford to Cooperstown. If arrangements to provide the service for the Boy Scouts, at no cost to the taxpayers, would the Board agree? The Board had no objections if we don’t lose any money.</li></ul> <p><u>Administrative Action</u> Board discussion on BOE/District Committees. It was agreed to add Elementary Principal Michael Snider to the Safety Committee. Motion by McMichael, seconded by Olsen to approve resolutions 4.1-4.25 as presented with addition of Michael Snider to the Safety Committee. Yes-7 No-0. Carried.</p> <p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve the CSE recommendations as presented.</p> <p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve Milk Bid to Bill Brothers for the 2019-2020 school year as presented.</p> <p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Ice Cream Bid to Hershey’s Ice Cream for the 2019—2020 school year as presented.</p>	<p>P. Hoyt</p> <p>Dr. Richards</p> <p>CSE Recommen- dations</p> <p>Award Milk Bid 2019-2020</p> <p>Award Ice Cream Bid 2019-2020</p>
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<p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Bread Bid for the 2019-2020 school year to Bimbo as presented.</p>	<p>Award Bread Bid 2019-2020</p>
<p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve the 2019-2020 Free and Reduced Price Income Eligibility and Policy as presented.</p>	<p>Free &amp; Reduced Income Eligibility &amp; Policy 2019-20</p>
<p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve the agreement between Mary Imogene Bassett Hospital and Unatego Central School District as presented.</p>	<p>Agreement w/ Bassett Hospital</p>
<p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve the 2019-2020 LINKS team as presented – Katherine Mazourek, Dr. David Richards, Mike Carson, Kathy Stockert, Mike Snider, Tracey Robinson, Darlene Wong, Marcy Anderson, Patti Hoyt, Kim Trask, Anne Nelson, Julie Lambiaso, Jeanne Butler and Anita Wheeler.</p>	<p>LINKS Members 2019-2020</p>
<p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve sports merger between Unatego CSD and Franklin CSD for Varsity Boys’ Soccer for the 2019-2020 as presented.</p>	<p>Sports Merger w/Franklin CSD Boys’ Soccer</p>
<p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve sports merger between Unatego CSD and Franklin CSD for Varsity/Modified Football for the 2019-2020 school year as presented.</p>	<p>Sports Merger w/Franklin CSD V/Mod Football</p>
<p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve sports merger between Unatego CSD and Unadilla Valley CSD for Varsity/JV/Modified Wrestling for the 2019-2020 school year as presented.</p>	<p>Sports Merger w/Unadilla Valley V/JV/Mod Wrestling</p>
<p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve returning non-teaching substitutes for the 2019-2020 school year.</p>	<p>Approve Non- teaching Subs 2019-2020</p>
<p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve returning substitute teachers for the 2019-2020 school year as presented.</p>	<p>Approve Sub Teachers 2019- 2020</p>

<p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve Zach Nages substitute cleaner for the 2019 summer as presented.</p>	<p>Z. Nages Sub Summer Cleaner</p>
<p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve the tentative agreement for a successor between Unatego CSD and Unatego Aides Association for July 2018 – June 2021 as presented.</p>	<p>Tentative Agreement w/Aides Assoc.</p>
<p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve the tentative agreement for a successor between Unatego CSD and Unatego Nurse &amp; Clerical Association for July 2018 - June 2021 as presented.</p>	<p>Tentative Agreement w/Nurse-Clerical</p>
<p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve the tentative agreement for a successor between Unatego CSD and Unatego Non-Teaching Association for July 2019 – June 30, 2022 as presented.</p>	<p>Tentative Agreement w/Non-Teaching Assoc.</p>
<p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby reaffirm Department Chairpersons and Lead Teachers for the 2019-2020 school year as presented.</p>	<p>Reaffirm Dept. Chairpersons &amp; Lead Teachers</p>
<p>BE IT RESOLVED THAT Patricia Hoyt, Julie Lambiaso, Katherine Mazourek and Mike Snider are hereby certified as Qualified Lead Evaluators of classroom teachers having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b):</p> <ol style="list-style-type: none"> <li>1. The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;</li> <li>2. Evidence-based observation techniques that are grounded in research;</li> <li>3. Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;</li> <li>4. Application and use of the State-approved rubrics selected by the Unatego Central School District for use in the evaluation of classroom teachers, including training on the effective application of such rubric to observe a classroom teacher’s practice;</li> </ol>	<p>Appoint Lead Evaluators For Clsm Teachers</p>



<p>5. Application and use of the assessment tools that the Unatego Central School District utilizes to evaluate its classroom teachers, including, but not limited to structured portfolio reviews; student, parent, teacher, community feedback; professional growth goals; school improvement goals, etc.;</p> <p>6. Application and use of the State-approved locally selected measures of student achievement used by the Unatego Central School to evaluate its classroom teachers;</p> <p>7. The scoring methodology utilized by the Department and the Unatego Central School District to evaluate a classroom teacher under 8 NYCRR §30-2 including:</p> <p>a. how scores are generated for each subcomponent and the composite effectiveness score of classroom teachers, and</p> <p>b. application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of classroom teachers and their subcomponent ratings; and</p> <p>8. Specific considerations in evaluating classroom teachers of English language learners and students with disabilities.</p> <p>Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training. This certification has been issued in accordance with the process for certifying lead evaluators described in the Unatego Central School District’s annual professional performance review plan.</p> <p>BE IT RESOLVED THAT David S. Richards is hereby certified as a Qualified Lead Evaluator of building principals having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b):</p> <ol style="list-style-type: none"><li>1. The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and related functions;</li><li>2. Evidence-based observation techniques that are grounded in research;</li><li>3. Application and use of the student growth percentile model and the value-added growth as defined in 8 NYCRR §30-2.2;</li><li>4. Application and use of the State-approved rubrics selected by the Unatego Central School District for use in the evaluation of building principals, including training on the effective application of such rubric to observe a building principal’s practice;</li></ol>	<p>Lead Evaluator For Principals</p>
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<p>5. Application and use of the assessment tools that the Unatego Central School District utilizes to evaluate its building principals, including, but not limited to structured portfolio reviews, student, parent, teacher, community feedback; professional growth goals; school improvement goals, etc.;</p> <p>6. Application and use of the State-approved locally selected measures of student achievement used by the Unatego Central School to evaluate its principals;</p> <p>7. The scoring methodology utilized by the Department and the Unatego Central School District to evaluate a building principal under 8 NYCRR §30-2, including:</p> <p>(a) how scores are generated for each subcomponent and the composite effectiveness score of principals, and</p> <p>(b) application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of principals and their subcomponent ratings; and</p> <p>8. Specific considerations in evaluating building principals of English Language learners and students with disabilities.</p> <p>Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training. This certification has been issued in accordance with the process for certifying lead evaluators described in the Unatego Central School District’s annual professional performance review plan.</p> <p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Susan Hendricks (Kindergarten Boot Camp) and Caroline Christiansen (Pre-First Boot Camp) 4 hrs/day effective August 5, 2019 – August 16, 2019 per UTA contract as presented.</p> <p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby appoint aides Robin Youngs (Kindergarten Boot Camp) and Tamarah Brooks (Pre-First Boot Camp) 4 hrs/day effective August 5, 2019 – August 16, 2019 per Aides Contract as presented.</p> <p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby appoint (2) summer food service workers, Rena Barkman and Mari Ruff, for the summer feeding program at Unatego Community Church and Unatego Elementary School, July 8, 2019-August 16, 2019, at a rate of \$15.00 per hr. as presented.</p>	<p>Appoint Kdgn &amp; Pre-First Boot Camp Teachers</p> <p>Appoint Aides for Kdgn &amp; Pre-First Boot Camp</p> <p>Appoint Summer Food Service Workers</p>
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<p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Kristen Sousa substitute food service worker for the summer feeding program at a rate of \$15.00 per hr. as presented.</p> <p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Nicole Davis, Keyboard Specialist, to a provisional appointment pending civil service exam at a rate of \$13.00 per hr effective July 22, 2019 as presented.</p> <p>Motion by McMichael, seconded by Downey, to accept dates and times for Board of Education Meetings 2019-2020.        Discussion by Board members. It was decided that the second meeting would be utilized for committee meetings.        Yes-7 No-0. Carried.</p> <p><u>Public Comment</u>-None.</p> <p><u>Round Table Discussion</u>        K. Olsen – appreciated the opportunity to attend the Class of 2019 graduation. The awards and scholarships given to the students was amazing.        He also attended the Schools Board Appreciation event. It was very nice.</p> <p>D. Downey – The Alumni Association will be having a get together at the Long River Inn on July 17<sup>th</sup>.</p> <p>Motion by McMichael, seconded by Downey, to adjourn the meeting at 7:46 p.m. Yes-7 No-0. Carried.</p> <hr/> <p>Joan M. French        District Clerk</p>	<p>Appoint Sub        Summer Food        Service Work</p> <p>Provisional        Appointment        N. Davis        Keyboard Spec.</p> <p>Dates &amp; Times        BOE Meetings        2019-2020</p> <p>Adjournment</p>
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