# Unatego Central School District

## CPSE Referral Pre – Registration Form

**CSE Head:** Rhonda Burnside **Phone:** (607)988-5034

**CSE Secretary:** Jessy Marino **Phone:** (607)988-5034

**District Registrar:** Clara Conklin **Phone:** (607)988-5036

**Date:**_____

**Student Name:**_____**Age:**_____**DOB:**_____
**Address:**_____**City:**_____
**Zip:**_____
**Gender (circle): F M X**

**Parent/Guardian 1:**_____
**Phone:**_____**Email:**_____
**Address:**_____**City:**_____
**Zip:**_____

**Parent/Guardian 2:**_____
**Phone:**_____**Email:**_____
**Address:**_____**City:**_____
**Zip:**_____

**Who does the student live with:**_____

**Office Use Only:**

**___Parent/guardian required documents**

- **Proof of residency** – (bill or lease agreement that comes to that address with their name on it)
- **Original birth certificate** – copy for file
- **Parent/guardian photo ID**
- **Immunizations records & current physical** – (within the last 12 months)
- **Certified copies of any custody or court orders**
- If a foster child, remind the guardian the need for the **DS2999** form, and ask for the caseworker's name, agency, and telephone number.

Name: _____ Agency:_____#:_____

| Date: | Who Contacted | Missing Document/s | Date Received |
|---|---|---|---|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

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