

**MINUTES**

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| <p>President Salisbury called the meeting of the Unatego Central School District Board of Education to order at 7:00 p.m. in room 93 at the Middle/Senior High School.</p>  | <p>Call to Order</p>           |
| <p>Clapper, Downey, McMichael, O'Hara, Salisbury and Treffeisen answered roll call.</p>   | <p>Roll Call</p>               |
| <p>Absent: McDermott</p>  |                                |
| <p>Administrative members present: Supt. Dr. David S. Richards, Bus. Mgr. Loker and Clerk French.</p>   |                                |
| <p>Visitors/Staff: 4</p>  |                                |
| <p>President Salisbury led the Flag Salute.</p>   | <p>Flag Salute</p>             |
| <p>Motion by McMichael, seconded by Downey, to approve the Regular Board Meeting Minutes of November 6, 2017 as presented. Yes-6 No-0. Carried.</p>   | <p>11-6-17 Reg Brd Mtg Min</p> |
| <p>Motion by McMichael, seconded by Downey, to adopt the Agenda as presented. Yes-6 No-0. Carried.</p>  | <p>Adopt Agenda</p>            |
| <p><u>Public Comment</u></p>  |                                |
| <p>A. Flavell – safety issues at Unatego Elementary School. 1) doors have slots missing in the bottom and 2) in the kindergarten section-faucets are not running and wanted to know if this could be fixed. Dr. Richards responded that the concerns would be addressed at the Safety Committee Meeting.</p>  |                                |
| <p><u>Presentations</u></p>   |                                |
| <p>Business Manager's Report – P. Loker</p>   | <p>P. Loker</p>                |
| <ul style="list-style-type: none"> <li>• Mrs. Loker has been working with Deb Bestwick, BOCES, on an RFP for architectural services. Within the next week it will be finished and sent out. Responses will be returned by the end of December.</li> <li>• Mrs. Loker attended a 3-day workshop in Albany last week. The workshop was very informative.</li> </ul>   |                                |
| <p>Superintendent's Report – Dr. David S. Richards</p>  | <p>Dr. Richards</p>            |
| <ul style="list-style-type: none"> <li>• Auditors advise getting RFPs every five years for professional services. It has been several years since one has been done for architects. The RFP will be out by the end of November.</li> <li>• The long-range facilities planning committee has met twice reviewing the current and future building conditions of the District. The committee is recommending consolidation onto one campus.</li> <li>• Smart School funds were reviewed. The technology and safety committees have met to discuss areas that need improvement. Some areas reviewed were portable radios, high tech security and replacement of clocks and PA system at the high school. The Smart Schools Investment Plan has been posted on the District Website and a public hearing is planned for December 18 prior to the regular Board Meeting.</li> </ul> |                                |

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| <ul style="list-style-type: none"> <li>• Dr. Richards read the Repurposing Committee minutes from their last meeting. Representatives from the Town of Otego, Otsego County and members of the general public were in attendance. They are planning to distribute a short survey for public feedback in the near future.</li> <li>• Radon options were reviewed. An RFP will need to be done on this area.</li> </ul> |   |
| <p><u>Administrative Action</u><br/>         Motion by Treffeisen, seconded by McMichael, to approve 4.1 – 4.11 and 4.13 resolutions as presented. Yes-6 No-0. Carried.</p>   |   |
| <p>There was a first reading on the following policies; Policy 5410R-Competitive Bidding and Offering, Policy 5411 R Procurement of Goods and Services, Policy 7220 Graduation Requirement/Early Graduation/Accelerated Programs and Policy 8311 Video/DVD Viewing Policy.</p>  | <p>First Reading<br/>         Policies</p>                            |
| <p>Warrants and Budget Status Reports were given to the Board for information only.</p>   | <p>Reports</p>  |
| <p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Treasurer’s Reports for October for all funds as presented.</p>   | <p>Treasurer’s<br/>         Reports</p>                               |
| <p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Tax Collector’s Report for the 2017-18 school year as presented.</p>  | <p>Tax Collector’s<br/>         Report</p>                            |
| <p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve maintenance and transportation surplus as presented.</p>  | <p>Surplus Items</p>  |
| <p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve the permanent appointment of Marah Patrick-Seward, bus aide, effective November 23, 2017 as presented.</p>  | <p>Permanent<br/>         Appmnt – M.<br/>         Patrick-Seward</p> |
| <p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve the permanent appointment of William Ostrander, bus driver, effective November 23, 2017 as presented.</p>   | <p>Permanent<br/>         Appmnt W.<br/>         Ostrander</p>        |
| <p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Bonnie Wright, substitute aide, for the 2017-18 school year pending fingerprinting and criminal history review as presented.</p>  | <p>B. Wright<br/>         Sub Aide</p>                                |
| <p>RESOLVED; upon the recommendation of the Superintendent of Schools and on motion by O’Hara, seconded by Downey, that this Board does hereby approve Vicki Salisbury-Hoyle returning substitute teacher for the 2017-18 school year. Yes-5 No-0, Substained-1 (Salisbury). Carried.</p>   | <p>V. Salisbury-<br/>         Hoyle Sub<br/>         Teacher</p>      |

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| <p><u>Public Comment</u></p> <p>A. Flavell – she was happy to see that the recent incident at the middle/senior high school was taken care of quickly.<br/>In regards to the Otego Elementary School-has it been discussed that if the building is not sold within a reasonable time to tear it down and perhaps build a memorial with the blocks from the school.</p> <p><u>Round Table Discussion</u></p> <p>D. Downey – Repurposing committee has been productive.</p> <p>Dr. Richards – Zoning in the Village of Otego has to be taken into consideration for repurposing the school building.</p> <p>B. McMichael – Questioned why our school was not on the list for donations at Hannafords. Also why our school does not participate in the Giving Tree at SUCO.</p> <p>Motion by McMichael, seconded by Downey, to go into Executive Session to discuss collective bargaining at 7:56 p.m. Yes-6 No-0. Carried.</p> <p>Clerk French left at 7:56 p.m.</p> | <p>Executive Session</p>               |
| <hr/> <p>Joan M. French<br/>District Clerk</p> <p>Executive Session: 8:00 p.m. – room 93.</p> <p>Open Session resumed at 8:35 p.m. – room 93.</p> <p>Motion by McMichael, seconded by Downey, to adjourn the meeting at 8:36 p.m. Yes-6 No-0. Carried.</p>   | <p>Open Session</p> <p>Adjournment</p> |
| <hr/> <p>Dr. David S. Richards<br/>Superintendent of Schools</p>   |  |