Unatego Central School
Board Meeting
September 8, 2026

Minutes

President Salisbury called the meeting of the Unatego Central School District Board of Education to order at 6:30 p.m. in room #93 at the MS/HS.	Call to Order
Davis, Johnson, McMichael, O'Hara, and Salisbury answered roll call. Members Downey and Nordberg were absent. Administrative members present: Supt. Dr. David S. Richards.	Roll Call
Motion by Johnson, seconded by Davis, to go into Executive Session to discuss CSE recommendations at 6:31 p.m. Yes-6 No-0. Carried. CSE Chairperson Rhonda Burnside entered at 6:31 p.m. Discussion ensued; no action taken. Motion by McMichael, seconded by O'Hara, to leave Executive Session at 6:47 p.m. Yes-6 No-0. Carried. Recess: 6:47 p.m. – 7:00 p.m.	Executive Session
President Salisbury called the meeting of the Unatego Central School District Board of Education to order at 7:01 p.m. in room #93 at the MS/HS.	Call to Order
Davis, Johnson, McMichael, Nordberg, O'Hara, Ostrander, and Salisbury answered roll call. Member Downey was absent. Administrative members present: Supt. Dr. David S. Richards, Principals Mike Snider, Katie James, and Abby Costello, Director of Instruction Kate Webb, and Interim Business Manager Theresa Carlin. Visitors/Staff: 2	Roll Call
Board President Salisbury led the Flag Salute. Motion by McMichael, seconded by O'Hara, to appoint Theresa Carlin as pro-tem clerk. Yes-6 No-0. Carried.	Flag Salute

Unatego Central School
Board Meeting
September 8, 2026

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Motion by McMichael, seconded by Johnson, to approve the Special Board Meeting Minutes of August 17, 2026, as presented. Yes-6 No-0. Carried.	8-17-26 Special Brd Mtg Min
Motion by Davis, seconded by McMichael, to adopt the Agenda as presented. Yes-6 No-0. Carried.	Adopt Agenda
Public Comment-None	
Presentations: Administrators' Reports: Elementary Principal Mike Snider: • Opening Day Trainings completed. Toileting and Diapering Plan information was discussed. • Ten new staff members introduced. • School looks good-Custodians did a great job. • New signs are up and running.	M. Snider
Middle School Principal Katie James: • Hired a few new aides last minute. We are fully staffed in middle school. • Open house and Orientation were very well attended. • Schedules are complete, we are ready for students. School looks great.	K. James
Director of Instruction Kate Webb: • Gearing up for MTSS. • Assessment audit in June. • Building Plans, Data Analysis, and Training.	K. Webb
High School Principal Abby Costello: • Staff Development Day-Overview of Portrait of a Graduate. Spent time on 6 attributes of Portrait of a Graduate. • Culturally Responsive Teaching Framework, competency-based education.	A. Costello
Interim Business Manager's Report-Theresa Carlin: • Did some training last week with Patti; learning the position. Solo this week. • Making sure we are ready for the start of school.	T. Carlin
Superintendent's Report-Dr. David S. Richards: • Our enrollment is down 19 students from a year ago. 685 students today versus 704 one year ago. We still have students enrolling-continuing a trend.	Supt. Richards

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• We are going to repost for the Business Manager position. Increasing the salary to $110,000-$135, 000. • Superintendent Search Brochure is out. • Incident with Varsity Volleyball team. Photographer had used a fog machine in the past. Fog machine set off fire alarms. No more smoke machines in the gym. • September 26 – Active Shooter Drill in building. NYS Police, First Responders, Oneonta PD, and Sidney PD. *Administrative Action* Motion by Johnson, seconded by Davis, to approve the following resolutions 4.1- 4.22 as presented. Yes-6 No-0. Carried.	
Warrants and Budget Status Reports were given to the Board for information only.	Monthly Reports
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Treasurer's Report as presented.	Treasurer's Report
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve CSE Recommendations as presented.	CSE Rec's
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Budget Transfers as presented.	Budget Transfers
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Workers' Compensation Consortium stipend for Patricia Loker in the amount up to $1,000 for time spent providing information for the 2025-2026 year end audit as presented.	Workers' Comp Agreement
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the surplus of unused technology textbooks as presented.	Surplus Tech Textbooks
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the surplus of unused technology items as presented.	Surplus Tech items
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the resolution approving the Intermunicipal Agreement with Franklin CSD as presented. **INTERMUNICIPAL AGREEMENT** This agreement is made this 2 day of September 2026, between the Unatego Central School	Shared Service Agreement w/Franklin CSD

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District, a public school district established under the Education Law of the State of New York, with offices at 2641 State Highway 7, Otego, NY 13825 ("Unatego"), and the Franklin Central School District, a public school district established under the Education Law of the State of New York, with offices at 26 Institute Street, Franklin, NY 13775 ("Franklin") (hereinafter individually "Party" or "School District", and together "Parties" or "School Districts").

WITNESSETH

WHEREAS, Franklin currently employs a Library Media Specialist; and

WHEREAS, Unatego is in need of the services of a Library Media Specialist; and

WHEREAS, Parties jointly desire to enter into an Agreement whereby Franklin will provide Unatego with the Library Media Specialist at .5 of a full-time equivalent (.5 FTE); and

WHEREAS, the parties have determined that sharing the services of the position of Library Media Specialist is in their best interest and the Library Media Specialist teacher is willing to serve in such capacity upon the terms set forth in this Agreement; and

WHEREAS, Franklin and Unatego are authorized to enter into cooperative agreements pursuant to Article 5-G of the General Municipal Law; and

WHEREAS, the respective governing board of each party has authorized the execution of this Agreement; and

NOW THEREFORE, in consideration of these premises and the promises set forth below, the parties agree as follows:

FIRST: Commencing on September 1, 2026, Unatego and Franklin shall share the services and the salary and fringe benefit costs of the Library Media Specialist on a prorated basis. While working at one of the School Districts, the Library Media Specialist shall have, and exercise in, such School District all of the powers and duties of a full time Library Media Specialist as described in the School District's job descriptions, policies, regulations and procedures, and shall report and be subject to supervision by the Superintendent of Schools or designee of such School District.

SECOND: The parties intend, as a general matter, that the Library Media Specialist will spend one school day in the Franklin Central School District and the next day in the Unatego Central School District. The Library Media Specialist shall be considered a 1.0 FTE employee of Franklin. The Library Media Specialist's 2026-2027 daily rate is $435.05 per day with the parties each responsible for 50% of her daily rate. The Library Media Specialist will be compensated one-way

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mileage reimbursement at the IRS rate for 2026-2027 for travel to the Unatego Central School District. In the event that she has to travel between School Districts for staff meetings or other required professional duties, she will be reimbursed at the same rate for her mileage. Parties agree that the mileage from Franklin Central School to Unatego Elementary School is 18 miles for a round trip. The mileage reimbursement will be paid monthly by the Unatego Central School District.

THIRD: The Library Media Specialist will remain an employee of the Franklin Central School District for the duration of this agreement. All salary and benefits will be provided by the Franklin Central School District in accordance with the Franklin Teachers' Association collective bargaining agreement. The Library Media Specialist's benefit costs include retirement, FICA, Workers Compensation, Health Insurance, Dental Insurance.

FOURTH: Franklin will send an invoice to Unatego each month for reimbursement of salary and benefits for the Library Media Specialist on the days the Library Media Specialist worked at Unatego. This fee shall be billed monthly by Franklin to Unatego due on the first day of each month starting from September 1, 2026, and ending on June 30, 2027. The bill will also include a fee for the Library Media Specialist's monthly mileage reimbursement. Payments will be due 30 days from the date of billing.

FIFTH: The Library Media Specialist shall have the proper licenses and certifications and meet any other legal requirements necessary to perform the duties contemplated by this Agreement. The Library Media Specialist shall maintain and provide applicable records of services provided to students in compliance with the requirements of Unatego and Franklin. Also, while performing services within a Unatego school building, the Library Media Specialist shall comply with all rules and general employee expectations within that school building and shall not disclose any confidential student information to which the Library Media Specialist may be privy while providing services, except in compliance with law.

SIXTH: The Library Media Specialist shall be employed by and shall remain an employee of the Franklin Central School District throughout the term of this Agreement for all purposes, including but not limited to wages and withholding, retirement contributions, tenure, seniority, discipline, and all other terms and conditions of their employment as established by the Franklin Central School District Board of Education and the Franklin Teachers Association. Any decision regarding termination, discipline, or tenure of the Library Media Specialist shall be made by Franklin. All services rendered by the Library Media Specialist on behalf of Unatego shall be deemed to be rendered to the Franklin Central School District, for the purpose of calculating any applicable service credit or seniority. All

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announced and unannounced observations will be conducted by the Franklin administration. In the event this Agreement is not renewed, the employee will retain their employment rights at Franklin.

SEVENTH: The term of this Agreement commences on September 1, 2026, and terminates on June 30, 2027. This Agreement may be extended or renewed upon the mutual written agreement of both parties. Either Party may terminate this Agreement by giving 30 days written notice to the other Party.

EIGHTH: The Parties agree that each wi11 perform its duties and/or exercise its rights under this Agreement in such a manner as not to create an unreasonable risk of liability or damage to the other. In the event that either Party performs or acts under this Agreement in a negligent or other culpable manner, causing uninsured damage or liability to the other Party, the Party causing the damage or liability shall hold harmless, defend at its expense, indemnify, and make whole the other Party from such damage or liability to the extent permitted by law.

NINTH: Both parties do hereby agree to obtain and thereafter keep in full force and effect: 1. General Liability insurance with limits of not less than $1,000,000 per occurrence and $3,000,000 annual aggregate. 2. Abuse or Molestation Coverage (including sexual misconduct or sexual molestation) with limits of not less than $1,000,000 for each loss and $3,000,000 annual aggregate. 3. School District and Educators' Legal Liability with limits of not less than $1,000,000 for each loss and $2,000,000 annual aggregate. 4. Umbrella Liability coverage in the amount of $10,000,000 which covers liability in excess of the above coverages listed in #1 through #3 of this section. Also, Franklin shall maintain all worker's compensation insurance. Each party will provide evidence of insurance coverage to each other in the form of a certificate of insurance which will show that the liability policies have been endorsed to provide at least 30 days' notice to the other party prior to cancellation or any alteration of the coverage.

TENTH: Except for payment obligations for services actually rendered hereunder, neither party shall be liable for any failure or delay in or termination of its performance under this Agreement due to causes which are beyond its reasonable control, including, but not limited to, an act of nature, pandemic, act of civic or military authority, fire, epidemic, flood, riot, war, strikes or labor disputes, failure of equipment, failure of software, failure of telecommunications lines, power outages, failure or downtime of data network carriers or internet access providers, sabotage, terrorism, USPS mail delivery delays, and governmental action (referred to herein as "Force Majeure"). Parties shall have the right to terminate the Agreement immediately upon written notice to the other Party of any Force Majeure event.

ELEVENTH: Every provision of this Agreement is intended to be severable. If any provision is held to be invalid or unenforceable by a court of competent

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jurisdiction, such provision shall be deemed modified or rescinded to the extent necessary to comply with law and all other provisions shall continue in full force and effect.

TWELFTH: All notices to the Parties shall be in writing and personally delivered or mailed or to the Parties at their addresses set forth above, or to such other address as a Party may designate by written notice. Notices shall be effective upon personal delivery or when deposited in the mail.

THIRTEENTH: This Agreement shall be construed and enforced in accordance with the internal laws of the State of New York without regard to the choice of law provisions. Venue for any legal actions or proceedings arising from or in connection with this Agreement shall be in the courts situated in Delaware County, New York.

FOURTEENTH: This Agreement constitutes the entire agreement of the parties with respect to its subject matter. It may be amended only in writing agreed to and signed by all of the parties. This agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument. This agreement shall become binding upon approval by both School Districts in accordance with law.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed below by their authorized representatives.

FRANKLIN CENTRAL SCHOOL DISTRICT

BY: Bryan Ayres DATED: 9/2/2026
Bryan Ayres, Superintendent of Schools

DATE OF AUTHORIZING RESOLUTION: _____

BY: _____ Dated: _____
Dr. David Richards, Superintendent of Schools

DATE OF AUTHORIZING RESOLUTION: _____

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the resolution approving the Intermunicipal Agreement with Franklin CSD as presented.

Shared Service Agreement w/Franklin CSD

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INTERMUNICIPAL AGREEMENT

This agreement is made this 2nd day of September 2026, between the **Unatego Central School District,** a public school district established under the Education Law of the State of New York, with offices at 2641 State Highway 7, Otego, NY 13825 ("Unatego"), and the **Franklin Central School District,** a public school district established under the Education Law of the State of New York, with offices at 26 Institute Street, Franklin, NY 13775 ("Franklin") (hereinafter individually "Party" or "School District", and together "Parties" or "School Districts").

WITNESSETH

WHEREAS, Franklin currently employs a Music teacher; and

WHEREAS, Unatego is in need of the services of a Music teacher; and

WHEREAS, Parties jointly desire to enter into an Agreement whereby Franklin will provide Unatego with the Music teacher at .5 of a full-time equivalent (.5 FTE); and

WHEREAS, the parties have determined that sharing the services of the position of Music teacher is in their best interest and the Music teacher is willing to serve in such capacity upon the terms set forth in this Agreement; and

WHEREAS, Franklin and Unatego are authorized to enter into cooperative agreements pursuant to Article 5-G of the General Municipal Law; and

WHEREAS, the respective governing board of each party has authorized the execution of this Agreement; and

NOW THEREFORE, in consideration of these premises and the promises set forth below, the parties agree as follows:

FIRST: Commencing on September 1, 2026, Unatego and Franklin shall share the services and the salary and fringe benefit costs of the Music teacher on a prorated basis. While working at one of the School Districts, the Music teacher shall have, and exercise in, such School District all of the powers and duties of a full time Music teacher as described in the School District's job descriptions, policies, regulations and procedures, and shall report and be subject to supervision by the Superintendent of Schools or designee of such School District.

SECOND: The parties intend, as a general matter, that the Music teacher will spend one school day in the Franklin Central School District and the next day in the Unatego Central School District. The Music teacher shall be considered a 1.0 FTE employee of Franklin. The Music teacher's 2026-2027 daily rate is $631.56 per day with the parties each responsible for 50% of her daily rate. The Music teacher

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will be compensated one-way mileage reimbursement at the IRS rate for 2026-2027 for travel to the Unatego Central School District. In the event that she has

to travel between School Districts for staff meetings or other required professional duties, she will be reimbursed at the same rate for her mileage. Parties agree that the mileage from Franklin Central School to Unatego Elementary School is 18 miles for a round trip. The mileage reimbursement will be paid monthly by the Unatego Central School District.

THIRD: The Music teacher will remain an employee of the Franklin Central School District for the duration of this agreement. All salary and benefits will be provided by the Franklin Central School District in accordance with the Franklin Teachers' Association collective bargaining agreement. The Music teacher's benefit costs include retirement, FICA, Workers Compensation, Health Insurance, Dental Insurance.

FOURTH: Franklin will send an invoice to Unatego each month for reimbursement of sala1y and benefits for the Music teacher on the days the teacher worked at Unatego. This fee shall be billed monthly by Franklin to Unatego due on the first day of each month starting from September 1, 2026, and ending on June 30, 2027. The bill will also include a fee for the Music teacher's monthly mileage reimbursement. Payments will be due 30 days from the date of billing.

FIFTH: The Music Teacher shall have the proper licenses and certifications and meet any other legal requirements necessary to perform the duties contemplated by this Agreement. The Music teacher shall maintain and provide applicable records of services provided to students in compliance with the requirements of Unatego and Franklin. Also, while performing services within a Unatego school building, the Music teacher shall comply with all rules and general employee expectations within that school building and shall not disclose any confidential student information to which the Music teacher may be privy while providing services, except in compliance with law.

SIXTH: The Music teacher shall be employed by and shall remain an employee of the Franklin Central School District throughout the term of this Agreement for all purposes, including but not limited to wages and withholding, retirement contributions, tenure, seniority, discipline, and all other terms and conditions of his/her employment as established by the Franklin Central School District Board of Education and the Franklin Teachers Association. Any decision regarding termination, discipline, or tenure of the Music teacher shall be made by Franklin. All services rendered by the Music teacher on behalf of Unatego shall be deemed to be rendered to the Franklin Central School District, for the purpose of calculating any applicable service credit or seniority. All announced and unannounced observations will be conducted by the Franklin administration. In the

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event this Agreement is not renewed, the employee will retain his/her employment rights at Franklin.

SEVENTH: The term of this Agreement commences on September I, 2026, and terminates on June 30, 2027. This Agreement may be extended or renewed upon the mutual written agreement of both parties. Either Party may terminate this Agreement by giving 30 days written notice to the other Party.

EIGHTH: The Parties agree that each will perform its duties and/or exercise its rights under this Agreement in such a manner as not to create an unreasonable 1isk of liability or damage to the other. In the event that either Party performs or acts under this Agreement in a negligent or other culpable manner, causing uninsured damage or liability to the other Party, the Party causing the damage or liability shall hold harmless, defend at its expense, indemnify, and make whole the other Party from such damage or liability to the extent permitted by law.

NINTH: Both parties do hereby agree to obtain and thereafter keep in full force and effect: 1. General Liability insurance with limits of not less than $1,000,000 per occurrence and S3,000,000 annual aggregate. 2. Abuse or Molestation Coverage (including sexual misconduct or sexual molestation) with limits of not less than $1,000,000 for each loss and $3,000,000 annual aggregate. 3. School District and Educators' Legal Liability with limits of not less than $1,000,000 for each loss and $2,000,000 annual aggregate. 4. Umbrella Liability coverage in the amount of $10,000,000 which covers liability in excess of the above coverages listed in #1 through #3 of this section. Also, Franklin shall maintain all worker's compensation insurance. Each party will provide evidence of insurance coverage to each other in the form of a certificate of insurance which will show that the liability policies have been endorsed to provide at least 30 days' notice to the other party prior to cancellation or any alteration of the coverage.

TENTH: Except for payment obligations for services actually rendered hereunder, neither party shall be liable for any failure or delay in or termination of its performance under this Agreement due to causes which are beyond its reasonable control, including, but not limited to, an act of nature, pandemic, act of civic or military authority, fire, epidemic, flood, riot, war, strikes or labor disputes, failure of equipment, failure of software, failure of telecommunications lines, power outages, failure or downtime of data network carriers or internet access providers, sabotage, terrorism, USPS mail delivery delays, and governmental action (referred to herein as "Force Majeure"). Parties shall have the right to terminate the Agreement immediately upon written notice to the other Party of any Force Majeure event.

ELEVENTH: Eve1y provision of this Agreement is intended to be severable. If any provision is held to be invalid or unenforceable by a court of competent jurisdiction, such provision shall be deemed modified or rescinded to the extent

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necessary to comply with law and all other provisions shall continue in full force and effect.

TWELFTH: All notices to the Parties shall be in writing and personally delivered or mailed or to the Parties at their addresses set forth above, or to such other address as a Party may designate by written notice. Notices shall be effective upon personal delivery or when deposited in the mail.

THIRTEENTH: This Agreement shall be construed and enforced in accordance with the internal laws of the State of New York without regard to the choice of law provisions. Venue for any legal actions or proceedings arising from or in connection with this Agreement shall be in the courts situated in Delaware County, New York.

FOURTEENTH: This Agreement constitutes the entire agreement of the parties with respect to its subject matter. It may be amended only in writing agreed to and signed by all of the parties. This agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument. This agreement shall become binding upon approval by both School Districts in accordance with law.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed below by their authorized representatives.

FRANKLIN CENTRAL SCHOOL DISTRICT

BY: Bryan Ayres DATED: 9/2/2026
Bryan Ayres, Superintendent of Schools

DATE OF AUTHORIZING RESOLUTION _____

UNATEGO CENTRAL SCHOOL DISTRICT

BY: _____ DATED: _____
Dr. David S. Richards, Superintendent of Schools

DATE OF AUTORIZING RESOLUTION _____

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Theresa Carlin as Deputy Treasurer for the 2026-2027 school year.

Deputy Treasurer, T. Carlin 26-27

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Matt Hafele Athletic Coordinator for Franklin CSD at a stipend of $3,000 for the 2026-2027 school year.

Athletic Coor for Franklin CSD, M. Hafele 26-27

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RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby rescind the probationary appoint of Lynn Krissel-Vandusen as an aide.	Rescind Appt, L. Krissel-Vandusen
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Jennifer Spinola to a 52-week probationary appointment as an aide, salary $16.20/pr.hr., effective September 1, 2026, to August 31, 2027, as presented.	Prob Appt, J. Spinola, Aide
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Heather Krofft to a 52-week probationary appointment as an aide, salary $16.20/pr.hr., effective September 1, 2026, to August 31, 2027, as presented.	Prob Appt, H. Krofft, Aide
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Thomas Cook to a 52-week probationary appointment as a bus aide, salary $16.20/pr.hr., effective August 27, 2026, to August 26, 2027, as presented.	Prob Appt, T. Cook, Aide
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve additional event workers for the 2026-2027 fall sports season as presented.	Event Workers 26-27
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby accept Rob Birdsall's resignation as JV Boys Basketball coach, effective September 3, 2026, as presented.	Resignation Boys Basketball Coach
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Gavin Bonczkowski as JV Boys Basketball coach and Rob Birdsall as a volunteer assistant coach for the 2026-2027 winter sports season as presented.	Appt Boys Basketball Coach
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Kathleen Bacon as a tutor, 10 hours weekly, for an elementary student at a tutoring rate of $46.84 per hour as presented.	Appt Tutor, K. Bacon
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby accept, with regret and appreciation, David Richards resignation for the purpose of retiring as the Superintendent of Schools, effective January 15, 2027, as presented.	Resignation Superintendent, D. Richards
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve an additional mentor for the 2026-2027 school year as presented.	Approve Mentor 26-27
Public Comment- None	

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Round Table Discussion- None *Executive Session:* Motion by McMichael, seconded by O'Hara, to go into Executive Session at 7:17 p.m. to discuss personnel. Yes-6 No-0. Carried. High School Principal Abby Costello and School Attorney Wendy DeWind were also present. Discussion ensued; no action taken. Motion by Johnson, seconded by O'Hara to leave Executive Session at 8:10 p.m. Yes-6 No-0. Carried. *Adjourn:* Motion by McMichael, seconded by Davis, to adjourn the meeting at 8:11 p.m. Yes-6 No-0. Carried. _____ David S. Richards Superintendent of Schools	Executive Session Adjournment