

## Minutes

<p>President Salisbury called the meeting of the Unatego Central School District Board of Education to order at 7:00 p.m. in room #93 at the MS/HS.</p> <p>Motion by Johnson, seconded by Clapper, to appoint Dr. David S. Richards as Clerk Pro Tem in the absence of the Board Clerk as presented. Yes-6 No-0. Carried.</p>	<p>Call to Order</p>
<p>Clapper, Davis, Downey, Johnson, Nordberg, and Salisbury answered roll call.</p> <p>Member O’Hara arrived at 7:02 p.m.</p> <p>Administrative members present: Supt. Dr. David S. Richards, Business Manager Patti Loker, Principals Mike Snider, Katie James, and Julie Lambiaso.</p> <p>Visitors/Staff: 2</p>	<p>Roll Call</p>
<p>Board President Salisbury led the Flag Salute.</p> <p>Motion by Downey, seconded by Johnson, to approve the Re-organizational/ Regular Board Meeting Minutes of July 2, 2024, as presented. Yes-7 No-0. Carried.</p>	<p>Flag Salute</p> <p>7-2-24        ReOrg/Reg        Brd Mtg Min</p>
<p>Motion by Johnson, seconded by Downey, to adopt the Agenda as presented. Yes-7 No-0. Carried.</p> <p><u>Public Comment</u>- None</p>	<p>Adopt Agenda</p>
<p><u>Presentations</u>- Administrator’s Report- Elementary Principal Mike Snider:</p> <ul style="list-style-type: none"> <li>• Still integrating new staff members. Back to School Bash scheduled for August 8, 2028, at 5:00 PM for UPK and K meet and greet, other parents and students at 5:30. Ice Cream Social included.</li> </ul>	<p>M. Snider</p>
<p>MS Principal Katie James:</p> <ul style="list-style-type: none"> <li>• Classrooms are getting ready for the first week of school. August 29 is 6<sup>th</sup> grade orientation and a Back-to-School Open House at Middle School. They too will have an Ice Cream Social, with ice cream donated by Stewarts.</li> </ul>	<p>K. James</p>
<p>HS Principal Julie Lambiaso:</p> <ul style="list-style-type: none"> <li>• Back to School Open House also on August 29, along with 9<sup>th</sup> grade orientation. They are also having an Ice Cream Social.</li> </ul>	<p>J. Lambiaso</p>

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<p>Business Manager’s Report – Patti Loker:</p> <ul style="list-style-type: none"> <li>• Presentation on District Reserve Plan and balances.</li> </ul>	<p>P. Loker</p>
<p>Superintendent’s Report-Dr. David S. Richards:</p> <ul style="list-style-type: none"> <li>• Capital Project Phase I will be done by September 1. Will have a walk through with board members on September 3 at 5:30 pm. The purchase of land from Otzens is pending a survey which should be completed this week. LINKS School Improvement team will meet Wednesday and Thursday this week in Afton. He will attend a Regional School Sharing of Resources meeting in Norwich Friday morning. Discussion about commissioning a consulting firm to do a merger study with Franklin. Significant (\$50,000,000.00) incentive aid for consolidation, with a building aid ratio of 98% for ten years. After discussion there was general consensus to move forward with meeting with a consultant (Castallo and Silky Associates). Will be attending a Rockefeller Institute Foundation Aid Listening Tour in Laurens Thursday evening and speaking on behalf of regional schools. Policy Committee met last week to discuss upcoming changes to Board Policy regarding Non-Resident Students. Consensus was to not allow new parentally placed non-resident students, to grandfather in existing non-resident students, to allow for district-placed students, and to continue the contractual obligation with members of the Unatego Teachers’ Association to bring their children to Unatego without paying tuition. Working with attorneys to amend current policy.</li> </ul>	<p>Supt. Richards</p>
<p><u>Administrative Action</u>          Motion by Johnson, seconded by Davis, to approve the following resolutions 4.1-4.6 &amp; 4.8-4.54 as presented. Yes-7 No-0. Carried.</p>	
<p>Warrants and Budget Status Reports were given to the Board for information only.</p>	<p>Monthly Reports</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Treasurer’s Report as presented.</p>	<p>Treasurer’s Report</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the change to the 2024-2025 Instructional Calendar. The Regents exam schedule changed from an exam on June 4 to June 11, as presented.</p>	<p>Instructional Calendar Update</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Budget Transfers as presented.</p>	<p>Budget Transfers</p>

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RESOVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the following resolution as presented.

Confirm Tax &  
 Authorize Tax  
 Levy

**RESOLUTION TO CONFIRM TAX AND AUTHORIZE TAX LEVY**

WHEREAS the Board of Education has been authorized by the voters as the Annual School Meeting to raise for the current budget of the 2024-25 school year a sum not to exceed \$7,827,306;

THEREFORE BE IT RESOLVED that the board fixes the equalized tax rates by towns and confirms the extension of the taxes as they appear on the following described tax roll:

Name of Town	Total Assessed Valuations by Towns	Equalized Tax Rate by Towns	Total Tax Levy by Towns
Franklin	160,826	71.50	3,400.72
Sidney	26,105,845	54.80	720,243.05
Butternuts	2,934,425	74.11	59,864.32
Laurens	954,332	70.50	20,465.96
Oneonta	3,485,259	72.00	73,185.41
Otego	206,171,001	87.00	3,582,915.18
Unadilla	97,994,963	44.00	3,367,231.36
<b>TOTALS</b>	<b>337,806,651</b>		<b>7,827,306</b>

AND BE IT HEREBY DIRECTED THAT the tax warrant of this board, duly signed shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin 9/1/2024 and end 11/5/2024 giving the tax warrant an effective period of 66 days at the expiration of which time the tax collector shall make an accounting in writing to the board;

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<p>AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows:</p> <p>1<sup>st</sup> month free period,          2<sup>nd</sup> month interest of 2 percent added,          3<sup>rd</sup> month or fraction thereof, interest of 3 percent added.</p>	
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the District Professional Development Plan 2022-2025 as presented.</p>	<p>District PD Plan 22-25</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the 2024-2025 Response to Intervention/MTSS District Plan as presented.</p>	<p>Response to Intervention Plan 24-25</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the 2024-2025 District Safety Plan as presented.</p>	<p>District Safety Plan 24-25</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the 2024-2025 LINKS Team as presented.</p>	<p>LINKS Team 24-25</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the following stipends for the positions held for the Workers Compensation Self-Insurance Alliance for the 2024-2025 school year as presented.</p>	<p>Workers' Comp Stipends 24-25</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby award bus leasing bid to Santander Bank, N.A. as presented.</p>	<p>Award Bus Lease Bid</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby abolish one part-time lunch and recess aide position at the end of the 2023-2024 school year. (Abbigail Bomba)</p>	<p>Abolish One PT Lunch/Recess Aide Position</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve non-resident tuition students for the 2024-2025 school year as presented.</p>	<p>Non-Resident Students</p>

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<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby create one bus driver/teacher’s aide position with the standard 8-hour workday as presented.</p>	<p>Create One Bus Driver/Teacher’s Aide Position</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve sports merger between Unatego CSD and Sidney CSD for Modified/Varsity Field Hockey for the 2024-2025 school year as presented.</p>	<p>Mod/V Field Hockey Merger w/Sidney CSD</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve sports merger between Unatego CSD and Franklin CSD for Modified Girls Soccer for the 2024-2025 school year as presented.</p>	<p>Mod Girls Soccer Merger w/Franklin CSD</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve sports merger between Unatego CSD and Franklin CSD for Modified/Varsity Football for the 2024-2025 school year as presented.</p>	<p>Mod/V Football Merger w/Franklin CSD</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve sports merger between Unatego CSD and Franklin CSD for Modified/JV/Varsity Boys Soccer for the 2024-2025 school year as presented</p>	<p>Mod/JV/V Boys Soccer Merger w/Franklin CSD</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve sports merger between Unatego CSD and Franklin CSD for Varsity Golf for the 2024-2025 school year as presented.</p>	<p>V Golf Merger w/ Franklin CSD</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Rebecca Towndrow to an 8-week probationary appointment, as a Bus Driver/Teacher’s Aide, at a rate of \$21.05 per/hr., effective September 1, 2024.</p>	<p>Prob Appt-R. Towndrow, Bus Driver/Aide</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby amend the original resolution for Sheila Nolan’s site master stipend from \$2,438.88 to \$2,433.00 for the 2024-2025 school year.</p>	<p>Amend Site Master Stipend- S. Nolan</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby amend the original resolution for Matt Hafele’s athletic director stipend from \$22,162.06 to \$22,108.00 for the 2024-2025 school year.</p>	<p>Amend Athletic Director Stipend- M. Hafele</p>

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<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby amend the original resolution for attendance officers from Matt Hafele and Kaleigh Barber to Matt Hafele and McKenzie Rutherford for the 2024-2025 school year.</p>	<p>Amend Atten. Officers-M. Hafele &amp; M. Rutherford</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby amend the original resolution for Elaine LaFratta from a substitute food service helper to a 52-week probationary appointment as a part-time food service helper/dishwasher at a rate of \$15.30 per/hr., effective September 1, 2024, to August 31, 2025, as presented. (Replaces Megan Brownell)</p>	<p>Prob Appt-E. LaFratta, PT FSH/Dishwasher</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Kimberly Medlar to an 8-week probationary appointment as a 1:1 aide at Otsego Christian Academy (OCA), at a rate of \$15.00 per/hr., effective September 1, 2024, to October 27, 2024, as presented. (Replaces Elizebeth Miller)</p>	<p>Prob Appt-K. Medlar, Aide @ OCA</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve a .75 cent salary increase for Carrie DeJoy and Deb Ritchey, summer care program workers, all remaining summer care program workers will make the minimum wage rate as presented.</p>	<p>Salary Increase ASCP, C. DeJoy/D. Ritchey</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Jayne Bolton as a substitute teacher working with online psychologist for the 2024-2025 school year as presented.</p>	<p>Sub Teacher-J. Bolton</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve event workers for the 2024-2025 fall sports season as presented.</p>	<p>Fall Sports Event Workers 24-25</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve coaching positions for the 2024-2025 school year as presented.</p>	<p>Coaches 24-25</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Amber Birdsall Transportation Dispatcher at a stipend of \$2,410 for the 2024-2025 school year.</p>	<p>A. Birdsall Trans. Dispatcher</p>

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<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Amber Birdsall Tax Collector at a stipend of \$3,013 for the 2024-2025 school year.</p>	<p>A. Birdsall Tax Collector</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Amber Birdsall Central Treasurer for Student Accounts at a stipend of \$2,410 for the 2024-2025 school year.</p>	<p>A. Birdsall Central Treas. Student Accts.</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve After School Care Program workers for the 2024-2025 school year as presented.</p>	<p>ASCP Workers 24-25</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve substitutes for the After School Care Program for the 2024-2025 school year as presented.</p>	<p>ASCP Subs 24-25</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Kimberlee Ryan as a per-diem 1:1 registered nurse at Otsego Christian Academy (OCA) for the 2024-2025 school year at an hourly rate of \$35.00 per hr. as presented.</p>	<p>Perm-Diem 1:1 Nurse, K. Ryan</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Allison Worman’s permanent appointment as an aide, effective August 27, 2024, as presented.</p>	<p>Perm Appt-A. Worman, Aide</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Jacqueline Borawa’s permanent appointment as an aide, effective September 1, 2024, as presented.</p>	<p>Perm Appt-J. Borawa, Aide</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Kendra Butler’s permanent appointment as an aide, effective September 1, 2024, as presented.</p>	<p>Perm Appt-K. Butler, Aide</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Savannah Jackson’s permanent appointment as an aide, effective September 1, 2024, as presented.</p>	<p>Perm Appt-S. Jackson, Aide</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Judy Whitaker’s permanent appointment as a part-time lunch and recess aide, effective September 1, 2024, as presented.</p>	<p>Perm Appt-J. Whitaker, PT Lunch/Recess</p>

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<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Amanda Smith’s permanent appointment as a LPN, effective September 1, 2024, as presented.</p>	<p>Perm Appt-A. Smith, LPN</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Kacey Theobald’s permanent appointment as a School Nurse, effective September 1, 2024, as presented.</p>	<p>Perm Appt-K. Theobald, Nurse</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby accept, with regret and appreciation, Sherry Maruszewski’s resignation for the purpose to retire as Keyboard Specialist/Central Registrar, effective November 2, 2024, as presented.</p>	<p>Resignation-S. Maruszewski, Keyboard Specialist/Central Registrar</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby accept Sadaf Bhatti’s resignation as a full-time aide, effective July 26, 2024, as presented.</p>	<p>Resignation-S. Bhatti, Aide</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Kathryn Steven’s to a 52-week probationary appointment as an aide at a rate of \$15.00 per/hr., effective September 1, 2024, to August 31, 2025, as presented.</p>	<p>Prob Appt-K. Stevens, Aide</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Tiffany Mabie to a 52-week probationary appointment as an aide at a rate of \$15.00 per/hr., effective September 1, 2024, to August 31, 2025, as presented.</p>	<p>Prob Appt-T. Mabie, Aide</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve returning non-teaching substitutes for the 2024-2025 school year as presented.</p>	<p>Non-Teaching Subs 24-25</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve returning substitute teachers for the 2024-2025 school year as presented.</p>	<p>Teacher Subs 24- 25</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve CSE and CPSE committees for the 2024-2025 school year as presented.</p>	<p>CSE/CPSE Committee 24-25</p>



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<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Jen Potrzeba and Kim Trask as substitute CSE/CPSE Chairpersons for the 2024-2025 school year as presented.</p>	<p>CSE/CPSE          Chairperson Subs          24-25</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Lori Harvey, Students Accounts Advisor, for the 2024-2025 school year (stipend per teachers' contract).</p>	<p>Advisor Student          Accts, L. Harvey</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby accept Hannah Pleban's resignation as a Special Education teacher, effective August 30, 2024, as presented.</p>	<p>Resignation-H.          Pleban, Special          Ed. Teacher</p>
<p>Motion by Clapper, seconded by Downey, to approve the following resolution 4.7 as presented. Yes-7 No-0. Carried.</p>	
<p>RESOVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the following resolution as presented.</p>	
<p>MOTION CONCERNING TAX WARRANT          Motion made by Clapper; Seconded by Downey</p>	
<p>WHEREAS: Chapter 73 of the Laws of 1977, amended Section 1318, subdivision 1 of the Real Property Tax Law; and</p>	
<p>WHEREAS: the unencumbered, unreserved fund balance at the close of the last fiscal year must be applied in determining the amount of the school tax levy except for an amount not to exceed 2.00% of the current school year budget; and</p>	<p>Confirm Tax &amp;          Authorize Tax          Levy</p>
<p>WHEREAS: this latter amount may be held as surplus funds during the current school year; now therefore</p>	
<p>BE IT ADDITIONALLY RESOLVED AS FOLLOWS:</p>	
<p>To the collector of <u>UNATEGO</u> school district Town(s) of <u>FRANKLIN, SIDNEY, BUTTERNUTS, LAURENS, ONEONTA, OTEGO, UNADILLA</u> County(ies) of <u>DELAWARE &amp; OTSEGO</u> New York State.</p>	
<p>You are hereby commanded:</p>	
<p>To give notice and start collection on September 1, 2024 in accordance with the provisions of Section 1322 of the Real Property Tax Law.</p>	
<p>To give notice that tax collection will end on November 5, 2024.</p>	

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To collect taxes in the total sum of \$7,827,306 in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of Section 1318 of the Real Property Tax Law.

To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the board of education. The board may recall its warrant and tax roll for correction of errors or omissions in accordance with the provisions of Section 1316 of the Real Property Tax Law.

To forward by mail to each owner of real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on his property on press-numbered tax bill forms provided by the school district in accordance with the provisions of Section 922 of the Real Property Tax Law. To forward by mail, without interest penalties, to the office of the county treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of Sections 540 and 544 of the Real Property Tax Law.

To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties when such sums are paid before the end of the first month of the tax collection period.

To add two percent interest penalties to all taxes collected during the second month of the tax collection and to add three per cent interest penalties to all taxes collected during any part of the third month of the tax collection period and to account for such sums as income due to the school district.

To issue press-numbered receipts only on forms provided by the school district in acknowledgement of receipt of payments of taxes and to retain, preserve and file exact carbon copies of all such receipts issued as required by Section 987 of the Real Property Tax Law.

To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by town the total assessed valuation, tax rate, the total tax levy, the total amounts remaining uncollected as required by Section 1330 of the Real Property Tax Law.

The warrant is issued pursuant to Sections 910, 912 and 914 of the Real Property Tax Law and is delivered in accordance with Sections 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the board of

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<p>education. The warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 1318, subdivision 2 of the Real Property Tax Law.</p> <p><u>Member Vote</u>  <u>Clapper-Yes</u>  <u>Davis-Yes</u>  <u>Downey-Yes</u>  <u>Johnson-Yes</u>  <u>Nordberg-Yes</u>  <u>O’Hara-Yes</u>  <u>Salisbury-Yes</u>          Motion Carried.</p> <p><u>Public Comment- None</u></p> <p><u>Round Table Discussion-</u>          -O’Hara discussed attending the Rural Schools Conference in Lake Placid and noted they heard from US Hockey Team captain from the Miracle on Ice.</p> <p>-Clapper asked about non-resident students who are currently attending Unatego but might move. Can they come back as tuition students? Not under proposed policy changes.</p> <p><u>Executive Session:</u>          Motion by Davis, seconded by O’Hara, to go into Executive Session at 7:42 p.m. to discuss personnel and purchase of real property. Yes-7 No-0. Carried.</p> <p>Discussion ensued; no action taken.</p> <p>Motion by Downey, seconded by O’Hara to leave Executive Session at 8:28 p.m. Yes-7 No-0. Carried.</p> <p><u>Adjourn:</u>          Motion by Davis, seconded by O’Hara, to adjourn the meeting at 8:29 p.m. Yes-7 No-0. Carried.</p> <hr/> <p>David S. Richards, Superintendent of Schools          Clerk Pro Tem</p>	<p>Executive Session</p> <p>Adjournment</p>
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