

Minutes

<p>President Salisbury called the meeting of the Unatego Central School District Board of Education to order at 7:00 p.m. in room #93 at the MS/HS.</p>	<p>Call to Order</p>
<p>Clapper, Johnson, Nordberg, O’Hara, and Salisbury answered roll call.</p>	<p>Roll Call</p>
<p>Members Downey and McMichael were absent.</p>	
<p>Administrative members present: Supt. Dr. David S. Richards, Business Manager Patti Loker, and Clerk Sheila Nolan.</p>	
<p>Visitors/Staff: 9</p>	
<p>Board President Salisbury led the Flag Salute.</p>	<p>Flag Salute</p>
<p>Motion by O’Hara, seconded by Nordberg, to approve the Regular Board Meeting Minutes of August 1, 2022, as presented. Yes-4 No-0 Abstained-1 (Johnson). Carried.</p>	<p>8-1-22 Reg Brd Mtg Min</p>
<p>Motion by Clapper, seconded by Johnson, to adopt the Agenda and Addendum as amended. Yes-5 No-0. Carried.</p>	<p>Adopt Agenda & Addendum</p>
<p><u>Public Comment</u>- None</p>	
<p><u>Presentations</u></p>	
<p>Business Manager’s Report-Patti Loker:</p>	<p>P. Loker</p>
<ul style="list-style-type: none"> • Explained the financial conflict of interest summary on the agenda. This is standard procedure for all new board members. • Recommendations for funding the reserves is to replenish what was used last year. • The tax warrant is on the agenda to be approved. • Recommended that the board approve the resolution on the agenda to create a NYS Deferred Compensation Plan. This is something that staff can contribute to for retirement. • Explained to the board that the district would like to propose an equipment reserve fund be added as a proposition to the bus vote in December for electric school buses. 	
<p>Franklin CSD Superintendent (Tuition of Students) – Bonnie Johnson:</p>	<p>B. Johnson</p>

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<ul style="list-style-type: none"> Explained to the board the teacher shortage and the impact that it is having on Franklin’s school. Asked the board to consider allowing 11th & 12th grade students from Franklin CSD to attend Unatego CSD for the 22-23 school year. <p>Superintendent’s Report-Dr. David S. Richards:</p> <ul style="list-style-type: none"> Capital Project Update: Currently there has been no news from NYSED for the approval to start the capital project. TRANE Industries will be presenting to the board in September on the EPC. Interviewing on Tuesday, August 23 for an elementary Special Education teacher. The district had one applicant. At this time, most of our vacant positions have been filled but we are still actively looking for a Speech and Language teacher and a School Psychologist. <p><u>Administrative Action</u></p> <p>Motion by Clapper, seconded by Johnson, to approve the following resolutions 4.1-4.11, 4.13, 4.15-4.25, 4.27-4.41 as presented. Yes-5 No-0. Carried.</p> <p>Financial Conflict of Interest Summary was given to the board as Information only.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve to change BP#3430 Diversity, Equity, And Inclusion in The District to BP#3431. This policy was approved at the last board meeting, the district already has a BP#3430 Uniform Violent and Disruptive Incident Reporting System (VADIR).</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby authorize Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP, the District’s general counsel, to jointly represent Franklin and Unatego CSD with respect to the agreement for education of Franklin’s 11th and 12th grade students. The Board further authorizes the Board President to sign the letter of joint representation.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby authorize the transfer of available unspent appropriations from other codes within each program budget into the Repair Reserve, in the amount of \$100,000.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby authorize the transfer of available unspent appropriations from</p>	<p>Supt. Richards</p> <p>Approve BP#3431 Diversity, Equity & Inclusion</p> <p>Joint Representation- Franklin/Unatego</p> <p>Funding Repair Reserve</p> <p>Funding Workers’ Compensation Reserve</p>
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<p>other codes within each program budget into the Workers' Compensation Reserve, in the amount of \$100,000.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby authorize the transfer of available unspent appropriations from other codes within each program budget into the TRS Reserve, in the amount of \$132,200.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby authorize the transfers of available unspent appropriations from other codes within each program budget into the Retirement Reserve, in the amount of \$220,000.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby authorize the transfers of available unspent appropriations from other codes within each program budget into EBALR, in the amount of \$126,500.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby authorize the transfers of available unspent appropriations from other codes within each program budget into the Liability Reserve, in the amount of \$100,000.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby authorize the transfer of available unspent appropriations from other codes within each program budget into the Capital Reserve, in the amount of \$1,000,000.</p> <p>RESOVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the following resolution as presented.</p> <p>RESOLUTION TO CONFIRM TAX AND AUTHORIZE TAX LEVY</p> <p>WHEREAS the Board of Education has been authorized by the voters as the Annual School Meeting to raise for the current budget of the 2022-23 school year a sum not to exceed \$7,530,745;</p> <p>THEREFORE BE IT RESOLVED that the board fixes the equalized tax rates by towns and confirms the extension of the taxes as they appear on the following described tax roll:</p>	<p>Funding TRS Reserve</p> <p>Funding Retirement Reserve</p> <p>Funding EBALR Reserve</p> <p>Funding Liability Reserve</p> <p>Funding Capital Reserve</p> <p>Confirm Tax & Authorize Tax Levy</p>
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Name of Town	Total Assessed Valuations by Towns	Equalized Tax Rate by Towns	Total Tax Levy by Towns
Franklin	160,564	94.00	2,942.58
Sidney	26,124,691	64.28	700,136.25
Butternuts	2,927,471	88.40	57,048.95
Laurens	748,464	79.02	16,317.03
Oneonta	3,357,857	88.00	65,733.51
Otego	203,532,461	100.00	3,506,286.12
Unadilla	97,905,495	53.00	3,182,280.56
TOTALS	334,757,003		7,530,745

AND BE IT HEREBY DIRECTED THAT the tax warrant of this board, duly signed shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin 9/1/2022 and end 11/4/2022 giving the tax warrant an effective period of 65 days at the expiration of which time the tax collector shall make an accounting in writing to the board;

AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows:

- 1st month free period,
- 2nd month interest of 2 percent added,
- 3rd month or fraction thereof, interest of 3 percent added.

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve sports merger between Unatego CSD and Sidney CSD for Modified Field Hockey for the 2022-2023 school year as presented.

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve sports merger between Unatego CSD and Franklin CSD for Modified and Varsity Cross Country for the 2022-2023 school year as presented.

Approve Field Hockey Sports Merger w/Sidney CSD

Approve Cross Country Sports Merger w/ Franklin CSD

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<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve sports merger between Unatego CSD and Franklin CSD for Modified and Varsity Football for the 2022-2023 school year as presented.</p>	<p>Approve football Sports Merger w/Franklin CSD</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve sports merger between Unatego CSD and Franklin CSD for Varsity Boys Soccer for the 2022-2023 school year as presented.</p>	<p>Approve Soccer Sports Merger w/Franklin CSD</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Tentative Successor Agreement between Unatego CSD and Unatego Non-Teaching Association as presented.</p>	<p>Approve Tentative UNTA Agreement</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve non-resident student for the 2022-2023 school year as presented.</p>	<p>Approve Non-Resident Student</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Unatego CSD to share the cost of no parking fire zone signage out front of the Unadilla elementary school with the Village of Unadilla.</p>	<p>Approve Agreement w/ Unatego CSD & Village of Unadilla</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the resolution to create a NYS Deferred Compensation Plan: Adoption of the State of New York Deferred Compensation Plan</p>	<p>Approve NYS Deferred Compensation Plan</p>
<p>WHEREAS, The <u>Unatego CSD</u> wishes to adopt the Deferred Compensation Plan for Employees of the State of New York and Other Participating Public Jurisdictions (the "Plan") for voluntary participation of all eligible employees; and</p>	
<p>WHEREAS, The <u>Unatego CSD</u> is a local public employer eligible to adopt the Plan pursuant to Section 5 of the State Finance Law* and</p>	
<p>WHEREAS, The <u>Unatego CSD</u> has reviewed the Plan established in accordance with Section 457 of the Internal Revenue Code and Section 5 of the State Finance Law of the State of New York; and</p>	
<p>WHEREAS, the purpose of the Plan is to encourage employees to make and continue careers with The <u>Unatego CSD</u> by providing eligible employees with a convenient and tax-favored method of saving on a regular and long-term basis and thereby provide for their retirement;</p>	
<p>* A local public employer eligible to adopt the Plan pursuant to Section 5 of the</p>	

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State Finance Law includes: a county, city, town, village or other political subdivision as defined in Section 131 of the retirement and Social Security law or civil division of the State; a school district or other governmental entity operating a public school, college, or university; a public improvement or special district, a public authority, commission, or public benefit corporation; or any other public corporation, agency or instrumentality or unit of government which exercises governmental powers under the laws of the State.

NOW, THEREFORE, it is hereby:

RESOLVED, that The Unatego CSD hereby adopts the Plan for the voluntary participation of all eligible employees; and it is further

RESOLVED, that the appropriate officials of The Unatego CSD are hereby authorized to take such actions and enter such agreements as are required or necessary for the adoption, implementation, and maintenance of the Plan; and it is further

RESOLVED, that the Administrative Services Agency is hereby authorized to file copies of these resolutions and other required documents with the President of the State of New York Civil Service Commission.

Adopted the 22 day of August, 2022, at a meeting of the Unatego Central School District

I hereby certify that The Unatego CSD is a local public employer within the meaning of Section 5 of the State Finance Law and that the adoption of the Plan has received all required approvals of any local governing body or officer and otherwise complies with local law.

Witnesseth by:

By: Sheila Nolan-District Clerk

Consent of the Deferred Compensation Board of the State of New York to Local Public Employer's Participation

By: _____

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Heather McGrail's permanent appointment as food service helper, effective September 1, 2022, as presented.

Permanent Appt.
H. McGrail, FSH

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Brittany Knapp's permanent appointment as aide, effective September 1, 2022, as presented.

Permanent Appt.
B. Knapp, Aide

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<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Marah Patrick-Seward’s permanent appointment as aide, effective September 1, 2022, as presented.</p>	<p>Permanent Appt. M. Patrick-Seward, Aide</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Irene Murphy’s permanent appointment as aide, effective September 1, 2022, as presented.</p>	<p>Permanent Appt. I. Murphy, Aide</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Shannon Leizear’s permanent appointment as nurse, effective September 1, 2022, as presented.</p>	<p>Permanent Appt. S. Leizear, Nurse</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Amber Birdsall Transportation Dispatcher at a stipend of \$2,228 for the 2022-2023 school year.</p>	<p>Appoint A. Birdsall Trans. Dispatcher</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Amber Birdsall Tax Collector at a stipend of \$2,786 for the 2022-2023 school year.</p>	<p>Appoint A. Birdsall Tax Collector</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Amber Birdsall Central Treasurer for Student Accounts at a stipend of \$2,228 for the 2022-2023 school year.</p>	<p>Appoint A. Birdsall Central Treasurer Student Accts.</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Clara Carver as a substitute teacher/LTA/Aide for the 2022-2023 school year as presented.</p>	<p>Appoint Sub Teacher/LTA/Aide, C. Carver</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve After School Care Program workers for the 2022-2023 school year as presented.</p>	<p>Approve After School Care Program workers</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Robert Palmer to a 52-week probationary appointment as a cleaner, at a rate of \$13.20 per/hr., effective August 23, 2022, to August 22, 2023, as presented (replaces Matt Rosas).</p>	<p>Approve Prob. Appt.-R. Palmer, Cleaner</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve non-teaching substitute for the 2022-2023 school year as presented.</p>	<p>Approve Non-Teaching Subs 22-23</p>

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<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve substitute teachers for the 2022-2023 school year as presented.</p>	<p>Approve Teacher Subs 22-23</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Lori Harvey, Students Accounts Advisor, for the 2022-2023 school year (stipend per teachers' contract).</p>	<p>Appt. L. Harvey Student Accts. Advisor</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby accept with regret and appreciation Athena Frost's resignation as Special Education teacher, effective September 5, 2022, as presented.</p>	<p>Accept Resignation-A. Frost, Special Ed Teacher</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Jerome Degan, to a three-year probationary appointment in the tenure area of English Teacher effective date September 1, 2022, and ending August 31, 2025, Step 15 Masters +45, salary \$73,106 as presented (replaces Deb Nolan).</p>	<p>Approve Prob. Appt. J. Degan, English Teacher</p>
<p>This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must Board receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least two (2) of the three (3) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.</p>	
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Erica Granger, to a three-year probationary appointment in the tenure area of English Teacher effective date September 1, 2022, and ending August 31, 2025, Step 13 Masters, salary \$65,707 as presented.</p>	<p>Approve Prob. Appt. E. Granger-English Teacher</p>
<p>This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must Board receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least two (2) of the three (3) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.</p>	

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<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Carsen Terry as a long-term substitute teacher for ELA, effective September 6, 2022, as presented (replaces Dusti Novellano-1 Year Leave Replacement).</p>	<p>Approve Long-Term Sub ELA, C. Terry</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the resolution to allow Franklin CSD students to attend Unatego CSD as presented.</p>	<p>Approve Agreement w/Franklin & Unatego CSD</p>
<p>RESOLUTION</p>	
<p>WHEREAS, the Superintendent of the Franklin Central School District advised that Franklin has been unable to hire sufficient teachers to fully staff the high school, and</p>	
<p>WHEREAS, the Superintendent has reviewed the educational capacity of the District for the 2022-2023 school year and determined that the District can provide educational services for up to 40 Franklin Central School District students, and it is</p>	
<p>RESOLVED, that the 11th and 12th grade students of the Franklin Central School District shall attend Unatego Central School District as their place of attendance for the duration of the 2022-2023 academic year. It is further</p>	
<p>RESOLVED, that the Agreement between Franklin Central School District and the Unatego Central School District for education of the 11th and 12th grade Franklin students for the 2022-2023 school year is hereby approved and the Board of Education President is hereby authorized to sign the same.</p>	
<p>Motion by O’Hara, seconded by Johnson, to approve the following resolution 4.12 as presented. Yes-5 No-0. Carried.</p>	
<p>RESOVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the following resolution as presented.</p>	
<p>MOTION CONCERNING TAX WARRANT</p>	
<p>Motion made by O’Hara; Seconded by Johnson;</p>	
<p>WHEREAS: Chapter 73 of the Laws of 1977, amended Section 1318, subdivision 1 of the Real property Tax Law; and</p>	
<p>WHEREAS: the unencumbered, unreserved fund balance at the close of the last fiscal year must be applied in determining the amount of the school tax levy except for an amount not to exceed 1.48% of the current school year budget; and</p>	
<p>WHEREAS: this latter amount may be held as surplus funds during the current school year; now therefore</p>	

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BE IT ADDITIONALLY RESOLVED AS FOLLOWS:

To the collector of UNATEGO school district Town(s) of FRANKLIN, SIDNEY, BUTTERNUTS, LAURENS, ONEONTA, OTEGO, UNADILLA County(ies) of DELAWARE & OTSEGO New York State.

You are hereby commanded:

To give notice and start collection on September 1, 2022 in accordance with the provisions of Section 1322 of the Real Property Tax Law.

To give notice that tax collection will end on November 4, 2022.

To collect taxes in the total sum of \$7,530,745 in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of Section 1318 of the Real Property Tax Law.

To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the board of education. The board may recall its warrant and tax roll for correction of errors or omissions in accordance with the provisions of Section 1316 of the Real Property Tax Law.

To forward by mail to each owner of real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on his property on press-numbered tax bill forms provided by the school district in accordance with the provisions of Section 922 of the Real Property Tax Law. To forward by mail, without interest penalties, to the office of the county treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of Sections 540 and 544 of the Real Property Tax Law.

To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties when such sums are paid before the end of the first month of the tax collection period. To add two percent interest penalties to all taxes collected during the second month of the tax collection and to add three per cent interest penalties to all taxes collected during any part of the third month of the tax collection period and to account for such sums as income due to the school district.

To issue press-numbered receipts only on forms provided by the school district in acknowledgement of receipt of payments of taxes and to retain, preserve and file exact carbon copies of all such receipts issued as required by Section 987 of the Real Property Tax Law.

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<p>To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by town the total assessed valuation, tax rate, the total tax levy, the total amounts remaining uncollected as required by Section 1330 of the Real Property Tax Law.</p> <p>The warrant is issued pursuant to Sections 910, 912 and 914 of the Real Property Tax Law and is delivered in accordance with Sections 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the board of education. The warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 1318, subdivision 2 of the Real Property Tax Law.</p> <p><u>Member Vote</u></p> <table border="0"> <tr> <td><u>David Clapper</u></td> <td>Yes</td> </tr> <tr> <td><u>Matthew Downey</u></td> <td>Absent</td> </tr> <tr> <td><u>Janette Johnson</u></td> <td>Yes</td> </tr> <tr> <td><u>Byron McMichael</u></td> <td>Absent</td> </tr> <tr> <td><u>Jilene Nordberg</u></td> <td>Yes</td> </tr> <tr> <td><u>Cindy O'Hara</u></td> <td>Yes</td> </tr> <tr> <td><u>James Salisbury</u></td> <td>Yes</td> </tr> </table> <p>Motion Carried.</p> <p>Resolution 4.14 was pulled from the consent agenda.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve sports merger between Unatego CSD and Franklin CSD for Modified, JV, and Varsity Volleyball for the 2022-2023 school year as presented.</p> <p>Motion by Johnson, seconded by Clapper, to approve the following resolutions 4.26 as presented. Yes-4 No-0. Abstained-1 (Nordberg) Carried.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Crystal Nordberg's permanent appointment as aide, effective September 1, 2022, as presented.</p> <p><u>Public Comment-</u></p> <p>B. McEntee – Asked for clarification on the matter of Franklin students attending Unatego. -Dr. Richards responded.</p> <p>R. Modinger – Asked if Franklin students attending Unatego would be utilizing OT/PT/Speech and is concerned with the increased number of students in the classes.</p>	<u>David Clapper</u>	Yes	<u>Matthew Downey</u>	Absent	<u>Janette Johnson</u>	Yes	<u>Byron McMichael</u>	Absent	<u>Jilene Nordberg</u>	Yes	<u>Cindy O'Hara</u>	Yes	<u>James Salisbury</u>	Yes	<p>Permanent Appt. C. Nordberg, Aide</p>
<u>David Clapper</u>	Yes														
<u>Matthew Downey</u>	Absent														
<u>Janette Johnson</u>	Yes														
<u>Byron McMichael</u>	Absent														
<u>Jilene Nordberg</u>	Yes														
<u>Cindy O'Hara</u>	Yes														
<u>James Salisbury</u>	Yes														

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P. Hilton – Asked other than sports would Franklin students attending Unatego also be sharing other extra-curricular activities. -Dr. Richards stated that they will continue to be separate, as they are after school activities.

K. Clark – Questioned if the agreement between Franklin and Unatego was able to be terminated at any time. -Dr. Richards commented that either party was able to terminate the agreement with 60 days notice.

Round Table Discussion- None

Adjourn:

Motion by O’Hara, seconded by Johnson, to adjourn the meeting at 7:31 p.m.

Yes-5 No-0. Carried.

Sheila Nolan
District Clerk

Adjournment