

Minutes

<p>President Salisbury called the meeting of the Unatego Central School District Board of Education to order at 7:00 p.m. in room 93 at the MS/HS/Zoom.</p>	<p>Call to Order</p>
<p>Clapper, Downey, McDermott, McMichael, O’Hara, Olsen and Salisbury answered roll call.</p>	<p>Roll Call</p>
<p>Administrative members present: Supt. Dr. David S. Richards.</p>	
<p>Business Manager Patti Loker, CSE Chairperson Katherine Mazourek and Clerk Sheila Nolan were all present via video-conferencing.</p>	
<p>Visitors/Staff: 6</p>	
<p>Board President Salisbury led the Flag Salute.</p>	<p>Flag Salute</p>
<p>Motion by McMichael, seconded by O’Hara, to approve the Regular Board Meeting Minutes of August 3, 2020 as presented. Yes-6 No-0 Abstained-1 (Olsen). Carried.</p>	<p>8-3-20 Reg Brd Mtg Min</p>
<p>Motion by Olsen, seconded by McMichael, to adopt the Agenda as presented. Yes-7 No-0. Carried.</p>	<p>Adopt Agenda</p>
<p>Motion by McDermott, seconded by McMichael, to do a roll call vote on agenda item 4.14 as presented. Yes-7 No-0. Carried.</p>	<p>Roll Call vote on Tax Warrant 2020- 2021</p>
<p><u>Public Comment</u>-None.</p>	
<p><u>Presentations</u></p>	<p>P. Loker</p>
<p>Business Manager’s Report – Patti Loker</p> <ul style="list-style-type: none"> • Tax process is moving along. • Due to the continuing state of emergency due to COVID, we will only be accepting mail in and drop off payments. There will be a lock box attached to the side of the building at the main entrance. • The board was updated on the reserves that were on the agenda for board approval. • Mrs. Loker and Brian Trask have been working with a FEMA Representative on a claim for all the PPE the district has had to purchase due to COVID. We are hoping to be reimbursed for up to 75% of the cost. 	

Minutes

<p>(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.</p>	
<p>RESOLVED, the Workers' Compensation Reserve Fund created in accordance with General Municipal Law 6-j is hereby established. The source of the funds in the Workers' Compensation Reserve Fund shall be budgetary appropriations and other sums as may be legally appropriated.</p>	<p>Establish Workers' Compensation Reserve Fund</p>
<p>RESOLVED, an Unemployment Insurance Payment Reserve Fund created in accordance with General Municipal Law 6-m is here established. The source of the funds in the Unemployment Insurance Payment Reserve Fund shall be budgetary appropriations and other sums as may be legally appropriated.</p>	<p>Establish Unemployment Insurance Payment Reserve Fund</p>
<p>On motion of McDermott, seconded by McMichael, the Board hereby authorizes the transfer of available unspent appropriations from other codes within each program budget into the TRS Reserve, in the amount of \$127,000. Yes-7 No-0. Carried.</p>	<p>Funding TRS Reserve</p>
<p>On motion of McDermott, seconded by McMichael, the Board hereby authorizes the transfers of available unspent appropriations from other codes within each program budget into the Retirement Contribution Reserve, in the amount of \$200,000. Yes-7 No-0. Carried.</p>	<p>Funding Retirement Contribution Reserve</p>
<p>On motion of McDermott, seconded by McMichael, the Board hereby authorizes the transfers of available unspent appropriations from other codes within each program budget into the Workers' Compensation Reserve, in the amount of \$107,267. Yes-7 No-0. Carried.</p>	<p>Funding Workers' Compensation Reserve</p>
<p>On motion of McDermott, seconded by McMichael, the Board hereby authorizes the transfers of available unspent appropriations from other codes within each program budget into the Unemployment Insurance Payment Reserve, in the amount of \$107,000. Yes-7 No-0. Carried.</p>	<p>Funding Unemployment Insurance Payment Reserve</p>
<p>RESOLUTION TO CONFIRM TAX AND AUTHORIZE TAX LEVY WHEREAS the Board of Education has been authorized by the voters as the Annual School Meeting to raise for the current budget of the 2020-21 school year a sum not to exceed \$7,420,915;</p>	<p>Confirm Tax & Authorize Tax Levy</p>

Minutes

THEREFORE BE IT RESOLVED that the board fixes the equalized tax rates by towns and confirms the extension of the taxes as they appear on the following described tax roll:

Name of Town	Total Assessed Valuations by Towns	Equalized Tax Rate by Towns	Total Tax Levy by Towns
Franklin	124,643	87.50	2,900.08
Sidney	26,236,699	74.00	721,819.50
Butternuts	2,926,330	100.00	59,576.42
Laurens	714,909	96.00	15,161.10
Oneonta	3,321,545	99.00	68,305.56
Otego	203,259,222	112.38	3,682,242.34
Unadilla	95,890,891	68.00	2,870,909.99
TOTALS	332,474,239		7,420,915

AND BE IT HEREBY DIRECTED THAT the tax warrant of this board, duly signed shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin 9/1/2020 and end 11/5/2020 giving the tax warrant an effective period of 66 days at the expiration of which time the tax collector shall make an accounting in writing to the board;

AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows:

- 1st month free period,
- 2nd month interest of 2 percent added,
- 3rd month or fraction thereof, interest of 3 percent added.

Minutes

<p>MOTION CONCERNING TAX WARRANT Motion made by McMichael; seconded by O’Hara that this Board does here by authorize the following resolution:</p> <p>WHEREAS: Chapter 73 of the Laws of 1977, amended Section 1318, subdivision 1 of the Real Property Tax Law; and</p> <p>WHEREAS: the unencumbered, unreserved fund balance at the close of the last fiscal year must be applied in determining the amount of the school tax levy except for an amount not to exceed 1.12% of the current school year budget; and</p> <p>WHEREAS: this latter amount may be held as surplus funds during the current school year; now therefore BE IT ADDITIONALLY RESOLVED AS FOLLOWS:</p> <p>To the collector of <u>UNATEGO</u> school district Town(s) of <u>FRANKLIN, SIDNEY, BUTTERNUTS, LAURENS, ONEONTA, OTEGO, UNADILLA</u> County(ies) of <u>DELAWARE & OTSEGO</u> New York State.</p> <p>You are hereby commanded:</p> <p>To give notice and start collection on September 1, 2020 in accordance with the provisions of Section 1322 of the Real Property Tax Law.</p> <p>To give notice that tax collection will end on November 5, 2020.</p> <p>To collect taxes in the total sum of \$7,420,915 in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of Section 1318 of the Real Property Tax Law.</p> <p>To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the board of education. The board may recall its warrant and tax roll for correction of errors or omissions in accordance with the provisions of Section 1316 of the Real Property Tax Law.</p> <p>To forward by mail to each owner of real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on his property on press-numbered tax bill forms provided by the school district in accordance with the provisions of Section 922 of the Real Property Tax Law. To forward by mail, without interest penalties, to the office of the county treasurer a detailed tax bill of all state</p>	<p>Approve Tax Warrant 2020-2021</p>
--	--

Minutes

land parcels liable for taxes on the school tax rolls in accordance with provisions of Sections 540 and 544 of the Real Property Tax Law.

To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties when such sums are paid before the end of the first month of the tax collection period. To add two percent interest penalties to all taxes collected during the second month of the tax collection and to add three percent interest penalties to all taxes collected during any part of the third month of the tax collection period and to account for such sums as income due to the school district.

To issue press-numbered receipts only on forms provided by the school district in acknowledgement of receipt of payments of taxes and to retain, preserve and file exact carbon copies of all such receipts issued as required by Section 987 of the Real Property Tax Law.

To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by town the total assessed valuation, tax rate, the total tax levy, the total amounts remaining uncollected as required by Section 1330 of the Real Property Tax Law.

The warrant is issued pursuant to Sections 910, 912 and 914 of the Real Property Tax Law and is delivered in accordance with Sections 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the board of education. The warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 1318, subdivision 2 of the Real Property Tax Law.

Member Vote

David Clapper-Yes

Richard Downey-Yes

Jay McDermott-Yes

Byron McMichael-Yes

Cindy O'Hara-Yes

Ken Olsen-Yes

James Salisbury-Yes

Yes-7 No-0. Carried.

Minutes

<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby amend the original resolution from August 5, 2019, for Sheila Nolan. Sheila Nolan is hereby appointed to the position of Superintendents Secretary/District Clerk, a civil service exempt position, effective August 25, 2020.</p>	<p>Amend S. Nolan original resolution as Superintendent's Secretary</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Amber Birdsall, Central Treasurer for Student Accounts, for the 2020-2021 school year at a stipend of \$2,070.</p>	<p>A. Birdsall Central Treasurer Student Accts. 2020-2021</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Stacy Laragione to a 52-week probationary appointment as bus aide, effective September 1, 2020 and ending September 1, 2020 at a rate of \$11.80 per/hr. as presented (replaces, Marian Wilson).</p>	<p>Probationary Appt. S. Laragione Bus Aide</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Jessica VanBuren as substitute teacher/LTA/aide for the 2020-21 school year as presented.</p>	<p>J. VanBuren-Sub teacher/LTA/aide 2020-2021</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby accept the resignation of Marah Patrick-Seward as a bus aide, effective August 31, 2020 as presented.</p>	<p>Resignation-Marah Patrick-Seward Bus Aide</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Roberts Sassano as substitute teacher for the 2020-21 school year as presented.</p>	<p>R. Sassano-Sub teacher 2020-2021</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Lori Harvey, Students Accounts Advisor, for the 2020-2021 school year (stipend per teachers' contract).</p>	<p>L. Harvey-Students Account Advisor 2020-2021</p>
<p><u>Public Comment-</u></p>	
<p>-R. Modinger – Appreciates have the board meetings on Zoom and hopes that it will continue after the state of emergency has been lifted by the governor.</p>	
<p>-B. Stanton – Has a hard time hearing board members in the back of the room while on Zoom meeting.</p>	
<p><u>Round Table Discussion-</u></p>	
<p>-J. McDermott – Would like the minutes noted that in the board packet on pages 145, 148 & 149, these items go with agenda items 4.7, 4.8 & 4.13 as draft material only.</p>	

Minutes

<p><u>Executive Session</u>- None</p> <p><u>Adjourn:</u> Motion by McMichael, seconded by Olsen, to adjourn the meeting at 7:40 p.m. Yes-7 No-0. Carried.</p> <hr/> <p>Sheila Nolan District Clerk</p>	<p>Adjournment</p>
--	--------------------

Unatego Central School
Board Meeting
August 17, 2020

Minutes