

## Minutes

<p>President Salisbury called the meeting of the Unatego Central School District Board of Education to order at 7:00 p.m. in room #93.</p>	<p>Call to Order</p>
<p>Members Clapper, Downey, McDermott and Salisbury answered roll call.</p>	<p>Roll Call</p>
<p>Member McMichael answered roll call via videoconference.</p>	
<p>Members O’Hara and Olsen were absent.</p>	
<p>Administrative members present: Supt. Dr. David S. Richards and Clerk Nolan.</p>	
<p>Business Manager, Patti Loker, CSE Chairperson, Katherine Mazourek, Elementary Principal, Mike Snider, MS Principal, Patty Hoyt, HS Principal Julie Lambiaso and Transportation Supervisor, Brian Trask via videoconference.</p>	
<p>Visitors/Staff: 3- All via videoconference</p>	
<p>Board President Salisbury led the Flag Salute.</p>	<p>Flag Salute</p>
<p>Motion by Downey, seconded by McDermott, to approve the Regular Board Meeting Minutes of March 23, 2020 as presented. Yes-5 No-0. Carried.</p>	<p>3-23-20 Reg Brd Mtg Min</p>
<p>Motion by McDermott, seconded by Downey, to adopt the Agenda as amended. Yes-5 No-0. Carried.</p>	<p>Adopt Agenda</p>
<p><u>Public Comment:</u> None</p>	
<p><u>Presentations:</u></p>	
<p>Business Manager’s Report – Patti Loker</p>	<p>P. Loker</p>
<ul style="list-style-type: none"> <li>• The financial reports will be presented at the next meeting.</li> <li>• The Revenue Anticipation Note resolution (RAN) that is being approved on the agenda is the resolution only. We will only do a RAN should there be a need for it.</li> <li>• The District received one bid for the leasing of the new buses. This is the same company the district currently uses.</li> <li>• Paperwork has been submitted to FEMA to qualify the district for reimbursement for expenses related to the COVID-19 pandemic.</li> </ul>	

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<p>Administrator’s Reports – Elementary Principal, Mike Snider</p> <ul style="list-style-type: none"> <li>• Elementary students were given electronic devices for online schooling.</li> <li>• Teachers and students are working with Google Classroom for assigning school work and submitting completed work.</li> <li>• The Backpack Program delivered to all the families of the program for the remainder of the school year.</li> </ul>	<p>M. Snider</p>
<p>MS Principal, Patti Hoyt</p> <ul style="list-style-type: none"> <li>• Teachers and students are becoming acquainted with the Google Classroom program.</li> <li>• Any student that does not have internet access was supplied with paper packets.</li> <li>• Zoom faculty meetings are being conducted once a week.</li> <li>• Mrs. Hoyt and MS Counselor Amanda Kane are working on getting in touch with any students that are not engaged and turning in school work.</li> </ul>	<p>P. Hoyt</p>
<p>HS Principal, Julie Lambiaso</p> <ul style="list-style-type: none"> <li>• Teachers are contacting students on a regular basis to make sure they are completing the work that is assigned to them and to let them know that if there is anything they need to let someone know.</li> <li>• A lot of students seem to still want the paper packets to be able to write on them to complete the work and then they can electronically submit the completed assignments. Rather than complete the assignment right on the computer and submit it.</li> <li>• A lot of “What if” planning is being done. What will we be able to do for the end of the year, especially the senior class.</li> </ul>	<p>J. Lambiaso</p>
<p>CSE Chairperson, Katherine Mazourek</p> <ul style="list-style-type: none"> <li>• CSE meetings are being conducted in Zoom meetings and they seem to be running smoothly.</li> <li>• Continuing to provide services to the students that need them.</li> </ul>	<p>K. Mazourek</p>
<p>Superintendent’s Report - Dr. David S. Richards</p> <ul style="list-style-type: none"> <li>• Supt. Richards updated the board on what each department in the district is doing to go above and beyond to help the students in this unprecedented time of the COVID-19 pandemic.</li> </ul>	<p>Dr. Richards</p>

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<ul style="list-style-type: none"> <li>• Supt. Richards read a letter to the board from a concerned parent regarding homeschooling her children and the difficulties in doing so.</li> <li>• Depending on when the postponed school budget vote will be, the board may be approving the proposed school district budget for the 2020-2021 school year. The original vote was scheduled for May 19<sup>th</sup> but has been postponed until at least June 1<sup>st</sup>.</li> <li>• Supt. Richards and Administrators are working on parallel plans for the district. There are so many different scenarios of when school could open back up and what the district would need to do to follow all the guidelines.</li> </ul> <p>Committee Reports - None</p> <p><u>Administrative Action:</u>        Motion by Downey, seconded by McDermott, to approve the following resolutions 4.1- 4.2 as presented. Yes-5 No-0. Carried.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve bus lease bids to be submitted in electronic format, effective March 31, 2020.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the proposed Delaware-Chenango-Madison-Otsego BOCES Administrative Budget for the 2020-2021 school year in the amount of \$2,379,500 as presented.</p> <p>Motion by McDermott, seconded by Downey, to vote separately on the following resolution 4.3 as presented. Yes-5 No-0. Carried.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby cast a vote for two (2) of the following DCMO BOCES Board member candidates: Brian Milk, Linda Tuller and Linda Zaczek as presented.</p> <p>Motion by McDermott, seconded by Downey, to cast one vote each for Brian Milk and Linda Tuller. Yes-5 No-0. Carried.</p> <p>Motion by McDermott, seconded by Downey, to vote separately by a roll call on the following resolution 4.4 as presented. Yes-5 No-0. Carried.</p>	<p>Bus Lease Bids Submitted Electronically</p> <p>BOCES proposed Administrative Budget 20-21</p> <p>BOCES Board Member Candidates</p>
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<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve A RESOLUTION DELEGATING TO THE PRESIDENT OF THE BOARD OF EDUCATION OF THE OTEGO-UNADILLA CENTRAL SCHOOL DISTRICT, OTSEGO AND DELAWARE COUNTIES, NEW YORK, THE POWER TO AUTHORIZE THE SALE AND ISSUANCE OF UP TO \$1,000,000 REVENUE ANTICIPATION NOTES OF SAID SCHOOL DISTRICT IN ANTICIPATION OF THE COLLECTION OF REVENUES DUE TO BE RECEIVED AS STATE AID BY SAID SCHOOL DISTRICT FROM THE STATE OF NEW YORK OR FEDERAL AID DURING EACH OF THE FISCAL YEARS OF SAID SCHOOL DISTRICT COMMENCING JULY 1, 2019 AND JULY 1, 2020.</p> <p>BE IT RESOLVED, by the Board of Education of the Otego-Unadilla Central School District, Otsego and Delaware Counties, New York, as follows:</p> <p><u>Section 1.</u> The power to authorize the sale and issuance of up to \$1,000,000 revenue anticipation notes of the Otego-Unadilla Central School District, Otsego and Delaware Counties, New York, including renewals thereof, in anticipation of revenues due to be received by said School District as state aid from the State of New York or the federal government during each of the fiscal years of said School District commencing July 1, 2019 and July 1, 2020, is hereby delegated to the President of the Board of Education, the chief fiscal officer. Such notes shall be of such terms, form and contents as may be determined by said President of the Board of Education, pursuant to the provisions of the Local Finance Law.</p> <p><u>Section 2.</u> The Vice-President of said School District, is hereby authorized to execute such revenue anticipation notes and the closing documentation related thereto in the place of the chief fiscal officer if the chief fiscal officer shall so designate, or in the absence thereof, from the jurisdiction or inability to serve.</p> <p><u>Section 3.</u> This resolution shall take effect immediately.</p> <p>David Clapper-Yes Richard Downey-Yes Jay McDermott-Yes Byron McMichael-Yes (via videoconference) Cindy O'Hara-Absent Ken Olsen-Absent James Salisbury-Yes Motion approved- Yes-5 No-0. Carried</p>	<p>Revenue Anticipation Note (RAN) Resolution</p>
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<p>Motion by McDermott, seconded by Downey, to vote separately on the following resolution 4.5 as presented. Yes-5 No-0. Carried.</p>	
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the amendment to the requirements for the graduating class of 2020 Valedictorian and Salutatorian will be based on grades from 3 ½ years; all other requirements will stay the same.</p>	<p>Amendment to requirements for the graduating class of 2020</p>
<p>Motion by McDermott, seconded by Downey, to table resolution 4.5. Yes-5 No-0. Carried.</p>	
<p>Motion by McDermott, seconded by Downey, to approve the following resolutions 4.6- 4.10 as presented. Yes-5 No-0. Carried.</p>	
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Surplus of 444 International Tractor-Asset #004366 and Kellogg American Air Compressor-Asset #004798 as presented.</p>	<p>Surplus of Equipment</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby award Bus Leasing Bid to Mercedes-Benz Financial Services, USA, LLC as presented.</p>	<p>Bus Leasing Bid</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve transportation request to Oneonta Christian Academy as presented.</p>	<p>Transportation Request to OCA</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the permanent appointment of Gina Boliski, aide, effective April 30, 2020 as presented.</p>	<p>Perm Appt.-G. Boliski</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the permanent appointment of Marcus Byam, cleaner, effective April 26, 2020 as presented.</p>	<p>Perm Appt.- M. Byam</p>
<p><u>Public Comment:</u>          R. Modinger – Thanked everyone for everything that is being done to help our students. Everyone is doing a great job.</p>	

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<p><u>Round Table Discussion:</u></p> <p>R. Downey – Liked hearing the letter that was read from a concerned parent trying to homeschooling their children. This feedback helps the district and teachers to come up with ways to help.</p> <p>J. McDermott – Asked Ms. Lambiaso if they had any plans at this time for graduation. Plans are being talked about but nothing is set yet.</p> <p><u>Adjourn:</u></p> <p>Motion by Downey, seconded by Clapper, to adjourn the meeting at 8:12 p.m. Yes-5 No-0. Carried.</p> <hr/> <p>Sheila Nolan District Clerk</p>	<p>Adjournment</p>
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Unatego Central School  
Board Meeting  
April 20, 2020

**Minutes**