

Minutes

<p>A budget workshop was held prior to the Board Meeting at 6:00 p.m.</p> <p>President Salisbury called the meeting of the Unatego Central School District Board of Education to order at 7:00 p.m. in room #93 at the MS/HS.</p> <p>Clapper, Davis, Downey, Johnson, Nordberg, O’Hara, and Salisbury answered roll call.</p> <p>Administrative members present: Supt. Dr. David S. Richards, Business Manager Patti Loker, Elementary Principal Mike Snider, High School Principal Julie Lambiaso, Director of Special Programs Rhonda Burnside, and Clerk Sheila Nolan were all present.</p> <p>Visitors/Staff: 8</p> <p>Board President Salisbury led the Flag Salute.</p> <p>Motion by Johnson, seconded by Downey, to approve the Regular Board Meeting Minutes of February 5, 2024, as presented. Yes-7 No-0. Carried.</p> <p>Motion by Johnson, seconded by Davis, to adopt the Agenda as presented. Yes-7 No-0. Carried.</p> <p><u>Public Comment</u>- None</p> <p><u>Presentations:</u> Spanish Club - Jennifer Herrera, Advisor:</p> <ul style="list-style-type: none"> • Vice President Lennon Bailey, Secretary Kaitlyn Henn, and Treasurer Martha Dolar introduced themselves and explained what the Spanish Club is all about and what they love about it. • To date there are about 15 students in the club. <p>Administrators’ Report – Elementary Principal Mike Snider:</p> <ul style="list-style-type: none"> • Well into the second half of the year. Starting Assessments. • March is “Read Across America” month. • March 15 Staff Development Day. • March 20 - Science Fair @ 6:00pm. • March 22 & 25 Parent/Teacher Conferences. • April 8-10 – Grades 3-8 NYS testing. <p>High School Principal Julie Lambiaso:</p> <ul style="list-style-type: none"> • March is “Music in Our Schools” month. • March 6 – PSAT 10. • March 7 – SAT 11. 	<p>Call to Order</p> <p>Roll Call</p> <p>Flag Salute</p> <p>2-5-24 Reg Brd Mtg Min</p> <p>Adopt Agenda</p> <p>Spanish Club – J. Herrera, Advisor</p> <p>M. Snider</p> <p>J. Lambiaso</p>
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<ul style="list-style-type: none">• March 14 – 11th grade fieldtrip to Hyde Park.• March 15 – Staff Development Day.• March 20 – Career Day (30 presenters).• March 21 & 22 – Cue & Curtain’s Spring Play (Treasure Island)• March 22 & 25 – Half Day Parent/Teacher Conferences.• March 27 – High School Planning Night for the 8th graders. <p>Business Manager’s Report – Patti Loker:</p> <ul style="list-style-type: none">• Budget Workshop before the board meeting. If there is a need for a second workshop, one will be scheduled.• EPC Financing resolution on the agenda for approval.• The Stimulus Fund Desk Review has been submitted and everything is good.• Retiree health insurance plan will be transitioning from Excellus Medicare PPO to Humana as of July 1. <p>Superintendent’s Report - Dr. David S. Richards:</p> <ul style="list-style-type: none">• The district has 6 days built into the calendar for “snow days”, up to now we have not used any. Contractually the district must give 2 days’ back if unused. As long as it stays this way, April 8 & May 24 will be the give back days.• State Budget Update: Governor Hochul is not planning to restore the Aid cut to schools.• Capital Project Update: At this point Phase I is still on schedule. There will be an overlap of work being done with the start of the EPC, completing Phase I, and the start of Phase II. We are waiting on approval of Phase II from the state.• The district had to get three quotes from contractors to fix the catch basin at the bus garage. The basin is washing away. The low bid was about \$7,700 and will be awarded to the bidder.• March 20-22 - Superintendents Retreat. <p><u>Administrative Action</u></p> <p>Motion by Downey, seconded by O’Hara, to approve the following resolutions 4.1-4.10, 4.12-4.17, 4.19-4.29 as presented. Yes-7 No-0. Carried.</p> <p>Resolution 4.18 was removed from the Agenda per Megan due to receiving a full-time job.</p>	<p>P. Loker</p> <p>Dr. Richards</p>
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<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Meghan Riley as a returning substitute teacher/LTA/aide for the 2023-2024 school year as presented.</p>	
<p>Warrants and Budget Status Reports were given to the Board for information only.</p>	<p>Monthly Reports</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Treasurer’s Report as presented.</p>	<p>Treasurer’s Report</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the report of correction of error by assessor on parcel 95-1-12 owned by Fraklin and Elaine Selleck in the amount of \$107.55 as presented.</p>	<p>Approve Report of Correction of Error by Assessor</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the report of correction of error by assessor on parcel 74-1-54.14 owned by Norman and Daryl Hickling in the amount of \$562.34 as presented.</p>	<p>Approve Report of Correction of Error by Assessor</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the report of correction of error by assessor on parcel 74-1-54.12 owned by Norman and Daryl Hickling in the amount of \$323.66 as presented.</p>	<p>Approve Report of Correction of Error by Assessor</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the authorization of a student board member to be voted on at the Annual Budget Vote in May.</p>	<p>Approve the Authorization of a Student Board Member to be the May Budget Vote</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Special District Meeting Notice for the Annual Budget Vote May 21, 2024, as presented.</p>	<p>Approve Legal Notice for Annual Budget Vote, May 21, 2024</p>
<p>NOTICE IS HEREBY GIVEN that the Annual Budget Hearing of the inhabitants of the Unatego Central School, qualified to vote at school meetings in said District, will be held in the Board Room #93 at the Unatego Middle/Senior High School, 2641 State Highway 7, Otego, NY 13825, on Tuesday, May 7, 2024, at 6:30 p.m. where the proposed school district budget for the 2024-2025 school year shall be presented.</p>	
<p>NOTICE IS HEREBY GIVEN that the Annual District Budget Vote for those qualified to vote in said District to vote upon the appropriation of the necessary funds to meet the estimated expenditures or any propositions involving the expenditure of money or the authorizing of levy of taxes, as well as the election</p>	

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of members of the Board of Education, shall be held in the District Office hallway at the Unatego MS/Senior High School, 2641 State Highway 7, Otego, NY 13825, on Tuesday, May 21, 2024, between the hours of 12:00 noon and 8:00 p.m. for such business as is authorized by the Education Law.

NOTICE IS ALSO GIVEN that a copy of the statement of the amount of money which will be required for the ensuing year for school purposes may be obtained by any taxpayer in the District during the fourteen days immediately preceding the vote and on the date of election except Saturday, Sunday, or holidays between the hours of 8:00 a.m. and 3:30 p.m. at the Unatego

Elementary School, 265 Main Street, Unadilla, New York 13849, and the Unatego MS/Senior High School, 2641 State Hwy 7, Otego, New York 13825.

NOTICE IS ALSO GIVEN that Petitions nominating candidates for the office of Member of the Board of Education must be filed with the Clerk of the District between the hours of 9:00 a.m. and 5:00 p.m. and not later than 5:00 p.m. on April 22, 2024. The following vacancies are to be filled:

A three-year term ending June 30, 2027, currently held by Matthew Downey
A three-year term ending June 30, 2027, currently held by Janette Johnson
A three-year term ending June 30, 2027, currently held by James Salisbury

Candidates do not run for a specific seat but rather all vacant seats are "at large," meaning that each nominee is eligible for every vacancy, rather than only one specific seat. Each petition must be directed to the Clerk of the District, be signed by at least twenty-five qualified voters of the District

and shall state the name and physical residence (911 address) of the candidate. The candidate must meet all the other requirements to run for the board. These include being qualified voters and having lived in the district continuously for one year prior to the election. The individuals receiving the highest number of votes shall be elected to the vacancies.

NOTICE IS ALSO GIVEN that at such Annual District Meeting and Budget Vote scheduled to be held on May 21, 2024, the following proposition shall be voted upon:

RESOLVED, Shall the Unatego Central School District establish the office of ex-officio member of the Board of Education in accordance with Education Law §1804(12) and §1804(12-a)? The ex-officio member of the Board of Education may be any of the following:

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... the student that has been duly elected as student president of the high school; a student duly elected by the student body; a student selected by the high school student government; a student selected by the high school principal; a student selected by the superintendent of schools; a student selected by majority vote of the school board.

The ex-officio member shall sit with Board members at all public meetings of the Board and participate in such meetings. The ex-officio member will not be allowed to vote or to attend executive sessions of the Board.

NOTICE IS ALSO GIVEN that any proposition that is required to be included for vote shall be submitted in writing by means of a petition signed by at least 25 qualified voters which proposition shall be filed with the Board of Education not later than 5:00 p.m. on April 22, 2024, as set forth in this notice unless a greater number of days is required by statute. Any proposition shall be rejected by the Board of Education if the purpose of the proposition is not within the powers of the voters, or where the expenditure of monies is required for the proposition and such proposition fails to include the necessary specific appropriation. The District reserves the right to alter the language of a proposition in order to ensure compliance and conformity with the law.

NOTICE IS ALSO GIVEN that early mail ballots for the vote may be applied for at the office of the District Clerk. A list of all persons to whom early mail ballots shall have been issued will be available in the office of the District Clerk on each of the five days prior to the day of the vote except Sundays, and such list will also be posted at the polling place or places for the vote

NOTICE IS ALSO GIVEN that qualified voters may apply for absentee ballots at the District Clerk's Office. All eligible voters are entitled to an absentee ballot. You are an eligible voter if you are 1) a U.S. citizen, 2) eighteen years of age or older, 3) a resident of the school district for at least 30 days before the vote, 4) and not otherwise disqualified to vote by law. Applications for absentee ballots may be obtained at the District Clerk's office from 8:00 a.m. to 3:30 p.m. Completed applications must be received by the Clerk of the District no later than seven days prior to the scheduled date of the vote if the ballot is to be mailed to the absentee voter or the day before the vote if the ballot is to be delivered personally to the absentee voter. Absentee ballots are to be received no later than 5:00 p.m. on May 21, 2024, to the district office.

NOTICE IS ALSO GIVEN that Military voters who are qualified voters of the School District may apply for a military ballot by requesting an application from the District Clerk at 607-988-5038 or snolan@unatego.stier.org. For a

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<p>military voter to be issued a military ballot, the District Clerk must have received a valid ballot application no later than 5:00 pm on April 25, 2024. In a request for a military ballot application or ballot, the military voter may indicate their preference for receiving the application or ballot by mail, facsimile transmission, or electronic mail. The School District will transmit military ballots to military voters on April 26, 2024. Completed military ballots must be received by the School District by 5:00 p.m. on May 21, 2024, in order to be counted.</p> <p>A list of all persons to whom absentee ballots and early mail ballots shall have been issued will be available for public inspection in the office of the District Clerk on each of the five (5) days prior to the date of the Annual Meeting and Election, except Sundays during regular business hours, at the office of the District clerk. Such list will also be posted at the polling place at the Annual Meeting and Election of members of the Board of Education.</p>	
<p>March 4, 2024</p> <p style="text-align: right;">By order of the Board of Education of the Unatego Central School District By: Sheila Nolan District Clerk</p>	
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the resolution nominating the election of Cindy O’Hara for DCMO BOCES Board Member seat.</p>	<p>Approve Nomination of C. O’Hara to BOCES Board</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve transportation request from Otsego Christian Academy for the 2024-2025 school year as presented.</p>	<p>Approve Transportation Request-OCA</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Installment Purchase Agreement (IPA) with Broome-Tioga BOCES as presented.</p>	<p>Approve IPA with BT BOCES</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the surplus of unused/damaged items as presented.</p>	<p>Approve Surplus</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve sports merger between Unatego CSD and Sidney CSD for Varsity Tennis for the 2023-2024 school year as presented.</p>	<p>Approve Sports Merger W/Sidney CSD-V Tennis</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Shelby Nickerson as a substitute teacher/LTA/aide for the 2023-2024 school year as presented.</p>	<p>Appt Sub Teacher/LTA/Aide-S. Nickerson</p>

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<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does herby approve Jonathan Oliver as a substitute aide/cleaner/FSH/bus aide for the 2023-2024 school year as presented.</p>	<p>Appt Sub Aide/Cleaner/FSH/Bus Aide-J. Oliver</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve coaching positions for the spring sports season of the 2023-2024 school year as presented.</p>	<p>Approve Spring Coaches</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does herby approve Kathy Osborne as a substitute teacher/LTA/aide for the 2023-2024 school year as presented.</p>	<p>Appt. Sub Teacher/LTA/Aide- K. Osborne</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does herby approve Kimberly Medlar’s permanent appointment as an aide, effective March 6, 2024, as presented.</p>	<p>Approve Perm Appt – K. Medlar, Aide</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby accept, with regret and appreciation, Karen Telarico’s resignation for the purpose to retire as an elementary teacher, effective June 30, 2024, as presented.</p>	<p>Accept Resignation for Retirement – K. Telarico, Elem Teacher</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby accept, with regret and appreciation, Jennifer Mileski’s resignation for the purpose to retire as a secondary teacher, effective June 30, 2024, as presented.</p>	<p>Accept Resignation for Retirement – J. Mileski, Secondary SS Teacher</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does herby approve Kelly Poje’s permanent appointment as an Occupational Therapist, effective March 5, 2024.</p>	<p>Approve Perm Appt – K. Poje, Occ Therapist</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does herby approve Anita Gray’s permanent appointment as a Physical Therapist, effective March 5, 2024.</p>	<p>Approve Perm Appt – A. Grays, Physical Therapist</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby accept Kathryn James’s resignation as an elementary teacher to accept the Middle School Principal position, effective May 31, 2024, as presented.</p>	<p>Accept Resignation – K. James, Elem Teacher</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Kathryn James, Unatego Middle School Principal/District Data Coordinator, to a four- year probationary appointment in Administration effective June 1, 2024, and ending May 31, 2028, at a salary of \$80,000, as presented (replaces, Tim Simonds).</p>	<p>Appt Prob Apt – K. James, MS Principal/District Data Coordinator</p>

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<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Abigail Costello’s Administrative Internship at Unatego CSD as presented.</p>	<p>Approve Admin Internship – A. Costello</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby accept, with regret and appreciation, Joseph Halbert’s resignation for the purpose to retire as an elementary teacher, effective June 30, 2024, as presented.</p>	<p>Accept Resignation for Retirement – J. Halbert, Elem Teacher</p>
<p>Motion by Johnson, seconded by O’Hara, to approve the following resolution 4.11 as a separate roll call vote as presented. Yes-7 No-0. Carried.</p>	
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the following resolution as presented.</p>	
<p>RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF A LEASE PURCHASE AGREEMENT IN CONNECTION WITH FINANCING CERTAIN EQUIPMENT PURSUANT TO AN ENERGY PERFORMANCE CONTRACT.</p>	<p>Approve EPC Financing</p>
<p>WHEREAS, all conditions precedent to the financing of the capital project hereinafter described, including compliance with the provisions of the State Environmental Quality Review Act, have been performed; and</p>	
<p>WHEREAS, the Otego-Unadilla Central School District, Otsego and Delaware Counties, New York (the “School District”) has heretofore entered into an energy performance contract (the “EPC”) with Trane Technologies (“Trane”) for various equipment, as further described in the Scope of Work and Services attached to said EPC, for a total maximum estimated cost, of not to exceed \$2,904,237 (the “Project”); and</p>	
<p>WHEREAS, to finance the cost of the Project, the School District has determined to seek proposals from parties interested in acting as lessor in a maximum fifteen-year energy performance contract lease purchase agreement as authorized and defined under Article 9 of the Energy Law, and, as applicable, Section 109-b of the General Municipal Law; and</p>	
<p>WHEREAS, TD Equipment Finance, Inc. (“TD”) has submitted a proposal that provides the lowest financing cost to the School District; and</p>	
<p>WHEREAS, it is now desired to approve the financing of this Project, at a maximum estimated cost of \$2,904,237 and to authorize execution of a lease purchase agreement (the “LPA”) with TD, as lessor, or their representative or agent serving as lessor, for the financing;</p>	

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NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. The Board of Education hereby authorizes the President of the Board to enter into the LPA in the maximum amount of \$2,904,237 at the rate and upon the terms as set forth in the proposal from TD, subject to counsel approval of all documentation in connection therewith.

Section 2. In accordance with paragraph (f) of subdivision 2 of Section 109-b of the General Municipal Law, the School District's obligation under the LPA shall be subject to annual appropriation by the Board of Education of the School District as set forth in the LPA and the School District's obligation under the LPA shall not constitute a general obligation of the School District nor constitute indebtedness under the Constitution or laws of the State of New York.

Section 3. It is therefore hereby further determined the term of the LPA authorized by this resolution will not exceed fifteen years, which is less than the reasonably expected aggregate average useful life of the objects or purposes subject to the EPC and does not exceed the term of the EPC in accordance with the requirements of Education Law Section 3602(6)(i)(5)(i).

Section 4. The President of the Board of Education as chief fiscal officer of the School District is hereby authorized, on behalf of the School District, to execute the LPA in order to finance the Project described in the preambles hereof. The President of the Board of Education is hereby further authorized to execute and deliver such additional documents, certificates, undertakings, agreements or other instruments as the President of the Board of Education, with advice of counsel, may deem necessary or appropriate in connection therewith and do and cause to be done any and all acts and things necessary or appropriate for carrying out the transaction contemplated hereby.

Section 5. The President of the Board of Education is hereby further authorized, with the advice of counsel, to execute and deliver such agreements with a bank or trust company located and authorized to do business in New York State to serve as escrow agent for the proceeds of the LPA, including amendments thereto, as may be necessary, in order to effectuate the financing of the Project.

Section 6. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the Project described herein.

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<p><u>Section 7.</u> This resolution shall take effect immediately.</p> <p>The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:</p> <p><u>David Clapper</u> VOTING Yes <u>Brian Davis</u> VOTING Yes <u>Matthew Downey</u> VOTING Yes <u>Janette Johnson</u> VOTING Yes <u>Jilene Nordberg</u> VOTING Yes <u>Cindy O’Hara</u> VOTING Yes <u>James Salisbury</u> VOTING Yes</p> <p>The resolution was thereupon declared duly adopted.</p> <p><u>Public Comment-</u></p> <p>-Dr. Dave – Congratulation to Katie James, our new Middle School Principal.</p> <p>-B. Stanton – Thank you for continuing to stream the basketball games but the streaming isn’t always good. –Supt. Richards commented that he would let our Athletic Director know.</p> <p><u>Round Table Discussion-</u></p> <p>-J. Johnson – Can the district make it mandatory for any new employee that is on the agenda to be approved attend the board meeting where they are being approved, so the board can put a face to the name. –Supt. Richards commented that they cannot make it mandatory, but they can encourage the new hire to attend.</p> <p>-M. Downey – Commented that it is nice to see a Unatego Graduate receiving his Doctorate in Musical Arts.</p> <p><u>Adjourn:</u></p> <p>Motion by Downey, seconded by O’Hara, to adjourn the meeting at 7:33 p.m. Yes-7 No-0. Carried.</p> <hr/> <p>Sheila Nolan District Clerk</p>	<p>Adjournment</p>
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