

**Minutes**

<p>President Salisbury called the meeting of the Unatego Central School District Board of Education to order at 6:30 p.m. in room #93 at the MS/HS.</p>	<p>Call to Order</p>
<p>Clapper, Davis, Downey, Johnson, Nordberg, O’Hara, and Salisbury answered roll call.</p>	<p>Roll Call</p>
<p>Administrative members present: Supt. Dr. David S. Richards.</p>	
<p>Motion by Downey, seconded by O’Hara, to go into Executive Session to discuss CSE recommendations at 6:32 p.m. Yes-7 No-0. Carried.</p>	<p>Executive Session</p>
<p>Director of Special Programs Rhonda Burnside entered at 6:32 p.m.</p>	
<p>Discussion ensued; no action taken.</p>	
<p>Motion by Downey, seconded by Davis, to leave Exempt Session at 6:50 p.m. Yes-7 No-0. Carried.</p>	
<p>Recess: 6:50 p.m. – 7:00 p.m.</p>	
<p>President Salisbury called the meeting of the Unatego Central School District Board of Education to order at 7:00 p.m. at the MS/HS.</p>	<p>Call to Order</p>
<p>Barnes, Clapper, Davis, Downey, Johnson, Nordberg, O’Hara, and Salisbury answered roll call.</p>	<p>Roll Call</p>
<p>Administrative members present: Supt. Dr. David S. Richards.          Principals Mike Snider, Katie James, and Julie Lambiaso, Business Manager Patti Loker, and Clerk Sheila Nolan.</p>	
<p>Visitors/Staff: 17</p>	
<p>Board President Salisbury led the Flag Salute.</p>	<p>Flag Salute</p>
<p>Motion by Johnson, seconded by Davis, to approve the Regular Board Meeting Minutes of November 4, 2024, as presented. Yes-7 No-0. Carried.</p>	<p>11-4-24 Reg          Brd Mtg Min</p>
<p>Motion by Johnson, seconded by O’Hara, to adopt the Agenda as presented. Yes-7 No-0. Carried.</p>	<p>Adopt Agenda</p>
<p><u>Public Comment</u>- None</p>	

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<p><u>Presentations</u></p> <p>Middle School Student Council: -Co-Advisors: Samantha Petkovsek and Ashely Searing.</p> <ul style="list-style-type: none"> <li>• Advisors introduced themselves and explained what the Middle School Student Council is about and the activities that they sponsor.</li> <li>• Officers: President Kenzy Behnke, Vice President Brynleigh Smith, Treasurer Ethan Spain and Secretary Mya Baker introduced themselves and explained to the board what they love about being on Student Council.</li> </ul> <p>Guidance Report – Ashley Searing-MS Counselor, Lexi McHenry-HS Counselor (Grades 10 &amp; 12), and Hannah Baskin-HS Counselor (Grades 9 &amp; 11)</p> <ul style="list-style-type: none"> <li>• Elementary Counselor Rebecca Theophel is out on maternity leave, so Lexi McHenry reported for her on her goals for last year.</li> <li>• Reported on the Comprehensive School Counseling Plan for the 2024-2025 school year and their goals for the school year.</li> <li>• Explained the Class of 2024 Cohort statistics.</li> </ul> <p>Administrators’ Report – Elementary Principal Mike Snider:</p> <ul style="list-style-type: none"> <li>• November 8 – Veterans’ Day Breakfast &amp; Assembly was a great success. There were 28 Veterans that attended.</li> <li>• The Giving Tree is up and running for families in need. Thank you to Keleigh Barber for getting it started.</li> <li>• December 21 &amp; 25 – Parent/Teacher Conferences were very well attended.</li> <li>• December 10 – The last luncheon of the year for 2<sup>nd</sup> grade.</li> <li>• The winter concert scheduled for next week has been postponed until a later date.</li> <li>• Reported on the 3-5 state test results.</li> </ul> <p>Middle School Principal Katie James:</p> <ul style="list-style-type: none"> <li>• The first Celebration of Success was completed on November 20. We celebrated 84 students that are either of Honor Roll or High Honor Roll.</li> <li>• December 21 &amp; 25 – Parent/Teacher Conferences completed.</li> <li>• Middle School Drama production is underway.</li> <li>• Reported on the 6-8 state test results.</li> <li>• December 12 – Middle School Winter Concert.</li> <li>• December 13 – End of 5 weeks.</li> </ul>	<p>S. Petkovsek &amp; A. Searing</p> <p>A. Searing, L. McHenry &amp; H. Baskin</p> <p>M. Snider</p> <p>K. James</p>
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## Minutes

<ul style="list-style-type: none"> <li>• December 20 – Progress Reports go out.</li> </ul> <p>High School Principal Julie Lambiaso:</p> <ul style="list-style-type: none"> <li>• December 13 – End of 5 weeks.</li> <li>• December 13 – Hall of Distinction inductions. Congratulations to Bob Zaveral and Dr. Edwin Acosta.</li> <li>• December 20 – Winter Pep Rally &amp; Senior Breakfast @ The Otesaga.</li> <li>• Senior Trip Itinerary is on the agenda for approval. This will be a two-day trip.</li> <li>• Anna Higgins has been selected to participate in the Area All-State Choir as a Soprano 2. Anna will be performing in Rochester on Sunday.</li> </ul>	<p>J. Lambiaso</p>
<p>Student Board Member Lily Barnes:</p> <ul style="list-style-type: none"> <li>• National Honor Society will be sponsoring the Helping Hands food drive.</li> <li>• Student Council will be sponsoring a gift drive and senior citizen brunch.</li> </ul> <p>-Board Member Downey congratulated Anna on being selected to Area All-State Choir, this is a huge accomplishment for her and the music department.</p>	<p>L. Barnes</p>
<p>Business Manager’s Report – Patti Loker:</p> <ul style="list-style-type: none"> <li>• Busy working on the School Level Finance Survey report in SED.</li> <li>• Budget season has started.</li> </ul>	<p>P. Loker</p>
<p>Superintendent’s Report - Dr. David S. Richards:</p> <ul style="list-style-type: none"> <li>• December 3 - Presenting at the CASSC Workshop @ SUNY Oneonta.</li> <li>• November 18 – Board Retreat.</li> <li>• Regionalization Survey requested by State Ed is no longer mandatory. We will continue with the survey at a local level.</li> <li>• Capital Project Update: Phase I &amp; EPC have been completed. The district had about 1.5 million dollars left over after Phase II to complete a Phase III in the project. There will be additional updates that were not on the original plans at the Elementary school and Jr-Sr. High School.</li> </ul>	<p>Supt. Richards</p>
<p><u>Administrative Action</u>          Motion by Davis, seconded by Downey, to approve the following resolutions 4.1- 4.18 as presented. Yes-7 No-0. Carried.</p>	

## Minutes

<p>Warrants and Budget Status Reports were given to the Board for information only.</p>	<p>Monthly Reports</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Treasurer’s Report as presented.</p>	<p>Treasurer’s Report</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve CSE Recommendations as presented.</p>	<p>Approve CSE Recommendations</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Tax Collector’s report for the 2024-2025 school year as presented.</p>	<p>Approve Tax Collector’s Report 24-25</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve sports merger between Unatego CSD, Bainbridge-Guilford CSD, Harpursville CSD, and Sidney CSD for Varsity Girls Wrestling for the 2024-2025 school year as presented.</p>	<p>Sports Merger 24-25</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Senior Class trip to Boston/Salem Massachusetts, May 2-3, 2025, as presented.</p>	<p>Approve Senior Class Trip</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the surplus of unused vending machines in the cafeteria as presented.</p>	<p>Approve Surplus</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby amend the original appointment for Rebecca Towndrow as a Bus Driver/Aide from a permanent appointment to a provisional appointment (pending civil service exam).</p>	<p>Amend Appt. Provisional-R. Towndrow</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve McKenzie Rutherford’s permanent appointment as keyboard specialist, effective December 5, 2024, as presented.</p>	<p>Perm Appt. Keyboard Spec- M. Rutherford</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby accept Julie Brownell’s resignation as keyboard specialist and District Registrar, effective November 29, 2024, as presented.</p>	<p>Accept Resignation Keyboard Spec – J. Brownell</p>

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<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Rhealeen Ordaz as a substitute food service helper for the 2024-2025 school year as presented.</p>	<p>Appt Sub – FSH – R. Ordaz</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Clara Carver as District Registrar at a stipend of \$2,700.00.</p>	<p>Appt District Registrar – C. Carver</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Michael Davenport’s permanent appointment as bus driver-mechanic, effective November 27, 2024, as presented.</p>	<p>Perm Appt Bus Driver/Mechanic – M. Davenport</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Korrin Barber as a long-term substitute aide for the elementary security office on or about January 2, 2025, for 12 weeks, as presented. (McKenzie Rutherford-maternity leave)</p>	<p>Appt Long-Term Sub Aide – K. Barber</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the unpaid leave of absence for Kendra Jackson, effective on or about May 19, 2025, through June 30, 2025, as presented.</p>	<p>Approve Unpaid Leave of Absence – K. Jackson</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve appoint Devon Scherhauser as an after-school tutor for a total of 10 hours per week at the contracted tutoring rate of \$42.99 per hour as presented.</p>	<p>Appt Tutor – D. Scherhauser</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the tenure appointment of Nancy Hinkley in the tenure area of Special Education, effective January 17, 2025, as presented.</p>	<p>Approve Tenure Appt – N. Hinkley</p>
<p><u>Public Comment</u>- None</p>	
<p><u>Round Table Discussion</u>- None</p>	
<p><u>Adjourn:</u> Motion by Davis, seconded by O’Hara, to adjourn the meeting at 8:05 p.m. Yes-7 No-0. Carried.</p>	<p>Adjournment</p>
<p>_____ Sheila Nolan District Clerk</p>	