

**Minutes**

<p>President Salisbury called the meeting of the Unatego Central School District Board of Education to order at 7:00 p.m. at the MS/HS.</p> <p>Clapper, Downey, Johnson, McDermott, O’Hara and Salisbury answered roll call.</p> <p>Member McMichael was absent.</p> <p>Administrative members present: Supt. Dr. David S. Richards.</p> <p>Business Manager Patti Loker, CSE Chairperson Katherine Mazourek, and Clerk Sheila Nolan present via video-conferencing.</p> <p>MS Principal Tim Simonds joined at 7:11 p.m. via video-conferencing.</p> <p>Visitors/Staff: 5 All via-conference.</p>	<p>Call to Order</p> <p>Roll Call</p>
<p>Board President Salisbury led the Flag Salute.</p> <p>Motion by McDermott, seconded by O’Hara, to approve the Regular Board Meeting Minutes of October 4, 2021 as presented. Yes-6 No-0. Carried.</p> <p>Motion by Downey, seconded by Johnson, to adopt the Agenda and Addendum as presented. Yes-6 No-0. Carried.</p>	<p>Flag Salute</p> <p>10-4-21 Reg Brd Mtg Min</p> <p>Adopt Agenda</p>
<p><u>Public Comment</u>- None</p>	
<p><u>Presentations</u></p>	
<p>Audit Report – D’Arcangelo &amp; Co., LLP-Chip Clark:</p> <ul style="list-style-type: none"> <li>• Mr. Clark met with the Audit Committee, Business Manager Loker and Supt. Dr. David S. Richards prior to the Board meeting to go over the 2020-2021 Audit Report.</li> <li>• Mr. Clark went over the Audit report with the board. This was a very clean Audit.</li> </ul>	<p>C. Clark</p>
<p>Business Manager’s Report – Patti Loker:</p> <ul style="list-style-type: none"> <li>• The District has completed the no penalty phase for taxes. At this point we are slightly ahead in collection from last year.</li> <li>• The District will be holding a flu clinic for employees on Tuesday, October 19.</li> <li>• Recommending that the board approve the acceptance of the financial audit.</li> </ul>	<p>P. Loker</p>

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<p>Superintendent's Report - Dr. David S. Richards:</p> <ul style="list-style-type: none"> <li>• October 18-22 is National School Board Appreciation week. Thank you to all members for all you do for the district.</li> <li>• COVID-19 Update: The District was informed today that an elementary student tested positive for COVID (the student showed no symptoms). We are working with the DOH on contact tracing.</li> <li>• We continue to test unvaccinated staff weekly.</li> <li>• DCMO BOCES will be sending an Adult LPN student to each building in the district weekly, to help with the COVID testing.</li> <li>• At this point in the 21-22 school year, there have been 12 positive cases; 11 students &amp; 1 staff member. There has been no in-school transmission to our knowledge.</li> <li>• Recommended to the board that at this time, we do not charge admission for sporting events. The board was in consent.</li> </ul>	<p>Supt. Richards</p>
<p>Committee Reports –</p> <p>J. McDermott: The Policy Committee met today to discuss a list of policies that need review. Three policies need legal review before going to the board.</p> <p>-See attached minutes from the meeting.</p> <p>Supt. Richards: The Buildings &amp; Grounds Committee met on October 6, to discuss the following agenda items: Athletic fields, Additional land acquisition, &amp; repairs at Unadilla Elementary.</p> <p>-See attached minutes from the meeting.</p>	<p>J. McDermott &amp; Supt. Richards</p>
<p><u>Administrative Action</u></p> <p>Motion by McMichael, seconded by Johnson, to approve the following resolutions 4.1-4.16 as presented. Yes-6 No-0. Carried.</p> <p>Warrants and Budget Status Reports were given to the Board for information only.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Treasurer's Report as presented.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby accept the 2020-2021 Financial Audit Report.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Coaches for the Winter Sports season as presented.</p>	<p>Monthly Reports</p> <p>Treasurer's Reports</p> <p>Approve Financial Audit 2020-2021</p> <p>Approve Coaches</p>

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<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Teachers and one LTA for the After School Academic Eligibility Program for the 2021-2022 school year as presented.</p>	<p>Approve Teachers/LTA for AE Program</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Extra-Curricular appointments for the 2021-2022 school year as presented.</p>	<p>Approve Extra-Curricular Appt.</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby accept Brittany Youngs resignation as a part-time food service helper as presented.</p>	<p>Accept B. Youngs Resignation-PT FSH</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Brittany Youngs to a 52-week probationary appointment as a full-time food service helper, at a rate of \$13.00 per/hr., effective October 19, 2021 as presented. (replaces Danielle Whitaker)</p>	<p>Prob. Appt.-B. Youngs-FSH</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Kim Renwick to a 52-week probationary appointment as a special needs aide, at a rate of \$13.00 per/hr., effective October 20, 2021 as presented.</p>	<p>Prob. Appt.-K. Renwick-Special Needs Aide</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Alexis Cleveland as a substitute aide for the 2021-2022 school year as presented.</p>	<p>Sub Aide-A. Cleveland</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint McKenzie Rutherford as a substitute aide for the 2021-2022 school year as presented.</p>	<p>Sub Aide-M. Rutherford</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint McKenzie Rutherford and Madison Lapp as substitutes for the Unatego After School Care Program for the 2021-2022 school year as presented.</p>	<p>Appoint Subs ASCP-M. Rutherford &amp; M. Lapp</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby accept with regret Tegan Fairbairn's resignation as a teacher's aide, effective October 29, 2021 as presented.</p>	<p>Resignation-T. Fairbairn-Aide</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Stephanie Havens as a substitute teacher/LTA/aide for the 2021-2022 school year as presented.</p>	<p>Sub Teach/LTA/Aide-S. Havens</p>

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<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Stephanie Havens to a 52-week probationary appointment as a teacher's aide, at a rate of \$13.00 per/hr., effective November 1, 2021 as presented.</p> <p><u>Public Comment-</u> B. Stanton – Unatego Boys and Girls Soccer teams both won the MAC Championships. Sectionals start Tuesday, October 19.</p> <p><u>Round Table Discussion-</u> J. McDermott – The speed zone sign in Unadilla still isn't working properly.</p> <p><u>Executive Session:</u> Motion by Downey, seconded by O'Hara, to go into Executive Session at 7:45 p.m. to discuss pending litigation. Yes-6 No-0. Carried.</p> <p>Clerk Nolan left at 7:45 p.m.</p> <hr/> <p>Sheila Nolan District Clerk</p> <p>Discussion ensued, no action taken.</p> <p>Motion by Downey, seconded by McDermott to leave Executive Session at 8:48 p.m. Yes-6 No-0. Carried.</p> <p><u>Adjourn:</u> Motion by McDermott, seconded by Downey, to adjourn the meeting at 8:49 p.m. Yes-6 No-0. Carried.</p> <hr/> <p>Dr. David S. Richards Superintendent of Schools</p>	<p>Prob. Appt.-S. Havens-Teacher's Aide</p> <p>Executive Session</p> <p>Adjournment</p>
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**Unatego Board of Education //Committee Meeting Summary** [submit to next Board Meeting for records]

Committee: Policy Place: Supt Office Date: 18 October 2021

Attending:  Dr Richards  J McDermott  J Johnson  B McMichael  \_\_\_\_\_

Agenda Items: review & action on items listed on Dr Richards' 9/20/2021 email

1. Policy # 5413 Procurement: Uniform Grant Guidance
2. Policy # 3310 Public Access to Records & Policy # 6213 Registration & Professional Learning
3. Policy # 7551 Sexual Harassment of Students & Policy #3420 Non-Discrimination & Anti-Harassment in the District
4. Proposed Policy # 5640 Smoking, Tobacco, & Cannabis (Marijuana) Use.
5. Policy # 5633 "Gender Neutral Single-Occupancy Bathrooms"
6. Policy # 3430 "Diversity, Equity & Inclusion in the District"
7. Policy # 7150 "Educational Services for Married/Pregnant Students" [see next item #7150]
8. Erie BOCES proposed policies: #3520 "Extraordinary Circumstances", #6570 "Remote Working", & # 7150 "Remote Learning".

Discussion/Conclusions: (additional notes on reverse, by agenda #)

1. Policy # 5413 "Procurement: Uniform Grant Guidance": previously revised; adopted July 2021
2. Policies # 3310 Public Access to Records / 6213 Registration & Professional Learning previously reviewed and *No Action* recommendation to Board
3. Policy # 7551 Sexual Harassment of Students recommended that *legal review* this and Policy 7554 Student Gender Identity to see if *sexual* harassment and *gender* harassment language should be unified in #7551. *Future Committee review after response.*
4. Proposed Policy # 5640 Smoking, Tobacco, & Cannabis (Marijuana) Use. Policy #5640 in Policy Book refers only to "smoking/tobacco" use. Committee recommends legal review of proposed language in Erie BOCES 2021 policy "Smoking, Tobacco, & Cannabis (Marijuana) Use", to ensure compatibility with Policy 7320 "Alcohol, Tobacco, Drugs & Other Substances (Students)" and Policy # 6150 "Alcohol, Drugs & Other Substances (School Personnel)" *Future Committee review after response.*
5. Policy # 5633 "Gender Neutral Single-Occupancy Bathrooms" reviewed previously; adopted 1 March 2021
6. Policy # 3430 "Diversity, Equity & Inclusion in the District" tabled for future discussion
7. Policy # 7150 "Educational Services for Married/Pregnant Students" Committee requests legal review
8. Erie BOCES Three new sample policies: #3520 "Extraordinary Circumstances", #6570 "Remote Working", & # 7150 "Remote Learning". After committee review, we recommend *No Action* on these proposed policies. They all are in response to the COVID experience, and we felt they added little improvement over our current policies and practices.

Submitted to Board of Education by J McDermott Date 18 October 2021

Additional Notes: *none*

