

**UNATEGO CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION AGENDA  
MONDAY, SEPTEMBER 19, 2022  
EXEMPT SESSION  
TO DISCUSS CSE RECOMMENDATIONS  
6:30 P.M.  
BOARD OF EDUCATION MEETING  
CALLED TO ORDER  
7:00 P.M.  
UNATEGO MS/SR HIGH SCHOOL  
ROOM #93**

**1. ROUTINE MATTERS**

- 1.1 Call to order
- 1.2 Roll Call
- 1.3 Exempt Session
- 1.4 Return to Open Session
- 1.5 Roll Call
- 1.6 Pledge
- 1.7 Approve regular board meeting minutes of September 12, 2022
- 1.8 Adopt Agenda

**2. PUBLIC COMMENT**

**3. PRESENTATIONS**

- 3.1 Business Manager's Report – Patti Loker
- 3.2 Superintendent's Report – Dr. David S. Richards

**4. ADMINISTRATIVE ACTION**

- 4.1 Approve CSE Recommendations (9.19.22 G1)
- 4.2 Approve transportation request from Otsego Christian Academy (9.19.22 G2)
- 4.3 Approve surplus of unused miscellaneous items (9.19.22 G3)
- 4.4 Accept Mari Ruff's resignation for the purpose to retire as food service helper (9.19.22 UC1)
- 4.5 Appoint Allison Worman as bus aide (9.12.22 UC2)
- 4.6 Amend the salary for Alicia Gribbin 1:1 Aide (9.19.22 UC3)
- 4.7 Amend the salary for Martha Vanderlip part-time lunch and recess aide (9.19.22 UC4)
- 4.8 Approve Extra-Curricular appointments for the 2022-2023 school year (9.19.22 C1)
- 4.9 Approve John Collins event worker for the 2022-2023 fall sports season (9.19.22 C2)

5. PUBLIC COMMENT

6. ROUND TABLE DISCUSSION/QUESTIONS

7. EXECUTIVE SESSION (IF NECESSARY)

Upon a majority vote of its total membership, taken in open meeting pursuant to a motion identifying the general area of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

- A. matters which may imperil the public safety if disclosed;
- B. any matter which may disclose the identity of a law enforcement agent or informer;
- C. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- D. discussions regarding proposed, pending, or current litigation;
- E. collective negotiations pursuant to article fourteen of the civil service law;
- F. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation;
- G. the preparation, grading, or administration of examination; and
- H. the proposed acquisition, sale, or lease of real property or the proposed Acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof;
- I. any matter made confidential by federal or state law.

7. ADJOURN

**Board Agenda 9.19.22**

**PG: 3**

**4.1**

**9.19.22 G1**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby approve CSE Recommendations as presented.

**4.2**

**9.19.22 G2**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby approve transportation request from Otsego Christian Academy as presented.

**4.3**

**9.19.22 G3**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby approve surplus of unused miscellaneous items from the business classroom as presented.

**4.4**

**9.19.22 UC1**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby accept Mari Ruff's resignation with regret and appreciation, for the purpose to retire as food service helper, effective September 30, 2022, as presented.

**4.5**

**9.12.22 UC2**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Allison Worman to a 52-week probationary appointment as a bus aide, at a rate of \$13.50 per/hr., effective September 20, 2022, as presented.

**4.6**

**9.12.22 UC3**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby amend Alicia Gribbin's salary as a 1:1 aide from \$13.20 per/hr. to \$13.50 per/hr., effective September 6, 2022.

**4.7**

**9.12.22 UC4**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby amend Martha Vanderlip's salary as a part-time lunch and recess aide from \$13.20 per/hr. to \$13.50 per/hr., effective September 6, 2022.

**4.8**

**9.19.22 C1**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Extra-Curricular appointments for the 2022-2023 school year as presented.

**4.9**

**9.19.22 C2**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby approve John Collins as an event worker for the 2022-2023 fall sports season as presented.

**Sheila Nolan**

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**From:** Johanna Brown <juncojunior@hotmail.com>  
**Sent:** Monday, September 12, 2022 5:16 PM  
**To:** boe  
**Subject:** busing for Christian school

**RECEIVED**  
SEP 12 2022

**BY:** .....

**[EXTERNAL EMAIL]** This email has been received from an external source. Please use extra caution before opening attachments or following links.

To the Board of Education,

My children, Israel Brown and Jordan Gross, were given the opportunity (last minute) to attend the Otsego Christian Academy this year. I spoke with Mr. Trask and he said that in order to get busing there, I had to request it from the Board of Education. I am officially asking for transportation in the afternoons home from school for this school year (2022-2023). I will transport to school. If it helps or is feasible for monetary and environmental reasons, the GMU bus does go directly past my house on the way to the Otsego Christian Academy. Please let me know if transportation would be available for my boys. Thank you.

Johanna Brown



OWS

To: Dr. Richards, Superintendent

From: Julie Lambiaso, HS Principal

Date: September 16, 2022

Re: Surplus Items



We have been cleaning out old items that are no longer usable in the business classroom and storage closet. After checking with Brian Trask, I am recommending we excess the following items:

- Typewriters: 7
- Calculators: 15
- Cassette players/Transcription machines: 13
- Overhead Projectors:
  - Ceiling Mount: 1
  - Stand-a-lone: 3

To whom it may concern: 9-15-22  
This letter serves as my  
retirement notice. Last day Sept 30<sup>th</sup> 2022

*Man Koff*

RECEIVED  
SEP 15 2022

BY: .....

UNATEGO CENTRAL SCHOOL  
NEW EMPLOYEE APPOINTMENT FORM

NAME: Allison Worman

POSITION: Bus Aide

REPLACES: Rebecca Towndrow

EFFECTIVE DATE: 9/20/2022

EDUCATION LEVEL: \_\_\_\_\_

YEARS OF EXPERIENCE: 1

SALARY: STEP \_\_\_\_\_ LEVEL \_\_\_\_\_ \$ 13.50/hr.

CERTIFICATION: \_\_\_\_\_

COLLEGE: \_\_\_\_\_

REFERENCES CONTACTED:

1. \_\_\_\_\_

2. \_\_\_\_\_

COMMENTS: Alison is currently a sub  
aide for us.

Brian Trask  
ADMINISTRATOR SIGNATURE

9/15/22  
DATE



# Unatego Elementary School

Mike Snider  
Principal

265 Main Street  
Unadilla, NY 13849

Rebecca Theophel  
School Counselor

Brenda Birdsall  
Administrative Assistant

Tel: 607-369-6200  
Fax: 607-369-6222

Shannon Leizear  
School Nurse

## MEMO

TO: Dr. Richards  
FROM: Mike Snider  
DATE: September 15, 2022  
RE: Recommendation for Elementary Student Council

I would like to recommend the following teacher as advisor for the Elementary Student Council:

Kim Platt

Please let me know if you need any additional information.





# Unatego Elementary School

Mike Snider  
Principal

265 Main Street  
Unadilla, NY 13849

Rebecca Theophel  
School Counselor

Brenda Birdsall  
Administrative Assistant

Tel: 607-369-6200  
Fax: 607-369-6222

Shannon Leizear  
School Nurse

## MEMO

TO: Dr. Richards  
FROM: Mike Snider  
DATE: September 15, 2022  
RE: Recommendation for Elementary Safety Patrol

I would like to recommend the following teacher as advisor for the Elementary Safety Patrol:

Michele Wilson

Please let me know if you need any additional information.

# Unatego Central School

PO BOX 483  
2641 STATE HIGHWAY 7  
OTEGO, NEW YORK 13825-9795  
www.unatego.org  
FAX (607) 988 -1039

Dr. David S. Richards  
Superintendent of Schools  
(607) 988 -5038

Patricia Loker  
Business Manager  
(607) 988-5038

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September 16, 2022

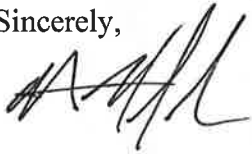
Dr. David Richards  
Unatego Central School  
2641 St. Hwy 7  
Otego, NY 13825

Dear Dr. Richards,

I would like to recommend the following person as an event worker for the 2022-2023 Fall Sports Seasons.

**John Collins**

Sincerely,



Matt Hafele  
Athletic Director