

**UNATEGO CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA
TENTATIVE
MONDAY, SEPTEMBER 10, 2018
BUILDING WALK-THRU
6:30 P.M.
BOARD OF EDUCATION MEETING
CALLED TO ORDER
7:00 P.M.
UNATEGO ELEMENTARY SCHOOL**

1. ROUTINE MATTERS

- 1.1 Call to order
- 1.2 Roll Call
- 1.3 Pledge
- 1.4 Approve regular board meeting minutes of August 27, 2018
- 1.5 Adopt Agenda

2. PUBLIC COMMENT

3. PRESENTATIONS

- 3.1 Administrator's Report
- 3.2 Superintendent's Report – Dr. David S. Richards

4. ADMINISTRATIVE ACTION

- 4.1 Approve Transportation to Oneonta Christian Academy for the 2018-2019 school year (9.10.18 G1)
- 4.2 Approve returning non-teaching substitutes for the 2018-2019 year (9.10.18 UC1)
- 4.3 Approve returning substitute teacher for the 2018-2019 school year (9.10.18 C1)
- 4.4 Accept a grant from Community Foundation of Unadilla for Unatego Band (9.10.18 G2)
- 4.5 Accept Patricia Jessup's resignation as LTA (9.10.18 C2)
- 4.6 Accept Robinette Youngs resignation as teacher aide (9.10.18 UC2)
- 4.7 Accept Katie King's resignation as teacher aide (9.10.18 UC3)
- 4.8 Appoint Norman Kanzer School Psychologist (9.10.18 C3)
- 4.9 Appoint Val Sobers JV Volleyball coach (9.10.18 C4)
- 4.10 Appoint Christina Butcher substitute teacher (9.10.18 C5)
- 4.11 Appoint Rena Barkman teacher aide (9.10.18 UC4)
- 4.12 Appoint William Leichty substitute teacher for the 2018-2019 school year (9.10.18 C6)
- 4.13 Appoint Katie King LTA (9.10.18 C7)

5. PUBLIC COMMENT

6. ROUND TABLE DISCUSSION/QUESTIONS

7. EXECUTIVE SESSION (IF NECESSARY)

Upon a majority vote of its total membership, taken in open meeting

pursuant to a motion identifying the general area of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

- A. matters which may imperil the public safety if disclosed;
- B. any matter which may disclose the identity of a law enforcement agent or informer;
- C. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- D. discussions regarding proposed, pending or current litigation;
- E. collective negotiations pursuant to article fourteen of the civil service law;
- F. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- G. the preparation, grading or administration of examination; and
- H. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof;
- I. any matter made confidential by federal or state law.

8. ADJOURN

Board Agenda 9.10.18

PG: 3

4.1

9.10.18 G1

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve transportation to Oneonta Christian Academy as presented.

4.2

9.10.18 UC1

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve returning non-teaching substitutes as presented.

4.3

9.10.18 C1

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve returning substitute teachers as presented.

4.4

9.10.18 G2

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby accept a grant from Community Foundation of Unadilla in the amount of \$1,445 to the Unatego Band for the purchase of new instruments as presented.

4.5

9.10.18 C2

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby accept the resignation of Patricia Jessup as LTA, effective September 12, 2018 as presented.

4.6

9.10.18 UC2

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby accept the resignation of Robinette Youngs as teacher aide, effective August 22, 2018 as presented.

4.7

9.10.18 UC3

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby accept the resignation of Katie King as teacher aide, effective September 12, 2018 as presented.

4.8

9.10.18 C3

RESOLVED: Upon the recommendation of the Superintendent of School that this Board does hereby appoint Norman Kanzer, School Psychologist, on an as-needed basis or until BOCES provides a replacement, per diem at \$245/day, effective September 10, 2018 as presented.

Board Agenda 9.10.18
PG: 4

4.9

9.10.18 C4

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Val Sobers as JV Volleyball coach for the 2018-2019 school year as presented (Step 3).

4.10

9.10.18 C5

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Christina Butcher substitute teacher (PE) as needed.

4.11

9.10.18 UC4

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Rena Barkman to an 8 week probationary appointment as teacher aide at a rate of \$11.52/hr, effective date September 13, 2018 as presented (replaces Katie King).

4.12

9.10.18 C6

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint William Leichty substitute teacher for the 2018-2019 school year as presented.

4.13

9.10.18 C7

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Katie King, to a four-year probationary appointment as Licensed Teaching Assistant, effective September 13, 2018 and ending September 12, 2022 Step 1 at a salary of \$19,260 as presented (replaces Patty Jessup).

Dear Mr. David Richards,

I am requesting transportation for my two children, Jonah and Kaylin Hastings, to and from _____, Otego and Oneonta Christian Academy (Oneonta Community Christian School) for the 2018-2019 school year. Please let me know if you need further information. Thank you so much in advance.

Sincerely,

Kimberly Hastings

UNATEGO CENTRAL SCHOOL
2641 State Highway 7
PO Box 483
Otego, New York 13825-9795
www.unatego.org

Dr. David S. Richards
Superintendent of Schools
(607) 988-5038

Patricia Loker
Business Manager
(607) 988-5038

Approve the following returning non-teaching substitutes for the 2018-2019 school year:

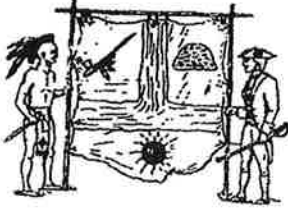
Hayley Adams (aide, LTA)
Kirbey Baker (aide, LTA)
Rena Barkman (aide, café)
Megan Blincoe (aide)
Debra Bruno (aide, LTA)
Marcus Byam (custodian)
Kelly DeMorier (aide, clerical)
Becci Cutting (aide, LTA)
Brian Cutting (LTA)
Brynn Davie (LTA)
***Gregory Davie (LTA, aide)**
Joan French (clerical)
Barbara Gee (nurse)
Mark Hopper (custodian)
Valerie Joern (aide, LTA)
Teresa Katchis (aide)
Brian Knapp (bus driver)
Rod Little (aide)
Nancy Livingston (aide)
Denise Marshall (LTA)
Zach Nages (custodian)
***Kyle Peterson (aide)**
Kristin Preston (aide, LTA)
Kimberly Renwick (aide, LTA)
Nickey Ritchey (custodian)
Christin Schmitz (cafeteria)
Mary Sloan (LTA)
Dennis Walrath (LTA)
***Heather Wood (LTA, aide)**

Approve the following returning substitute teachers for the 2018-2019 school year:

Hayley Adams
Kirbey Baker
Vicki Beams
Katherine Becker
Cynthia Carpentier
Ryan Carson
Becci Cutting
Brian Cutting
Brynn Davie
***Gregory Davie**
Howard Hacker
Valerie Joern
Kathleen Long
Rodric Little
Denise Marshall
Irma Ouimet
***Kyle Peterson**
Kristin Preston

Kimberly Renwick
Mary Sloan
Patricia M. Taylor
Dennis Walrath
***Heather Wood**

***Newly Added**



Community Foundation of Unadilla, New York, Inc.

P.O. Box 608

Unadilla, New York 13849

June 25, 2018

Cheryl Nages
Unatego Central School
PO Box 483
Otego, NY 13825

Dear Mrs. Nages,

I am pleased to inform you that the Board of Directors of the Community Foundation of Unadilla has approved a grant in the amount of \$1,445 to the Unatego Band for the purchase of new instruments.

Please note that in accordance with Foundation regulations, acknowledgment of this grant is required. In addition, your organization must complete and return the enclosed financial report, detailing how the grant was spent, no later than April 1, 2019. Failure to acknowledge the grant and/or file the required financial report may disqualify your organization from future awards.

If you have any questions, please contact me at cfunadilla@gmail.com. We wish you luck with your endeavors and thank you for your commitment to the local community.

Sincerely,

Kellie Renwick
Treasurer

COMMUNITY FOUNDATION OF UNADILLA		1265
PO BOX 608		50-7990/2213
UNADILLA, NY 13849		1
		Date <u>6/25/18</u>
Pay to the Order of <u>Unatego Band</u>	\$ <u>1,445 -</u>	
<u>fourteen hundred forty five</u> ^{00/100}	Dollars	
sfcu.	42 Union Street, Sidney, New York 13838 www.sfcuonline.org	
For _____	<u>Stephen Lee</u> <u>Kellie Renwick</u> ^{MP}	
⑆ 2 2 1 3 7 9 9 0 5 ⑆ 1 5 3 1 2 0 1 6 9 3 0 0 0 2 ⑆ 1 2 6 5		

August 29, 2018

Dr. Richards,

Please accept this letter as notice of my resignation from my position as LTA in the Unadilla Elementary 12:1:1 classroom. My last day of employment will be September 12, 20018, unless an earlier date can be arranged.

It has been a pleasure to work with the students and staff of the Unatego School District for the past fifteen years.

Sincerely,

Patricia A. Jessup
Patricia A. Jessup

RECEIVED
AUG 29 2018

BY:

Dear Dr. Richards,

I am respectfully submitting my resignation as an aide, effective August 22, 2018. I will be working as an LTA in 2nd grade this school year.

Sincerely,

Robinette Youngs

A handwritten signature in cursive script that reads "Robinette R Young". The signature is written in black ink and is positioned below the printed name.

Katie L. King

September 5, 2018

To Whom It May Concern:

I would like to inform you of my intention to resign from my duty as a Shared Aide effective on September 12, 2018. I will be obtaining the position of Licensed Teaching Assistant in an 8:1:1 room in Unadilla Elementary. If you require any further information please let me know.

Sincerely,

Katie King

Katie King

UNATEGO CENTRAL SCHOOL
NEW EMPLOYEE APPOINTMENT FORM

NAME: Norman Kanzer

POSITION: School Psychologist (per diem)

REPLACES: BOCES Employee

EFFECTIVE DATE: 9/10/18

EDUCATION LEVEL: BA; MA; MED

YEARS OF EXPERIENCE: 30

SALARY: STEP LEVEL \$ 245/day

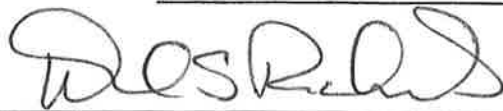
CERTIFICATION: NYS School Psychology; N-8 teaching

COLLEGE: City College; U of Cincinnati; Xavier

REFERENCES CONTACTED:

1. Bill Christensen, Superintendent of Sidney
2. Tina McNamara, School Psychologist

COMMENTS: Many years of exemplary experience. Will fill in until
BOCES hires a replacement



ADMINISTRATOR SIGNATURE

9/5/2018

DATE

August 29, 2018

Dr. David Richards
Unatego Central School
2641 State Hwy. 7
Otego, NY 13825

Dear Dr. Richards,

Fall

Val Sobers as JV Volleyball (Step 3)

I would like to recommend as JV Volleyball coach.

Thank you,

Matthew J. Hafele

UNATEGO ELEMENTARY SCHOOL

265 Main Street
Unadilla, New York 13849

Katherine Mazourek
Principal

Brenda Birdsall
Admin. Assistant

Phone (607) 369-6200

Fax (607) 369-6222

September 4, 2018

Dear Board of Education,

I am respectfully recommending that Christina Butche be placed on the substitute teacher list for the duration of ' 's absence.

Ms. Butcher has recently received PE certification and has worked as an aide in the high school for the past few years.

Thank you,


Katherine Mazourek

Every Student, Every Day

**UNATEGO CENTRAL SCHOOL
NEW EMPLOYEE APPOINTMENT FORM**

NAME: Rena Barkman

POSITION: Shared Aide

REPLACES: Katie King

EFFECTIVE DATE: 9/13/18

EDUCATION LEVEL: _____

YEARS OF EXPERIENCE: 20 years

SALARY: STEP N/A LEVEL \$11.52/hr

CERTIFICATION: _____

COLLEGE: _____

REFERENCES CONTACTED:

1. Kim Platt
2. _____

COMMENTS: Mrs Platt has worked with Mrs. Barkman in previous years and states that Mrs. Barkman is a dedicated worker and will be an asset in any classroom.


ADMINISTRATOR SIGNATURE

9/7/18
DATE

UNATEGO ELEMENTARY SCHOOL

265 Main Street
Unadilla, New York 13849

Katherine Mazourek
Principal

Brenda Birdsall
Admin. Assistant

Phone (607) 369-6200

Fax (607) 369-6222

September 4, 2018

Dear Board of Education,

I am respectfully recommending that William Leichty be placed on the substitute teacher list for the 2018-2019 school year.

Mr. Leichty will be subbing for [redacted] in her absence. He has received a Bachelor's Degree in Music Education at Ithaca College and comes with recommendation comments as "intuitive to student needs, highly motivated, and respectful to all."

Thank you,



Katherine Mazourek

Every Student, Every Day

**UNATEGO CENTRAL SCHOOL
NEW EMPLOYEE APPOINTMENT FORM**

NAME: Katie King

POSITION: LTA

REPLACES: Patty Jessup

EFFECTIVE DATE: 9/13/18

EDUCATION LEVEL: Associates Degree, 2005

YEARS OF EXPERIENCE: 0

SALARY: STEP 1 LEVEL \$19,260

CERTIFICATION: LTA

COLLEGE: SUNY Morrisville

REFERENCES CONTACTED:

1. Katherine Mazourek
2. _____

COMMENTS: Mrs. King has been working with the district for the past 2 years in the aide capacity. She has been an asset in the classroom and has proven to be a positive force among the students she works with.


ADMINISTRATOR SIGNATURE

9/13/18
DATE