

**UNATEGO CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA
TUESDAY, APRIL 27, 2021
BOARD OF EDUCATION MEETING
CALLED TO ORDER
7:00 P.M.
UNATEGO MS/SR HIGH SCHOOL
ROOM #93/ZOOM**

1. ROUTINE MATTERS

- 1.1 Call to order
- 1.2 Roll Call
- 1.3 Pledge
- 1.4 Approve regular board meeting minutes of April 19, 2021
- 1.5 Adopt Agenda

2. PUBLIC COMMENT

3. PRESENTATIONS

- 3.1 Superintendent's Report – Dr. David S. Richards

4. ADMINISTRATIVE ACTION

- 4.1 Approve BOCES proposed Administrative Budget for the 2021-2022 school year (4.27.21 G1)
- 4.2 Approve BOCES Board Members (4.27.21 G2)
- 4.3 Approve non-resident student for the 2021-2022 school year (4.27.21 G3)
- 4.4 Approve sports merger between Unatego CSD and Franklin CSD for Modified Baseball for the 2020-2021 school year (4.27.21 G4)
- 4.5 Appoint Autumn Draper Special Education teacher (4.27.21 C1)
- 4.6 Appoint Athena Frost Special Education teacher (4.27.21 C2)
- 4.7 Approve event workers for the 2020-2021 Spring Sports season (4.27.21 UC1)
- 4.8 Appoint Nicole Davis teacher aide (4.27.21 UC2)
- 4.9 Appoint Marah Seward substitute teacher aide/bus aide for the 2020-2021 school year (4.27.21 UC3)

5. PUBLIC COMMENT

6. ROUND TABLE DISCUSSION/QUESTIONS

7. EXECUTIVE SESSION (IF NECESSARY)

Upon a majority vote of its total membership, taken in open meeting pursuant to a motion identifying the general area of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

- A. matters which may imperil the public safety if disclosed;
- B. any matter which may disclose the identity of a law enforcement agent or informer;
- C. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;

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- D. discussions regarding proposed, pending or current litigation;**
- E. collective negotiations pursuant to article fourteen of the civil service law;**
- F. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;**
- G. the preparation, grading or administration of examination; and**
- H. the proposed acquisition, sale or lease of real property or the proposed Acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof;**
- I. any matter made confidential by federal or state law.**

8. ADJOURN

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4.1

4.27.21 G1

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the proposed Delaware-Chenango-Madison-Otsego BOCES Administrative Budget for the 2021-2022 school year in the amount of \$2,609,070 as presented.

4.2

4.27.21 G2

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby cast a vote for three (3) of the following DCMO BOCES Board member candidates: John Godfrey, Cindy O'Hara and Vanessa Warren as presented.

4.3

4.27.21 G3

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve non-resident student for the 2021-2022 school year as presented.

4.4

4.27.21 G4

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve sports merger between Unatego CSD and Franklin CSD for Modified Baseball for the 2020-2021 school year as presented.

4.5

4.27.21 C1

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Autumn Draper, to a four year probationary appointment in the tenure area of General Special Education Teacher effective date September 1, 2021 and ending August 31, 2025, Masters Step 1 salary pending negotiations as presented (replaces Val Sobers).

This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

4.6

4.27.21 C2

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Athena Frost, to a four year probationary appointment in the tenure area of General Special Education Teacher effective date September 1, 2021 and ending August 31, 2025, Masters Step 3 salary pending negotiations as presented (replaces Sue Dellelo).

This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

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4.7

4.27.21 UC1

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve event workers for the 2021-2021 spring sports season as presented.

4.8

4.27.21 UC2

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Nicole Davis as teacher aide, at a rate of \$12.50 per/hr., effective April 28, 2021-through the end of the 2020-2021 school year as presented (replaces, Marilyn Bush-position wasn't replaced during hybrid schedule).

4.9

4.27.21 UC3

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Marah Seward as substitute teacher aide/bus aide for the 2020-2021 school year as presented.

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT
DELAWARE-CHENANGO-MADISON AND OTSEGO COUNTIES**

**BALLOT FOR SPECIAL ELECTION TO BOARD
OF COOPERATIVE EDUCATIONAL SERVICES**

There are **Three (3)** vacancies on the Board of Cooperative Educational Services to be filled at the annual election to be held on April 27, 2021. The board of education of each component school district, by resolution, may cast one vote for each vacancy to be filled, provided that no more than one vote may be cast for any candidate. No more than one person residing in a particular component school district may be elected to serve on the board of cooperative educational services at one time. The district clerk, or other officer authorized to certify that a board resolution has been adopted, shall complete the ballot by placing an "X" next to the name of the candidate for whom a vote has been cast, and by completing the attached certification. Candidates are in alphabetical order with their address and school district of residence:

1. **John Godfrey**
150 County Rd 18
Oxford, NY 13830
Oxford Central School



-
2. **Cindy O'Hara**
9 Willow Street
Otego, NY 13825
Unatego Central School



-
3. **Vanessa Warren**
1765 State HWY 41
Bainbridge, NY 13733
Afton Central School



2021 DCMO BOCES BOARD MEMBER CANDIDATES

John Godfrey: John resides in Oxford where he taught high school social studies and advised many activities during his career. He is currently completing his eleventh year on the Oxford Academy Board of Education, having served on the Transportation, Policy, Finance, and Audit committees. He also represented Oxford Academy on the Chenango County School Boards Association from 2003-2009. John thanks you in advance for your support.

Cindy O'Hara: I have lived the past 44 yrs in this area, seven years in Walton, NY with the remaining 37 years here in Otego, NY where I currently live. We raised our three children here and all are graduates of Unatego Jr/Sr High School. I now have several grandchildren who live in the district as well. I have been a Unatego School Board member since 2017 and enjoy working with my fellow board members and school administrators in dealing with all the various challenges facing our school.

My past work experience varies from being a bookkeeper for the Town of Otego for 20 years, childcare provider, accountant to eventually being the Administrative Services Director for the Oneonta Job Corp Academy before retiring early in 2016. I currently work for Opportunities for Otsego as their Transitional Housing Navigator assisting eligible clients find proper and affordable housing.

As an active community member, and school board member for the past 4 years, I feel involvement in being on the in DCMO BOCES board will provide me with a great opportunity to serve my community further. I appreciate the opportunity and consideration for this position.

Vanessa Warren: I was first elected to the Afton Central School Board in 1999, serving as Vice-President and then President for over a decade. I represented the district at the Chenango County School Boards Association for 6 years and served as president for 3 terms. In 2006 I was honored to be chosen as the Chenango County School Boards Association "School Board Member of the Year". For many years, I also served as MC for the Legislative Breakfast joint program with DCMO BOCES and the CCSBA.

I joined the DCMO BOCES board in 2015. During this time I have served on the Budget Committee, Policy Committee, Audit Committee and Strategic Planning Committee as well as alternate NYSSBA Advocacy rep in Area 8 and as Vice President. In my home life I have a tax, bookkeeping and accounting business working primarily with non-profits, small businesses and individual clients in Broome and Chenango Counties. I have resided in the district with my family, horses and dogs since 1992. School Board service is my passion and my enthusiasm and support for our districts, administrations, staffs and most importantly, STUDENTS has only grown over the years. I continue to attend as many conferences as possible to remain a life-long learner and hone my skills in service to our school community.

Unatego Central School

PO BOX 483
2641 STATE HIGHWAY 7
OTEGO, NEW YORK 13825-9795
www.unatego.org
FAX (607) 988 -1039

Dr. David S. Richards
Superintendent of Schools
(607) 988 -5038

Patricia Loker
Business Manager
(607) 988-5038

April 28, 2021

Dear Board of Education:

Please approve the following non-resident student for the 2021-2022 school year:

Saige DeMulder (Gr.K) - no charge tuition

Thank you,



David S. Richards, Ph.D.
Superintendent of Schools

SECTION IV MERGER COMMITTEE

Application for Merger of Schools for Athletic Activity

This application form must:

- (A) Be completed by each school involved in the sport described.
- (B) Be reviewed and approved by the athletic league involved.
- (C) Be submitted to the Section IV Merger Committee after A and B have been resolved.

A separate application must be submitted for each activity. Requests should be for a one-year period of time only.

School District UNATEGO

Address of School Involved 2641 St. Hwy 7
OTEGO NY 13825

Athletic Director of School Involved MATT HAFELE

Phone Number 607-988-5001

Other School(s) Involved Franklin

Sport to be considered BASEBALL

Level(s) being merged (circle) Varsity IV Modified

School Year 20-21

Describe conditions which prompted your school to request or support a merger--provide all appropriate rationale which will assist the league and merger committee in reaching a decision considered most beneficial to all:

To Allow Students to compete in a sport that they would not be able to without merging.

What will be the identity of the combined team? UNATEGO

Where will practices be held? UNATEGO

Where will competition be held? UNATEGO

Attach a copy of the action item from your school Board of Education meeting minutes which includes the approval of this application.

Signed: Principal _____

Superintendent _____

Board of Education _____

Date: _____

Submit to Athletic League (This step **must** precede the Section action!):

League Action _____ Approved

_____ Not Approved

Date _____

League Secretary _____

Forward to: Section IV Athletic Association
276 State Hwy 7
Sidney, NY 13838
mcweenej@dcmoboces.com

by: **January 30, 2021** for Football
August 31, 2020 for Fall activity
November 23, 2021 for Winter activity
March 22, 2021 for Spring activity

COMBINING OF TEAMS - The joining together of students from two or more member schools in the same district or close proximity to form a single team shall be permitted subject to the following conditions:

The joining together of students from two or more-member schools in the same district or proximity to form a single team shall be permitted subject to the following conditions:

1. Permission must be obtained from their league and section on an annual basis.
2. Section approval must be reported to the NYSPHSAA, Inc., Executive Committee. NOTE: If a combined school team goes beyond sectional level competition their boys and girls grade 9-11 enrollment shall be combined, using the below criteria, for state level competition.

The graduated scale is used for up to 3 "team" mergers and mergers with 4 or more "teams" take 100% of their BEDS; ONLY in team sports. (July 2017)

NOTE: If two or more schools are located within the same physical building, 100% of their BEDS will be used if they are following the Combining of Teams process. (Feb. 2019)

The school(s) with the higher(est) classification number will have a percentage of the other school(s) classification number added according to the graduated scale below.

Beginning in 2019-2020 The percentages is dependent upon the association's "Sport Specific classification cut-off numbers" (July 2018)

Five Classes (100%, 100%, 100%, 40%, 30%)

Four Classes (100%, 100%, 40%, 30%)

Three Classes (100%, 40%, 30%)

Two Divisions (100%, 40%)

3. Section shall determine the deadlines for schools to merge or demerge programs.
4. If a non-public school is part of the merger, the "merged" team may be subject to the Section's Classification of Non-Public School Committee.
5. If a merger is denied by the Section, schools have the ability to resubmit a merger using 100% of all schools BEDS enrollment numbers. (July 2016)

Reporting Procedure: All violations shall be reported to the League and Section.

=====

Action of Section IV Merger Committee

The above request for merger is _____ Approved
_____ Not Approved

for the activity of _____

for the school year _____

Classification AA A B C D

_____ Chairperson _____ Date

**UNATEGO CENTRAL SCHOOL
NEW EMPLOYEE APPOINTMENT FORM**

NAME: Autumn Draper

POSITION: Special Education Teacher

REPLACES: Val Sobers

EFFECTIVE DATE: 9/1/2021

EDUCATION LEVEL: Masters of Science, Special Education

YEARS OF EXPERIENCE: 0 Years

SALARY: STEP 1 LEVEL


CERTIFICATION: Students with Disabilities: 7-12 – Emergency, COVID-19

COLLEGE: Roberts Wesleyan

REFERENCES CONTACTED:

1. Lauren Prunoske – Cooperating Teacher , Dansville
2. Dr. Adam Huck – Professor at Roberts Wesleyan
3. Andrew Door – Supervising Teacher, Roberts-Wesleyan

COMMENTS: Those who spoke about Ms. Draper said that she is very conscientious – she reflects on her teaching and implements suggestions as needed. She advocates for her students, works well with her colleagues and develops relationships with students, staff and community. Ms. Draper is said to develop engaging lesson plans that her students enjoy, and sets realistic goals that challenge her students.


ADMINISTRATOR SIGNATURE

4/22/21
DATE

**UNATEGO CENTRAL SCHOOL
NEW EMPLOYEE APPOINTMENT FORM**

NAME: Athena Frost

POSITION: Special Education Teacher

REPLACES: Sue Dellelo

EFFECTIVE DATE: 9/1/2021

EDUCATION LEVEL: Masters of Science, Special Education

YEARS OF EXPERIENCE: 2 Years

SALARY: STEP 3 LEVEL _____

CERTIFICATION: Special Education B-2; 1-6, pending

COLLEGE: Grand Canyon University

REFERENCES CONTACTED:

1. Lori Moss – Counselor, Springbrook
2. Amanda Mathewson – ONC Prof. Dev. Specialist
3. Kim Nissan – Teacher, Springbrook

COMMENTS: Mrs. Frost's references stated that she quickly develops relationships with her students and their families, as she is serious about what she does. She has background in Applied Behavior Analysis and has the ability to work well with students with emotional disabilities. Mrs. Frost has a good heart, and is authentic in her teaching. She is flexible and able to work with multiple age levels.



ADMINISTRATOR SIGNATURE

4/22/21

DATE

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April 22, 2021

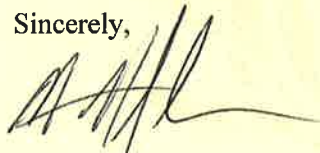
Dr. David Richards
Unatego Central School
2641 St. Hwy 7
Otego, NY 13825

Dear Dr. Richards,

I would like to recommend the following people as event workers for the 2020-21 Spring Sports Seasons.

Joe Halbert
Sally Halbert
Matt Hafele
Kelli Hafele
RJ Platt
Rich Rosener
Jenni Barnes
Sherry Maruszewski
Karen Alvin
Amber Birdsall
Gina Boliski
Amber Mazzone
Anita Grays
Marcy Anderson

Sincerely,



Matt Hafele
Athletic Director

**UNATEGO CENTRAL SCHOOL
NEW EMPLOYEE APPOINTMENT FORM**

NAME: Nicole Davis

POSITION: Elementary Classroom Aide

REPLACES: Marilyn Bush - position wasn't replaced during Hybrid schedule

EFFECTIVE DATE: 4/28/21 - through the end of the 2020-2021 school year

EDUCATION LEVEL: HS Diploma

YEARS OF EXPERIENCE: 1.5

SALARY: STEP _____ LEVEL _____ \$ _____ as per contract for an aide

CERTIFICATION: Teaching Assistant, Level 1

COLLEGE: N/A

REFERENCES CONTACTED:

1. Previous F/T HS Secretary

2. Current substitute -aide, LTA, Cafeteria, Clerical

COMMENTS: Has done a good job as a substitute aide, LTA and Clerical
previous experience working in a K-12 office



ADMINISTRATOR SIGNATURE

4/22/2021

DATE

**UNATEGO CENTRAL SCHOOL
NEW EMPLOYEE APPOINTMENT FORM**

NAME: Marah Seward

POSITION: Substitute Aide and Substitute Bus Aide

REPLACES: N/A

EFFECTIVE DATE: 4/28/21

EDUCATION LEVEL: HS Diploma

YEARS OF EXPERIENCE: 0 years for classroom aide - 5 years for bus aide

SALARY: STEP _____ as per substitute rate for substitute aides
LEVEL _____ \$ _____

CERTIFICATION: none

COLLEGE: N/A

REFERENCES CONTACTED:

1. Jill Patrick - elementary teacher

2. Brian Trask - left on good terms, good employee
previous long-term employee - bus aide

COMMENTS: _____



ADMINISTRATOR SIGNATURE

4/22/2021

DATE