

**UNATEGO CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA
MONDAY, APRIL 22, 2024
SPECIAL BOARD OF EDUCATION MEETING
CALLED TO ORDER
6:00 P.M.
UNATEGO MS/SR HIGH SCHOOL
ROOM #93**

1. ROUTINE MATTERS

- 1.1 Call to Order**
- 1.2 Roll Call**
- 1.3 Pledge**
- 1.4 Adopt Agenda**

2. PRESENTATIONS

- 2.1 Superintendent's Report – Dr. David S. Richards**

3. ADMINISTRATIVE ACTION

- 3.1 Approve Property Tax Report Card (4.22.24 G1)**
- 3.2 Adoption of the 2024-2025 school budget (4.22.24 G2)**
- 3.3 Approve Special District Meeting Notice for the Annual Budget Vote May 21, 2024 (4.22.24 G3)**
- 3.4 Approve the Informed Consent and Waiver of Conflict-of-Interest resolution with Ferrara Fiorenza PC (4.22.24 G4)**
- 3.5 Appoint Sharon Harris and Roseann Banner as election inspectors and Sheila Nolan as an alternate for the Annual District Meeting May 21, 2024 (4.22.24 UC1)**

4. ADJOURN

Board Agenda 4.22.24

PG: 2

3.1

4.22.24 G1

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Property Tax Report Card as presented.

3.2

4.22.24 G2

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby adopt the proposed school budget for the 2024-2025 school year in the amount of \$25,716,149 to be presented to the public for consideration at the May 21, 2024, Annual District Meeting as presented.

3.3

4.22.24 G3

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Special District Meeting Notice for the Annual Budget Vote May 21, 2024, as presented.

NOTICE OF ANNUAL SCHOOL DISTRICT BUDGET HEARING, BUDGET VOTE, ELECTION OF BOARD MEMBERS, AND AUTHORIZATION FOR STUDENT BOARD MEMBER FOR THE UNATEGO CENTRAL SCHOOL

NOTICE IS HEREBY GIVEN that the Annual Budget Hearing of the inhabitants of the Unatego Central School, qualified to vote at school meetings in said District, will be held in the Board Room #93 at the Unatego Middle/Senior High School, 2641 State Highway 7, Otego, NY 13825, on Tuesday, May 7, 2024, at 6:30 p.m. where the proposed school district budget for the 2024-2025 school year shall be presented.

NOTICE IS HEREBY GIVEN that the Annual District Budget Vote for those qualified to vote in said District to vote upon the appropriation of the necessary funds to meet the estimated expenditures or any propositions involving the expenditure of money or the authorizing of levy of taxes, as well as the election of members of the Board of Education, shall be held in the District Office hallway at the Unatego MS/Senior High School, 2641 State Highway 7, Otego, NY 13825, on Tuesday, May 21, 2024, between the hours of 12:00 noon and 8:00 p.m. for such business as is authorized by the Education Law.

NOTICE IS ALSO GIVEN that a copy of the statement of the amount of money which will be required for the ensuing year for school purposes may be obtained by any taxpayer in the District during the fourteen days immediately preceding the vote and on the date of election except Saturday, Sunday, or holidays between the hours of 8:00 a.m. and 3:30 p.m. at the Unatego Elementary School, 265 Main Street, Unadilla, New York 13849, and the Unatego MS/Senior High School, 2641 State Hwy 7, Otego, New York 13825.

NOTICE IS ALSO GIVEN that Petitions nominating candidates for the office of Member of the Board of Education must be filed with the Clerk of the District between the hours of 9:00 a.m. and 5:00 p.m. and not later than 5:00 p.m. on April 22, 2024. The following vacancies are to be filled:

A three-year term ending June 30, 2027, currently held by Matthew Downey

A three-year term ending June 30, 2027, currently held by Janette Johnson

A three-year term ending June 30, 2027, currently held by James Salisbury

Candidates do not run for a specific seat but rather all vacant seats are "at large," meaning that each nominee is eligible for every vacancy, rather than only one specific seat. Each petition must be directed to the Clerk of the District, be signed by at least twenty-five qualified voters of the District and shall state the name and physical residence (911 address) of the candidate. The candidate must meet all the other requirements to run for the board. These include being qualified voters and having lived in the district continuously for one year prior to the election. The individuals receiving the highest number of votes shall be elected to the vacancies.

Board Agenda 4.22.24

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NOTICE IS ALSO GIVEN that at such Annual District Meeting and Budget Vote scheduled to be held on May 21, 2024, the following proposition shall be voted upon:

RESOLVED, that the Board of Education of the Unatego Central School District is hereby authorized to expend the sum of \$25,716,149 as a general fund appropriate for the 2024-2025 school year and to levy the necessary tax therefor.

RESOLVED, Shall the Unatego Central School District establish the office of ex-officio member of the Board of Education in accordance with Education Law §1804(12) and §1804(12-a)? The ex-officio member of the Board of Education may be any of the following:

... the student that has been duly elected as student president of the high school; a student duly elected by the student body; a student selected by the high school student government; a student selected by the high school principal; a student selected by the superintendent of schools; a student selected by majority vote of the school board.

The ex-officio member shall sit with Board members at all public meetings of the Board and participate in such meetings. The ex-officio member will not be allowed to vote or to attend executive sessions of the Board.

NOTICE IS ALSO GIVEN that any proposition that is required to be included for vote shall be submitted in writing by means of a petition signed by at least 25 qualified voters which proposition shall be filed with the Board of Education not later than 5:00 p.m. on April 22, 2024, as set forth in this notice unless a greater number of days is required by statute. Any proposition shall be rejected by the Board of Education if the purpose of the proposition is not within the powers of the voters, or where the expenditure of monies is required for the proposition and such proposition fails to include the necessary specific appropriation. The District reserves the right to alter the language of a proposition in order to ensure compliance and conformity with the law.

NOTICE IS ALSO GIVEN that early mail ballots for the vote may be applied for at the office of the District Clerk. A list of all persons to whom early mail ballots shall have been issued will be available in the office of the District Clerk on each of the five days prior to the day of the vote except Sundays, and such list will also be posted at the polling place or places for the vote

NOTICE IS ALSO GIVEN that qualified voters may apply for absentee ballots at the District Clerk's Office. All eligible voters are entitled to an absentee ballot. You are an eligible voter if you are 1) a U.S. citizen, 2) eighteen years of age or older, 3) a resident of the school district for at least 30 days before the vote, 4) and not otherwise disqualified to vote by law. Applications for absentee ballots may be obtained at the District Clerk's office from 8:00 a.m. to 3:30 p.m. Completed applications must be received by the Clerk of the District no later than seven days prior to the scheduled date of the vote if the ballot is to be mailed to the absentee voter or the day before the vote if the ballot is to be delivered personally to the absentee voter. Absentee ballots are to be received no later than 5:00 p.m. on May 21, 2024, to the district office.

NOTICE IS ALSO GIVEN that Military voters who are qualified voters of the School District may apply for a military ballot by requesting an application from the District Clerk at 607-988-5038 or snolan@unatego.stier.org. For a military voter to be issued a military ballot, the District Clerk must have received a valid ballot application no later than 5:00 pm on April 25, 2024. In a request for a military ballot application or ballot, the military voter may indicate their preference for receiving the application or ballot by mail, facsimile transmission, or electronic mail. The School District will transmit military ballots to military voters on April 26, 2024. Completed military ballots must be received by the School District by 5:00 p.m. on May 21, 2024, in order to be counted.

A list of all persons to whom absentee ballots and early mail ballots shall have been issued will be available for public inspection in the office of the District Clerk on each of the five (5) days prior to the date of the Annual

Board Agenda 4.22.24

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Meeting and Election, except Sundays during regular business hours, at the office of the District clerk. Such list will also be posted at the polling place at the Annual Meeting and Election of members of the Board of Education.

April 22, 2024

By order of the Board of Education of
the Unatego Central School District

By: Sheila Nolan
District Clerk

3.4

4.22.24 G4

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby authorize the Superintendent to sign the Informed Consent and Waiver of Conflict-of-Interest resolution with Ferrara Fiorenza PC the as presented. (4.22.24 G4)

Informed Consent and Waiver of Conflict of Interest

The Unatego Central School District hereby gives informed consent to Ferrara Fiorenza PC to represent it in connection with the proposed municipal cooperation agreement with the Franklin Central School District to allow 7-12 graders at the Franklin Central School District to attend grades 7-12 at Unatego Central School District. The District understands that the law firm may have a conflict of interest regarding this matter due to its concurrent representation of the Franklin Central School District. The District nevertheless wishes to engage the law firm for this representation. The District acknowledges that it was advised to seek the advice of independent counsel in connection with the execution of this waiver.

Unatego Central School District

BY: _____

Dated: _____

3.5

4.22.24 UC1

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Sharon Harris chief election inspector and Roseann Banner election inspector and Sheila Nolan as an alternate for the Annual District Meeting at a rate of \$150/day.

Property Tax Report Card
471601 - OTEGO-UNADILLA CSD

2023-2024 - Page 1
Official - as of 04/19/2024 09:59 AM

****Please use Chrome or Firefox browsers when entering the Business Portal to complete the PTRC. Internet Explorer is NOT recommended.****

Note: Some data elements of the Property Tax Report Card have been revised or renamed to more closely follow the Property Tax Cap calculations districts complete on the Office of the State Comptroller website. Please see the Help text above for definitions. Additional guidance on the Property Tax Levy Limit is available on the Office of Educational Management Services website:
<http://www.p12.nysed.gov/mgtserv/propertytax/taxcap/>.

Please also submit an electronic version (PDF or Word) of your school district's 2024-25 Budget Notice to: emscmgts@nysed.gov. This will enable us to help correct any formula or data entry discrepancy quickly.

Notice: The Enacted Budget allows school districts to establish a reserve fund for NYS Teachers' Retirement System Contributions, effective immediately. This reserve, if applicable, should be reported in the Schedule of Reserves under 'Other Reserve' and with a description that says: "To fund employer retirement contributions to the New York State Teachers' Retirement System (TRS.)"

Form Due - April 29, 2024

Form Preparer Name:
 Preparer's Telephone Number:

| |
|----------------|
| PATRICIA LOKER |
| 607-988-5020 |

| <u>Shaded Fields Will Calculate</u> | Budgeted 2023-24 (A) | Proposed Budget 2024-25 (B) | Percent Change (C) |
|--|----------------------------|-----------------------------------|--------------------------|
| Total Budgeted Amount, not including Separate Propositions | 24,071,169 | 25,716,149 | 6.83 % |
| A. Proposed Tax Levy to Support the Total Budgeted Amount ¹ | 7,673,829 | 7,827,306 | |
| B. Tax Levy to Support Library Debt, if Applicable | 0 | 0 | |
| C. Tax Levy for Non-Excludable Propositions, if Applicable ² | 0 | 0 | |
| D. Total Tax Cap Reserve Amount Used to Reduce Current Year Levy, if Applicable | 0 | 0 | |
| E. Total Proposed School Year Tax Levy (A+B+C-D) | 7,673,829 | 7,827,306 | 2.00 % |
| F. Permissible Exclusions to the School Tax Levy Limit | 409,541 | 412,524 | |
| G. School Tax Levy Limit, <u>Excluding</u> Levy for Permissible Exclusions ³ | 7,288,414 | 7,418,240 | |
| H. Total Proposed Tax Levy for School Purposes, <u>Excluding</u> Permissible Exclusions and Levy for Library Debt, Plus Prior Year Tax Cap Reserve (E-B-F+D) | 7,264,288 | 7,414,782 | |
| I. Difference: (G-H);(negative value requires 60.0% voter approval) ² | 24,126 | 3,458 | |
| Public School Enrollment | 756 | 755 | -0.13 % |
| Consumer Price Index | | | 4.12 % |

¹ Include any prior year reserve for excess tax levy, including interest.

² Tax levy associated with educational or transportation services propositions are not eligible for exclusion under the School Tax Levy Limit and may affect voter approval requirements.

³ For 2024-25, includes any carryover from 2023-24 and excludes any tax levy for library debt or prior year reserve for

excess tax levy, including interest.

| | Actual 2023-24 (D) | Estimated 2024-25 (E) |
|--|-----------------------|--------------------------|
| Adjusted Restricted Fund Balance | 5,146,339 | 5,700,000 |
| Assigned Appropriated Fund Balance | 840,772 | 860,000 |
| Adjusted Unrestricted Fund Balance | 2,705,757 | 2,600,000 |
| Adjusted Unrestricted Fund Balance as a Percent of the Total Budget | 11.24 % | 10.11 % |

Schedule of Reserve Funds

| Reserve Type | Reserve Name | Reserve Description * | 3/31/24 Actual Balance | 6/30/24 Estimated Ending Balance | Intended Use of the Reserve in the 2024-25 School Year (Limit 200 Characters)** |
|--------------|--------------|-----------------------|------------------------|----------------------------------|---|
|--------------|--------------|-----------------------|------------------------|----------------------------------|---|

Note: Be sure to click on the Save button at the bottom after each additional Reserve you add under Capital, Property Loss, Liability, or Other Reserve.

| | | | | | |
|------------------------------------|----------------------|---|-----------|-----------|--|
| Capital | CAPITAL RESERVE | For the cost of any object or purpose for which bonds may be issued. | 1,800,000 | 1,800,000 | Possible transfer to capital fund for local portion of capital project and/or electric bus costs |
| Capital | CAPITAL RESERVE #2 | For the cost of any object or purpose for which bonds may be issued. | 1,000,000 | 1,200,000 | Possible transfer to capital fund for local portion |
| Repair | REPAIR RESERVE | For the cost of repairs to capital improvements or equipment. | 499,299 | 499,700 | To fund emergency repairs |
| Workers Compensation | WORKERS COMP RESERVE | For self-insured Workers Compensation and benefits. | 207,267 | 207,300 | To help fund self-insured workers comp costs |
| Unemployment Insurance | UNEMPLOYMENT RESERVE | For reimbursement to the State Unemployment Insurance Fund. | 98,700 | 91,279 | To help fund direct unemployment expenses |
| Reserve for Tax Reduction | | For the gradual use of the proceeds of the sale of school district real property. | | | |
| Mandatory Reserve for Debt Service | DEBT SERVICE RESERVE | For proceeds from the sale of district capital assets or improvement, restricted to debt service. | 305,439 | 100,000 | To offset debt service expenses |
| Insurance | | For liability, casualty, and other | | | |

types of uninsured losses.

| | | | | | |
|------------------------------------|--|---|----------------------|----------------------|---|
| Property Loss + (add) | | To cover property loss. | <input type="text"/> | <input type="text"/> | |
| Liability + (add) | LIABILITY RESERVE | To cover incurred liability claims. | 45,000 | 45,100 | To offset expenses for legal claims |
| Tax Certiorari | | For tax certiorari settlements. | <input type="text"/> | <input type="text"/> | |
| Reserve for Insurance Recoveries | | For unexpended proceeds of insurance recoveries at fiscal year end. | <input type="text"/> | <input type="text"/> | |
| Employee Benefit Accrued Liability | EMPLOYEE BENEFIT ACCRUED LIABILITY RESERVE | For accrued 'employee benefits' due to employees upon termination of service. | 343,235 | 350,000 | To offset contractual retiree comp absences |
| Retirement Contribution | RETIREMENT CONTR RESERVE | For employer retirement contributions to the State and Local Employees' Retirement System. | 658,638 | 900,000 | To pay ERS retirement expenses |
| Reserve for Uncollected Taxes | | For unpaid taxes due certain city school districts not reimbursed by their city/county until the following fiscal year. | <input type="text"/> | <input type="text"/> | |
| Single Other Reserve | TRS RESERVE | | 494,200 | 628,000 | To pay TRS retirement expenses |

* **NYSED Reserve Guidance:**
http://www.p12.nysed.gov/mgtserv/accounting/docs/reserve_funds.pdf

OSC Reserve Guidance: <http://osc.state.ny.us/localgov/pubs/listacctg.htm#reservefunds>

****Provide a brief, but specific, statement of the planned use and appropriation for the reserve in SY 2024-25. Mention any capital expenditures that will need to be voted upon in the upcoming Budget Vote.**

| | | |
|------|-------|--------------|
| Save | Reset | Save & Ready |
|------|-------|--------------|



| Account | Description | 2024 - 25 Proposed Budget |
|-------------|--|---------------------------------|
| A 1010.400 | BOE CONTRACTUAL | 3,900.00 |
| A 1010.450 | BOE GENERAL SUPPLIES | 500.00 |
| A 1010.490 | BOE BOCES SERVICES | 2,573.00 |
| 1010 | BOARD OF EDUCATION * | 6,973.00 |
| A 1040.160 | CLASSIFIED SALARIES- DISTRICT CLERK | 4,217.00 |
| 1040 | DISTRICT CLERK * | 4,217.00 |
| A 1060.400 | DISTRICT MEETING CONTRACTUAL | 2,200.00 |
| 1060 | DISTRICT MEETING * | 2,200.00 |
| 10 | ** | 13,390.00 |
| A 1240.150 | CERTIFIED SALARIES | 185,000.00 |
| A 1240.160 | CLASSIFIED SALARIES | 49,935.00 |
| A 1240.400 | MISCELLANEOUS CONTRACTUAL | 3,800.00 |
| A 1240.450 | GENERAL SUPPLIES | 2,000.00 |
| 1240 | CHIEF SCHOOL ADMINISTRATOR * | 240,735.00 |
| 12 | ** | 240,735.00 |
| A 1310.160 | CLASSIFIED SALARIES | 138,166.00 |
| A 1310.400 | MISCELLANEOUS CONTRACTUAL | 6,000.00 |
| A 1310.450 | GENERAL SUPPLIES | 3,000.00 |
| A 1310.490 | BOCES SERVICES- FINANCIAL | 286,957.00 |
| 1310 | BUSINESS ADMINISTRATION * | 434,123.00 |
| A 1320.400 | MISCELLANEOUS CONTRACTUAL | 28,000.00 |
| 1320 | AUDITING * | 28,000.00 |



| Account | Description | | 2024 - 25 Proposed Budget |
|-------------|---------------------------------------|----|---------------------------------|
| A 1325.160 | CLASSIFIED SALARIES | | 59,559.00 |
| A 1325.450 | GENERAL SUPPLIES | | 3,000.00 |
| 1325 | TREASURER | * | 62,559.00 |
| A 1330.160 | CLASSIFIED SALARIES | | 2,900.00 |
| A 1330.400 | MISCELLANEOUS CONTRACTUAL | | 1,850.00 |
| A 1330.450 | GENERAL SUPPLIES | | 500.00 |
| 1330 | TAX COLLECTOR | * | 5,250.00 |
| A 1345.490 | BOCES - DCMO | | 5,904.00 |
| 1345 | PURCHASING | * | 5,904.00 |
| A 1380.400 | MISCELLANEOUS CONTRACTUAL | | 5,000.00 |
| 1380 | FISCAL AGENT FEE | * | 5,000.00 |
| 13 | | ** | 540,836.00 |
| A 1420.400 | MISCELLANEOUS CONTRACTUAL | | 30,000.00 |
| A 1420.490 | BOCES SERVICES - DCMO | | 1,000.00 |
| 1420 | LEGAL | * | 31,000.00 |
| A 1430.400 | MISCELLANEOUS CONTRACTUAL | | 10,000.00 |
| A 1430.490 | BOCES SERVICES - DCMO | | 90,057.00 |
| 1430 | PERSONNEL | * | 100,057.00 |
| A 1460.490 | BOCES SERVICES- RECORD RETENTION | | 19,702.00 |
| 1460 | RECORDS MANAGEMENT OFFICER | * | 19,702.00 |
| A 1480.490 | BOCES SERVICES | | 42,058.00 |



| Account | Description | 2024 - 25 Proposed Budget |
|--------------|--|---------------------------------|
| 1480 | PUBLIC INFORMATION & * SERVICES | 42,058.00 |
| 14 | ** | 192,817.00 |
| A 1620.160 | CLASSIFIED SALARIES | 307,966.00 |
| A 1620.162 | CLASSIFIED SALARIES: OVERTIME | 28,000.00 |
| A 1620.163 | CLASSIFIED SALARIES: SUBSTITUTES | 36,000.00 |
| A 1620.200 | EQUIPMENT | 35,000.00 |
| A 1620.400 | MISCELLANEOUS CONTRACTUAL | 146,080.00 |
| A 1620.401 | HEALTH AND SAFETY | 2,000.00 |
| A 1620.450 | GENERAL SUPPLIES | 133,724.00 |
| A 1620.463 | REFUSE REMOVAL | 13,000.00 |
| A 1620.473-2 | WATER-UNADILLA | 3,000.00 |
| A 1620.477-2 | ELECTRIC-UNADILLA | 50,000.00 |
| A 1620.477-3 | ELECTRIC-HIGH SCHOOL | 65,000.00 |
| A 1620.554-3 | HEATING FUEL-HIGH SCHOOL | 3,150.00 |
| A 1620.555-2 | BOTTLED GAS-UNADILLA | 63,000.00 |
| A 1620.555-3 | BOTTLED GAS-HIGH SCHOOL | 126,000.00 |
| A 1620.571 | GAS AND FUEL | 5,500.00 |
| 1620 | OPERATION OF PLANT * * | 1,017,420.00 |
| A 1621.160 | CLASSIFIED SALARIES | 278,093.00 |
| A 1621.162 | CLASSIFIED SALARIES: OVERTIME | 10,000.00 |
| A 1621.400 | MISCELLANEOUS CONTRACTUAL | 7,000.00 |
| A 1621.450 | GENERAL SUPPLIES | 5,000.00 |
| 1621 | MAINTENANCE OF * PLANT | 300,093.00 |
| A 1622.400 | DISASTER/CONTRACTUA L | 127,720.00 |



| Account | Description | | 2024 - 25 Proposed Budget |
|-------------|---------------------------------------|-----|---------------------------------|
| 1622 | | * | 127,720.00 |
| A 1670.400 | CONTRACTUAL | | 14,000.00 |
| A 1670.450 | MATERIALS & SUPPLIES | | 30,000.00 |
| A 1670.490 | BOCES | | 150,000.00 |
| 1670 | CENTRAL PRINTING & MAILING | * | 194,000.00 |
| A 1680.490 | BOCES SERVICES - BROOME-TIOGA | | 703,635.00 |
| 1680 | CENTRAL DATA PROCESSING | * | 703,635.00 |
| 16 | | ** | 2,342,868.00 |
| A 1910.454 | LIABILITY AND BOND INSURANCE | | 80,000.00 |
| A 1910.455 | STUDENT ACCIDENT | | 8,000.00 |
| 1910 | UNALLOCATED INSURANCE | * | 88,000.00 |
| A 1920.400 | SCHOOL ASSOCIATION DUES | | 9,500.00 |
| 1920 | SCHOOL ASSOCIATION DUES | * | 9,500.00 |
| A 1981.490 | BOCES SERVICES - DCMO | | 200,733.00 |
| 1981 | BOCES ADMINISTRATIVE COSTS | * | 200,733.00 |
| A 1983.490 | BOCES CAPITAL EXPENSES | | 301,553.00 |
| 1983 | BOCES CAPITAL EXPENSES | * | 301,553.00 |
| 19 | | ** | 599,786.00 |
| 1 | | *** | 3,930,432.00 |



| Account | Description | 2024 - 25 Proposed Budget |
|---------------|--|---------------------------------|
| A 2020.150 | CERTIFIED SALARIES | 386,777.00 |
| A 2020.160 | CLASSIFIED SALARIES | 134,096.00 |
| A 2020.160-SC | CLASSIFIED SALARIES: SUB-REG | 10,000.00 |
| A 2020.163 | CLASSIFIED SALARIES- SUB CLERICAL | 2,000.00 |
| A 2020.400 | MISC CONTRACTUAL | 1,570.00 |
| A 2020.400-2 | MISC CONTRACTUAL- UNADILLA | 1,400.00 |
| A 2020.400-3 | MISC CONTRACTUAL- HIGH SCHOOL | 2,800.00 |
| A 2020.400-4 | MISC CONTRACTUAL - JUNIOR HIGH | 1,300.00 |
| A 2020.450-2 | GENERAL SUPPLIES- UNADILLA | 3,300.00 |
| A 2020.450-3 | GENERAL SUPPLIES- HIGH SCHOOL | 3,000.00 |
| A 2020.450-4 | GENERAL SUPPLIES-JR HIGH | 2,000.00 |
| A 2020.490 | BOCES SERVICES - DCMO | 6,808.00 |
| 2020 | SUPERVISION-REGULAR * SCHOOL | 555,051.00 |
| A 2060.490 | RESEARCH, PLANNING, EVALUATION | 2,034.00 |
| 2060 | RESEARCH, PLANNING & * EVALUAT | 2,034.00 |
| A 2070.400 | MISCELLANEOUS CONTRACTUAL | 12,000.00 |
| A 2070.490 | BOCES SERVICES - DCMO INSERVICE TRAINING | 17,800.00 |
| 2070 | INSERVICE TRAINING- INSTRUCTION * | 29,800.00 |
| 20 | ** | 586,885.00 |
| A 2110.120 | CERTIFIED SALARIES: K- 6 | 2,038,033.00 |
| A 2110.121 | CERTIFIED SALARIES: | 177,569.00 |



| Account | Description | 2024 - 25 Proposed Budget |
|---------------|---|---------------------------------|
| | LTA'S - K-6 | |
| A 2110.130 | CERTIFIED SALARIES: 7-12 | 2,356,008.00 |
| A 2110.132 | CERTIFIED SALARIES: AIS/AE | 3,000.00 |
| A 2110.132-CS | CERTIFIED SALARIES: COMMUNITY SCHOOLS/AFTERSCHOOL | 25,000.00 |
| A 2110.140 | SUBSTITUTES-TEACHERS | 170,000.00 |
| A 2110.161 | CLASSIFIED SALARIES: AIDES | 125,306.00 |
| A 2110.163 | SUBSTITUTES-AIDES | 48,000.00 |
| A 2110.400 | CONTRACTUAL EXPENSE | 61,816.00 |
| A 2110.400-2 | CONTRACTUAL EXPENSE-UNADILLA | 3,000.00 |
| A 2110.400-3 | CONTRACTUAL EXPENSE-HIGH SCHOOL | 8,000.00 |
| A 2110.400-4 | CONTRACTUAL EXPENSE-JUNIOR HIGH | 5,000.00 |
| A 2110.450-2 | MATERIALS/SUPPLIES-UNADILLA | 18,000.00 |
| A 2110.450-3 | MATERIALS/SUPPLIES-HIGH SCHOOL | 23,000.00 |
| A 2110.450-4 | MATERIALS/SUPPLIES/JR HIGH | 12,000.00 |
| A 2110.450-CS | COMMUNITY SCHOOLS/SUPPLIES | 12,000.00 |
| A 2110.471 | TUITION PAYMENTS PUBLIC | 10,000.00 |
| A 2110.472 | TUITION PAYMENTS PRIVATE | 4,000.00 |
| A 2110.480-0 | HDCVR-TXTBKS PBKS | 45,959.00 |
| A 2110.490 | BOCES - DCMO | 151,371.00 |
| 2110 | TEACHING-REGULAR SCHOOL * | 5,297,062.00 |
| 21 | ** | 5,297,062.00 |
| A 2250.150 | CERTIFIED SALARIES | 715,296.00 |



| Account | Description | 2024 - 25 Proposed Budget |
|--------------|---|---------------------------------|
| A 2250.151 | CERTIFIED SALARIES - LTA's | 28,907.00 |
| A 2250.153 | CERTIFIED SALARIES - SUB SPEC ED LTA'S | 800.00 |
| A 2250.160 | CLASSIFIED SALARIES | 636,462.00 |
| A 2250.161 | CLASSIFIED SALARIES: SUBS/AIDES | 7,000.00 |
| A 2250.400 | CONTRACTUAL EXPENSES | 114,722.00 |
| A 2250.450 | GENERAL SUPPLIES | 5,000.00 |
| A 2250.471 | TUITION PAYMENTS | 33,000.00 |
| A 2250.472 | TUITION PAYMENTS | 198,000.00 |
| A 2250.490 | BOCES - DCMO | 2,088,174.00 |
| 2250 | PROGRAMS-STUDENTS * W/ DISABIL | 3,827,361.00 |
| A 2280.490 | BOCES SERVICES - DCMO | 612,552.00 |
| 2280 | OCCUPATIONAL * EDUCATION | 612,552.00 |
| 22 | ** | 4,439,913.00 |
| A 2330.490 | BOCES SERVICES | 9,390.00 |
| 2330 | TEACHING-SPECIAL * SCHOOLS | 9,390.00 |
| 23 | ** | 9,390.00 |
| A 2610.150 | CERTIFIED SALARIES | 40,199.00 |
| A 2610.151 | CERTIFIED SALARIES LTA'S | 25,000.00 |
| A 2610.450-1 | MATERIALS & SUPPLIES- ELEMENTARY | 3,000.00 |
| A 2610.450-2 | MATERIALS & SUPPLIES- SECONDARY | 3,000.00 |
| A 2610.460-1 | LIBRARY AV LOAN- ELEMENTARY | 2,894.00 |
| A 2610.460-2 | LIBRARY AV LOAN- SECONDARY | 2,894.00 |



| Account | Description | 2024 - 25 Proposed Budget |
|--------------|---|---------------------------------|
| A 2610.490 | BOCES SERVICES - DCMO | 72,860.00 |
| 2610 | SCHOOL LIBRARY & AUDIOVISUAL * * | 149,847.00 |
| A 2630.151 | CERTIFIED SALARIES - LTA's | 35,175.00 |
| A 2630.220 | STATE AIDED HARDWARE | 16,896.00 |
| A 2630.400 | MISCELLANEOUS CONTRACTUAL | 1,000.00 |
| A 2630.450 | COMPUTER MATERIALS & SUPPLIES | 5,000.00 |
| A 2630.460 | STATE AIDED SOFTWARE | 13,871.00 |
| A 2630.490 | BOCES-COMPUTER ASSISTED INSTRUCTION | 179,344.00 |
| 2630 | COMPUTER ASSISTED * INSTRUCTION | 251,286.00 |
| 26 | ** | 401,133.00 |
| A 2810.150 | CERTIFIED SALARIES | 272,812.00 |
| A 2810.160 | CLASSIFIED SALARES | 54,053.00 |
| A 2810.450-2 | MATERIALS & SUPPLIES- UNADILLA | 200.00 |
| A 2810.450-3 | MATERIALS & SUPPLIES- HIGH SCHOOL | 700.00 |
| 2810 | GUIDANCE-REGULAR * SCHOOL | 327,765.00 |
| A 2815.160 | CLASSIFIED SALARIES | 148,573.00 |
| A 2815.163 | CLASSIFIED SALARIES: SUBSTITUTES | 13,000.00 |
| A 2815.400 | MISC CONTRACTUAL | 600.00 |
| A 2815.450-2 | MATERIALS & SUPPLIES- UNADILLA | 1,500.00 |
| A 2815.450-3 | MATERIALS & SUPPLIES- HIGH SCHOOL | 700.00 |
| 2815 | HEALTH SERVICES- * REGULAR SCHOOL | 164,373.00 |

| Account | Description | 2024 - 25 Proposed Budget |
|-------------|---|---------------------------------|
| A 2820.150 | CERTIFIED SALARIES | 91,636.00 |
| A 2820.450 | GENERAL SUPPLIES | 5,000.00 |
| 2820 | PSYCHOLOGICAL SRVC- * REG SCHOOL | 96,636.00 |
| A 2825.150 | CERTIFIED SALARIES- SOCIAL WORKER | 63,571.00 |
| 2825 | SOCIAL WORK SRVC- * REG SCHOOL | 63,571.00 |
| A 2850.150 | CERTIFIED SALARIES | 83,000.00 |
| A 2850.160 | CLASSIFIED SALARIES | 6,200.00 |
| A 2850.400 | MISCELLANEOUS CONTRACTUAL | 500.00 |
| A 2850.450 | GENERAL SUPPLIES | 500.00 |
| 2850 | CO-CURRICULAR ACTIV- * REG SCHL | 90,200.00 |
| A 2855.150 | CERTIFIED SALARIES | 182,000.00 |
| A 2855.160 | CLASSIFIED SALARIES | 25,000.00 |
| A 2855.200 | EQUIPMENT | 3,000.00 |
| A 2855.400 | MISCELLANEOUS CONTRACTUAL | 2,000.00 |
| A 2855.425 | RECONDITIONING UNIFORMS | 5,800.00 |
| A 2855.447 | ORGANIZATIONAL MEMBERSHIPS | 3,200.00 |
| A 2855.448 | PHYSICALS | 8,000.00 |
| A 2855.449 | OFFICIALS | 34,000.00 |
| A 2855.450 | GENERAL SUPPLIES | 22,000.00 |
| A 2855.476 | TRAVEL/CONFERENCE | 3,500.00 |
| A 2855.479 | PARTICIPATION FEES | 5,500.00 |
| A 2855.490 | BOCES | 5,150.00 |
| 2855 | INTERSCHOL ATHLETICS * -REG SCHL | 299,150.00 |
| 28 | ** | 1,041,695.00 |



| Account | Description | 2024 - 25 Proposed Budget |
|---------------|---|---------------------------------|
| 2 | *** | 11,776,078.00 |
| A 5510.160 | NONINSTRUCTIONAL SALARIES | 265,445.00 |
| A 5510.161 | WAGES | 400,000.00 |
| A 5510.162 | OVERTIME | 33,000.00 |
| A 5510.163 | SUBSTITUTES | 14,000.00 |
| A 5510.166 | ATHLETIC TRIPS | 23,000.00 |
| A 5510.167 | FIELD TRIPS | 9,000.00 |
| A 5510.168-CS | AFTER SCHOOL LATE RUN | 8,000.00 |
| A 5510.200 | EQUIPMENT | 10,000.00 |
| A 5510.210 | BUS | 70,455.00 |
| A 5510.400 | MISCELLANEOUS CONTRACTUAL | 53,442.00 |
| A 5510.410 | CONTRACTUAL/LEASED BUS EXPENSE | 489,400.00 |
| A 5510.448 | PHYSICALS | 3,300.00 |
| A 5510.450 | GENERAL SUPPLIES | 19,950.00 |
| A 5510.454 | INSURANCE | 22,000.00 |
| A 5510.490 | BOCES SERVICES - DCMO | 9,360.00 |
| A 5510.540 | CLEANING SUPPLIES | 2,500.00 |
| A 5510.560 | UNIFORMS | 1,560.00 |
| A 5510.570 | PARTS | 33,500.00 |
| A 5510.571 | GAS AND FUEL | 226,700.00 |
| A 5510.572 | OIL AND LUBRICANTS | 3,500.00 |
| A 5510.573 | TIRES | 12,000.00 |
| 5510 | DISTRICT TRANSPORT- * MEDICAID | 1,710,112.00 |
| A 5530.400 | MISCELLANEOUS CONTRACTUAL | 21,850.00 |
| A 5530.454 | HEATING FUEL | 19,000.00 |
| A 5530.463 | REFUSE REMOVAL | 3,000.00 |
| A 5530.473 | WATER/GARAGE | 500.00 |
| A 5530.477 | ELECTRICITY | 6,000.00 |



| Account | Description | | 2024 - 25 Proposed Budget |
|-------------|---|-----|---------------------------------|
| A 5530.478 | TELEPHONE | | 1,000.00 |
| 5530 | GARAGE BUILDING | * | 51,350.00 |
| 55 | | ** | 1,761,462.00 |
| 5 | | *** | 1,761,462.00 |
| A 7140.161 | NONINSTR SALARIES/AFTERSCHOO L PROG | | 62,000.00 |
| A 7140.400 | CONTRACTUAL/AFTERS CHOO L PROG | | 9,500.00 |
| A 7140.450 | GENERAL SUPPLIES/AFTERSCHOO L PROG | | 1,600.00 |
| 7140 | RECREATION | * | 73,100.00 |
| 71 | | ** | 73,100.00 |
| 7 | | *** | 73,100.00 |
| A 9010.800 | STATE RETIREMENT | | 385,000.00 |
| 9010 | STATE RETIREMENT | * | 385,000.00 |
| A 9020.800 | TEACHERS' RETIREMENT | | 730,000.00 |
| 9020 | TEACHERS' RETIREMENT | * | 730,000.00 |
| A 9030.800 | SOCIAL SECURITY | | 718,000.00 |
| 9030 | SOCIAL SECURITY | * | 718,000.00 |
| A 9040.800 | WORKERS' COMPENSATION | | 73,491.00 |
| 9040 | WORKERS' COMPENSATION | * | 73,491.00 |
| A 9045.800 | LIFE INSURANCE | | 1,500.00 |



| Account | Description | | 2024 - 25 Proposed Budget |
|-----------------|---|----|--|
| 9045 | LIFE INSURANCE | * | 1,500.00 |
| A 9050.80 | UNEMPLOYMENT INSURANCE | | 13,000.00 |
| 9050 | UNEMPLOYMENT INSURANCE | * | 13,000.00 |
| A 9060.158-01 | HEALTH INS/STIPEND | | 88,000.00 |
| A 9060.801 | HEALTH INSURANCE | | 3,444,524.00 |
| A 9060.801-BR-A | HEALTH INSURANCE HRA/FSA | | 40,000.00 |
| A 9060.801-HB | HEALTH INSURANCE BUYOUT | | 5,000.00 |
| A 9060.803 | DENTAL INSURANCE | | 85,259.00 |
| 9060 | HOSPITAL, MEDICAL & DENTAL INS | * | 3,662,783.00 |
| A 9089.800 | UNDISTRIBUTED EXPENDITURES | | 3,000.00 |
| 9089 | OTHER | * | 3,000.00 |
| 90 | | ** | 5,586,774.00 |
| A 9711.600 | SERIAL BONDS/SCHOOL CONST/PRINCIPAL | | 1,230,000.00 |
| A 9711.700 | SERIAL BONDS/SCHOOL CONST/INTEREST | | 60,200.00 |
| 9711 | SERIAL BOND | * | 1,290,200.00 |
| A 9731.600 | BAN-PRINCIPAL-CAPITAL PROJECT | | 560,000.00 |
| A 9731.700 | BAN-INTEREST-CAPITAL | | 580,500.00 |
| 9731 | | * | 1,140,500.00 |
| A 9788.700 | LEASE INTEREST | | 157,603.00 |
| 9788 | | * | 157,603.00 |
| 97 | | ** | 2,588,303.00 |



| Account | Description | 2024 - 25 Proposed Budget |
|----------------------|-------------|---------------------------------|
| 9 | *** | 8,175,077.00 |
| Grand Totals: | | 25,716,149.00 |

NOTICE OF ANNUAL SCHOOL DISTRICT BUDGET HEARING, BUDGET VOTE, ELECTION OF BOARD MEMBERS, AND AUTHORIZATION FOR STUDENT BOARD MEMBER FOR THE UNATEGO CENTRAL SCHOOL

NOTICE IS HEREBY GIVEN that the Annual Budget Hearing of the inhabitants of the Unatego Central School, qualified to vote at school meetings in said District, will be held in the Board Room #93 at the Unatego Middle/Senior High School, 2641 State Highway 7, Otego, NY 13825, on Tuesday, May 7, 2024, at 6:30 p.m. where the proposed school district budget for the 2024-2025 school year shall be presented.

NOTICE IS HEREBY GIVEN that the Annual District Budget Vote for those qualified to vote in said District to vote upon the appropriation of the necessary funds to meet the estimated expenditures or any propositions involving the expenditure of money or the authorizing of levy of taxes, as well as the election of members of the Board of Education, shall be held in the District Office hallway at the Unatego MS/Senior High School, 2641 State Highway 7, Otego, NY 13825, on Tuesday, May 21, 2024, between the hours of 12:00 noon and 8:00 p.m. for such business as is authorized by the Education Law.

NOTICE IS ALSO GIVEN that a copy of the statement of the amount of money which will be required for the ensuing year for school purposes may be obtained by any taxpayer in the District during the fourteen days immediately preceding the vote and on the date of election except Saturday, Sunday, or holidays between the hours of 8:00 a.m. and 3:30 p.m. at the Unatego Elementary School, 265 Main Street, Unadilla, New York 13849, and the Unatego MS/Senior High School, 2641 State Hwy 7, Otego, New York 13825.

NOTICE IS ALSO GIVEN that Petitions nominating candidates for the office of Member of the Board of Education must be filed with the Clerk of the District between the hours of 9:00 a.m. and 5:00 p.m. and not later than 5:00 p.m. on April 22, 2024. The following vacancies are to be filled:

- a) A three-year term ending June 30, 2027, currently held by Matthew Downey
- b) A three-year term ending June 30, 2027, currently held by Janette Johnson
- c) A three-year term ending June 30, 2027, currently held by James Salisbury

Candidates do not run for a specific seat but rather all vacant seats are "at large," meaning that each nominee is eligible for every vacancy, rather than only one specific seat. Each petition must be directed to the Clerk of the District, be signed by at least twenty-five qualified voters of the District and shall state the name and physical residence (911 address) of the candidate. The candidate must meet all the other requirements to run for the board. These include being qualified voters and having lived in the district continuously for one year prior to the election. The individuals receiving the highest number of votes shall be elected to the vacancies.

NOTICE IS ALSO GIVEN that at such Annual District Meeting and Budget Vote scheduled to be held on May 21, 2024, the following proposition shall be voted upon:

RESOLVED, that the Board of Education of the Unatego Central School District is hereby authorized to expend the sum of \$25,716,149 as a general fund appropriate for the 2024-2025 school year and to levy the necessary tax therefor.

RESOLVED, Shall the Unatego Central School District establish the office of ex-officio member of the Board of Education in accordance with Education Law §1804(12) and §1804(12-a)? The ex-officio member of the Board of Education may be any of the following:

... the student that has been duly elected as student president of the high school; a student duly elected by the student body; a student selected by the high school student government; a student selected by the high school principal; a student selected by the superintendent of schools; a student selected by majority vote of the school board.

The ex-officio member shall sit with Board members at all public meetings of the Board and participate in such meetings. The ex-officio member will not be allowed to vote or to attend executive sessions of the Board.

NOTICE IS ALSO GIVEN that any proposition that is required to be included for vote shall be submitted in writing by means of a petition signed by at least 25 qualified voters which proposition shall be filed with the Board of Education not later than 5:00 p.m. on April 22, 2024, as set forth in this notice unless a greater number of days is required by statute. Any proposition shall be rejected by the Board of Education if the purpose of the proposition is not within the powers of the voters, or where the expenditure of monies is required for the proposition and such proposition fails to include the necessary specific appropriation. The District reserves the right to alter the language of a proposition in order to ensure compliance and conformity with the law.

NOTICE IS ALSO GIVEN that early mail ballots for the vote may be applied for at the office of the District Clerk. A list of all persons to whom early mail ballots shall have been issued will be available in the office of the District Clerk on each of the five days prior to the day of the vote except Sundays, and such list will also be posted at the polling place or places for the vote

NOTICE IS ALSO GIVEN that qualified voters may apply for absentee ballots at the District Clerk's Office. All eligible voters are entitled to an absentee ballot. You are an eligible voter if you are 1) a U.S. citizen, 2) eighteen years of age or older, 3) a resident of the school district for at least 30 days before the vote, 4) and not otherwise disqualified to vote by law. Applications for absentee ballots may be obtained at the District Clerk's office from 8:00 a.m. to 3:30 p.m. Completed applications must be received by the Clerk of the District no later than seven days prior to the scheduled date of the vote if the ballot is to be mailed to the absentee voter or the day before the vote if the ballot is to be delivered personally to the absentee voter. Absentee ballots are to be received no later than 5:00 p.m. on May 21, 2024, to the district office.

NOTICE IS ALSO GIVEN that Military voters who are qualified voters of the School District may apply for a military ballot by requesting an application from the District Clerk at 607-988-5038 or snolan@unatego.stier.org. For a military voter to be issued a military ballot, the District Clerk must have received a valid ballot application no later than 5:00 pm on April 25, 2024. In a request for a military ballot application or ballot, the military voter may indicate their preference for receiving the application or ballot by mail, facsimile transmission, or electronic mail. The School District will transmit military ballots to military voters on April 26, 2024. Completed military ballots must be received by the School District by 5:00 p.m. on May 21, 2024, in order to be counted.

A list of all persons to whom absentee ballots and early mail ballots shall have been issued will be available for public inspection in the office of the District Clerk on each of the five (5) days prior to the date of the Annual Meeting and Election, except Sundays during regular business hours, at the office of the District clerk. Such list will also be posted at the polling place at the Annual Meeting and Election of members of the Board of Education.

April 22, 2024

By order of the Board of Education of
the Unatego Central School District

By: Sheila Nolan
District Clerk

Dr. David S. Richards, Superintendent
April 19, 2024
Page 3

Informed Consent and Waiver of Conflict of Interest

The Unatego Central School District hereby gives informed consent to Ferrara Fiorenza PC to represent it in connection with the proposed municipal cooperation agreement with the Franklin Central School District to allow 7-12 graders at the Franklin Central School District to attend grades 7-12 at Unatego Central School District. The District understands that the law firm may have a conflict of interest regarding this matter due to its concurrent representation of the Franklin Central School District. The District nevertheless wishes to engage the law firm for this representation. The District acknowledges that it was advised to seek the advice of independent counsel in connection with the execution of this waiver.

Unatego Central School District

By: _____

Dated: _____

Unatego Central School

PO BOX 483
2641 STATE HIGHWAY 7
OTEGO, NEW YORK 13825-9795
www.unatego.org
FAX (607) 988 -1039

Dr. David S. Richards
Superintendent of Schools
(607) 988 -5038

Patricia Loker
Business Manager
(607) 988-5038

To: David S. Richards, Superintendent of Schools
Board of Education Members
From: Sheila Nolan, District Clerk *SN*
Date: April 22, 2024
Re: Recommended Appointment of Election Officials for Annual Budget Vote
May 21, 2024

The following RESOLUTION is suggested to appoint officials for the Annual Budget Vote. I have contacted all of those listed and they have agreed to serve in the capacities and at the time indicated.

Section 1. The following residents of the Unatego Central School District, qualified to vote in the school elections, are appointed to conduct the election of the Annual Budget Vote to be held on May 21, 2024, from Noon-8:00 pm:

Chief Election Inspector: Sharon Harris
Election Inspector: Roseann Banner
Alternate: Sheila Nolan

Section 2. Compensation of appointed election officials is set at \$150.00 per day. The hours assigned include one-half hour orientation, which will be considered time worked, as will additional time spent counting votes after the polls close.

Section 3. The District Clerk is authorized to fill any vacancies in these positions which may occur prior to the date of the vote.

Section 4. Duties of each position are as prescribed by Education Law and the District Clerk.

Section 5. The District Clerk is directed to inform each election official of their appointment and duties.

Section 6. All Election Inspectors and/or Assistant Clerks are asked to remain to count ballots after the polls close.