

**UNATEGO CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA
MONDAY, APRIL 20, 2020
BOARD OF EDUCATION MEETING
CALLED TO ORDER
7:00 P.M.
UNATEGO MS/SR HIGH SCHOOL
ROOM #93/VIA ZOOM**

1. ROUTINE MATTERS

- 1.1 Call to order
- 1.2 Roll Call
- 1.3 Pledge
- 1.4 Approve regular board meeting minutes of March 23, 2020
- 1.5 Adopt Agenda

2. PUBLIC COMMENT

3. PRESENTATIONS

- 3.1 Business Manager's Report – Patti Loker
- 3.2 Administrator's Reports –
- 3.3 Superintendent's Report – Dr. David S. Richards
- 3.4 Committee Reports -

4. ADMINISTRATIVE ACTION

- 4.1 Approve bus lease bids to be submitted in electronic format (4.20.20 G1)
- 4.2 Approve BOCES proposed Administrative Budget for the 2020-2021 school year (4.20.20 G2)
- 4.3 Approve BOCES Board Members (4.20.20 G3)
- 4.4 Approve the Revenue Anticipation Note (RAN) resolution (4.20.20 G4)
- 4.5 Approve the amendment to the requirements for the graduating class of 2020 Valedictorian and Salutatorian (4.20.20 G5)
- 4.6 Approve Surplus of equipment (4.20.20 G6)
- 4.7 Award Bus Leasing Bid to Mercedes-Benz Financial Services (4.20.20 G7)
- 4.8 Approve transportation request to Oneonta Christian Academy (4.20.20 G8)
- 4.9 Appoint Gina Boliski permanent appointment as aide (4.20.20 UC1)
- 4.10 Appoint Marcus Byam permanent appointment as cleaner (4.20.20 UC2)

5. PUBLIC COMMENT

6. ROUND TABLE DISCUSSION/QUESTIONS

7. EXECUTIVE SESSION (IF NECESSARY)

Upon a majority vote of its total membership, taken in open meeting

pursuant to a motion identifying the general area of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

- A. matters which may imperil the public safety if disclosed;
- B. any matter which may disclose the identity of a law enforcement agent or informer;
- C. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- D. discussions regarding proposed, pending or current litigation;
- E. collective negotiations pursuant to article fourteen of the civil service law;
- F. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- G. the preparation, grading or administration of examination; and
- H. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof;
- I. any matter made confidential by federal or state law.

8. ADJOURN

Board Agenda 4.20.20

PG: 3

4.1

4.20.20 G1

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve bus lease bids to be submitted in electronic format, effective March 31, 2020.

4.2

4.20.20 G2

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the proposed Delaware-Chenango-Madison-Otsego BOCES Administrative Budget for the 2020-2021 school year in the amount of \$2,379,500 as presented.

4.3

4.20.20 G3

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby cast a vote for two (2) of the following DCMO BOCES Board member candidates: Brian Milk, Linda Tuller and Linda Zaczek as presented.

4.4

4.20.20 G4

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve A RESOLUTION DELEGATING TO THE PRESIDENT OF THE BOARD OF EDUCATION OF THE OTEGO-UNADILLA CENTRAL SCHOOL DISTRICT, OTSEGO AND DELAWARE COUNTIES, NEW YORK, THE POWER TO AUTHORIZE THE SALE AND ISSUANCE OF UP TO \$1,000,000 REVENUE ANTICIPATION NOTES OF SAID SCHOOL DISTRICT IN ANTICIPATION OF THE COLLECTION OF REVENUES DUE TO BE RECEIVED AS STATE AID BY SAID SCHOOL DISTRICT FROM THE STATE OF NEW YORK OR FEDERAL AID DURING EACH OF THE FISCAL YEARS OF SAID SCHOOL DISTRICT COMMENCING JULY 1, 2019 AND JULY 1, 2020.

BE IT RESOLVED, by the Board of Education of the Otego-Unadilla Central School District, Otsego and Delaware Counties, New York, as follows:

Section 1. The power to authorize the sale and issuance of up to \$1,000,000 revenue anticipation notes of the Otego-Unadilla Central School District, Otsego and Delaware Counties, New York, including renewals thereof, in anticipation of revenues due to be received by said School District as state aid from the State of New York or the federal government during each of the fiscal years of said School District commencing July 1, 2019 and July 1, 2020, is hereby delegated to the President of the Board of Education, the chief fiscal officer. Such notes shall be of such terms, form and contents as may be determined by said President of the Board of Education, pursuant to the provisions of the Local Finance Law.

Section 2. The Vice-President of said School District, is hereby authorized to execute such revenue anticipation notes and the closing documentation related thereto in the place of the chief fiscal officer if the chief fiscal officer shall so designate, or in the absence thereof, from the jurisdiction or inability to serve.

Section 3. This resolution shall take effect immediately.

4.5

4.20.20 G5

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the amendment to the requirements for the graduating class of 2020 Valedictorian and Salutatorian will be based on grades from 3 ½ years; all other requirements will stay the same.

4.6

4.20.20 G6

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Surplus of 444 International Tractor-Asset #004366 and Kellogg American Air Compressor-Asset #004798 as presented.

4.7

4.20.20 G7

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby award Bus Leasing Bid to Mercedes-Benz Financial Services, USA, LLC as presented.

4.8

4.20.20 G8

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve transportation request to Oneonta Christian Academy as presented.

4.9

4.20.20 UC1

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the permanent appointment of Gina Boliski, aide, effective April 30, 2020 as presented.

4.10

4.20.20 UC2

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the permanent appointment of Marcus Byam, cleaner, effective April 26, 2020 as presented.



6678 County Road 32, Norwich, New York 13815-3554
(607) 335-1200 • FAX (607) 334-9848

MEMORANDUM

TO: District Clerks

FROM: Robin Winchester
Clerk of the Board, DCMO BOCES

DATE: April 6, 2020

RE: BOCES Administrative Budget — Suggested Resolution

Following is a suggested Resolution you may wish to use with your Board of Education for the April 20, 2020 Vote on the BOCES Administrative Budget:

RESOLVED, that the (School District) Board of Education does hereby approve the proposed Delaware-Chenango-Madison-Otsego BOCES Administrative Budget for the 2020-2021 school year in the amount of \$2,379,500.

On the morning of April 21, 2020, would you please transmit the results of the above referenced vote to Robin Winchester, Clerk of the Board, by fax (607-334-9848) or by email to: BoardClerk@dcmoboces.com. The original documentation should be simultaneously sent Courier/ mailed to Robin Winchester in the BOCES Support Services Center, Norwich.

Thank you so much for your help.

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT
DELAWARE-CHENANGO-MADISON AND OTSEGO COUNTIES**

**BALLOT FOR SPECIAL ELECTION TO BOARD
OF COOPERATIVE EDUCATIONAL SERVICES**

There are **Two (2)** vacancies on the Board of Cooperative Educational Services to be filled at the annual election to be held on April 20, 2020. The board of education of each component school district, by resolution, may cast one vote for each vacancy to be filled, provided that no more than one vote may be cast for any candidate. No more than one person residing in a particular component school district may be elected to serve on the board of cooperative educational services at one time. The district clerk, or other officer authorized to certify that a board resolution has been adopted, shall complete the ballot by placing an "X" next to the name of the candidate for whom a vote has been cast, and by completing the attached certification. Candidates are in alphabetical order with their address and school district of residence:

1. **Brian Milk**
1067 County Road 2
Greene, NY 13778
Greene Central School



2. **Linda Tuller**
429 Martin Road
New Berlin, NY 13411
Unadilla Valley Central School



3. **Linda Zaczek**
100 County Road 37
Mt. Upton, NY 13809
Gilbertsville-Mt. Upton Central School



2020 DCMO BOCES **BOARD MEMBER CANDIDATES**

Brian Milk

Brian Milk was first elected to the Board of Education in 2015 and has been the Greene CSD Board President since March, 2017. Brian graduated from Oxford Academy and Central Schools in 1997. Brian works for the Chenango County Highway Department and has worked there since August 1997. He is a heavy equipment operator, and also drives a plow truck in the winter. Brian lives in the Town of Greene with his family. He has 2 daughters in high school, and a son in the middle school. Brian is a member of the Joint Recreation Committee Board, and has coached youth football for seven years, and has also coached youth softball and little league.

Linda Tuller

Linda Tuller is a retired elementary teacher with 32 years of experience teaching at the elementary Level, and was an adjunct professor at SUNY Morrisville, teaching early childhood education courses. She also volunteered as a 4-H leader and was Dean of Students at UVCS for a year after retirement. Linda lives in New Berlin, and she had the unique experience of being on the school board at the time of the New Berlin/South New Berlin merger that created UVCS. She enjoys spending time with her grandchildren: Will, Nate, Madelyn and Ella, and has been on the DCMO BOCES Board since December 2015.

Linda Zaczek

Linda currently serves as Board President of DCMO BOCES. First elected to the Board in 1999, she held the office of Vice President from 2003 until first being elected President in 2014. In 2007, Linda was honored as the Outstanding School Board Member of the Year by the Chenango County School Boards Association. Linda's school board service began in 1989 with the former Mt. Upton Central School and continued with the Gilbertsville-Mt. Upton Central School (GMU) through 1997. She continues to volunteer her time in her home district of GMU when opportunities arise. Linda is a retired Human Resources Manager; and currently operates a part-time energy business.

**Board of Cooperative Educational Services
of the Sole Supervisory District of the Counties
of Delaware-Chenango-Madison and Otsego**

I, _____, District Clerk of the
_____ School District does hereby
certify that at a public meeting held on April 20, 2020 the Board of
Education of the _____ School District adopted a
resolution casting its vote or votes in the annual election of members of
the Board of Cooperative Educational Services for the person or persons
indicated on the attached ballot.

[s e a l]

Board Clerk Signature

attachment

MEMO

To: Dr. Richards

From: Patti Loker, Business Manager

Date: April 13, 2020

Re: Revenue Anticipation Note (RAN) resolution

As discussed at the recent budget workshop, attached is the Board resolution for a possible revenue anticipation note in the amount of \$1 million.

Approving this resolution does not necessarily mean that we will be issuing a RAN, it will just help to speed up the process if the funds are needed.

The resolution covers both the 2019-2020 and 2020-2021 fiscal years.

I recommend that the Board approve this resolution.

REVENUE ANTICIPATION NOTE RESOLUTION DATED APRIL 20, 2020.

A RESOLUTION DELEGATING TO THE PRESIDENT OF THE BOARD OF EDUCATION OF THE OTEGO-UNADILLA CENTRAL SCHOOL DISTRICT, OTSEGO AND DELAWARE COUNTIES, NEW YORK, THE POWER TO AUTHORIZE THE SALE AND ISSUANCE OF UP TO \$1,000,000 REVENUE ANTICIPATION NOTES OF SAID SCHOOL DISTRICT IN ANTICIPATION OF THE COLLECTION OF REVENUES DUE TO BE RECEIVED AS STATE AID BY SAID SCHOOL DISTRICT FROM THE STATE OF NEW YORK OR FEDERAL AID DURING EACH OF THE FISCAL YEARS OF SAID SCHOOL DISTRICT COMMENCING JULY 1, 2019 AND JULY 1, 2020.

BE IT RESOLVED, by the Board of Education of the Otego-Unadilla Central School District, Otsego and Delaware Counties, New York, as follows:

Section 1. The power to authorize the sale and issuance of up to \$1,000,000 revenue anticipation notes of the Otego-Unadilla Central School District, Otsego and Delaware Counties, New York, including renewals thereof, in anticipation of revenues due to be received by said School District as state aid from the State of New York or the federal government during each of the fiscal years of said School District commencing July 1, 2019 and July 1, 2020, is hereby delegated to the President of the Board of Education, the chief fiscal officer. Such notes shall be of such terms, form and contents as may be determined by said President of the Board of Education, pursuant to the provisions of the Local Finance Law.

Section 2. The Vice-President of said School District, is hereby authorized to execute such revenue anticipation notes and the closing documentation related thereto in the place of the chief fiscal officer if the chief fiscal officer shall so designate, or in the absence thereof, from the jurisdiction or inability to serve.

Section 3. This resolution shall take effect immediately.

REVENUE ANTICIPATION NOTE RESOLUTION

At a regular meeting of the Board of Education of the Otego-Unadilla Central School District, Otsego and Delaware Counties, held at _____, in Otego, New York, in said School District, on the 20th day of April, 2020, at _____ o'clock P.M., Prevailing Time.

The meeting was called to order by _____, and upon roll being called, the following were

PRESENT:

ABSENT:

The following resolution was offered by _____, who moved its adoption, seconded by _____, to wit:

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

_____ VOTING _____
_____ VOTING _____
_____ VOTING _____
_____ VOTING _____
_____ VOTING _____
_____ VOTING _____
_____ VOTING _____

The resolution was thereupon declared duly adopted.

* * * *

CERTIFICATION FORM

STATE OF NEW YORK)
) ss.:
COUNTY OF OTEGO)

I, the undersigned Clerk of the Otego-Unadilla Central School District, Otsego and Delaware Counties, New York (the "Issuer"), DO HEREBY CERTIFY:

1. That a meeting of the Issuer was duly called, held and conducted on the 20th day of April, 2020.
2. That such meeting was a **special regular** (circle one) meeting.
3. That attached hereto is a proceeding of the Issuer which was duly adopted at such meeting by the Board of the Issuer.
4. That such attachment constitutes a true and correct copy of the entirety of such proceeding as so adopted by said Board.
5. That all members of the Board of the Issuer had due notice of said meeting.
6. That said meeting was open to the general public in accordance with Section 103 of the Public Officers Law, commonly referred to as the "Open Meetings Law".
7. That notice of said meeting (the meeting at which the proceeding was adopted) was caused to be given PRIOR THERETO in the following manner:

PUBLICATION (here insert newspaper(s) and date(s) of publication - should be a date or dates falling prior to the date set forth above in item 1)

POSTING (here insert place(s) and date(s) of posting- should be a date or dates falling prior to the date set forth above in item 1)

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Issuer this _____ day of April, 2020.

(CORPORATE SEAL)

School District Clerk

UNATEGO CENTRAL SCHOOL

PO BOX 483
2641 STATE HIGHWAY 7
OTEGO, NEW YORK 13825-9795
www.unatego.org
FAX (607) 988-1039

Dr. David S. Richards
Superintendent of Schools
(607) 988-5038

Patricia Loker
Business Manager
(607) 988-5038

April 15, 2020

Dr. Richards,

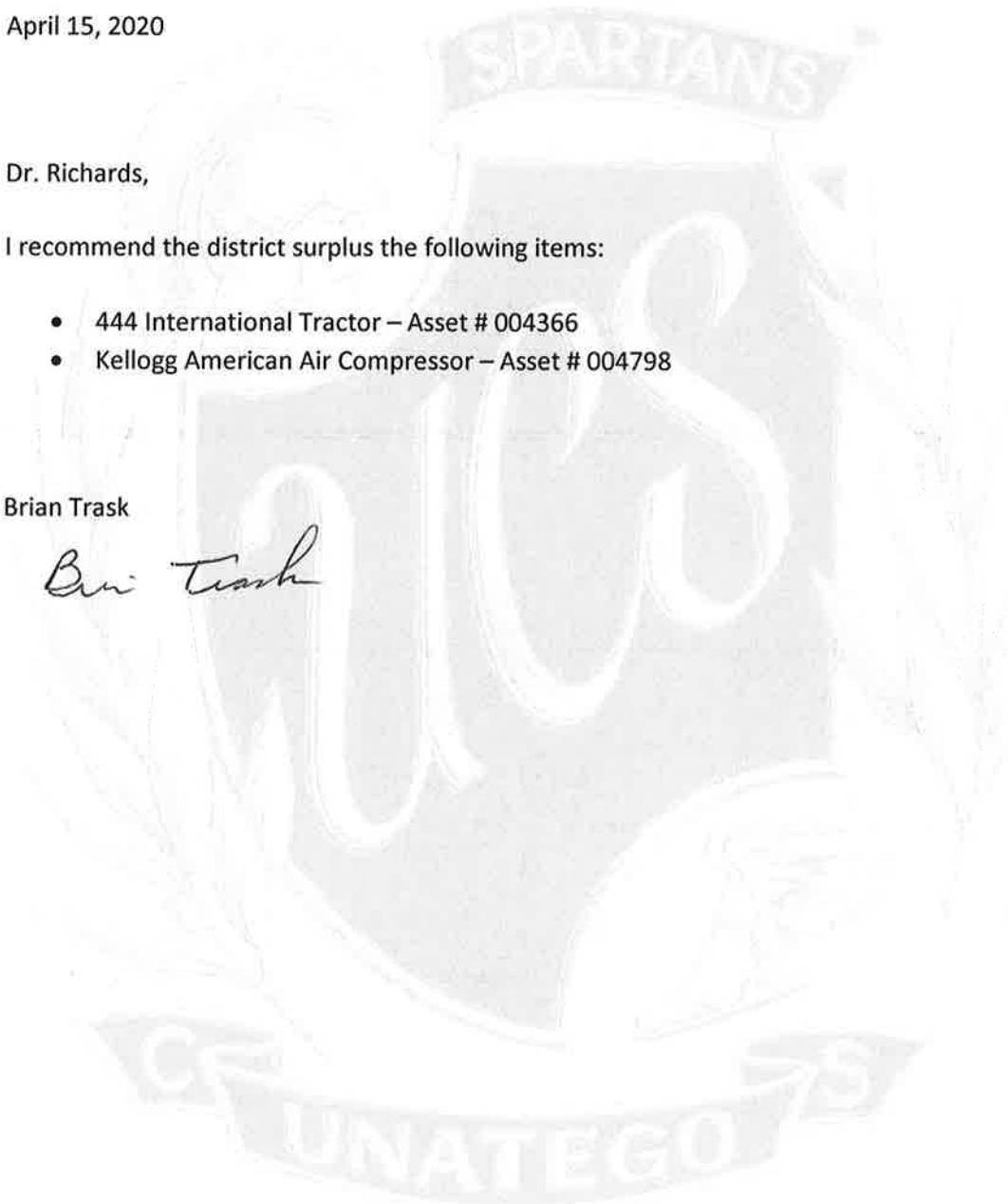
I recommend the district surplus the following items:

- 444 International Tractor – Asset # 004366
- Kellogg American Air Compressor – Asset # 004798

Brian Trask



Brian Trask



Unatego Central School District

Unatego, NY 13825

MEMO

To: Dr. Richards
From: Patti Loker, School Business Manager
Date: April 15, 2020
Re: Bus Lease Bid Results

On January 14, 2020, the Unatego Central School District voters approved the leasing of four buses, at an amount not to exceed \$100,000 per year, for a term not to exceed five years.

Earlier this month, a legal ad was placed, requesting bids.

Only one company responded with a bid: Mercedes-Benz Financial Services, USA, LLC. Mercedes-Benz Financial Services currently holds the financing for the district's other leased buses.

The total bid amount, for three large buses, one medium bus and one small bus, amounted to \$92,101.19 per year.

I recommend that the Board of Education award the bus lease bid to Mercedes-Benz Financial Services, USA, LLC.

Hello,

I am requesting that my
children get transportation to
OCA for the 2020-2021 school yr.

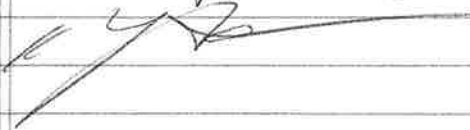
The school will be at the old
Otego Elementary school on Main St.
Otego. My kids are:

Jonah Hastings 17yrs 12th grade

Kaylin Hastings 15yrs 10th grade.

Thank you

Kimberly Hastings





Unatego Elementary School

265 Main Street
Unadilla, NY 13849

Mike Snider
Principal

Brenda Birdsall
Administrative Assistant

Tel: 607-369-6200
Fax: 607-369-6222

Kelley Biro
School Counselor

Jessica Mott
School Nurse

MEMO

TO: Dr. Richards

FROM: Mike Snider

DATE: March 27, 2020

RE: Recommendation for Elementary Aide – Permanent Appointment – Gina Boliski

I recommend the following aide for a permanent appointment. She has completed her probationary appointment.

Recommendation for: Gina Boliski, Elementary Aide – effective April 30, 2020



Unatego Elementary School

Mike Snider
Principal

265 Main Street
Unadilla, NY 13849

Kelley Biro
School Counselor

Brenda Birdsall
Administrative Assistant

Tel: 607-369-6200
Fax: 607-369-6222

Jessica Mott
School Nurse

MEMO

TO: Dr. Richards
FROM: Brian Trask
DATE: March 30, 2020
RE: Recommendation for Cleaner – Permanent Appointment – Marcus Byam

I recommend the following cleaner for a permanent appointment. He has completed his probationary appointment.

Recommendation for: Marcus Byam, Cleaner – effective April 26, 2020

Brian Trask