

**UNATEGO CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA
MONDAY, FEBRUARY 7, 2022
EXEMPT SESSION
TO DISCUSS CSE RECOMMENDATIONS
6:30 P.M.
BOARD OF EDUCATION MEETING
CALLED TO ORDER
7:00 P.M.
UNATEGO MS/SR HIGH SCHOOL
ROOM #93**

1. ROUTINE MATTERS

- 1.1 Call to order
- 1.2 Roll Call
- 1.3 Exempt Session
- 1.4 Return to Open Session
- 1.5 Roll Call
- 1.6 Pledge
- 1.7 Approve regular board meeting minutes of January 24, 2022
- 1.8 Adopt Agenda

2. PUBLIC COMMENT

3. PRESENTATIONS

- 3.1 Administrators' Report –
- 3.2 Superintendent's Report – Dr. David S. Richards
- 3.3 Committee Reports -

4. ADMINISTRATIVE ACTION

- 4.1 Policy #1510 Regular Board Meetings And Rules (Quorum And Parliamentary Procedure) (First reading)
- 4.2 Policy #5640 Smoking, Tobacco, And Cannabis (Marijuana) Use (First reading)
- 4.3 Policy #6150 Alcohol, Tobacco, Drugs, And Other Substances (Staff) (First reading)
- 4.4 Policy #6151 Drug-Free Workplace (Personnel) (First reading)
- 4.5 Policy #7320 Alcohol, Tobacco, Drugs, And Other Substances (Students) (First reading)
- 4.6 Abolish Policy #7150 Educational Services For Married/Pregnant Students (2.7.22 G1)
- 4.7 Approve CSE Recommendations (2.7.22 G2)
- 4.8 Approve unpaid leave of absence for Tina Wetmore (2.7.22 UC1)
- 4.9 Approve Curtis Leonard's permanent appointment as bus driver (2.7.22 UC2)
- 4.10 Appoint Elizabeth Posey substitute teacher for the 2021-2022 school year (2.7.22 UC3)
- 4.11 Appoint Stephanie Havens long-term substitute (2.7.22 UC4)
- 4.12 Appoint Ashley Hatzidakis as substitute nurse (2.7.22 C1)
- 4.13 Accept Cheryl Nages resignation for the purpose to retire as a music teacher (2.7.22 C2)
- 4.14 Appoint Tim McMullin as a math tutor (2.7.22 C3)

5. PUBLIC COMMENT

6. ROUND TABLE DISCUSSION/QUESTIONS

7. EXECUTIVE SESSION (IF NECESSARY)

Upon a majority vote of its total membership, taken in open meeting pursuant to a motion identifying the general area of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

- A. matters which may imperil the public safety if disclosed;
- B. any matter which may disclose the identity of a law enforcement agent or informer;
- C. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- D. discussions regarding proposed, pending, or current litigation;
- E. collective negotiations pursuant to article fourteen of the civil service law;
- F. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation;
- G. the preparation, grading or administration of examination; and
- H. the proposed acquisition, sale, or lease of real property or the proposed Acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof;
- I. any matter made confidential by federal or state law.

8. ADJOURN

Board Agenda 2.7.22

PG: 3

4.6

2.7.22 G1

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the recommendation from the district's Attorney to abolish Policy #7150 Educational Services For Married/Pregnant Students as presented.

4.7

2.7.22 G2

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve CSE Recommendations as presented.

4.8

2.7.22 UC1

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Tina Wetmore's approximate 2-month unpaid leave of absence as presented.

4.9

2.7.22 UC2

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Curtis Leonard's permanent appointment as a bus driver, effective February 1, 2022, as presented.

4.10

2.7.22 UC3

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Elizabeth Posey substitute teacher for the 2021-2022 school year as presented.

4.11

2.7.22 UC4

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Stephanie Havens as a long-term substitute teacher for elementary grade 6 ELA, effective February 8, 2022, as presented.

4.12

2.7.22 C1

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Ashley Hatzidakis as a substitute nurse for the 2021-2022 school year as presented.

4.13

2.7.22 C2

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby accept Cheryl Nages resignation for the purpose to retire as a music teacher, effective June 30, 2022, as presented.

4.14

2.7.22 C3

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Tim McMullin as a math tutor at the contractual rate, effective February 8, 2022, as presented.

Unatego Building and Grounds Committee Minutes/Notes from January 17, 2022

Present: Dave Richards, Brian Trask Director of Buildings and Grounds, Matt Hafele Athletic Director, Janette Johnson (BOE), Jim Salisbury (BOE President), Dave Clapper(BOE), Jeff Stafford (Delta via zoom)

Meeting started at 6:00 pm in the Board Room of the Jr-Sr High School.

Purpose of the meeting was to consider the possibility of changing the scope of the Capital Project to include a multi-purpose field on the site of the current football field using artificial turf. The committee first heard from Matt Hafele:

- We are short on practices spaces and if we had an all-weather field, we could use it for practices and games, while using the current soccer field to expand our practice areas.,
- We could play more games at home with artificial turf
- Field could be used for both soccer and football as well as a spring practice area for softball and baseball.
- Field is already equipped with lighting which could allow more games to be played later in the day or even multiple games per day.
- Could allow a merged team to play more home games at Unatego
- We are short of the space needed to have a soccer field of the dimensions coaches want. Minimum width necessary for a regulation soccer field is 55 yards across, coaches want 70 yards across. Hill can only be taken down so far before running into retention walls, etc. and becoming cost prohibitive.

General discussion ensued with all members participating. Key takeaways included the following:

- Continuing concerns about the efficacy of the plan to build a drainage area on the perimeters of our property, leading to retention ponds near Route 7, which water will then be directed to follow Route 7 westward until they discharge into an existing creek which goes under Route 7 and discharges into the Susquehanna.
--concern about whether that will correct the wet conditions on the playing fields
--concern about the overall costs and what will have to be sacrificed for the fields
- The drainage plan is part of phase 1; we want to know how effective it will be before we do any field work. If it doesn't correct all the wet areas, Delta noted that they can tie existing drywells and other under field drainage into the large drainage system at that point if needed.
- Field work, in whatever form, will be part of phase 2; we need to see how well it will work at eliminating water on the existing fields.
- Delta reported that approximate cost of a multipurpose field (with artificial turf) would be somewhere between \$2.7 and \$2.8 million.
- Suggestion made about saving money by leaving baseball and softball fields where they were and rebuilding them but eliminating the artificial turf infields.
- Delta reported that some cost savings will be had by not having to replace the septic system at Unadilla, as originally feared.
- Discussion ensued about scaling back the classroom renovations but concerns about shortchanging academics for athletics.

- Good conversation about long history of not taking care of fields we have—consensus to bring in outside firm to get our fields up to playing standards right now and keep them that way until project is completed. Brian Trask to look into area firms that take care of sports fields.
- Discussion about training existing personnel, need for specialized training for turf maintenance, and possibility of hiring an additional groundskeeper due to the number of fields that need to be properly cared for.

Next steps: Brian will look into field maintenance options, Jeff to look at space issues involving widening the current football layout to accommodate soccer as well, and both will report back to the committee before reporting out to the whole board.

Comments from Jeff Stafford:

The perimeter drain system shown on the Phase 1 construction drawings is intended to work in tandem with the proposed reconstruction of the baseball and softball fields to be completed in Phase 2. When the Phase 1 design was completed (Fall 2021), it was developed with the plan to provide the main drainage infrastructure that the underdrain system for the Phase 2 baseball and softball fields would tie into.

If the baseball and softball fields are not going to be reconstructed as initially planned (Planning occurred in summer of 2021), then it might require the drainage system shown in the current Phase 1 construction documents to be revised to some extent. The main reason is that the planned underdrain system for the baseball and softball fields (using turf) would not be installed as part of Phase 2.

There is not enough budget to provide a multi-purpose field at the football field and do the planned reconstruction of the baseball and softball fields. One plan affects the other regarding scope, schedule, and budget.

It should be noted that several additional meetings between district officials, Delta, and Schoolhouse CM have occurred since 1/17. More information will be made available to the committee and the entire board by the time of the next BOE meeting on February 7.

**Unatego District Safety Committee Meeting
January 20, 2022**

Minutes/notes

Parking lot issues: Faded lines, Lighting, New Signage (Yield and Speed Limit): George reported problems with lines in the parking lots having faded over time. Brian noted that they hadn't been redone in nearly two years. We have a vendor who we have used in the past who can do the work when the weather clears (likely over summer break). Julie noted that the arrows were the most important piece, as they show people unfamiliar with the area which direction to go. George also reported a problem with the lighting—five lights were out. Brian reported they had the bulbs changed in the fall, so he wasn't sure why they were out already. He did note that one pole light was rusted through and inoperable. Brian will follow up with Will. It was also determined to purchase signage to denote school speed limit. Discussion ensued about a yield to buses sign, and after discussion it was determined that it would be too dangerous due to the proximity to Route 7 and the fact that traffic on 7 would back up.

Web Site updates: Tip button and Emergency Response Protocols handout: Discussion on the anonymous Tip button (QuickTip). Brian and George will work on making it more accessible and easier to find and use. Dave reported that the Emergency Response Protocols handout had been posted on the District Website with an introduction, and was also available on district social media accounts.

Vape Detectors: Update Brian has investigated possible options and spoke with Josh Reiss, ONC BOCES. They purchased 25 units, hardwired, and they have worked well. They are approximately \$900 each. Brian will schedule a demo with the vendor and principals. Tim and Julie reported that there is indeed a vaping problem and students are becoming adept at avoiding measures to prevent vaping, and they support the purchase of the detectors.

Trooper Access to Buildings: Update Brian reported that they had been unable to link Troopers badges to our external security system due to personnel turnover in the troop. Shannon Hartz indicated that she could assist in the process. It was also noted that Troopers and other first responders with a four digit code could now access the keypads at the Jr-Sr High School but not the Elementary school (yet). Day automation is still working through the process.

Tabletop Exercise: Planning George with the assistance of DCMO BOCES Health and Safety personnel presented a table top exercise (actually two—one for the elementary building and one for the Middle-High School). After discussion it was decided to run the elementary exercise at our Admin Cabinet meeting on February 8 at 9:00 am.

Discussion ensued about doing both table top exercises prior to a planned off-campus evacuation in the late spring.

ID's for Substitutes: Should they be issued? After discussion, it was determined that subs should not be issued school ID's and to continue to provide them with a badge marked "sub." Apparently there are not enough of the sub ids to go around, so Brian will have enough made so that each building has

15 or so and to ensure everyone in the building has access to a badge. Student teachers will have student teacher ids.

Security at Elementary School Entrance: Locking outer door (Camera and access button) Concern expressed about some areas of the elementary school. District will take steps to increase security in the areas of concern.

Traffic patterns at pick up and drop off at the Elementary School: Parking in front of the school seems to be getting worse, and there is concern that there will be an accident. Mike has met with Village officials in Unadilla and they are working on rezoning the area, potentially making the area a no stopping or standing zone, and reaching out to law enforcement for better enforcement of the violations. A discussion also ensued about making Noble St one-way the opposite direction, diverting the flow of traffic out Depot and using the light; discussion about better signage in the rear parking lot; discussion about the village providing a crossing guard and trying to convince parents to make better use of the Bishop lot on the corner of Main and Depot. Mr. Snider to follow up with village and law enforcement officials.

COVID-19 updates: Dave reported on the various changes in CDC, DOH, and County guidance since the beginning of the school year, quarantine and isolation reduced to 5 days, the abundance of home testing supplies at the school, and statistics which showed that Unatego had comparable infection rates to neighboring Sidney and Oneonta.

Other/Round Table?

SUBJECT: REGULAR BOARD MEETINGS AND RULES (QUORUM AND PARLIAMENTARY PROCEDURE)

All Board meetings will be open to the public except those portions that are executive sessions. The Board will make reasonable efforts to ensure that all meetings are held in an appropriate facility that can adequately accommodate all members of the public who wish to attend. The Superintendent will attend all Board meetings. Members of the Superintendent's staff may attend Board meetings at the Superintendent's discretion. The Board may also request that additional people attend.

Regular Board meetings will take place on the day and time designated by the Board at the Annual Organizational Meeting, except as modified. Any Board meeting may be adjourned to a future date and time if approved by a majority of the Board present. Further, if a meeting date falls on a legal holiday, interferes with other area meetings, or Board member attendance will be less than a quorum, the Board will select a date for a postponed meeting at the prior regular meeting, and it will direct the Clerk to notify all members. The District Clerk will provide the Board members written notice of the time of and agenda for each regular meeting before the meeting.

When the Board schedules a meeting on at least one week's notice, it will give or electronically transmit public notice of the time and place to the news media and conspicuously post the notice in one or more designated public locations at least 72 hours before the meeting. Notice of other meetings will be given or electronically transmitted, to the extent practicable, to the news media and conspicuously posted at one or more designated public locations at a reasonable time before the meeting. When the District has the ability to do so, it will conspicuously post the meeting notices on its website.

If videoconferencing or online technology is used to conduct a meeting, the public notice for the meeting will inform the public, identify all the locations for the meeting, and state that the public has the right to attend at any of the locations. If a meeting is streamed live over the internet, the public notice will inform the public of the website's internet address. Voting may be done through videoconferencing, provided that members can be both seen and heard voting and participating from remote locations.

The Superintendent will prepare the meeting agenda during the week before the meeting and review it with the Board President. The agenda will then be distributed to Board members no later than the Friday before the regular meeting. The President or other Board members will submit requests to place matters on the agenda to the Superintendent. Whenever individuals or groups wish to bring a matter to the attention of the Board, they will submit a written request to the Superintendent.

District records available to the public under the Freedom of Information Law, as well as any proposed resolution, rule, regulation, policy, or amendment scheduled to be discussed at a Board meeting will be made available upon request, to the extent practicable at least 24 hours before the meeting. Copies of these records may be made available for a reasonable fee. These records will be posted on the District's website to the extent practicable at least 24 hours before the meeting.

(Continued)

SUBJECT: REGULAR BOARD MEETINGS AND RULES (QUORUM AND PARLIAMENTARY PROCEDURE) (Cont'd.)

Recording Meetings

The Board allows public meetings to be photographed, broadcast, webcast, or otherwise recorded by means of audio or video, in a non-disruptive manner, and it supports the use of this technology to facilitate the open communication of public business.

Quorum

The quorum for any Board meeting is four members. No formal action will be taken at any meeting where a quorum is not present. Unless otherwise required by law, official action will only be taken by approval of the majority of the full Board.

Use of Parliamentary Procedure

The Board will use pertinent portions of the latest edition of Robert's Rules of Order to conduct its business.

Public Comment

The Board encourages courteous and respectful public comment at Board meetings. All speakers must conduct themselves in a civil manner. Obscene language, harassing language, defamatory statements, and threats of violence are prohibited. All participants are required to comply with the District *Code of Conduct*.

The Board will designate a specific portion of its meeting agenda for public comment for a period of up to 30 minutes on agenda items only. The public is not permitted to discuss topics unrelated to the District, matters unrelated to the agenda, and/or matters involving specific individuals. Each speaker will be allowed up to three minutes. The Board may request, but will not require, speakers identify themselves. The Board is not required to allow speakers to cede their remaining time to other speakers. Written comments may be directed to the Board.

If there are a large number of individuals who want to address the Board, the Board President may limit the number of repetitive comments being made so that the time limit on public comment is not exceeded.

If individuals engage in disruptive or unruly behavior during the meeting, the Board President will remind the audience of this policy and the requirement to conduct themselves in a civil manner and comply with the District *Code of Conduct*. The Board President may call for the removal of disruptive or unruly individuals from the meeting. When appropriate, law enforcement may be called to remove disruptive or unruly individuals. In some instances, individuals engaging in disruptive or unruly behavior may be subject to criminal sanctions.

(Continued)

POLICY

2022

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Bylaws

SUBJECT: REGULAR BOARD MEETINGS AND RULES (QUORUM AND PARLIAMENTARY PROCEDURE) (Cont'd.)

These rules apply to residents and nonresidents equally.

Education Law §§ 1708, 2504, and 2801
General Construction Law § 41
Penal Law § 240.20
Public Officers Law Article 7
8 NYCRR § 100.2

NOTE: Refer also to Policies #1520 -- Special Meetings of the Board
#1540 -- Executive Sessions
#6211 -- Employment of Relatives of Board Members

First Reading: February 7, 2022
Second Reading:
Adoption Date:

SUBJECT: SMOKING, TOBACCO, AND CANNABIS (MARIJUANA) USE

The following actions are prohibited on school grounds and at school functions: smoking; vaping; using tobacco products; and/or using or ingesting any form of cannabis.

Smoking and vaping are prohibited within 100 feet of the entrances, exits, or outdoor areas of any of the District's schools. However, this prohibition does not apply to smoking or vaping in a residence, or within the real property boundary lines of residential real property.

Exceptions may exist for authorized medical cannabis use.

Definitions

For purposes of this policy, the following definitions apply:

- a) "Electronic cigarette" (or "e-cigarette") means an electronic device delivering vapor inhaled by an individual user, and includes any refill, cartridge, and any other component of such a device.
- b) "School function" means a school-sponsored or school-authorized extracurricular event or activity regardless of where the event or activity takes place, including any event or activity that may take place virtually or in another state.
- c) "School grounds" means any building, structure, and surrounding outdoor grounds, including entrances or exits, contained within the District's preschool, nursery school, elementary, or secondary school's legally defined property boundaries as registered in the County Clerk's Office, as well as any vehicles used to transport children or school personnel.
- d) "Smoking" means the burning of a lighted cigar, cigarette, pipe, or any other matter or substance containing tobacco, cannabis, or cannabinoid hemp.
- e) "Tobacco products" means cigarettes or cigars, bidis, chewing tobacco, powdered tobacco, nicotine water, or any other tobacco products.
- f) "Vaping" means the use of an electronic cigarette.

Notification

The District will prominently post signs prohibiting smoking and vaping on school grounds in accordance with applicable law. Appropriate District officials will inform individuals smoking or vaping in a non-smoking area that they are in violation of law and/or District policy.

(Continued)

SUBJECT: SMOKING, TOBACCO, AND CANNABIS (MARIJUANA) USE (Cont'd.)

The District will communicate this policy to staff, students, parents/guardians, volunteers, visitors, contractors, and outside groups through means such as the District's *Code of Conduct*, student handbooks, newsletters, announcements, facilities use forms/agreements, and/or the prominent display of this policy in appropriate locations.

Prohibition of Tobacco Promotional Items/Tobacco Advertising

Tobacco promotional items (e.g., brand names, logos, and other identifiers) are prohibited:

- a) On school grounds;
- b) In any vehicles used to transport students or school personnel;
- c) At school functions;
- d) In school publications;
- e) On clothing, shoes, accessories, gear, and school supplies in accordance with the District's *Code of Conduct* and applicable collective bargaining agreements.

This prohibition of tobacco promotional items will be enforced in accordance with the District's *Code of Conduct* and applicable collective bargaining agreements.

The District will request, whenever possible, tobacco free editions of periodical publications for school libraries and classroom use.

20 USC §§ 6081-6084 and 7971-7974

41 USC § 8101 et seq.

Education Law § 409

Penal Law § 222.10

Public Health Law §§ 1399-n, 1399-o, 1399-p, and 1399-aa

8 NYCRR §§ 155.5 and 156.3

NOTE: Refer also to Policies #3280 -- Use of School Facilities, Materials, and Equipment
#6150 -- Alcohol, Tobacco, Drugs, and Other Substances (Staff)
#7320 -- Alcohol, Tobacco, Drugs, and Other Substances (Students)
#8240 -- Instruction in Certain Subjects
District *Code of Conduct*

First Reading: February 7, 2022

Second Reading:

Adoption Date:

SUBJECT: ALCOHOL, TOBACCO, DRUGS, AND OTHER SUBSTANCES (STAFF)**Prohibited Conduct**

The District, recognizing that students are often influenced by teachers and other members of a school's staff, impresses upon staff the importance of maintaining a high level of professionalism appropriate to their position, which, in turn, will set a positive example for students.

Accordingly, when in the workplace or when the effects of these actions may impair job performance, staff are prohibited from consuming, sharing, selling, using, and/or possessing:

- a) Illegal drugs;
- b) Cannabis (marijuana) or any other controlled substance in schedules I through V of the Controlled Substances Act;
- c) Counterfeit and designer drugs;
- d) Drug paraphernalia; or
- e) Alcohol.

Exceptions may exist for authorized medical cannabis use.

Additionally, the misuse and/or unprescribed use of prescription and over-the-counter drugs is prohibited in the workplace or when the effects of these actions may impair job performance.

Further, all staff are bound by the conduct prohibitions contained in District policy #5640 -- Smoking, Tobacco, and Cannabis (Marijuana) Use.

Disciplinary Measures

Staff will be informed of the range of penalties or consequences, up to and including termination of employment, that may be imposed for engaging in prohibited conduct. Penalties and consequences will be in accordance with any applicable law, District policy, collective bargaining agreement, and/or other similar document.

(Continued)

POLICY

2022

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Personnel

**SUBJECT: ALCOHOL, TOBACCO, DRUGS, AND OTHER SUBSTANCES (STAFF)
(Cont'd.)**

Information on Substance Use Related Services

The Superintendent has designated one or more individuals to provide information regarding where and how to find available substance use related services to students, parents, and staff.

*The designated individual(s) for the District is/are: _____.(Continued)

Any information provided by a student, parent, or staff member to the designated individual(s) will not be used in any school disciplinary proceeding and will, in addition to any other applicable privilege, be considered confidential in accordance with law.

20 USC §§ 6083(a), 7118, and 7973(a)
41 USC § 8101 et
seq. Cannabis Law §
127 Civil Service
Law § 75
Education Law §§ 409, 2801, 3020-a, and
3038 Labor Law § 201-d
Penal Law § 222.10
Public Health Law §§ 1399-n and 1399-o

NOTE: Refer also to Policies #3410 -- Code of Conduct
#5640 -- Smoking, Tobacco, and Cannabis (Marijuana) Use
#7320 -- Alcohol, Tobacco, Drugs, and Other Substances
(Students)District Code of Conduct

**Customize to District -- Indicate a job title rather than a name to minimize revisions due to changes in staff.*

First Reading: February 7, 2022
Second Reading:
Adoption Date:

SUBJECT: DRUG-FREE WORKPLACE

In compliance with the Drug-Free Workplace Act of 1988, the District affirms its commitment to maintaining a workplace that is free of controlled substances.

"Controlled substance" means a controlled substance in schedules I through V of the Controlled Substances Act. An acknowledgment form will be signed by the Superintendent indicating that the District is in full compliance with the Drug-Free Workplace Act.

"Workplace" is defined as a school building or other school premises, any school-owned vehicle or any other school-approved vehicle used to transport students to and from school or school activities, off school property during any school-sponsored or school-approved activity, event or function, such as a field trip or athletic event, where students are under the jurisdiction of the District.

The Board directs the administration to develop regulations to comply with this policy, and further supports actions and activities of the administration as required to maintain a drug-free workplace.

21 USC § 812
41 USC § 8101 et seq.
21 CFR §§ 1308.11-1308.15
34 CFR Part 84

NOTE: Refer also to Policies #3410 -- Code of Conduct
#6150 -- Alcohol, Tobacco, Drugs, and Other Substances (Staff)
#7320 -- Alcohol, Tobacco, Drugs, and Other Substances (Students)
District Code of Conduct

First Reading: February 7, 2022
Second Reading:
Adoption Date:

POLICY

2022

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Students

SUBJECT: ALCOHOL, TOBACCO, DRUGS, AND OTHER SUBSTANCES (STUDENTS)

Prohibited Conduct

The Board recognizes that the misuse of alcohol, tobacco, electronic cigarettes (e-cigarettes), cannabis (marijuana), drugs, counterfeit and designer drugs, over-the-counter drugs, prescription drugs, vitamins, supplements, herbs, and other similar substances is a serious problem with legal, physical, emotional, and social implications for our students, as well as the entire community. Therefore, the consumption, sharing, selling, use, and/or possession of these and similar substances, as well as tobacco products and drug paraphernalia are prohibited in accordance with law and regulation, District policy, the District *Code of Conduct*, and/or other similar documents.

Students are not permitted to be under the influence of alcohol, cannabis (marijuana), drugs, or other prohibited substances on school grounds or at school functions. "School function" means a school-sponsored or school-authorized extracurricular event or activity regardless of where the event or activity takes place, including any event or activity that may take place virtually or in another state.

Exceptions may exist for authorized medical cannabis use.

Disciplinary Measures

Students will be disciplined in accordance with District policy, the District *Code of Conduct*, and/or other similar documents for the consumption, sharing, selling, use, and/or possession of alcohol, tobacco, e-cigarettes, cannabis (marijuana), drugs, counterfeit and designer drugs, over-the-counter drugs, prescription drugs, vitamins, supplements, herbs, and other similar substances, as well as tobacco products and drug paraphernalia.

Information on Substance Use Related Services

The Superintendent has designated one or more individuals to provide information regarding where and how to find available substance use related services to students, parents, and staff.

* The designated individual(s) for the District is/are:_____.

Any information provided by a student, parent, or staff member to the designated individual(s) will not be used in any school disciplinary proceeding and will, in addition to any other applicable privilege, be considered confidential in accordance with law.

20 USC §§ 6083(a), 7118, and 7973(a)
Cannabis Law § 127
Education Law §§ 409, 2801, and
3038 Penal Law § 222.10
Public Health Law §§ 1399-n and 1399-o

(Continued)

POLICY

2022

7320
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Students

**SUBJECT: ALCOHOL, TOBACCO, DRUGS, AND OTHER SUBSTANCES (STUDENTS)
(Cont'd.)**

NOTE: Refer also to Policies #3280 -- Use of School Facilities, Materials, and Equipment
#3410 -- Code of Conduct
#5640 -- Smoking, Tobacco, and Cannabis (Marijuana) Use
#6150 -- Alcohol, Tobacco, Drugs, and Other Substances (Staff)
#8240 -- Instruction in Certain Subjects
District *Code of Conduct*

**Customize to District -- Indicate a job title rather than a name to minimize revisions due to changes in staff.*

First Reading: February 7, 2022

Second Reading:

Adoption Date:

Students

SUBJECT: EDUCATIONAL SERVICES FOR MARRIED/PREGNANT STUDENTS**Married Students**

The Board of Education will comply with state law in reference to married students attending school.

Pregnant Students

According to New York State Education Law, a student who becomes six (6) years of age on or before the first of December in any school year shall be required to attend full-time instruction from the first day that the District schools are in session in September of such school year, and a student who becomes six (6) years of age after the first of December in any school year shall be required to attend full-time instruction from the first day of session in the following September. Except as otherwise provided in Education Law Section 3205(3), a student shall be required to remain in attendance until the last day of session in the school year in which the student becomes sixteen (16) years of age. The Education Law further provides that resident students over five (5) and under twenty-one (21) are entitled to attend school in the district in which they reside. The law further requires that a school district provide for this instruction and also to provide for home instruction for those students of legal age who are unable to profit from instruction in school.

In view of the above, administrative regulations will be developed to implement the terms of this policy to provide instruction as required by the New York State Education Law for students who become pregnant. The Superintendent, or his/her designee, is directed to consult with the school physician and the student's personal physician in determining the form of instruction.

The form of instruction may be any of the following or a combination of the following:

- a) Remain in school with provisions for special instruction, scheduling, and counseling where needed.
- b) Receive home instruction.
- c) Attend BOCES programs.

Education Law Sections 1604(20), 3202-1, 3205-1, 4401-1, and 4402-2

Adopted: 1/25/16

Sheila Nolan

To: Amber Birdsall
Subject: RE: Request leave extension

From: Amber Birdsall <ABirdsall@unatego.stier.org>
Sent: Tuesday, January 25, 2022 8:16 AM
To: Sheila Nolan <SNolan@unatego.stier.org>
Subject: FW: Request leave extension

RECEIVED
JAN 25 2022

BY:

From: Tim Simonds <TSimonds@unatego.stier.org>
Sent: Tuesday, January 25, 2022 8:13 AM
To: Patti Loker <PLoker@unatego.stier.org>; Amber Birdsall <ABirdsall@unatego.stier.org>
Cc: David Richards <drichards@unatego.stier.org>
Subject: FW: Request leave extension

Good Moring Everyone.

Here is Tina's response.

Is this enough or do I need to send her additional paperwork?

From: Tina Wetmore <twetmore@unatego.stier.org>
Sent: Tuesday, January 25, 2022 6:17 AM
To: Tim Simonds <TSimonds@unatego.stier.org>
Subject: Request leave extension

Good morning Tim,

I am still helping to care for my mom who is on Hospice. I am aware that my paid leave will expire after Wednesday, February 3, 2022. Therefore, I would like to request a 2 month leave of absence without pay in accordance with FMLA. I do intend to return to work after caring for my mom.

Thank you for your continued support.,
Tina Wetmore

Unatego Central School

PO BOX 483
2641 STATE HIGHWAY 7
OTEGO, NEW YORK 13825-9795
www.unatego.org
FAX (607) 988 -1039

Dr. David S. Richards
Superintendent of Schools
(607) 988 -5038

Patricia Loker
Business Manager
(607) 988-5038

To: Dr. David Richards, Superintendent of Schools

From: Brian Trask, Transportation Director

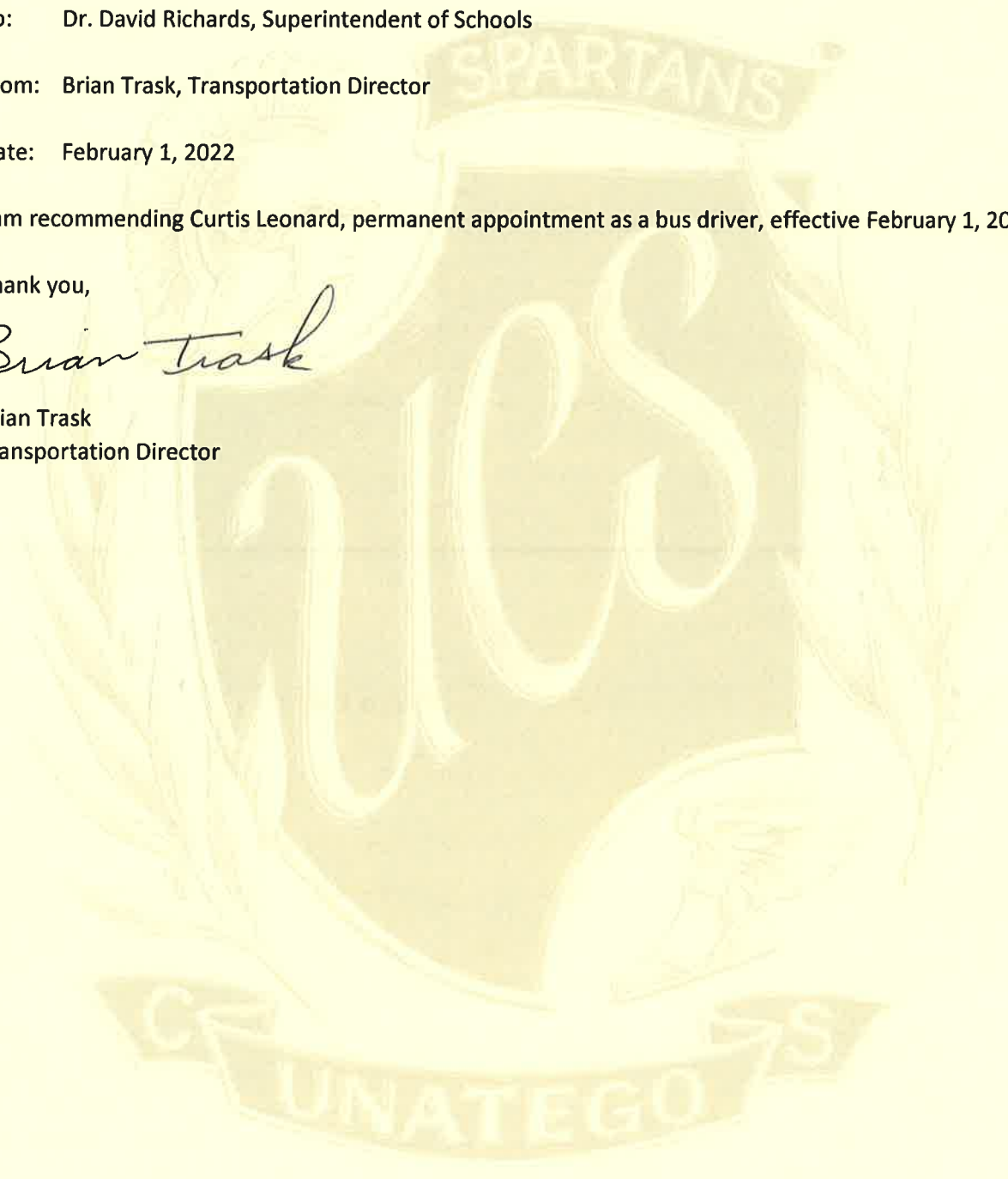
Date: February 1, 2022

I am recommending Curtis Leonard, permanent appointment as a bus driver, effective February 1, 2022.

Thank you,



Brian Trask
Transportation Director



UNATEGO CENTRAL SCHOOL
NEW EMPLOYEE APPOINTMENT FORM

NAME: Elizabeth Posey

POSITION: Substitute Teacher

REPLACES: N/A

EFFECTIVE DATE: _____

EDUCATION LEVEL: Currently Enrolled in a BA program

YEARS OF EXPERIENCE: 0

SALARY: STEP _____ LEVEL _____ \$ _____

CERTIFICATION: NONE

COLLEGE: Hartwick College

REFERENCES CONTACTED:

1. Nelle Holdredge

2. _____

COMMENTS: Lizzy is a Unatego graduate who will be doing an Independent Study with us this Spring. She would like to sub on the days she is available.

Julie Tambora
ADMINISTRATOR SIGNATURE

2/2/2022
DATE

UNATEGO CENTRAL SCHOOL
NEW EMPLOYEE APPOINTMENT FORM

NAME:

Stephanie Howens

POSITION:

LTS - Elementary Gr 6 ELA

REPLACES:

Dusti Nonellano (leave replacement)

EFFECTIVE DATE:

2/8/2022

EDUCATION LEVEL:

Bachelor's Degree

YEARS OF EXPERIENCE:

0

SALARY:

STEP ___ LEVEL ___ \$ _____

CERTIFICATION:

None

COLLEGE:

Kenka College - Degree in English & Literature

REFERENCES CONTACTED:

1. Tim Simonds
2. Karen Alvin

COMMENTS:

- Has been per diem sub for 6th ELA since November
- Advertised for certified ELA or Elementary teacher for 4 months w/o success.

[Signature]

ADMINISTRATOR SIGNATURE

2-3-2022

DATE

UNATEGO CENTRAL SCHOOL
NEW EMPLOYEE APPOINTMENT FORM

NAME: Ashley Hatzidakis

POSITION: Substitute Nurse

REPLACES: N/A

EFFECTIVE DATE: _____

EDUCATION LEVEL: Bachelor of Nursing, currently in a Masters program

YEARS OF EXPERIENCE: _____

SALARY: STEP _____ LEVEL _____ \$ _____

CERTIFICATION: Registered Nurse

COLLEGE: SUNY Morrisville, Capella University, Binghamton University

REFERENCES CONTACTED:

1. _____

2. _____

COMMENTS: Ashley is a Unatego graduate. She is very familiar with the schools and will be very helpful in the Nurses Office.

Julio Lambrian
ADMINISTRATOR SIGNATURE

1/28/22
DATE

February 1, 2022

Dear Dr. Richards and Members of the Board of Education,

I hereby submit this letter of resignation effective June 30, 2022, for the purposes of retirement. I understand that this letter of resignation will become irrevocable when presented by the District Clerk by the Superintendent.

Before I started working at Unatego in December of 1993, I had worked in two other school districts teaching strings, chorus, and general music in addition to band. After graduate school I decided that the next job I took would be the type of job I would want to stay in for the rest of my career and that is just what happened!

During my 28 years at Unatego I have been fortunate to have worked with so many talented, intelligent educators. Unatego became my second family. Our staff is dedicated to providing the best possible learning environment for our students. I became very involved serving on committees and as an advisor for several clubs and I have enjoyed being a part of it all. But now it is time for me to move on and become a full time grandma.

I have been blessed to teach so many wonderful students (even some of you and your children), becoming part of this community. I will miss my Unatego family and hope to stay in touch in the future. I look forward to hearing about the wonderful things that continue to happen in this district.

Sincerely,

Cheryl L. Nages

Cheryl L. Nages

RECEIVED
FEB 01 2022

BY:

UNATEGO CENTRAL SCHOOL
NEW EMPLOYEE APPOINTMENT FORM

NAME:

Tim McMullin

POSITION:

Tutor - Math Learning Gaps

REPLACES:

n/a

EFFECTIVE DATE:

2/8/2022

EDUCATION LEVEL:

Masters +

YEARS OF EXPERIENCE:

40+

SALARY:

STEP

LEVEL

\$

*Home tutor rate per
UTA contract*

CERTIFICATION:

Mathematics 7-12, SAS

COLLEGE:

REFERENCES CONTACTED:

1. Tim Smonds

2. Deborah Fletcher

COMMENTS:

Director of Mathematics - Vestal Schools,

Principal, Professional Developer


ADMINISTRATOR SIGNATURE

2/3/2022
DATE