

UNATEGO CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

MONDAY, FEBRUARY 28, 2022

BUDGET WORKSHOP

6:00 P.M.

BOARD OF EDUCATION MEETING

CALLED TO ORDER

7:00 P.M.

UNATEGO MS/SR HIGH SCHOOL

ROOM #93/ZOOM

1. ROUTINE MATTERS

- 1.1 Call to order
- 1.2 Roll Call
- 1.3 Pledge
- 1.4 Approve regular board meeting minutes of February 7, 2022
- 1.5 Adopt Agenda

2. PUBLIC COMMENT

3. PRESENTATIONS

- 3.1 Business Manager's Report – Patti Loker
- 3.2 Superintendent's Report – Dr. David S. Richards
- 3.3 Committee Report -

4. ADMINISTRATIVE ACTION

- 4.1 Policy #1510 Regular Board Meetings And Rules (Quorum And Parliamentary Procedure) (Second reading)
- 4.2 Policy #5640 Smoking, Tobacco, And Cannabis (Marijuana) Use (Second reading)
- 4.3 Policy #6150 Alcohol, Tobacco, Drugs, And Other Substances (Staff) (Second reading)
- 4.4 Policy #6151 Drug-Free Workplace (Personnel) (Second reading)
- 4.5 Policy #7320 Alcohol, Tobacco, Drugs, And Other Substances (Students) (Second reading)
- 4.6 DCMO BOCES Annual Meeting, Election of Board Members, and Notice for Special Board Meetings of Component Districts (Information only)
- 4.7 Warrants (Information only)
- 4.8 Budget Status Reports (Information only)
- 4.9 Approve Treasurer's Reports (2.28.22 G1)
- 4.10 Approve D'Arcangelo as the District's External Auditor (2.28.22 G2)
- 4.11 Accept Laura Wade's resignation for the purpose to retire as a School Counselor (2.28.22 C1)
- 4.12 Accept Prudence Danforth's resignation for the purpose to retire as School Librarian (2.28.22 C2)
- 4.13 Accept Julianne Grant's resignation as a Special Education teacher (2.28.22 C3)

- 4.14 Appoint (1) one teacher and (2) two LTAs for the after-school extra help program (2.28.22 C4)
- 4.15 Appoint Rich Cooley as a substitute food service helper for the 2021-2022 school year (2.28.22 UC1)
- 4.16 Approve Jeff Utter permanent appointment as bus driver/mechanic (2.28.22 UC2)
- 4.17 Appoint Rebecca Towndrow as a substitute bus driver for the 2021-2022 school year (2.28.22 UC3)
- 4.18 Appoint Lorraine Clark as a bus aide (2.28.22 UC4)

5. PUBLIC COMMENT

6. ROUND TABLE DISCUSSION/QUESTIONS

7. EXECUTIVE SESSION (IF NECESSARY)

Upon a majority vote of its total membership, taken in open meeting pursuant to a motion identifying the general area of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

- A. matters which may imperil the public safety if disclosed;
- B. any matter which may disclose the identity of a law enforcement agent or informer;
- C. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- D. discussions regarding proposed, pending or current litigation;
- E. collective negotiations pursuant to article fourteen of the civil service law;
- F. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- G. the preparation, grading or administration of examination; and
- H. the proposed acquisition, sale or lease of real property or the proposed Acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof;
- I. any matter made confidential by federal or state law.

8. ADJOURN

Board Agenda 2.28.22

PG: 3

4.9

2.28.22 G1

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Treasurer's Report as presented.

4.10

2.28.22 G2

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve D'Arcangelo as the District's External Auditor for the term of 2021-2022 through 2025-2026 as presented.

4.11

2.28.22 C1

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby accept Laura Wade's resignation for the purpose to retire as a School Counselor, effective June 30, 2022, as presented.

4.12

2.28.22 C2

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby accept Prudence Danforth's resignation for the purpose to retire as School Librarian, effective June 30, 2022, as presented.

4.13

2.28.22 C3

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby accept Julianne Grant's resignation as a Special Education teacher, effective March 17, 2022, as presented.

4.14

2.28.22 C4

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Kim Gascon as a teacher for the after-school reading program and Angela Flavell as an LTA for the reading program, as well as Nancy Dalton as an LTA for the math extra help program as presented.

4.15

2.28.22 UC1

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Rich Cooley as a substitute food service helper for the 2021-2022 school year as presented.

4.16

2.28.22 UC2

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Jeff Utter's permanent appointment as a bus driver/mechanic, effective February 16, 2022, as presented.

Board Agenda 2.28.22

PG: 4

4.17

2.28.22 UC3

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Rebecca Towndrow as a substitute bus driver for the 2021-2022 school year as presented.

4.18

2.28.22 UC4

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Lorraine Clark to a 52-week probationary appointment as a bus aide at a rate of \$13.20 /hr., effective March 1, 2022, and ending February 28, 2023, as presented.

SUBJECT: REGULAR BOARD MEETINGS AND RULES (QUORUM AND PARLIAMENTARY PROCEDURE)

All Board meetings will be open to the public except those portions that are executive sessions. The Board will make reasonable efforts to ensure that all meetings are held in an appropriate facility that can adequately accommodate all members of the public who wish to attend. The Superintendent will attend all Board meetings. Members of the Superintendent's staff may attend Board meetings at the Superintendent's discretion. The Board may also request that additional people attend.

Regular Board meetings will take place on the day and time designated by the Board at the Annual Organizational Meeting, except as modified. Any Board meeting may be adjourned to a future date and time if approved by a majority of the Board present. Further, if a meeting date falls on a legal holiday, interferes with other area meetings, or Board member attendance will be less than a quorum, the Board will select a date for a postponed meeting at the prior regular meeting, and it will direct the Clerk to notify all members. The District Clerk will provide the Board members written notice of the time of and agenda for each regular meeting before the meeting.

When the Board schedules a meeting on at least one week's notice, it will give or electronically transmit public notice of the time and place to the news media and conspicuously post the notice in one or more designated public locations at least 72 hours before the meeting. Notice of other meetings will be given or electronically transmitted, to the extent practicable, to the news media and conspicuously posted at one or more designated public locations at a reasonable time before the meeting. When the District has the ability to do so, it will conspicuously post the meeting notices on its website.

If videoconferencing or online technology is used to conduct a meeting, the public notice for the meeting will inform the public, identify all the locations for the meeting, and state that the public has the right to attend at any of the locations. If a meeting is streamed live over the internet, the public notice will inform the public of the website's internet address. Voting may be done through videoconferencing, provided that members can be both seen and heard voting and participating from remote locations.

The Superintendent will prepare the meeting agenda during the week before the meeting and review it with the Board President. The agenda will then be distributed to Board members no later than the Friday before the regular meeting. The President or other Board members will submit requests to place matters on the agenda to the Superintendent. Whenever individuals or groups wish to bring a matter to the attention of the Board, they will submit a written request to the Superintendent.

District records available to the public under the Freedom of Information Law, as well as any proposed resolution, rule, regulation, policy, or amendment scheduled to be discussed at a Board meeting will be made available upon request, to the extent practicable at least 24 hours before the meeting. Copies of these records may be made available for a reasonable fee. These records will be posted on the District's website to the extent practicable at least 24 hours before the meeting.

(Continued)

SUBJECT: REGULAR BOARD MEETINGS AND RULES (QUORUM AND PARLIAMENTARY PROCEDURE) (Cont'd.)

Recording Meetings

The Board allows public meetings to be photographed, broadcast, webcast, or otherwise recorded by means of audio or video, in a non-disruptive manner, and it supports the use of this technology to facilitate the open communication of public business.

Quorum

The quorum for any Board meeting is four members. No formal action will be taken at any meeting where a quorum is not present. Unless otherwise required by law, official action will only be taken by approval of the majority of the full Board.

Use of Parliamentary Procedure

The Board will use pertinent portions of the latest edition of Robert's Rules of Order to conduct its business.

Public Comment

The Board encourages courteous and respectful public comment at Board meetings. All speakers must conduct themselves in a civil manner. Obscene language, harassing language, defamatory statements, and threats of violence are prohibited. All participants are required to comply with the District *Code of Conduct*.

The Board will designate a specific portion of its meeting agenda for public comment for a period of up to 30 minutes on agenda items only. The public is not permitted to discuss topics unrelated to the District, matters unrelated to the agenda, and/or matters involving specific individuals. Each speaker will be allowed up to three minutes. The Board may request, but will not require, speakers identify themselves. The Board is not required to allow speakers to cede their remaining time to other speakers. Written comments may be directed to the Board.

If there are a large number of individuals who want to address the Board, the Board President may limit the number of repetitive comments being made so that the time limit on public comment is not exceeded.

If individuals engage in disruptive or unruly behavior during the meeting, the Board President will remind the audience of this policy and the requirement to conduct themselves in a civil manner and comply with the District *Code of Conduct*. The Board President may call for the removal of disruptive or unruly individuals from the meeting. When appropriate, law enforcement may be called to remove disruptive or unruly individuals. In some instances, individuals engaging in disruptive or unruly behavior may be subject to criminal sanctions.

(Continued)

POLICY

2022

1510
3 of 3

Bylaws

SUBJECT: REGULAR BOARD MEETINGS AND RULES (QUORUM AND PARLIAMENTARY PROCEDURE) (Cont'd.)

These rules apply to residents and nonresidents equally.

Education Law §§ 1708, 2504, and 2801
General Construction Law § 41
Penal Law § 240.20
Public Officers Law Article 7
8 NYCRR § 100.2

NOTE: Refer also to Policies #1520 -- Special Meetings of the Board
#1540 -- Executive Sessions
#6211 -- Employment of Relatives of Board Members

First Reading: February 7, 2022
Second Reading: February 28, 2022
Adoption Date:

SUBJECT: SMOKING, TOBACCO, AND CANNABIS (MARIJUANA) USE

The following actions are prohibited on school grounds and at school functions: smoking; vaping; using tobacco products; and/or using or ingesting any form of cannabis.

Smoking and vaping are prohibited within 100 feet of the entrances, exits, or outdoor areas of any of the District's schools. However, this prohibition does not apply to smoking or vaping in a residence, or within the real property boundary lines of residential real property.

Exceptions may exist for authorized medical cannabis use.

Definitions

For purposes of this policy, the following definitions apply:

- a) "Electronic cigarette" (or "e-cigarette") means an electronic device delivering vapor inhaled by an individual user, and includes any refill, cartridge, and any other component of such a device.
- b) "School function" means a school-sponsored or school-authorized extracurricular event or activity regardless of where the event or activity takes place, including any event or activity that may take place virtually or in another state.
- c) "School grounds" means any building, structure, and surrounding outdoor grounds, including entrances or exits, contained within the District's preschool, nursery school, elementary, or secondary school's legally defined property boundaries as registered in the County Clerk's Office, as well as any vehicles used to transport children or school personnel.
- d) "Smoking" means the burning of a lighted cigar, cigarette, pipe, or any other matter or substance containing tobacco, cannabis, or cannabinoid hemp.
- e) "Tobacco products" means cigarettes or cigars, bidis, chewing tobacco, powdered tobacco, nicotine water, or any other tobacco products.
- f) "Vaping" means the use of an electronic cigarette.

Notification

The District will prominently post signs prohibiting smoking and vaping on school grounds in accordance with applicable law. Appropriate District officials will inform individuals smoking or vaping in a non-smoking area that they are in violation of law and/or District policy.

(Continued)

SUBJECT: SMOKING, TOBACCO, AND CANNABIS (MARIJUANA) USE (Cont'd.)

The District will communicate this policy to staff, students, parents/guardians, volunteers, visitors, contractors, and outside groups through means such as the District's *Code of Conduct*, student handbooks, newsletters, announcements, facilities use forms/agreements, and/or the prominent display of this policy in appropriate locations.

Prohibition of Tobacco Promotional Items/Tobacco Advertising

Tobacco promotional items (e.g., brand names, logos, and other identifiers) are prohibited:

- a) On school grounds;
- b) In any vehicles used to transport students or school personnel;
- c) At school functions;
- d) In school publications;
- e) On clothing, shoes, accessories, gear, and school supplies in accordance with the District's *Code of Conduct* and applicable collective bargaining agreements.

This prohibition of tobacco promotional items will be enforced in accordance with the District's *Code of Conduct* and applicable collective bargaining agreements.

The District will request, whenever possible, tobacco free editions of periodical publications for school libraries and classroom use.

20 USC §§ 6081-6084 and 7971-7974

41 USC § 8101 et seq.

Education Law § 409

Penal Law § 222.10

Public Health Law §§ 1399-n, 1399-o, 1399-p, and 1399-aa

8 NYCRR §§ 155.5 and 156.3

NOTE: Refer also to Policies #3280 -- Use of School Facilities, Materials, and Equipment
#6150 -- Alcohol, Tobacco, Drugs, and Other Substances (Staff)
#7320 -- Alcohol, Tobacco, Drugs, and Other Substances (Students)
#8240 -- Instruction in Certain Subjects
District *Code of Conduct*

First Reading: February 7, 2022

Second Reading: February 28, 2022

Adoption Date:

SUBJECT: ALCOHOL, TOBACCO, DRUGS, AND OTHER SUBSTANCES (STAFF)

Prohibited Conduct

The District, recognizing that students are often influenced by teachers and other members of a school's staff, impresses upon staff the importance of maintaining a high level of professionalism appropriate to their position, which, in turn, will set a positive example for students.

Accordingly, when in the workplace or when the effects of these actions may impair job performance, staff are prohibited from consuming, sharing, selling, using, and/or possessing:

- a) Illegal drugs;
- b) Cannabis (marijuana) or any other controlled substance in schedules I through V of the Controlled Substances Act;
- c) Counterfeit and designer drugs;
- d) Drug paraphernalia; or
- e) Alcohol.

Exceptions may exist for authorized medical cannabis use.

Additionally, the misuse and/or unprescribed use of prescription and over-the-counter drugs is prohibited in the workplace or when the effects of these actions may impair job performance.

Further, all staff are bound by the conduct prohibitions contained in District policy #5640 -- Smoking, Tobacco, and Cannabis (Marijuana) Use.

Disciplinary Measures

Staff will be informed of the range of penalties or consequences, up to and including termination of employment, that may be imposed for engaging in prohibited conduct. Penalties and consequences will be in accordance with any applicable law, District policy, collective bargaining agreement, and/or other similar document.

(Continued)

**SUBJECT: ALCOHOL, TOBACCO, DRUGS, AND OTHER SUBSTANCES (STAFF)
(Cont'd.)**

Information on Substance Use Related Services

The Superintendent has designated one or more individuals to provide information regarding where and how to find available substance use related services to students, parents, and staff.

*The designated individual(s) for the District are:

School Counselors, School Social Workers, and School Resource Officer

Any information provided by a student, parent, or staff member to the designated individual(s) will not be used in any school disciplinary proceeding and will, in addition to any other applicable privilege, be considered confidential in accordance with law.

20 USC §§ 6083(a), 7118, and 7973(a)
41 USC § 8101 et
seq. Cannabis Law §
127 Civil Service
Law § 75
Education Law §§ 409, 2801, 3020-a, and
3038 Labor Law § 201-d
Penal Law § 222.10
Public Health Law §§ 1399-n and 1399-o

NOTE: Refer also to Policies #3410 -- Code of Conduct
#5640 -- Smoking, Tobacco, and Cannabis (Marijuana) Use
#7320 -- Alcohol, Tobacco, Drugs, and Other Substances (Students)
District *Code of Conduct*

First Reading: February 7, 2022
Second Reading: February 28, 2022
Adoption Date:

SUBJECT: DRUG-FREE WORKPLACE

In compliance with the Drug-Free Workplace Act of 1988, the District affirms its commitment to maintaining a workplace that is free of controlled substances.

"Controlled substance" means a controlled substance in schedules I through V of the Controlled Substances Act. An acknowledgment form will be signed by the Superintendent indicating that the District is in full compliance with the Drug-Free Workplace Act.

"Workplace" is defined as a school building or other school premises, any school-owned vehicle or any other school-approved vehicle used to transport students to and from school or school activities, off school property during any school-sponsored or school-approved activity, event or function, such as a field trip or athletic event, where students are under the jurisdiction of the District.

The Board directs the administration to develop regulations to comply with this policy, and further supports actions and activities of the administration as required to maintain a drug-free workplace.

21 USC § 812
41 USC § 8101 et seq.
21 CFR §§ 1308.11-1308.15
34 CFR Part 84

NOTE: Refer also to Policies #3410 -- Code of Conduct
#6150 -- Alcohol, Tobacco, Drugs, and Other Substances (Staff)
#7320 -- Alcohol, Tobacco, Drugs, and Other Substances (Students)
District Code of Conduct

First Reading: February 7, 2022
Second Reading: February 28, 2022
Adoption Date:

POLICY

2022

7320
1 of 2

Students

SUBJECT: ALCOHOL, TOBACCO, DRUGS, AND OTHER SUBSTANCES (STUDENTS)

Prohibited Conduct

The Board recognizes that the misuse of alcohol, tobacco, electronic cigarettes (e-cigarettes), cannabis (marijuana), drugs, counterfeit and designer drugs, over-the-counter drugs, prescription drugs, vitamins, supplements, herbs, and other similar substances is a serious problem with legal, physical, emotional, and social implications for our students, as well as the entire community. Therefore, the consumption, sharing, selling, use, and/or possession of these and similar substances, as well as tobacco products and drug paraphernalia are prohibited in accordance with law and regulation, District policy, the District *Code of Conduct*, and/or other similar documents.

Students are not permitted to be under the influence of alcohol, cannabis (marijuana), drugs, or other prohibited substances on school grounds or at school functions. "School function" means a school-sponsored or school-authorized extracurricular event or activity regardless of where the event or activity takes place, including any event or activity that may take place virtually or in another state.

Exceptions may exist for authorized medical cannabis use.

Disciplinary Measures

Students will be disciplined in accordance with District policy, the District *Code of Conduct*, and/or other similar documents for the consumption, sharing, selling, use, and/or possession of alcohol, tobacco, e-cigarettes, cannabis (marijuana), drugs, counterfeit and designer drugs, over-the-counter drugs, prescription drugs, vitamins, supplements, herbs, and other similar substances, as well as tobacco products and drug paraphernalia.

Information on Substance Use Related Services

The Superintendent has designated one or more individuals to provide information regarding where and how to find available substance use related services to students, parents, and staff.

* The designated individual(s) for the District is/are:

School Counselors, School Social Workers, and School Resource Officer

(Continued)

POLICY

2022

7320
2 of 2

Students

SUBJECT: ALCOHOL, TOBACCO, DRUGS, AND OTHER SUBSTANCES (STUDENTS) (Cont'd.)

Any information provided by a student, parent, or staff member to the designated individual(s) will not be used in any school disciplinary proceeding and will, in addition to any other applicable privilege, be considered confidential in accordance with law.

20 USC §§ 6083(a), 7118, and 7973(a)
Cannabis Law § 127
Education Law §§ 409, 2801, and
3038 Penal Law § 222.10
Public Health Law §§ 1399-n and 1399-o

NOTE: Refer also to Policies #3280 -- Use of School Facilities, Materials, and Equipment
#3410 -- Code of Conduct
#5640 -- Smoking, Tobacco, and Cannabis (Marijuana) Use
#6150 -- Alcohol, Tobacco, Drugs, and Other Substances (Staff)
#8240 -- Instruction in Certain Subjects
District Code of Conduct

First Reading: February 7, 2022
Second Reading: February 28, 2022
Adoption Date:



6678 County Road 32, Norwich, New York 13815-3554
(607) 335-1200 • FAX (607) 334-9848

TO: District Clerks

FROM: Robin Winchester *Robin Winchester*
DCMO BOCES Clerk of the Board

DATE: February 16, 2022

RE: Notice of DCMO BOCES Annual Meeting, Election of Board Members,
and Notice for Special Board Meetings of Component Districts

The DCMO BOCES Annual Meeting will be held on Wednesday, April 6, 2022.
Enclosed is a copy of a Question and Answer Document to be shared with component
Superintendents, which reviews the following dates:

March 23, 2022 – Deadline to submit a nomination form for a Candidate seeking a term
on the DCMO BOCES Board of Education

April 6, 2022 – DCMO BOCES Annual Meeting (Harrold Campus, Norwich; if in
person; otherwise pursuant to Governor's Executive Order for Public Meetings)

April 20, 2022 – Component Districts hold Special Meeting to Vote on the BOCES
Administrative Budget and Election of DCMO BOCES Board Members

Also enclosed is a sample Candidate Nomination Resolution for your use. The three (3)
seats on the BOCES Board of Education currently held by Jeanne Shields (Bainbridge-
Guilford CSD), John Klockowski (Norwich CSD), and David Cruikshank (Otselic Valley
CSD), will expire June 30, 2022.

If you have any questions, please feel free to contact me at 607-335-1227, or by email at
boardclerk@dcmoboces.com.

C: Superintendents
Perry T. Dewey, III
DCMO BOCES Board of Education

Enclosures – 2 (Q&A, Candidate Nomination Resolution form)



6678 County Road 32, Norwich, New York 13815-3554
(607) 335-1200 • FAX (607) 334-9848

QUESTIONS AND ANSWERS

Election of BOCES Board Members
DCMO BOCES 2022 Annual Meeting
District Vote on the BOCES Administrative Budget

ELECTION OF BOCES BOARD MEMBERS

1. Q. Who is currently serving on the BOCES Board of Education?

A.	Name	Term Expires	District of Residence
	Jeanne Shields	2022	Bainbridge-Guilford
	David Cruikshank	2022	Otselic Valley
	John Klockowski	2022	Norwich
	Linda Zaczek	2023	Gilbertsville-Mt. Upton
	Cindy O'Hara	2024	Unatego
	John Godfrey	2024	Oxford
	Vanessa Warren	2024	Afton

2. Q. What BOCES Board seats are up for election in 2022?

A. Three seats are up for election, which are currently held by Jeanne Shields (Bainbridge-Guilford CSD), John Klockowski (Norwich CSD), and David Cruikshank (Otselic Valley CSD).

3. Q. What is the term of office for a BOCES Board member?

A. Generally, the term of office is three (3) years. If elected to fill a vacancy, the person serves the remainder of the term of the person who vacated the seat.

4. **Q. When is the election of BOCES Board Members to take place?**
A. On the date selected by the BOCES Board President, Wednesday, April 20, 2022. Voting results need to be sent to the BOCES Clerk of the Board on the morning after the Special Board Meeting at which the vote is taken (Wednesday, April 20, 2022) by either Email to boardclerk@dcmoboces.com or FAX to 607-334-9848).
5. **Q. Where must the election of BOCES Board Members be held?**
A. The election of BOCES Board members is held **in each component school district at a Special Meeting of its local Board of Education to be held on Wednesday, April 20, 2022.**
6. **Q. How and when are BOCES Board Members to be nominated?**
A. BOCES Board members are nominated by resolution of the board of education of one or more component school districts, to be transmitted to Robin Winchester, the BOCES Clerk of the Board, **in writing no later than Friday, March 25, 2022.**
7. **Q. May a component Board nominate more than one qualified person?**
A. Yes. However, a component school district may not have more than one of its nominees elected to the BOCES Board.
8. **Q. May a component Board nominate a nonresident?**
A. Yes, provided the person nominated resides within another component school district of the BOCES. However, a component Board which has one of its residents on the BOCES Board whose term is not expiring in the current year, may not nominate anyone for BOCES Board service.
9. **Q. Under what circumstances must the Clerk of the BOCES reject a nomination?**
A.
a. If the person nominated is a resident of a component school district which currently has a resident serving on the BOCES Board whose term will not expire in the current year;
b. If the person nominated is not a resident of any component school district of the BOCES; and
c. If the person is an employee of the BOCES or a school district in the BOCES area.

10. **Q. How are component school districts notified of the slate of candidates?**
A. The BOCES Clerk of the Board will send an election ballot containing the name and address of each candidate to the Clerk of each component school district **not later than fourteen (14) days prior to the election date (April 6, 2022).**
11. **Q. How many votes may each component school district cast?**
A. Each component district Board may cast one vote for each board seat to be filled by the election, provided however, no more than one vote may be cast for any individual candidate.
12. **Q. May a component school district vote only for one candidate when there is more than one seat to be filled?**
A. Yes. Component school districts are “entitled to” cast one vote for each Board seat to be filled by election, but there is no requirement that they cast a vote for every open seat.
13. **Q. How are the winning candidates determined?**
A. The candidates are elected by a plurality of the votes cast. Seats are filled in order, first by the candidate receiving the greatest number of votes, next by the candidate receiving the second-most votes, and continuing until all open Board seats are filled. In 2022, the three (3) candidates receiving the greatest number of votes will be elected.
14. **Q. When do the new Board members take office?**
A. The persons elected to replace incumbents will take office on July 1st. Persons elected to fill an existing vacancy will take office immediately after the election.
15. **Q. What happens in the event of a tie vote?**
A. A run-off election will only be called where the tie vote would result in the contesting of a seat. The President of the BOCES must call a run-off election within 20 days of the initial vote, with the candidates who received an equal number of votes deemed nominated. If the run-off results in a tie vote, the winning candidate is determined by drawing lots.

16. Q. **What happens if the two top vote getters are residents of the same component school district?**
- A. Education Law prohibits the election of more than one candidate residing in a particular component school district. The candidate residing within the component school district who receives the greatest number of votes is elected, and the other candidate residing within the component school district becomes ineligible to serve and is disqualified. In the case of a tie between two candidates residing in a single component school district, the President of the BOCES must call a run-off election, with the loser of the run-off election being disqualified. In either situation, the remaining candidate with the greatest number of votes is elected to the position the disqualified candidate would have filled but for the disqualification.
17. Q. **What happens if the component Board of Education is unable to obtain a quorum on the day designated for the BOCES election, or otherwise fails to adopt a board resolution voting on the candidates?**
- A. If submitted, the ballot of the component school district will be void.

THE BOCES ANNUAL MEETING

18. Q. **When will the BOCES Annual Meeting be held?**
- A. The BOCES Annual Meeting will be held on the date selected by the BOCES President, **Wednesday, April 6, 2022 at 6:00 pm at the BOCES Harrold Campus in Sidney Center, New York.** *If applicable: Consistent with the Governor's Executive Order No. 202.1, dated January 18, 2022, Annual Meeting will be held online with public viewing only. Youtube Link available:*
https://www.youtube.com/channel/UCqq3pGQ2wFG2dxP4Jv_SWgA
19. Q. **What is the purpose of the Annual Meeting?**
- A. To present the tentative administrative and capital budgets of the BOCES to component school board members in advance of the vote on the tentative administrative budget and to conduct other BOCES-wide business.

THE VOTE ON THE BOCES ADMINISTRATIVE BUDGET

20. Q. **Where and when must the vote on the BOCES administrative budget take place?**
- A. At Special meetings of the Board of Education of each component school district to be held on the date selected by the BOCES President, Wednesday, April 20, 2022. [See also No. 22, below.]
21. Q. **What is required for approval of the tentative administrative budget?**
- A. While all component Boards are expected to meet and adopt a resolution either approving or disapproving the tentative administrative budget, approval of the administrative budget requires approval of a majority of the number of component Boards actually voting.
22. Q. **When must each board of education report the results of its vote on the administrative budget?**
- A. The resolution either approving or disapproving the tentative administrative budget must be transmitted to Robin Winchester, BOCES Clerk of the Board, on the morning after the Special Board Meeting at which the vote is taken (Thursday, April 21, 2022) by either Email: boardclerk@dcmoboces.com or FAX to 607-334-9848)
23. Q. **How will BOCES budgets be transmitted to local Boards?**
- A. BOCES provides electronic copies of budgets for local districts **not later than ten (10) days before Special Meeting (April 8, 2022).**
24. Q. **What must component Boards do after receipt and review of BOCES budgets?**
- A. They must vote only on the administrative budget on the date selected by the BOCES President, Wednesday, April 20, 2022. Districts choose to purchase other BOCES services through final requests, which are due in BOCES offices in May 2022.

25. **Q. What happens if the majority of voting districts approve the tentative BOCES administrative budget?**
A. The BOCES may adopt the administrative budget without modification.
26. **Q. What happens if the budget is disapproved?**
A. The BOCES Board must adopt a contingency administrative budget.
27. **Q. Is a contingency administrative BOCES budget the same as an ordinary contingent budget in a local school district?**
A. No. Contingent budget for BOCES means that the amount of the administrative budget may not exceed the amount in the previous school year, except for additional expenditures incurred in payments for supplemental retirement allowances.
28. **Q. Who do I contact if I have questions or need more information?**
A. Perry T. Dewey, III, District Superintendent, (607) 335-1233;
Ginger Rinaldo, Assistant Superintendent for Instructional Services, (607) 335-1445;
Robin Winchester, BOCES Clerk of the Board, (607) 335-1227

Internal Claims Auditor Report for Unatego Central School District

Warrant Report Month: JANUARY 22

Checks Audited: 150

Internal Claims Auditor: 

Discovered Condition	Internal Auditor Requested Corrective Action	Corrective Action Taken
FINDINGS:		
Incorrect Invoice number Incident: 1	Correct invoice number	Correction done
Credit from vendor not applied to warrant Incident: 2	Apply credit to warrant	Correction done
Incident:		
Incident:		
Incident :		
PO's should be completed prior to purchase or service: Oneonta Wrestling		
Incidents: 1		

of Entries: 368

1.09 % of Findings to Entries

Recommendations & Reminders: Make sure you add credit memo's from Boces to the warrant

UNATEGO CENTRAL SCHOOL TREASURER'S REPORT

January 2022

	GENERAL FUND	CAFETERIA FUND	TRUST & AGENCY FUND	FEDERAL FUND	CAPITAL FUND	PAYROLL FUND	BENEFIT REIMB	DEBT SERVICE RESERVE
BEGINNING BALANCE	\$ 1,328,231.83	\$ 101,763.63	\$ 125,634.08	\$ 321,912.80	\$ 758,813.24	\$ 834.75	\$ 10,349.86	\$ 3,413.83
RECEIPTS	\$ 2,006,191.13	\$ 6,136.93	\$ 1,475,113.88	\$ 201,488.68	\$ 6.06	\$ 482,117.34	\$ 3,834.83	\$ 0.00
DISBURSEMENTS	\$ 2,634,948.89	\$ 64,306.23	\$ 1,648,973.26	\$ 257,732.82	\$ 28,258.00	\$ 482,117.16	\$ 6,328.78	\$ 0.00
ENDING BALANCE	\$ 821,473.16	\$ 42,594.23	\$ 881,674.92	\$ 265,668.73	\$ 748,369.78	\$ 534.94	\$ 7,855.71	\$ 3,413.83

Community General Reserve		
NY Class General	\$	5,936,964.88
NY Class Reserves		
NY Class Capital		
NY Class Debt Service	\$	23,226.89

I CERTIFY THAT THE BALANCES FOR THE FUNDS ABOVE ARE ACCURATE AND IN AGREEMENT

Patricia A. Loker Business Manager
 PATRICIA A. LOKER, SCHOOL BUSINESS MANAGER

**TREASURER'S REPORT TO
BOARD OF EDUCATION
UNATEGO CENTRAL SCHOOL**

General Fund Checking

BALANCE ON HAND: December 31, 2021 \$ 1,320,231.83

VOIDED CHECKS: \$ -

RECEIPTS:	INTEREST	12.47
	FINGERPRINTING	\$40.50
	DAN WICKHAM ENTRY FOR BERNE-KNOX, DELAWARE ACADEMY, AND LACKAWANNA	\$825.00
	STAR AID	\$1,113,756.84
	PRE-K TEACHERS AIDE REIMBURSEMENT	\$1,700.00
	STATE LAND	\$1,432.85
	DAN WICKHAM-BINGHAMTON	\$275.00
	FINGERPRINTING-RODRIGUEZ	\$40.50
	TUITION RUDNITSKY	\$1,900.00
	TO RECORD ARP-FULL DAY UPK FROM GENERAL TO FEDERAL	\$37,440.00
	FINGERPRINTING-FRAZIER	\$40.50
	NYS/FED-BKFT-LUNCH-SNACK/DEC 21	\$684.00
	HOMELESS AID	\$1,528.00
	TO RECORD SECTION 611 FUNDS	\$18,089.00
	TO RECORD SECTION 619 FUNDS	\$490.00
	TRANSFER FROM NYCLASS TO GENERAL	\$700,000.00
	TO RECORD ESSER 3 FUNDS	\$145,379.00
	HCCLAIMPMT NYS DOH	\$5,338.83
	VLT GRANT	\$57,218.84

TOTAL RECEIPTS \$ 2,086,191.13

RECEIPTS & BALANCE \$ 3,406,422.96

DISBURSEMENTS:	CHECKS	33263-33264	1,407,115.40
	WIRES		1,177,834.40

TOTAL DISBURSEMENTS \$ 2,584,949.80

BALANCE ON HAND: January 31, 2022 \$ 821,473.16

BANK BALANCE	\$847,540.25
PLUS: BANK ERROR	-
PLUS: IN TRANSIT DEPOSITS	-
LESS: OUTSTANDING CHECKS	26,067.09
LESS: OUTSTANDING WIRES	-
 NET BALANCE IN BANK	 <u>\$821,473.16</u>

January 31, 2022
DATE SUBMITTED


DISTRICT TREASURER

UNATEGO CSD

Trial Balance Report From 7/1/2021 - 1/31/2022



Account	Description	Debits	Credits	Balance
A 200	CASH - CHECKING	16,109,953.18	15,288,480.02	821,473.16
A 2002NYG	NY CLASS GENERAL	7,736,084.68	1,700,000.00	6,036,084.68
A 210	PETTY CASH	667.67	0.00	667.67
A 380	ACCOUNTS RECEIVABLE	0.00	0.00	0.00
A 391CAP	DUE FROM CAPITAL FUND	1,203,067.45	252,261.61	950,805.84
A 391DEBT	DUE FROM DEBT SERVICE	263.25	0.00	263.25
A 391FED	DUE FROM FEDERAL FUND	1,392,713.08	730,854.31	661,858.77
A 391SL	DUE FROM SCHOOL LUNCH FUND	50,020.20	2,958.75	47,061.45
A 500	PAYROLL CLEARING	3,950,195.79	3,711,355.49	238,840.30
A 510	ESTIMATED REVENUES	22,431,467.00	0.00	22,431,467.00
A 521	ENCUMBRANCES	17,382,211.91	5,669,786.76	11,712,425.15
A 522	EXPENDITURES	10,662,953.52	144,624.86	10,518,328.66
A 599	APPROPRIATED FUND BALANCE	1,000,812.47	0.00	1,000,812.47
A 630CAP	DUE TO CAPITAL FUND	0.00	1,300,000.00	1,300,000.00 CR
A 630TA	DUE TO TRUST & AGENCY	3,144.13	25,262.73	22,118.60 CR
A 632	DUE TO TEACHER RETIREMENT	659,056.52	1,314,867.05	655,810.53 CR
A 637	DUE TO EMPLOYEES' RETIREMENT SYSTEM	61,261.00	127,771.00	66,510.00 CR
A 814	WORKERS COMP. RESERVE	0.00	107,267.00	107,267.00 CR
A 815	UNEMPLOYMENT INSURANCE RESERVE	0.00	107,000.00	107,000.00 CR
A 821	RESERVE FOR ENCUMBRANCES	5,669,786.76	17,382,211.91	11,712,425.15 CR
A 827	RETIREMENT CONTRIBUTION RESERVE	0.00	560,470.00	560,470.00 CR
A 828	TRS RETIREMENT RESERVE	0.00	250,633.00	250,633.00 CR
A 862	LIABILITY RESERVE	0.00	100,000.00	100,000.00 CR
A 867	EMPLOYEE LIABILITY RESERVE	0.00	316,139.70	316,139.70 CR
A 878	CAPITAL RESERVE	0.00	800,000.00	800,000.00 CR
A 882	RESERVE FOR REPAIRS	0.00	299,299.00	299,299.00 CR
A 914	ASSIGNED APPROPRIATED FUND BAL	0.00	625,000.00	625,000.00 CR
A 915	ASSIGNED UNAPPROPRIATED FUND BAL	0.00	135,812.47	135,812.47 CR
A 917	UNASSIGNED FUND BALANCE	135,812.47	2,803,938.38	2,668,125.91 CR
A 960	APPROPRIATIONS	0.00	23,432,279.47	23,432,279.47 CR
A 980	REVENUES	201,530.16	11,462,727.73	11,261,197.57 CR
A Fund Totals:		88,651,001.24	88,651,001.24	0.00
Grand Totals:		88,651,001.24	88,651,001.24	0.00

UNATEGO CSD

Revenue Status Report From 7/1/2021 To 1/31/2022



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>A 1001</u>	REAL PROPERTY TAXES	7,420,915.00	0.00	7,420,915.00	5,737,216.94	1,683,698.06
<u>A 1081</u>	PAYMENT IN LIEU OF TAXES (PILOT)	2,400.00	0.00	2,400.00	2,868.00	-468.00
<u>A 1085</u>	SCHOOL TAX RELIEF REIMBURSEMENT	0.00	0.00	0.00	1,126,372.19	-1,126,372.19
<u>A 1090</u>	INTEREST ON PROPERTY TAXES	24,000.00	0.00	24,000.00	7,616.67	16,383.33
<u>A 1120</u>	NON-PROPERTY TAX DISTRIBUTION BY COUNTIES	1,500.00	0.00	1,500.00	1,432.85	67.15
<u>A 1310</u>	DAY SCHOOL TUITION FOR INDIVIDUAL	7,600.00	0.00	7,600.00	7,600.00	0.00
<u>A 1335</u>	OTHER STUDENT FEES & CHARGES	5,000.00	0.00	5,000.00	16,683.13	-11,683.13
<u>A 1336</u>	AFTER SCHOOL FEES	43,000.00	0.00	43,000.00	11,167.51	31,832.49
<u>A 1410</u>	ADMISSIONS	8,000.00	0.00	8,000.00	0.00	8,000.00
<u>A 1410.DW</u>	ADMISSIONS-DAN WICKHAM	5,000.00	0.00	5,000.00	2,750.00	2,250.00
<u>A 2401</u>	INTEREST AND EARNINGS	4,000.00	0.00	4,000.00	1,168.05	2,831.95
<u>A 2650</u>	SALE OF SCRAP & EXCESS MATERIALS	0.00	0.00	0.00	2,274.77	-2,274.77
<u>A 2666</u>	SALE OF TRANSPORTATION EQUIPMENT	0.00	0.00	0.00	23,800.00	-23,800.00
<u>A 2701</u>	REFUND OF BOCES AIDED SERVICES	250,000.00	0.00	250,000.00	297,296.11	-47,296.11
<u>A 2703</u>	REFUND OF PRIOR YEAR EXPENSE	0.00	0.00	0.00	75,571.30	-75,571.30
<u>A 2770</u>	OTHER UNCLASSIFIED REVENUES	7,000.00	0.00	7,000.00	392.29	6,607.71
<u>A 3101</u>	BASIC FORMULA AID	12,897,726.00	0.00	12,897,726.00	2,150,626.74	10,747,099.26
<u>A 3101..1</u>	EXCESS COST AID	174,194.00	0.00	174,194.00	412,538.00	-238,344.00
<u>A 3102</u>	LOTTERY AID	0.00	0.00	0.00	1,050,160.62	-1,050,160.62
<u>A 3102..B</u>	VLT LOTTERY GRANT(VIDEO LOT TERMINAL)	0.00	0.00	0.00	267,021.25	-267,021.25
<u>A 3103</u>	BOCES AID	1,476,995.00	0.00	1,476,995.00	0.00	1,476,995.00
<u>A 3260</u>	TEXTBOOK AID	64,886.00	0.00	64,886.00	11,925.00	52,961.00
<u>A 3262.B</u>	COMPUTER HARDWARE AID	16,072.00	0.00	16,072.00	0.00	16,072.00
<u>A 3289</u>	OTHER STATE AID	0.00	0.00	0.00	1,528.00	-1,528.00
<u>A 4286</u>	CARES ACT GRANTS	0.00	3,179.00	3,179.00	28,553.00	-25,374.00
<u>A 4601</u>	MEDICAID	20,000.00	0.00	20,000.00	24,635.15	-4,635.15
A Totals:		22,428,288.00	3,179.00	22,431,467.00	11,261,197.57	11,170,269.43
Grand Totals:		22,428,288.00	3,179.00	22,431,467.00	11,261,197.57	11,170,269.43

Appropriation Status Summary Report By Function From 7/1/2021 To 1/31/2022

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
1010	BOARD OF EDUCATION	*	4,400.00	2,679.87	7,079.87	1,381.88	2,314.20	3,383.79
1040	DISTRICT CLERK	*	3,695.00	1,291.97	4,986.97	3,378.45	1,608.52	0.00
1060	DISTRICT MEETING	*	2,200.00	0.00	2,200.00	0.00	1,175.00	1,025.00
10		**	10,295.00	3,971.84	14,266.84	4,760.33	5,097.72	4,408.79
1240	CHIEF SCHOOL ADMINISTRATOR	*	192,109.00	752.50	192,861.50	109,148.24	79,429.55	4,283.71
12		**	192,109.00	752.50	192,861.50	109,148.24	79,429.55	4,283.71
1310	BUSINESS ADMINISTRATION	*	324,029.00	0.00	324,029.00	173,729.09	148,525.55	1,774.36
1320	AUDITING	*	27,000.00	0.00	27,000.00	12,625.00	13,375.00	1,000.00
1325	TREASURER	*	47,258.00	0.00	47,258.00	27,462.90	19,795.10	0.00
1330	TAX COLLECTOR	*	7,200.00	-0.04	7,199.96	5,268.96	1,321.00	610.00
1345	PURCHASING	*	5,888.00	0.04	5,888.04	2,944.02	2,944.02	0.00
1380	FISCAL AGENT FEE	*	5,000.00	0.00	5,000.00	1,480.50	3,519.50	0.00
13		**	416,375.00	0.00	416,375.00	223,510.47	189,480.17	3,384.36
1420	LEGAL	*	17,000.00	1,136.00	18,136.00	256,817.92	11,318.08	-250,000.00
1430	PERSONNEL	*	50,511.00	6,160.20	56,671.20	30,865.85	24,323.20	1,482.15
1460	RECORDS MANAGEMENT OFFICER	*	7,401.95	2,295.05	9,697.00	4,848.50	4,848.50	0.00
1480	PUBLIC INFORMATION & SERVICES	*	27,345.00	0.00	27,345.00	13,672.50	13,672.50	0.00
14		**	102,257.95	9,591.25	111,849.20	306,204.77	54,162.28	-248,517.85
1620	OPERATION OF PLANT	*	983,141.00	91,725.74	1,074,866.74	411,538.14	432,193.48	231,135.12
1621	MAINTENANCE OF PLANT	*	188,570.00	0.00	188,570.00	92,699.65	87,129.30	8,741.05
1670	CENTRAL PRINTING & MAILING	*	143,000.00	0.00	143,000.00	45,093.24	54,801.39	43,105.37
1680	CENTRAL DATA PROCESSING	*	608,582.00	3,151.93	611,733.93	309,360.23	324,673.70	-22,300.00
16		**	1,923,293.00	94,877.67	2,018,170.67	858,691.26	898,797.87	260,681.54
1910	UNALLOCATED INSURANCE	*	77,000.00	-2,939.00	74,061.00	73,710.00	66.00	285.00
1920	SCHOOL ASSOCIATION DUES	*	10,000.00	0.00	10,000.00	8,101.00	750.00	1,149.00
1964	REFUND ON REAL PROPERTY TAXES	*	0.00	3,780.19	3,780.19	3,780.19	0.00	0.00
1981	BOCES ADMINISTRATIVE COSTS	*	175,377.00	-0.20	175,376.80	87,688.37	87,688.39	0.04
1983	BOCES CAPITAL EXPENSES	*	305,619.00	0.20	305,619.20	152,809.60	152,809.60	0.00
19		**	567,996.00	841.19	568,837.19	326,089.16	241,313.99	1,434.04
1		***	3,212,325.95	110,034.45	3,322,360.40	1,828,404.23	1,468,281.58	25,674.59
2020	SUPERVISION-REGULAR SCHOOL	*	502,806.00	-2,044.47	500,761.53	290,037.74	193,451.85	17,271.94
2060	RESEARCH, PLANNING & EVALUAT	*	1,888.00	0.00	1,888.00	943.65	943.67	0.68
2070	INSERVICE TRAINING-INSTRUCTION	*	35,234.00	-6,758.50	28,475.50	11,258.95	10,109.44	7,107.11

Appropriation Status Summary Report By Function From 7/1/2021 To 1/31/2022

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
20		**	539,928.00	-8,802.97	531,125.03	302,240.34	204,504.96	24,379.73
2110	TEACHING-REGULAR SCHOOL	*	4,903,505.00	-14,323.22	4,889,181.78	2,011,828.20	2,758,429.04	118,924.54
21		**	4,903,505.00	-14,323.22	4,889,181.78	2,011,828.20	2,758,429.04	118,924.54
2250	PROGRAMS-STUDENTS W/ DISABIL	*	3,321,958.00	-15,225.99	3,306,732.01	1,309,107.54	1,650,234.11	347,390.36
2280	OCCUPATIONAL EDUCATION	*	616,772.00	12,654.18	629,426.18	314,713.09	314,713.09	0.00
22		**	3,938,730.00	-2,571.81	3,936,158.19	1,623,820.63	1,964,947.20	347,390.36
2330	TEACHING-SPECIAL SCHOOLS	*	27,393.35	-7,948.24	19,445.11	3,658.13	1,556.87	14,230.11
23		**	27,393.35	-7,948.24	19,445.11	3,658.13	1,556.87	14,230.11
2610	SCHOOL LIBRARY & AUDIOVISUAL	*	153,025.00	2,068.37	155,093.37	71,952.92	78,408.50	4,731.95
2630	COMPUTER ASSISTED INSTRUCTION	*	267,448.50	35,990.69	303,439.19	147,978.79	145,735.83	9,724.57
26		**	420,473.50	38,059.06	458,532.56	219,931.71	224,144.33	14,456.52
2810	GUIDANCE-REGULAR SCHOOL	*	320,804.00	2,545.59	323,349.59	149,729.91	173,268.24	351.44
2815	HEALTH SERVICES-REGULAR SCHOOL	*	97,129.00	20,000.00	117,129.00	53,892.56	60,732.50	2,503.94
2820	PSYCHOLOGICAL SRVC-REG SCHOOL	*	80,898.00	454.41	81,352.41	43,168.97	30,585.41	7,598.03
2850	CO-CURRICULAR ACTIV-REG SCHL	*	63,620.00	0.00	63,620.00	17,596.11	6,800.00	39,223.89
2855	INTERSCHOL ATHLETICS-REG SCHL	*	271,525.75	25,761.52	297,287.27	167,987.93	92,802.16	36,497.18
28		**	833,976.75	48,761.52	882,738.27	432,375.48	364,188.31	86,174.48
2		***	10,664,006.60	53,174.34	10,717,180.94	4,593,854.49	5,517,770.71	605,555.74
5510	DISTRICT TRANSPORT-MEDICAID	*	1,351,551.35	2,434.93	1,353,986.28	484,231.32	803,927.53	65,827.43
5530	GARAGE BUILDING	*	38,987.00	0.00	38,987.00	9,932.84	23,534.14	5,520.02
55		**	1,390,538.35	2,434.93	1,392,973.28	494,164.16	827,461.67	71,347.45
5		***	1,390,538.35	2,434.93	1,392,973.28	494,164.16	827,461.67	71,347.45
7140	RECREATION	*	70,000.00	0.00	70,000.00	21,158.63	527.39	48,313.98
71		**	70,000.00	0.00	70,000.00	21,158.63	527.39	48,313.98
7		***	70,000.00	0.00	70,000.00	21,158.63	527.39	48,313.98
9010	STATE RETIREMENT	*	285,000.00	0.00	285,000.00	271,289.00	0.00	13,711.00
9020	TEACHERS' RETIREMENT	*	714,761.00	0.00	714,761.00	626,768.88	0.00	87,992.12
9030	SOCIAL SECURITY	*	662,000.00	0.00	662,000.00	309,133.48	363,317.65	-10,451.13
9040	WORKERS' COMPENSATION	*	130,416.00	0.00	130,416.00	124,134.00	0.00	6,282.00
9045	LIFE INSURANCE	*	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
9050	UNEMPLOYMENT INSURANCE	*	13,000.00	-6,652.25	6,347.75	0.00	4,000.00	2,347.75
9060	HOSPITAL, MEDICAL & DENTAL INS	*	3,859,990.10	-20,000.00	3,839,990.10	2,098,351.79	1,442,691.15	298,947.16
9089	OTHER	*	3,000.00	0.00	3,000.00	2,695.00	0.00	305.00

UNATEGO CSD



Appropriation Status Summary Report By Function From 7/1/2021 To 1/31/2022

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
90		**	5,669,667.10	-26,652.25	5,643,014.85	3,432,372.15	1,810,008.80	400,633.90
9711	SERIAL BOND	*	2,236,750.00	0.00	2,236,750.00	148,375.00	2,088,375.00	0.00
97		**	2,236,750.00	0.00	2,236,750.00	148,375.00	2,088,375.00	0.00
9901	TRANSFERS - INTERFUND	*	50,000.00	0.00	50,000.00	0.00	0.00	50,000.00
99		**	50,000.00	0.00	50,000.00	0.00	0.00	50,000.00
9		***	7,956,417.10	-26,652.25	7,929,764.85	3,580,747.15	3,898,383.80	450,633.90
Fund ATotals:			23,293,288.00	138,991.47	23,432,279.47	10,518,328.66	11,712,425.15	1,201,525.66
Grand Totals:			23,293,288.00	138,991.47	23,432,279.47	10,518,328.66	11,712,425.15	1,201,525.66

TREASURER'S REPORT TO
BOARD OF EDUCATION
UNATEGO CENTRAL SCHOOL

School Lunch Fund Checking

BALANCE ON HAND: December 31, 2021	\$ 101,753.53
VOIDED CHECKS	\$ -
RECEIPTS:	
INTEREST	0.69
GEN/NYS-FED-BKFT-LUNCH-SNACK/DEC 2021	\$684.00
OTHER SALES/TAX	\$2,225.57
OTHER SALES/TAX	\$2,225.67

TOTAL RECEIPTS \$ 5,135.93
RECEIPTS & BALANCE \$ 106,889.46

DISBURSEMENTS:

CHECKS	7048-7088	40,819.77
WIRES		23,485.46

TOTAL DISBURSEMENTS \$ 64,305.23

BALANCE ON HAND: January 31, 2022 \$ 42,584.23

BANK BALANCE	\$42,502.88
PLUS: BANK ERROR	-
PLUS: IN TRANSIT DEPOSITS	81.35
LESS: OUTSTANDING CHECKS	-
LESS: OUTSTANDING WIRES	-

NET BALANCE IN BANK \$42,584.23

January 31, 2022
DATE SUBMITTED


DISTRICT TREASURER

**School Food Service Statement of Income & Expenditures
2021-2022**

	July/August	September	October	November	December	Totals
Income						
<i>Revenues</i>						
Sale of Type A Lunches	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Food Sales	463	4,521	2,356	1,879	1,567	10,786
Interest & Earnings	1	1	0	0	1	3
State Reimbursement-Breakfast	-	309	410	397	334	1,450
State Reimbursement-Lunch	-	437	543	509	417	1,906
State/Bkfst/Lunch Covid 19	-	-	4,674	-	-	4,674
BOCES Aid	-	-	-	-	-	-
Federal Reimbursements-Breakfast	-	7,523	9,963	9,646	8,111	35,243
Federal Reimbursements-Lunch	-	31,522	39,155	36,694	30,063	137,434
Federal Surplus Food	-	7,246	3,736	3,767	-	14,749
Federal Snack Program	-	668	947	834	684	3,133
Summer Food Service Program	18,872	-	-	-	-	18,872
Refund of Prior Year Expense	-	-	-	2,722	-	2,722
Miscellaneous Revenue	-	1	-	-	4	6
Interfund Transfers	-	-	-	-	-	-
Total Revenues	19,337	52,228	61,785	56,448	41,181	230,978
<i>Cost of Food Sold</i>						
Beginning Inventory	23,032	23,032	23,032	23,032	23,032	23,032
Food Purchased	14,077	19,056	26,357	21,614	14,936	96,039
Federal Surplus Food Received	-	7,246	3,736	3,767	-	14,749
Subtotal	37,109	49,333	53,125	48,413	37,968	133,820
<i>Less:</i>						
Ending Inventory	23,032	23,032	23,032	23,032	23,032	23,032
Cost of Food Sold	14,077	26,301	30,093	25,381	14,936	110,788
Gross Income	5,260	25,927	31,692	31,067	26,245	120,190
Expenditures						
<i>Personnel</i>						
Salaries	7,948	8,823	12,979	14,318	13,527	57,595
Employees Retirement	-	-	-	-	-	-
Social Security	663	620	900	963	903	4,049
Workers' Compensation	1,000	500	500	500	500	3,000
Unemployment Insurance	-	-	-	-	-	-
Health & Dental Insurance	3,787	1,262	1,262	1,262	1,262	8,837
Total Personnel	13,398	11,205	15,641	17,044	16,193	73,481
<i>Operations</i>						
Equipment	-	-	-	-	-	-
Contractual Expenses	-	-	595	136	662	1,393
Materials & Supplies	527	-	756	5,356	1,456	8,094
BOCES Services	-	7,200	7,200	7,200	-	21,599
Total Operations	527	7,200	8,551	12,691	2,118	31,087
Total Expenditures	13,924	18,405	24,192	29,735	18,311	104,568
Net Income	\$ (8,665)	\$ 7,521	\$ 7,500	\$ 1,332	\$ 7,934	\$ 15,623

Unatego Central School

**School Food Service Statement of Income & Expenditures
2021-2022**

	July/Dec.	January	February	March	April	Totals
Income						
<i>Revenues</i>						
Sale of Type A Lunches	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Food Sales	\$ 10,786	2,199	-	-	-	12,985
Interest & Earnings	\$ 3	1	-	-	-	4
State Reimbursement-Breakfast	\$ 1,450	396	-	-	-	1,846
State Reimbursement-Lunch	\$ 1,906	550	-	-	-	2,456
State/Bkfst/Lunch Covid 19	\$ 4,674	-	-	-	-	4,674
BOCES Aid	\$ -	-	-	-	-	-
Federal Reimbursements-Breakfast	\$ 35,243	10,196	-	-	-	45,439
Federal Reimbursements-Lunch	\$ 137,434	41,916	-	-	-	179,350
Federal Surplus Food	\$ 14,749	5,620	-	-	-	20,370
Federal Snack Program	\$ 3,133	1,019	-	-	-	4,152
Summer Food Service Program	\$ 18,872	-	-	-	-	18,872
Refund of Prior Year Expense	\$ 2,722	-	-	-	-	2,722
Miscellaneous Revenue	\$ 6	0	-	-	-	6
Interfund Transfers	\$ -	-	-	-	-	-
Total Revenues	230,978	61,897	-	-	-	292,875
<i>Cost of Food Sold</i>						
Beginning Inventory	23,032	23,032	23,032	23,032	23,032	23,032
Food Purchased	96,039	21,004	-	-	-	117,044
Federal Surplus Food Received	14,749	5,620	-	-	-	20,370
Subtotal	133,820	49,657	23,032	23,032	23,032	160,445
<i>Less:</i>						
Ending Inventory	23,032	23,032	23,032	23,032	23,032	23,032
Cost of Food Sold	110,788	26,625	-	-	-	137,413
Gross Income	120,190	35,272	-	-	-	155,462
Expenditures						
<i>Personnel</i>						
Salaries	57,595	12,614	-	-	-	70,209
Employees Retirement	-	-	-	-	-	-
Social Security	4,049	1,310	-	-	-	5,359
Workers' Compensation	3,000	500	-	-	-	3,500
Unemployment Insurance	-	-	-	-	-	-
Health & Dental Insurance	8,837	44,360	-	-	-	53,196
Total Personnel	73,481	58,784	-	-	-	132,265
<i>Operations</i>						
Equipment	-	-	-	-	-	-
Contractual Expenses	1,393	-	-	-	-	1,393
Materials & Supplies	8,094	1,530	-	-	-	9,624
BOCES Services	21,599	14,399	-	-	-	35,999
Total Operations	31,087	15,930	-	-	-	47,016
Total Expenditures	104,568	74,713	-	-	-	179,281
Net Income	\$ 15,623	\$ (39,441)	\$ -	\$ -	\$ -	\$ (23,819)

School Food Service Statement of Income & Expenditures

2021-2022

Year to Date Comparision

	2020-2021	2021-2022	\$ Change	% Change
Income				
<i>Revenues</i>				
Sale of Type A Lunches	\$ -	\$ -	\$ -	
Other Food Sales	2,449	12,985	10,536	\$ 4
Interest & Earnings	2	4	2	\$ 1
State Reimbursement-Breakfast	12,818	1,846	(10,972)	\$ (1)
State Reimbursement-Lunch	-	2,456	2,456	
State/Bkfst/Lunch Covid 19	-	4,674	-	
BOCES Aid	-	-	-	
Federal Reimbursements-Breakfast	-	45,439	45,439	
Federal Reimbursements-Lunch	-	179,350	179,350	
Federal Surplus Food	4,339	20,370	16,031	\$ 4
Federal Snack Program	450	4,152	3,702	\$ 8
Summer Food Service Program	279,272	18,872	(260,400)	\$ (1)
Refund of Prior Year Expense	1,515	2,722	1,207	\$ 1
Miscellaneous Revenue	3	6	3	\$ 1
Interfund Transfers	-	-	-	
Total Revenues	300,848	292,875	(12,647)	\$ (0)
<i>Cost of Food Sold</i>				
Beginning Inventory	7,555	23,032	15,477	\$ 2
Food Purchased	129,106	117,044	(12,062)	\$ (0)
Federal Surplus Food Received	4,339	20,370	16,031	\$ 4
Subtotal	141,000	160,445	19,445	\$ 0
<i>Less:</i>				
Ending Inventory	7,555	23,032	15,477	\$ 2
Cost of Food Sold	133,445	137,413	3,968	\$ 0
Gross Income	167,403	155,462	(16,615)	\$ (0)
Expenditures				
<i>Personnel</i>				
Salaries	67,095	70,209	3,114	\$ 0
Employees Retirement	-	-	-	
Social Security	5,284	5,359	75	\$ 0
Workers' Compensation	3,500	3,500	-	\$ -
Unemployment Insurance	-	-	-	
Health & Dental Insurance	52,729	53,196	467	\$ 0
Total Personnel	128,608	132,265	3,657	\$ 0
<i>Operations</i>				
Equipment	-	-	-	
Contractual Expenses	3,281	1,393	(1,888)	\$ (1)
Materials & Supplies	5,168	9,624	4,456	\$ 1
BOCES Services	34,410	35,999	1,589	\$ 0
Total Operations	42,859	47,016	4,157	\$ 0
Total Expenditures	171,467	179,281	7,814	\$ 0
Net Income	\$ (4,064)	\$ (23,819)	\$ (24,429)	\$ 6

UNATEGO CSD

Trial Balance Report From 7/1/2021 - 1/31/2022



Account	Description	Debits	Credits	Balance
C 200	CASH	323,328.00	280,743.77	42,584.23
C 4101	STATE AID RECEIVABLE	29,460.07	27,763.07	1,697.00
C 4102	FEDERAL AID RECEIVABLE	314,050.00	222,745.00	91,305.00
C 445	INVENTORY-SUPPLIES	4,218.29	0.00	4,218.29
C 446	INVENTORY-FOOD	4,502.38	0.00	4,502.38
C 446.1	INVENTORY-USDA	14,311.14	0.00	14,311.14
C 500	PAYROLL CLEARING	91,179.03	84,080.27	7,098.76
C 510	ESTIMATED REVENUES	593,000.00	0.00	593,000.00
C 521	ENCUMBRANCES	544,267.01	286,992.67	257,274.34
C 522	EXPENDITURES	304,848.70	6,659.23	298,189.47
C 630GEN	DUE TO GENERAL FUND	2,958.75	50,020.20	47,061.45 CR
C 631	DUE TO OTHER GOVERNMENTS	141.50	190.61	49.11 CR
C 806	NOT IN SPENDABLE FORM	0.00	23,031.81	23,031.81 CR
C 821	RESERVE FOR ENCUMBRANCES	286,992.67	544,267.01	257,274.34 CR
C 915	ASSIGNED UNAPPROPRIATED FUND BAL	0.00	100,888.62	100,888.62 CR
C 960	APPROPRIATIONS	0.00	593,000.00	593,000.00 CR
C 980	REVENUES	2,233.07	295,108.35	292,875.28 CR
C Fund Totals:		2,515,490.61	2,515,490.61	0.00
Grand Totals:		2,515,490.61	2,515,490.61	0.00



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
2860	SUPPLIES/EQUIPMENT/CONTRACTUAL	*	482,000.00	0.00	482,000.00	233,633.87	211,328.67	37,037.46
28		**	482,000.00	0.00	482,000.00	233,633.87	211,328.67	37,037.46
2		***	482,000.00	0.00	482,000.00	233,633.87	211,328.67	37,037.46
9030	SOCIAL SECURITY	*	11,000.00	0.00	11,000.00	5,359.24	5,886.23	-245.47
9040	WORKERS' COMPENSATION	*	6,000.00	0.00	6,000.00	6,000.00	0.00	0.00
9060	HOSPITAL, MEDICAL & DENTAL INS	*	94,000.00	0.00	94,000.00	53,196.36	40,059.44	744.20
90		**	111,000.00	0.00	111,000.00	64,555.60	45,945.67	498.73
9		***	111,000.00	0.00	111,000.00	64,555.60	45,945.67	498.73
Fund CTotals:			593,000.00	0.00	593,000.00	298,189.47	257,274.34	37,536.19
Grand Totals:			593,000.00	0.00	593,000.00	298,189.47	257,274.34	37,536.19

UNATEGO CSD

Revenue Status Report From 7/1/2021 To 1/31/2022



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>C 1445</u>	OTHER FOOD SALES	4,895.00	0.00	4,895.00	12,985.17	-8,090.17
<u>C 2401</u>	INTEREST AND EARNINGS	5.00	0.00	5.00	4.05	0.95
<u>C 2701</u>	REFUND OF BOCES AIDED SERVICES	1,000.00	0.00	1,000.00	2,721.68	-1,721.68
<u>C 2770</u>	MISCELLANEOUS REVENUE	0.00	0.00	0.00	5.76	-5.76
<u>C 3190..1</u>	STATE BREAKFAST	0.00	0.00	0.00	1,846.00	-1,846.00
<u>C 3190..11</u>	BOCES AID	44,000.00	0.00	44,000.00	0.00	44,000.00
<u>C 3190..2</u>	STATE LUNCH	0.00	0.00	0.00	2,456.00	-2,456.00
<u>C 3190.CO1.9</u>	STATE BKFST/LUNCH COVID 19	0.00	0.00	0.00	4,674.00	-4,674.00
<u>C 3190.SUM</u>	STATE BKFST/LUNCH SUMMER	16,100.00	0.00	16,100.00	641.00	15,459.00
<u>C 4190..1</u>	FEDERAL BREAKFAST	0.00	0.00	0.00	45,439.00	-45,439.00
<u>C 4190..2</u>	FEDERAL LUNCH	0.00	0.00	0.00	179,350.00	-179,350.00
<u>C 4190..2S.N</u>	FEDERAL SNACK	7,000.00	0.00	7,000.00	4,152.00	2,848.00
<u>C 4190..3</u>	SURPLUS FOOD - FEDERAL	30,000.00	0.00	30,000.00	20,369.62	9,630.38
<u>C 4190.SUM</u>	FEDERAL BRKFST/LUNCH SUMMER	440,000.00	0.00	440,000.00	18,231.00	421,769.00
<u>C 5031</u>	INTERFUND TRANSFER FROM GEN FUND	50,000.00	0.00	50,000.00	0.00	50,000.00
C Totals:		593,000.00	0.00	593,000.00	292,875.28	300,124.72
Grand Totals:		593,000.00	0.00	593,000.00	292,875.28	300,124.72

**TREASURER'S REPORT TO
BOARD OF EDUCATION
UNATEGO CENTRAL SCHOOL**

Special Aid Fund Checking

BALANCE ON HAND: December 31, 2021 \$ 321,912.99

VOIDED CHECKS \$ -

RECEIPTS:

INTEREST	2.56
TRANSFER OF ARP-FULL DAY UPK FROM GENERAL TO FEDERAL	37,440.00
TRANSFER OF SECTION 611/619 FUNDS FROM GENERAL TO FEDERA	18,579.00
TRANSFER OF ESSER 3 FUNDS FROM GENERAL TO FEDERAL	145,379.00

TOTAL RECEIPTS \$ 201,400.56

RECEIPTS & BALANCE \$ 523,313.55

DISBURSEMENTS:

CHECKS	3482-3487	44,830.41
WIRES		212,902.41

TOTAL DISBURSEMENTS \$ 257,732.82

BALANCE ON HAND: January 31, 2022 \$ 265,580.73

BANK BALANCE \$274,952.64

PLUS: BANK ERROR -

PLUS: IN TRANSIT DEPOSITS -

LESS: OUTSTANDING CHECKS 9,371.91

LESS: OUTSTANDING WIRES -

NET BALANCE IN BANK \$265,580.73

January 31, 2022
DATE SUBMITTED


DISTRICT TREASURER

UNATEGO CSD

Trial Balance Report From 7/1/2021 - 1/31/2022



Account	Description	Debits	Credits	Balance
F 200	CASH - CHECKING	1,209,552.53	943,971.80	265,580.73
F 380	ACCOUNT RECEIVABLE	0.00	0.00	0.00
F 4102	FEDERAL AID RECEIVABLE	139,398.64	118,816.35	20,582.29
F 500	PAYROLL CLEARING	490,361.80	338,071.47	152,290.33
F 510	ESTIMATED REVENUES	2,689,631.00	0.00	2,689,631.00
F 521	ENCUMBRANCES	946,328.12	463,285.69	483,042.43
F 522	EXPENDITURES	824,975.42	0.00	824,975.42
F 599	APPROPRIATED FUND BALANCE	1,656.72	0.00	1,656.72
F 630GEN	DUE TO GENERAL FUND	716,854.31	1,378,713.08	661,858.77 CR
F 821	RESERVE FOR ENCUMBRANCES	463,285.69	946,328.12	483,042.43 CR
F 914	ASSIGNED APPROPRIATED FUND BAL	0.00	1,656.72	1,656.72 CR
F 915	ASSIGNED UPAPPROPRIATED FUND BAL	1,656.72	0.00	1,656.72
F 960	APPROPRIATIONS	0.00	2,691,287.72	2,691,287.72 CR
F 980	REVENUES	35,865.00	637,435.00	601,570.00 CR
F Fund Totals:		7,519,565.95	7,519,565.95	0.00
Grand Totals:		7,519,565.95	7,519,565.95	0.00



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
0422		*	0.00	0.00	0.00	8,306.83	8,427.95	-16,734.78
04		**	0.00	0.00	0.00	8,306.83	8,427.95	-16,734.78
0		***	0.00	0.00	0.00	8,306.83	8,427.95	-16,734.78
2110	ARP - SUMMER	*	0.00	1,006,022.72	1,006,022.72	93,101.29	31,599.50	881,321.93
2112	ARP SUMMER	*	0.00	0.00	0.00	52,335.81	7,747.71	-60,083.52
2121	TITLE 1	*	0.00	0.00	0.00	0.00	0.00	0.00
2122		*	0.00	0.00	0.00	98,045.51	147,065.49	-245,111.00
21		**	0.00	1,006,022.72	1,006,022.72	243,482.61	186,412.70	576,127.41
2250	PROGRAMS-STUDENTS W/ DISABIL	*	0.00	449,428.00	449,428.00	0.00	0.00	449,428.00
2253	TUITION/MAINTENANCE	*	0.00	0.00	0.00	33,262.80	0.00	-33,262.80
22		**	0.00	449,428.00	449,428.00	33,262.80	0.00	416,165.20
2		***	0.00	1,455,450.72	1,455,450.72	276,745.41	186,412.70	992,292.61
3221	IDEA-PT B/SEC 611	*	0.00	0.00	0.00	0.00	0.00	0.00
3222		*	291,789.00	18,362.00	310,151.00	95,514.85	135,519.36	79,116.79
32		**	291,789.00	18,362.00	310,151.00	95,514.85	135,519.36	79,116.79
3321	IDEA-PT B/SEC 619	*	0.00	0.00	0.00	0.00	0.00	0.00
3322		*	10,948.00	0.00	10,948.00	3,790.86	2,582.14	4,575.00
33		**	10,948.00	0.00	10,948.00	3,790.86	2,582.14	4,575.00
3		***	302,737.00	18,362.00	321,099.00	99,305.71	138,101.50	83,691.79
4721	TITLE IIA	*	0.00	0.00	0.00	0.00	0.00	0.00
4722		*	0.00	0.00	0.00	13,781.81	20,672.80	-34,454.61
47		**	0.00	0.00	0.00	13,781.81	20,672.80	-34,454.61
4922		*	187,200.00	0.00	187,200.00	70,614.55	77,985.97	38,599.48
49		**	187,200.00	0.00	187,200.00	70,614.55	77,985.97	38,599.48
4		***	187,200.00	0.00	187,200.00	84,396.36	98,658.77	4,144.87
8021		*	1,453,794.00	-1,453,794.00	0.00	0.00	0.00	0.00
80		**	1,453,794.00	-1,453,794.00	0.00	0.00	0.00	0.00
8		***	1,453,794.00	-1,453,794.00	0.00	0.00	0.00	0.00
9121		*	714,989.00	0.00	714,989.00	352,998.61	50,611.16	311,379.23
91		**	714,989.00	0.00	714,989.00	352,998.61	50,611.16	311,379.23
9621		*	12,549.00	0.00	12,549.00	3,222.50	830.35	8,496.15
96		**	12,549.00	0.00	12,549.00	3,222.50	830.35	8,496.15
9		***	727,538.00	0.00	727,538.00	356,221.11	51,441.51	319,875.38

Appropriation Status Summary Report By Function From 7/1/2021 To 1/31/2022

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
	Fund FTotals:	2,671,269.00	20,018.72	2,691,287.72	824,975.42	483,042.43	1,383,269.87
	Grand Totals:	2,671,269.00	20,018.72	2,691,287.72	824,975.42	483,042.43	1,383,269.87

UNATEGO CSD

Revenue Status Report From 7/1/2021 To 1/31/2022



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>F 4256.-32.22</u>	PL94-142 IDEA/SEC 611 21-22	250,703.00	18,362.00	269,065.00	72,343.00	196,722.00
<u>F 4256.-32.22.ARP</u>	PL94-142 IDEA/SEC 611 21-22 IDEA ARP	41,086.00	0.00	41,086.00	0.00	41,086.00
<u>F 4256.-33.22</u>	PL99-457 IDEA/SEC 619 21-22	6,373.00	0.00	6,373.00	3,300.00	3,073.00
<u>F 4256.-33.22.ARP</u>	PL99-457 IDEA/SEC 619 21-22 IDEA ARP	4,575.00	0.00	4,575.00	0.00	4,575.00
<u>F 4286.802.1</u>	ESSER 3 03/13/20-9/30/23	1,453,794.00	0.00	1,453,794.00	145,379.00	1,308,415.00
<u>F 4286.912.1</u>	ESSER 2 03/13/20-9/30/23	714,989.00	0.00	714,989.00	340,599.00	374,390.00
<u>F 4286.962.1</u>	GEER 2 03/13/20-9/30/23	12,549.00	0.00	12,549.00	2,509.00	10,040.00
<u>F 4289..UP.K</u>	ARP-UPK ALL DAY	187,200.00	0.00	187,200.00	37,440.00	149,760.00
F Totals:		2,671,269.00	18,362.00	2,689,631.00	601,570.00	2,088,061.00
Grand Totals:		2,671,269.00	18,362.00	2,689,631.00	601,570.00	2,088,061.00

**TREASURER'S REPORT TO
BOARD OF EDUCATION
UNATEGO CENTRAL SCHOOL**

Capital Fund Checking

BALANCE ON HAND: December 31, 2021 \$ 768,613.24

VOIDED CHECKS \$ -

RECEIPTS: 6.46

INTEREST

TOTAL RECEIPTS \$ 6.46
RECEIPTS & BALANCE \$ 768,619.70

DISBURSEMENTS: \$ -

EFT/Wire Trans. \$ 20,250.00

Checks 1975

TOTAL DISBURSEMENTS \$ 20,250.00

BALANCE ON HAND: January 31, 2022 \$ 748,369.70

BANK BALANCE \$748,369.70

PLUS: BANK ERROR -

PLUS: IN TRANSIT DEPOSITS -

LESS: OUTSTANDING CHECKS -

LESS: OUTSTANDING WIRES -

NET BALANCE IN BANK \$748,369.70

January 31, 2022
DATE SUBMITTED


DISTRICT TREASURER

UNATEGO CSD

Trial Balance Report From 7/1/2021 - 1/31/2022



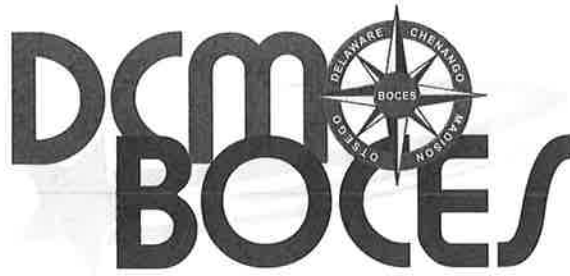
Account	Description	Debits	Credits	Balance
H 200	CASH	1,509,131.31	760,761.61	748,369.70
H 391GEN	DUE FROM GENERAL FUND	1,300,000.00	0.00	1,300,000.00
H 521	ENCUMBRANCES	1,969,384.25	439,400.00	1,529,984.25
H 522	EXPENDITURES	515,500.00	0.00	515,500.00
H 599	APPROPRIATED FUND BALANCE	79,462.25	0.00	79,462.25
H 626	BOND ANTICIPATION NOTES PAYABLE	0.00	1,500,000.00	1,500,000.00 CR
H 630DEBT	DUE TO DEBT SERVICE	0.00	1,152.28	1,152.28 CR
H 630GEN	DUE TO GENERAL FUND	245,261.61	1,196,067.45	950,805.84 CR
H 821	RESERVE FOR ENCUMBRANCES	518,862.25	2,048,846.50	1,529,984.25 CR
H 915	ASSIGNED UNAPPROPRIATED FUND BAL	0.00	79,462.25	79,462.25 CR
H 917.2021PRERE	2021 PRE-REFERRENDUM TO CAPITAL PROJ.	0.00	1,063,089.66	1,063,089.66 CR
H 917.SSB	SMART SCHOOL BOND FUND BALANCE	1,030,640.33	0.00	1,030,640.33
H 960	APPROPRIATIONS	0.00	79,462.25	79,462.25 CR
H Fund Totals:		7,168,242.00	7,168,242.00	0.00
Grand Totals:		7,168,242.00	7,168,242.00	0.00

UNATEGO CSD

Appropriation Status Summary Report By Function From 7/1/2021 To 1/31/2022



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
2018	2019 CAPITAL PROJECT	*	0.00	79,462.25	79,462.25	515,500.00	1,529,984.25	-1,966,022.00
20		**	0.00	79,462.25	79,462.25	515,500.00	1,529,984.25	-1,966,022.00
2		***	0.00	79,462.25	79,462.25	515,500.00	1,529,984.25	-1,966,022.00
	Fund HTotals:		0.00	79,462.25	79,462.25	515,500.00	1,529,984.25	-1,966,022.00
	Grand Totals:		0.00	79,462.25	79,462.25	515,500.00	1,529,984.25	-1,966,022.00



6678 County Road 32, Norwich, New York 13815-3554
(607) 335-1200 • FAX (607) 334-9848

To: Unatego Board Member

From: Patricia A. Loker
School Business Manager

Date: February 10, 2022

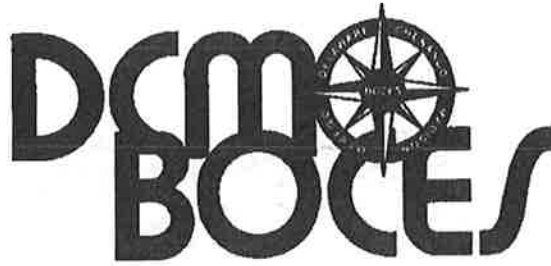
Re: Warrants for the February 28, 2022 meeting

Enclosed, please find the following January warrants for the february 24th meeting:

<u>FUND</u>	<u>#'s</u>
General Fund	58, 60, 61, 62, 63, 64
Trust & Agency	30, 32, 33, 34, 35
School Lunch Fund	23, 24, 25
Federal	17, 18, 19
Capital	8

pal/jm

cc Dr. David Richards



6678 County Road 32, Norwich, New York 13815-3554
(607) 335-1200 • FAX (607) 334-9848

To: Unatego Board Member

From: Patricia A. Loker *PA*
School Business Manager

Date: February 10, 2022

Re: Warrants for the February 28, 2022 meeting

Enclosed, please find the following January warrants for the february 24th meeting:

<u>FUND</u>	<u>#'s</u>
General Fund	58, 60, 61, 62, 63, 64
Trust & Agency	30, 32, 33, 34, 35
School Lunch Fund	23, 24, 25
Federal	17, 18, 19
Capital	8

pal/jm

cc Dr. David Richards

UNATEGO CSD



Check Warrant Report For A - 58: GENERAL 01/03/21 For Dates 1/1/2022 - 1/31/2022

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
33263	01/03/2022	6091	LAFAVE, WEIN, & FRAMENT, PLLC AND WILLIAM STOW		250,000.00
33264	01/03/2022	2324	GEORGE MOSHER	210094	137.95
Number of Transactions: 2				Warrant Total:	250,137.95
				Vendor Portion:	250,137.95

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 2 in number, in the total amount of \$ 250,137.95. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/7/22

Date

[Handwritten Signature]

Signature

[Handwritten Title]

Title

UNATEGO CSD

Check Warrant Report For A - 60: GENERAL ASAP 01/07/21 For Dates 1/1/2022 - 1/31/2022



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
33288	01/07/2022	469	FIRST BANKCARD		376.95
Number of Transactions: 1				Warrant Total:	376.95
				Vendor Portion:	376.95

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 376.95. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/1/22 [Signature] Claims Auditor
Date Signature Title

UNATEGO CSD



Check Warrant Report For A - 61: GENERAL 01/10/21-01/14/21 For Dates 1/1/2022 - 1/31/2022

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
33289	01/13/2022	4482	ACCESS THERAPY GROUP, PLLC	210446	487.50
33290	01/13/2022	16	ADAMS BOOK COMPANY INC	210533	110.80
33291	01/13/2022	4439	ADVANCE AUTO PARTS	*See Detail Report	435.73
33292	01/13/2022	5985	AMAZON CAPITAL SERVICES	210480	287.71
33293	01/13/2022	6092	AMY BUIE, LLC	210606	2,600.00
33294	01/13/2022	4319	AMBER BIRDSALL		136.64
33295	01/13/2022	5980	CAPITAL ONE	210551	26.91
33296	01/13/2022	6094	BRENDA CARMODY		125.00
33297	01/13/2022	2743	CINTAS CORPORATION	210054	53.30
33298	01/13/2022	4511	COOPERSTOWN CENTRAL SCHOOL	210568	350.00
33299	01/13/2022	189	CSSI	*See Detail Report	238.27
33300	01/13/2022	1998	CUMMINS SALES AND SERVICE	210008	1,254.62
33301	01/13/2022	326	THE DAILY STAR	210213	297.28
33302	01/13/2022	73	DELAWARE-CHENANGO-MADISON-OTSEGO BOCES	*See Detail Report	413,687.11
33303	01/13/2022	4757	EDULASTIC	210575	500.00
33304	01/13/2022	5912	ENGIE RESOURCES LLC	210046	2,287.74
33305	01/13/2022	4304	GLOBAL MONTELLO GROUP	*See Detail Report	12,279.66
33306	01/13/2022	1639	GRAINGER	*See Detail Report	603.72
33307	01/13/2022	589	HOGAN, SARZYNSKI, LYNCH, DEWIND & GREGORY, LLP	210218	760.00
33308	01/13/2022	656	J.W. PEPPER & SON, INC.	*See Detail Report	93.98
33309	01/13/2022	4366	CARL KOENIG		192.48
33310	01/13/2022	2451	JULIE LAMBIASO		31.95
33311	01/13/2022	3207	MIRABITO ENERGY PRODUCTS	*See Detail Report	15,294.34
33312	01/13/2022	6093	JAMES MURRAY		436.00
33313	01/13/2022	5865	SHEILA NOLAN		83.44
33314	01/13/2022	1985	NYAPT	210610	50.00
33315	01/13/2022	920	NYS TEACHERS' RETIREMENT SYSTEM		410.20
33316	01/13/2022	936	NYSEG	*See Detail Report	5,785.76
33317	01/13/2022	1051	PUTNAM PEST CONTROL	210015	45.00
33318	01/13/2022	4561	R. G. TIMBS, INC.	210227	1,480.50
33319	01/13/2022	1129	SANICO INC.	210040	111.42
33320	01/13/2022	1131	SARGENT WELCH	*See Detail Report	141.32
33321	01/13/2022	1148	SCHOLASTIC MAGAZINES	210579	260.98
33322	01/13/2022	1157	SCHOOL SPECIALTY LLC	*See Detail Report	73.20
33323	01/13/2022	2570	SECTION IV ATHLETIC ASSOC		96.20
33324	01/13/2022	2986	SELECTIVE INSURANCE	210229	9,734.00
33325	01/13/2022	1224	STAPLES CONTRACT & COMMERCIAL	210232	23.24
33326	01/13/2022	2171	THYSSENKRUPP ELEVATOR CORPORATION	210001	852.50
33327	01/13/2022	3249	TOWN TAX COLLECTOR	210233	2,291.75
33328	01/13/2022	1028	U.S. POSTAL SERVICE	210225	130.00
33329	01/13/2022	1363	UNATEGO SCHOOL LUNCH FUND		29.96
33330	01/13/2022	1580	UNITED AUTO SUPPLY	*See Detail Report	193.16
33331	01/13/2022	1391	USI EDUCATION & GOVERNMENT SALES	210595	427.33
33332	01/13/2022	3702	W. B. MASON CO., INC.	*See Detail Report	22.00
33333	01/13/2022	5841	WELLNOW UC	210088	164.00

UNATEGO CSD

Check Warrant Report For A - 61: GENERAL 01/10/21-01/14/21 For Dates 1/1/2022 - 1/31/2022



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
33334	01/13/2022	3151	WORLDWIDE SPORT SUPPLY	210546	654.41
Number of Transactions: 46				Warrant Total:	475,631.11
				Vendor Portion:	475,631.11

*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 46 in number, in the total amount of \$ 475,631.11. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

1/17/22

Date

[Handwritten Signature]

Signature

Claims Auditor

Title

UNATEGO CSD



Check Warrant Report For A - 62: GENERAL 01/17/22-01/21/22 For Dates 1/1/2022 - 1/31/2022

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
33335	01/21/2022	5985	AMAZON CAPITAL SERVICES	*See Detail Report	862.93
33336	01/21/2022	326	THE DAILY STAR	210213	3,101.00
33337	01/21/2022	73	DELAWARE-CHENANGO-MADISON-OTSEGO BOCES	*See Detail Report	418,179.73
33338	01/21/2022	2515	ONEONTA WRESTLING	210567	250.00
33339	01/21/2022	5880	KENNETH SNIDER		1,000.00
33340	01/21/2022	1386	SPRINGBROOK NY, INC.	210231	6,219.70
33341	01/21/2022	6060	REBECCA TOWNDROW		28.37
Number of Transactions: 7					
Warrant Total:					429,641.73
Vendor Portion:					429,641.73

*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 7 in number, in the total amount of \$ 429,641.73. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/7/22
Date

[Handwritten Signature]
Signature

Claims Auditor
Title

UNATEGO CSD



Check Warrant Report For A - 63: GENERAL 01/24/22-01/28/22 For Dates 1/1/2022 - 1/31/2022

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
33342	01/28/2022	4482	ACCESS THERAPY GROUP, PLLC	210446	2,453.75
33343	01/28/2022	4439	ADVANCE AUTO PARTS	*See Detail Report	210.14
33344	01/28/2022	1042	AIRGAS USA, LLC.	210004	256.00
33345	01/28/2022	5985	AMAZON CAPITAL SERVICES	210612	223.98
33346	01/28/2022	4057	BIG APPLE MUSIC, LLC	210381	234.00
33347	01/28/2022	5980	CAPITAL ONE	210616	104.94
33348	01/28/2022	1317	CENGAGE LEARNING INC/GALE GROUP	210210	50.00
33349	01/28/2022	234	THE CITY OF ONEONTA		50.00
33350	01/28/2022	291	COUNTRY CLUB MOTORS	210055	170.95
33351	01/28/2022	189	CSSI	*See Detail Report	111.59
33352	01/28/2022	3759	DIRECT ENERGY BUSINESS LLC	*See Detail Report	410.28
33353	01/28/2022	5912	ENGIE RESOURCES LLC	210046	3,942.28
33354	01/28/2022	474	FLEETPRIDE, INC.	*See Detail Report	426.00
33355	01/28/2022	1639	GRAINGER	210067	286.28
33356	01/28/2022	582	HILL & MARKES INC	*See Detail Report	1,186.49
33357	01/28/2022	656	J.W. PEPPER & SON, INC.	*See Detail Report	191.99
33358	01/28/2022	3207	MIRABITO ENERGY PRODUCTS	*See Detail Report	864.60
33359	01/28/2022	5866	CHEYANNE MULLINEAUX	*See Detail Report	194.43
33360	01/28/2022	2613	PRESENTATION CONCEPTS CORP		6,700.00
33361	01/28/2022	1050	PURCHASE POWER	210226	500.00
33362	01/28/2022	1154	SCHOOL HEALTH CORPORATION	*See Detail Report	139.10
33363	01/28/2022	6060	REBECCA TOWNDROW		34.04
33364	01/28/2022	4605	TRI-COUNTY REFRIGERATION, INC.	210023	1,365.01
33365	01/28/2022	1405	VASCO BRANDS, INC	210437	667.80
33366	01/28/2022	3702	W. B. MASON CO., INC.	*See Detail Report	64.80
33367	01/28/2022	1424	WASTE RECOVERY ENTERPRISES	*See Detail Report	1,128.33

Number of Transactions: 26

Warrant Total: 21,966.78
Vendor Portion: 21,966.78

*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 26 in number, in the total amount of \$ 21,966.78. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/1/22
Date

[Handwritten Signature]
Signature

[Handwritten Title]
Title

UNATEGO CSD



**Check Warrant Report For A - 64: GENERAL HEALTH INSURANCE DUE FEB 2022 For Dates
1/1/2022 - 1/31/2022**

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
33368	01/28/2022	1345	TRUST & AGENCY ACCOUNT	*See Detail Report	229,360.88
Number of Transactions: 1				Warrant Total:	229,360.88
				Vendor Portion:	229,360.88

*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 229,360.88. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/7/22
Date

[Signature]
Signature

Claims Auditor
Title

UNATEGO CSD



Check Warrant Report For C - 23: SCHOOL LUNCH 01/10/21-01/14/21 For Dates 1/1/2022 - 1/31/2022

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
7048	01/13/2022	96	BEHLOG & SON PRODUCE INC	*See Detail Report	1,429.80
7049	01/13/2022	160	BIMBO BAKERIES USA	*See Detail Report	571.44
7050	01/13/2022	73	DELAWARE-CHENANGO-MADISON-OTSEGO BOCES	210493	7,199.72
7051	01/13/2022	520	GINSBERG'S INSTITUTIONAL FOODS, INC	*See Detail Report	7,395.42
7052	01/13/2022	6043	HEADWATER FOODS, INC.	210193	1,048.78
7053	01/13/2022	4318	HERSHEY CREAMERY COMPANY	*See Detail Report	416.70
7054	01/13/2022	582	HILL & MARKES INC	*See Detail Report	1,530.05
7055	01/13/2022	4612	JOHN R SEARS DBA BILL BROS DAIRY	*See Detail Report	3,871.67
7056	01/13/2022	4638	MCCRAITH BEVERAGES INC	210196	201.90

Number of Transactions: 9

Warrant Total: 23,665.48

Vendor Portion: 23,665.48

*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 9 in number, in the total amount of \$ 23,665.48. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/1/22
Date

[Handwritten Signature]
Signature

Claims Auditor
Title

UNATEGO CSD

Check Warrant Report For C - 24: SCHOOL LUNCH 01/17/22-01/21/22 For Dates 1/1/2022 - 1/31/2022



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
7057	01/21/2022	73	DELAWARE-CHENANGO-MADISON-OTSEGO BOCES	210493	7,199.73
Number of Transactions: 1				Warrant Total:	7,199.73
				Vendor Portion:	7,199.73

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 7,199.73. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

1/17/22
Date

[Handwritten Signature]
Signature

Claims Auditor
Title

UNATEGO CSD



Check Warrant Report For C - 25: SCHOOL LUNCH HEALTH INSURANCE DUE FEB 2022 For Dates 1/1/2022 - 1/31/2022

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
7058	01/28/2022	1345	TRUST & AGENCY ACCOUNT	210234	9,954.56
Number of Transactions: 1				Warrant Total:	9,954.56
				Vendor Portion:	9,954.56

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 9,954.56. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/7/22
Date

[Handwritten Signature]
Signature

Claims Auditor
Title

UNATEGO CSD

Check Warrant Report For F - 17: FEDERAL 01/10/21-01/14/21 For Dates 1/1/2022 - 1/31/2022



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
3482	01/13/2022	73	DELAWARE-CHENANGO-MADISON-OTSEGO BOCES		24,952.00
3483	01/13/2022	6057	KST SECURITY CONSULTANTS, LLC	210456	6,200.00
3484	01/13/2022	5966	NEW DIRECTIONS SOLUTIONS	*See Detail Report	4,306.50
Number of Transactions: 3				Warrant Total:	35,458.50
				Vendor Portion:	35,458.50

*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 3 in number, in the total amount of \$ 35,458.50. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/7/22 [Signature] Claims Auditor
Date Signature Title

UNATEGO CSD

Check Warrant Report For F - 18: FEDERAL 01/17/22-01/21/22 For Dates 1/1/2022 - 1/31/2022



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
3485	01/21/2022	3150	THE ARC OTSEGO		1,668.75
3486	01/21/2022	1104	TRACEY ROBINSON		279.16
Number of Transactions: 2				Warrant Total:	1,947.91
				Vendor Portion:	1,947.91

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 2 in number, in the total amount of \$ 1,947.91. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/7/22
Date

[Signature]
Signature

Claims Auditor
Title

UNATEGO CSD

Check Warrant Report For F - 19: FEDERAL 01/24/22-01/28/22 For Dates 1/1/2022 - 1/31/2022



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
3487	01/28/2022	5966	NEW DIRECTIONS SOLUTIONS	*See Detail Report	7,424.00
Number of Transactions: 1				Warrant Total:	7,424.00
				Vendor Portion:	7,424.00

*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 7,424.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/7/22
Date

[Handwritten Signature]
Signature

Claims Auditor
Title

UNATEGO CSD

Check Warrant Report For H - 8: CAPITAL 01/10/21-01/14/21 For Dates 1/1/2022 - 1/31/2022



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
1975	01/13/2022	5909	SCHOOLHOUSE CONSTRUCTION SERVICES LLC	210177	20,250.00
Number of Transactions: 1				Warrant Total:	20,250.00
				Vendor Portion:	20,250.00

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 20,250.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

1/13/22
Date

[Signature]
Signature

Claims Auditor
Title

UNATEGO CSD

Check Warrant Report For TA - 30: JANUARY 2022 PAYROLL For Dates 1/1/2022 - 1/31/2022



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
2767	01/06/2022	919	NYS TAX DEPARTMENT		14,207.53
2768	01/06/2022	955	THE OMNI GROUP		15,270.00
2769	01/06/2022	1365	UNATEGO PAYROLL ACCOUNT		246,363.29
2770	01/06/2022	1503	UNITED STATES TREASURY		81,674.02
2771	01/06/2022	4326	LIFETIME BENEFIT SOLUTIONS		462.50
2791	01/20/2022	910	NYS & LOCAL RETIREMENT SYSTEM		4,029.28
2792	01/20/2022	919	NYS TAX DEPARTMENT		14,384.21
2793	01/20/2022	955	THE OMNI GROUP		15,270.00
2794	01/20/2022	1365	UNATEGO PAYROLL ACCOUNT		245,753.86
2795	01/20/2022	1503	UNITED STATES TREASURY		81,720.34
2796	01/20/2022	4326	LIFETIME BENEFIT SOLUTIONS		462.50
9336	01/06/2022	220	CHEN-DEL-O FEDERAL CREDIT UNION		3,822.48
9337	01/06/2022	946	NYSUT MEMBER BENEFIT		321.06
9338	01/06/2022	975	OTSEGO COUNTY SHERIFF'S OFFICE		115.19
9339	01/06/2022	1187	SIDNEY FEDERAL CREDIT UNION		4,045.99
9340	01/06/2022	4364	VOTE-COPE		6.00
9343	01/20/2022	220	CHEN-DEL-O FEDERAL CREDIT UNION		3,822.48
9344	01/20/2022	920	NYS TEACHERS' RETIREMENT SYSTEM		1,120.00
9345	01/20/2022	946	NYSUT MEMBER BENEFIT		362.21
9346	01/20/2022	975	OTSEGO COUNTY SHERIFF'S OFFICE		77.81
9347	01/20/2022	1187	SIDNEY FEDERAL CREDIT UNION		4,076.80
9348	01/20/2022	4364	VOTE-COPE		6.00

Number of Transactions: 22

Warrant Total: 737,373.55
Vendor Portion: 737,373.55

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 22 in number, in the total amount of \$ 737,373.55. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/7/22
Date

[Signature]
Signature

Claims Auditor
Title

UNATEGO CSD



Check Warrant Report For TA - 32: TRUST & AGENCY 01/10/21-01/14/21 For Dates 1/1/2022 - 1/31/2022

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
9341	01/13/2022	1027	POSITIVE PROMOTIONS		699.44
9342	01/13/2022	1929	JEANNE WILLIAMS		227.75
Number of Transactions: 2				Warrant Total:	927.19
				Vendor Portion:	927.19

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 2 in number, in the total amount of \$ 927.19. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

1/17/22 [Signature] Claims Auditor
Date Signature Title

UNATEGO CSD



Check Warrant Report For TA - 33: TRUST & AGENCY 01/24/22-01/28/22 For Dates 1/1/2022 - 1/31/2022

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
9349	01/28/2022	6095	FLOSPORTS		100.00
Number of Transactions: 1				Warrant Total:	100.00
				Vendor Portion:	100.00

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 100.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/1/22
Date

[Signature]
Signature

Claims Auditor
Title

UNATEGO CSD



**Check Warrant Report For TA - 34: TRUST & AGENCY HEALTH INSURANCE DUE FEB 2022 For
Dates 1/1/2022 - 1/31/2022**

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
9350	01/28/2022	4297	EXCELLUS HEALTH PLAN - GROUP		308,904.93
9351	01/28/2022	803	METROPOLITAN LIFE INSURANCE CO		842.58
Number of Transactions: 2				Warrant Total:	309,747.51
				Vendor Portion:	309,747.51

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 2 in number, in the total amount of \$ 309,747.51. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/7/22
Date

[Signature]
Signature

Claims Auditor
Title

UNATEGO CSD



**Check Warrant Report For TA - 35: JANUARY 2022 BENEFITS REIMBURSEMENT For Dates
1/1/2022 - 1/31/2022**

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
2797	01/28/2022	4326	LIFETIME BENEFIT SOLUTIONS		97.64
2798	01/28/2022	4326	LIFETIME BENEFIT SOLUTIONS		8.17
2799	01/28/2022	4326	LIFETIME BENEFIT SOLUTIONS		15.00
2800	01/28/2022	4326	LIFETIME BENEFIT SOLUTIONS		625.00
2801	01/28/2022	4326	LIFETIME BENEFIT SOLUTIONS		174.92
2802	01/28/2022	4326	LIFETIME BENEFIT SOLUTIONS		87.47
2803	01/28/2022	4326	LIFETIME BENEFIT SOLUTIONS		1,474.48
2804	01/28/2022	4326	LIFETIME BENEFIT SOLUTIONS		245.00
2805	01/28/2022	4326	LIFETIME BENEFIT SOLUTIONS		61.16
2806	01/28/2022	4326	LIFETIME BENEFIT SOLUTIONS		303.26
2807	01/28/2022	4326	LIFETIME BENEFIT SOLUTIONS		1,943.19
2808	01/28/2022	4326	LIFETIME BENEFIT SOLUTIONS		229.85
2809	01/28/2022	4326	LIFETIME BENEFIT SOLUTIONS		20.00
2810	01/28/2022	4326	LIFETIME BENEFIT SOLUTIONS		30.87
2811	01/28/2022	4326	LIFETIME BENEFIT SOLUTIONS		40.00
2812	01/28/2022	4326	LIFETIME BENEFIT SOLUTIONS		430.18
2813	01/28/2022	4326	LIFETIME BENEFIT SOLUTIONS		4.72
2814	01/28/2022	4326	LIFETIME BENEFIT SOLUTIONS		-9.83
2815	01/28/2022	4326	LIFETIME BENEFIT SOLUTIONS		60.68
2816	01/28/2022	4326	LIFETIME BENEFIT SOLUTIONS		15.00
2817	01/28/2022	4326	LIFETIME BENEFIT SOLUTIONS		31.09
2823	01/31/2022	4326	LIFETIME BENEFIT SOLUTIONS		45.00

Number of Transactions: 22

Warrant Total: 5,932.85
Vendor Portion: 5,932.85

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 22 in number, in the total amount of \$ 5,932.85. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/7/22
Date
[Signature]
Signature
Claims Auditor
Title

Unatego Central School	Date			GENERAL WARRANT # 58	
	1/3/2022				
			Check Numbers: 33263-33264	Total Checks: 2	# of Entries 2
			Wire Number:	Total Wires:	
Items that need to be corrected before checks are printed					
Vendor	Invoice #	\$ Amount	Problem	Action to be Taken	School's Response
**** PERFECT WARRANT- NO CORRECTION REQUIRED****					
PO Should be created prior to purchase or service:					
Other Misc. Items to be Noted:					

Unatego Central School	Date			GENERAL WARRANT # 60	
	1/7/2022				
			Check Numbers:	Total Checks:	# of Entries
			33288	1	5
			Wire Number:	Total Wires:	
Items that need to be corrected before checks are printed					
Vendor	Invoice #	\$ Amount	Problem	Action to be Taken	School's Response
**** PERFECT WARRANT- NO CORRECTION REQUIRED****					
PO Should be created prior to purchase or service:					
Other Misc. Items to be Noted:					

Unatego Central School	Date			GENERAL WARRANT # 61	
	1/13/2022				
			Check Numbers: 33289-33334	Total Checks: 46	# of Entries 100
			Wire Number:	Total Wires:	
Items that need to be corrected before checks are printed					
Vendor	Invoice #	\$ Amount	Problem	Action to be Taken	School's Response
**** PERFECT WARRANT- NO CORRECTION REQUIRED****					
PO Should be created prior to purchase or service:					
Other Misc. Items to be Noted:					

Unatego Central School	Date			GENERAL WARRANT # 62	
	1/21/2022				
			Check Numbers: 33335-33341	Total Checks: 7	# of Entries 47
			Wire Number:	Total Wires:	
Items that need to be corrected before checks are printed					
Vendor	Invoice #	\$ Amount	Problem	Action to be Taken	School's Response
PO Should be created prior to purchase or service:					
Oneonta Wrestling					
Other Misc. Items to be Noted:					
Make sure you add credit memo's from boces to the warrant					

Jnatego Central School	Date			GENERAL WARRANT # 63	
	1/28/2022				
			Check Numbers:	Total Checks:	# of Entries
			33342-33367	26	54
			Wire Number:	Total Wires:	
Items that need to be corrected before checks are printed					
Vendor	Invoice #	\$ Amount	Problem	Action to be Taken	School's Response
CSSI	37783	\$0.00	Incorrect invoice number	Correct invoice number	Correction done
J.W Pepper & Son, Inc	363893330	-\$55.00	Credit from vendor not applied to warrant	Add credit from vendor to the warrant	Correction done
J.W Pepper & Son, Inc	363893330	-\$45.00	Credit from vendor not applied to warrant	Add credit from vendor to the warrant	Correction done
PO Should be created prior to purchase or service:					
Other Misc. Items to be Noted:					

Unatego Central School	Date			GENERAL WARRANT # 64	
	1/28/2022				
			Check Numbers:	Total Checks:	# of Entries
			33368	1	2
			Wire Number:	Total Wires:	
Items that need to be corrected before checks are printed					
Vendor	Invoice #	\$ Amount	Problem	Action to be Taken	School's Response
**** PERFECT WARRANT- NO CORRECTION REQUIRED****					
PO Should be created prior to purchase or service:					
Other Misc. Items to be Noted:					

Unatego Central School	Date			School Lunch # 23	
	1/13/2022				
			Check Numbers:	Total Checks:	# of Entries
			7048-7056	9	33
			Wire Number:	Total Wires:	
Items that need to be corrected before checks are printed					
Vendor	Invoice #	\$ Amount	Problem	Action to be Taken	School's Response
**** PERFECT WARRANT- NO CORRECTION REQUIRED****					
PO Should be created prior to purchase or service:					
Other Misc. Items to be Noted:					

Unatego Central School	Date			School Lunch # 24	
	1/21/2021				
			Check Numbers:	Total Checks:	# of Entries
			7057	1	1
			Wire Number:	Total Wires:	
Items that need to be corrected before checks are printed					
Vendor	Invoice #	\$ Amount	Problem	Action to be Taken	School's Response
**** PERFECT WARRANT- NO CORRECTION REQUIRED****					
PO Should be created prior to purchase or service:					
Other Misc. Items to be Noted:					

Unatego Central School	Date			School Lunch # 25	
	1/28/2022				
			Check Numbers:	Total Checks:	# of Entries
			7058	1	1
			Wire Number:	Total Wires:	
Items that need to be corrected before checks are printed					
Vendor	Invoice #	\$ Amount	Problem	Action to be Taken	School's Response
**** PERFECT WARRANT- NO CORRECTION REQUIRED****					
PO Should be created prior to purchase or service:					
Other Misc. Items to be Noted:					

Unatego Central School	Date			Federal # 17	
	1/13/2022				
			Check Numbers:	Total Checks:	# of Entries
			3482-3484	3	5
			Wire Number:	Total Wires:	
Items that need to be corrected before checks are printed					
Vendor	Invoice #	\$ Amount	Problem	Action to be Taken	School's Response
**** PERFECT WARRANT- NO CORRECTION REQUIRED****					
PO Should be created prior to purchase or service:					
Other Misc. Items to be Noted:					

Jnatego Central School	Date			Federal # 18	
	1/21/2022				
			Check Numbers:	Total Checks:	# of Entries
			3485-3486	2	3
			Wire Number:	Total Wires:	
Items that need to be corrected before checks are printed					
Vendor	Invoice #	\$ Amount	Problem	Action to be Taken	School's Response
**** PERFECT WARRANT- NO CORRECTION REQUIRED****					
PO Should be created prior to purchase or service:					
Other Misc. Items to be Noted:					

Unatego Central School	Date			Federal # 19	
	1/28/2022				
			Check Numbers:	Total Checks:	# of Entries
			3487	1	4
			Wire Number:	Total Wires:	
Items that need to be corrected before checks are printed					
Vendor	Invoice #	\$ Amount	Problem	Action to be Taken	School's Response
**** PERFECT WARRANT- NO CORRECTION REQUIRED****					
PO Should be created prior to purchase or service:					
Other Misc. Items to be Noted:					

Unatego Central School	Date			Capital # 8	
	1/13/2022				
			Check Numbers:	Total Checks:	# of Entries
			1975	1	1
			Wire Number:	Total Wires:	
Items that need to be corrected before checks are printed					
Vendor	Invoice #	\$ Amount	Problem	Action to be Taken	School's Response
**** PERFECT WARRANT- NO CORRECTION REQUIRED****					
PO Should be created prior to purchase or service:					
Other Misc. Items to be Noted:					

Unatego Central School	Date			T & A Warrant # 30	
	1/1/22-1/31/2				
			Check Numbers:	Total Checks:	# of Entries
			9336-9340-9343-9348	11	51
			Wire Number:	Total Wires:	
			2767-2771,2791-2796	11	
Items that need to be corrected before checks are printed					
Vendor	Invoice #	\$ Amount	Problem	Action to be Taken	School's Response
**** PERFECT WARRANT- NO CORRECTION REQUIRED****					
PO Should be created prior to purchase or service:					
Other Misc. Items to be Noted:					

Unatego Central School	Date			T & A Warrant # 32	
	1/13/2022				
			Check Numbers:	Total Checks:	# of Entries
			9341-9342	2	4
			Wire Number:	Total Wires:	
Items that need to be corrected before checks are printed					
Vendor	Invoice #	\$ Amount	Problem	Action to be Taken	School's Response
**** PERFECT WARRANT- NO CORRECTION REQUIRED****					
PO Should be created prior to purchase or service:					
Other Misc. Items to be Noted:					

Unatego Central School	Date			T & A Warrant # 33	
	1/28/2022				
			Check Numbers:	Total Checks:	# of Entries
			9349	1	1
			Wire Number:	Total Wires:	
Items that need to be corrected before checks are printed					
Vendor	Invoice #	\$ Amount	Problem	Action to be Taken	School's Response
*** PERFECT WARRANT- NO CORRECTION REQUIRED ***					
PO Should be created prior to purchase or service:					
Other Misc. Items to be Noted:					

Unatego Central School	Date			T & A Warrant # 34	
	1/28/2022				
			Check Numbers:	Total Checks:	# of Entries
			9350-9351	2	7
			Wire Number:	Total Wires:	
Items that need to be corrected before checks are printed					
Vendor	Invoice #	\$ Amount	Problem	Action to be Taken	School's Response
**** PERFECT WARRANT- NO CORRECTION REQUIRED****					
PO Should be created prior to purchase or service:					
Other Misc. Items to be Noted:					

Unatego Central School	Date			T & A Warrant # 35	
	1/28/2022				
			Check Numbers:	Total Checks:	# of Entries
					47
			Wire Number:	Total Wires:	
			2797-2817, 2823	22	
Items that need to be corrected before checks are printed					
Vendor	Invoice #	\$ Amount	Problem	Action to be Taken	School's Response
**** PERFECT WARRANT- NO CORRECTION REQUIRED****					
PO Should be created prior to purchase or service:					
Other Misc. Items to be Noted:					

**TREASURER'S REPORT TO
BOARD OF EDUCATION
UNATEGO CENTRAL SCHOOL**

Trust & Agency Fund Checking

BALANCE ON HAND: December 31, 2021 **\$ 135,534.48**

VOIDED CHECKS **\$ -**

RECEIPTS:

INTEREST	2.46
RETIREES HEALTH INSURANCE	7,876.21
RETIREES HEALTH INSURANCE	4,437.22
RETIREES HEALTH INSURANCE	7,528.08
PAYROLL SUMMARY 01/06/22	390,069.66
HEALTH INSURANCE-SHELLY HAVENS	381.58
RETIREES HEALTH INSURANCE	3,614.03
PETTY CASH	600.00
PAYROLL SUMMARY 01/20/22	389,689.09
CONCESSIONS	471.00
RETIREES HEALTH INSURANCE	522.66
RETIREES HEALTH INSURANCE	3,687.38
PAYROLL SUMMARY 02/03/22	426,918.88
HEALTH INSURANCE	239,315.44

TOTAL RECEIPTS \$ 1,475,113.69

RECEIPTS & BALANCE \$ 1,610,648.17

DISBURSEMENTS:

	CHECKS	9336-9351	324,728.24
	WIRES	2767-2796	724,245.01

TOTAL DISBURSEMENTS \$ 1,048,973.25

BALANCE ON HAND: January 31, 2022 **\$ 561,674.92**

BANK BALANCE **\$823,879.88**

PLUS: BANK ERROR **(10.00)**

PLUS: IN TRANSIT DEPOSITS **52,811.83**

LESS: OUTSTANDING CHECKS **315,006.79**

LESS: OUTSTANDING WIRES **-**

LESS: OUTSTANDING ERS **-**

NET BALANCE IN BANK **\$ 561,674.92**

January 31, 2022


DISTRICT TREASURER

**TREASURER'S REPORT TO
BOARD OF EDUCATION
UNATEGO CENTRAL SCHOOL**

Benefit Reimbursement Account

BALANCE ON HAND: December 31, 2021	\$	10,348.66
VOIDED CHECKS:	\$	-
RECEIPTS: INTEREST	\$	-
SEE CASH DISBURSEMENT SCHEDULE 30		925.00
SEE CASH DISBURSEMENT SCHEDULE 35		9.83
TRANSFER FROM GENERAL TO BENEFITS REIMBURSEMENT		3,000.00

TOTAL RECEIPTS \$ 3,934.83

RECEIPTS & BALANCE \$ 14,284.49

DISBURSEMENTS:	CHECKS	2797-2823	5,942.68
	WIRES		386.10

TOTAL DISBURSEMENTS \$ 6,328.78

BALANCE ON HAND: January 31, 2022 \$ 7,955.71

BANK BALANCE \$8,418.21

PLUS: BANK ERROR -

PLUS: IN TRANSIT DEPOSITS (462.50)

LESS: OUTSTANDING CHECKS -

LESS: OUTSTANDING WIRES -

NET BALANCE IN BANK \$7,955.71

January 31, 2022
DATE SUBMITTED


DISTRICT TREASURER

UNATEGO CSD

Trial Balance Report From 7/1/2021 - 1/31/2022



Account	Description	Debits	Credits	Balance
TA 200	CASH - CHECKING - TA	7,313,692.58	6,752,007.66	561,684.92
TA 200BRA	CASH - CHECKING - BENEFIT REIMBURSEMENT - TA	29,785.80	21,830.09	7,955.71
TA 203	CASH CHECKING - PAYROLL	824.94	0.00	824.94
TA 204	CASH IN EXTRA CLASSROOM ACCOUNTS	86,813.50	0.00	86,813.50
TA 210	NET PAYROLL	2,838,770.85	3,111,458.82	272,687.97 CR
TA 218.1	EMPLOYEES RETIREMENT	24,836.53	27,026.19	2,189.66 CR
TA 220.1	HEALTH INSURANCE	2,469,420.36	2,540,287.62	70,867.26 CR
TA 220.2	DENTAL INSURANCE	38,164.77	52,903.60	14,738.83 CR
TA 221	STATE INCOME TAX	165,619.31	181,551.52	15,932.21 CR
TA 222	FEDERAL INCOME TAX	349,716.81	382,297.53	32,580.72 CR
TA 223	INCOME EXECUTIONS	1,662.32	1,740.13	77.81 CR
TA 224.1	TEACHER DUES	29,820.16	33,491.68	3,671.52 CR
TA 224.2	NONTEACHING DUES	5,713.16	6,333.43	620.27 CR
TA 224.3	NURSE/CLERICAL DUES	1,530.60	1,710.22	179.62 CR
TA 224.5	NYSUT INSURANCE	3,409.83	3,804.28	394.45 CR
TA 224.6	AIDES ASSOCIATION DUES	3,311.06	3,678.39	367.33 CR
TA 224VOTE	VOTE COPE	60.00	66.00	6.00 CR
TA 226	SOCIAL SECURITY	596,879.76	654,258.74	57,378.98 CR
TA 228	EXTRA CLASSROOM	0.00	86,813.50	86,813.50 CR
TA 229	ANNUITIES	157,777.00	173,047.00	15,270.00 CR
TA 231	TEACHERS RETIREMENT LOAN	4,854.00	5,414.00	560.00 CR
TA 391GEN	DUE FROM GENERAL FUND	25,262.73	3,144.13	22,118.60
TA 850.1	STUDENT MATH COLLEGE COURSE	0.00	140.00	140.00 CR
TA 850.10	FLEXIBLE SPENDING/MEDICAL	7,694.53	13,643.03	5,948.50 CR
TA 850.14	6TH GRADE PICTURES	0.00	166.25	166.25 CR
TA 850.20	FLEXIBLE SPENDING/DEPENDANT CARE	600.00	1,653.23	1,053.23 CR
TA 850.2021	CLASS 2021	0.00	50.00	50.00 CR
TA 850.22	CLASS 2013/2014/2015	0.00	95.00	95.00 CR
TA 850.23	DONATIONS/OLYMPIA-TARGET	0.00	178.87	178.87 CR
TA 850.24	HS LIBRARY FUND	0.00	2,038.75	2,038.75 CR
TA 850.25	SCHOLASTIC BOOK FAIR	0.00	2,332.88	2,332.88 CR
TA 850.5	AWARDS	0.00	2,477.96	2,477.96 CR
TA 850.56	BETTIOLAWARD	0.00	2,000.00	2,000.00 CR
TA 850.57	MIKE HURLBURT SCHOLARSHIP	0.00	25.00	25.00 CR
TA 850.59	J & J SNOBKOWSKI SCHOLARSHIP	0.00	1,250.00	1,250.00 CR
TA 850.7	DOLLARS FOR SCHOLARS DONATION	0.00	9,802.00	9,802.00 CR
TA 850ATHL	ATHLETICS	0.00	7,746.93	7,746.93 CR
TA 850BBB	BOYS BASKETBALL	0.00	999.19	999.19 CR
TA 850BC	BOOSTER CLUB	0.00	1,053.05	1,053.05 CR
TA 850BOOKS	THOUSAND BOOKS/DONATION	0.00	3,264.94	3,264.94 CR
TA 850BRA	BENEFIT REIMBURSEMENT ACCOUNT	10,925.64	41,696.47	30,770.83 CR
TA 850BSOC	BOYS SOCCER	0.00	129.90	129.90 CR
TA 850CASSC	CASSC COURSE	0.00	120.00	120.00 CR
TA 850CC	COMMON CORE	0.00	1,160.00	1,160.00 CR
TA 850CHEER	CHEERLEADER & DANZ	0.00	896.96	896.96 CR
TA 850DANCE	DANCE TEAM	0.00	500.00	500.00 CR

UNATEGO CSD



Trial Balance Report From 7/1/2021 - 1/31/2022

Account	Description	Debits	Credits	Balance	
TA 850DODD	CAROL DODD SCHOLARSHIP	0.00	115.00	115.00	CR
TA 850DT	DEBATE TEAM/NAT'L FORENSICS	0.00	565.22	565.22	CR
TA 850ENR	ENRICHMENT	0.00	475.72	475.72	CR
TA 850GBB	GIRLS BASKETBALL	0.00	148.35	148.35	CR
TA 850GSB	GIRLS SOFTBALL	0.00	292.24	292.24	CR
TA 850GSOC	GIRLS SOCCER	0.00	1,449.02	1,449.02	CR
TA 850GVB	GIRLS VOLLEYBALL	0.00	2,836.55	2,836.55	CR
TA 850HELP	HELPING HANDS	846.56	4,727.68	3,881.12	CR
TA 850INTERACT	INTERACT CLUB	3,272.30	4,975.22	1,702.92	CR
TA 850JACKETS	UNATEGO SPARTAN JACKETS	0.00	7.16	7.16	CR
TA 850MUSIC	MUSIC DEPT	0.00	2,000.00	2,000.00	CR
TA 850PARCE	DONATION/ANY USE/PARCE	0.00	1,000.00	1,000.00	CR
TA 850REIMB	REIMBURSEMENT	0.00	61.00	61.00	CR
TA 850SF	SCIENCE FUND	104.13	7,991.65	7,887.52	CR
TA 850SFSCH	SCIENCE FUND SCHOLARSHIP	6,093.07	10,544.29	4,451.22	CR
TA 850SSD	SOUND SYSTEM DONATIONS	0.00	918.21	918.21	CR
TA 850UCC	UNATEGO COMMUNITY CHURCH	0.00	150.00	150.00	CR
TA 850UFT	UNADILLA FIELD TRIPS	0.00	103.50	103.50	CR
TA 850WREST	WRESTLING	3,584.79	4,756.29	1,171.50	CR
TA 850XC	CROSS COUNTRY	0.00	1,645.05	1,645.05	CR
TA Fund Totals:		14,181,047.09	14,181,047.09	0.00	
Grand Totals:		14,181,047.09	14,181,047.09	0.00	

UNATEGO CSD

Trial Balance Report From 7/1/2021 - 1/31/2022



Account	Description	Debits	Credits	Balance
TE 201.01	CASH/LAWRENCE BACON	4.97	0.00	4.97
TE 201.02	CASH/GERALDINE BERKELY	4.67	0.00	4.67
TE 201.03	CASH/NELL BROOKS	506.71	0.00	506.71
TE 201.04	CASH/CHRISTI CALLAHAN	116.03	0.00	116.03
TE 201.05	CASH/DOROTHY CARRINGTON	534.50	0.00	534.50
TE 201.06	CASH/CLASS OF 99	156.96	0.00	156.96
TE 201.07	CASH/LOREN P. COLE	110.94	0.00	110.94
TE 201.08	CASH/ELLA CAMERON DAVIS	45.31	0.00	45.31
TE 201.09	CASH/BENJAMIN EDSON	3.25	0.00	3.25
TE 201.10	CASH/TINA HEAVNER	6.65	0.00	6.65
TE 201.11	CASH/WILHELMINA HOYT	1,475.79	0.00	1,475.79
TE 201.12	CASH/MICHAEL HURLBURT	5,246.99	0.00	5,246.99
TE 201.13	CASH/MARVIN JACKSON	26.33	0.00	26.33
TE 201.14	CASH/KELLOGG PRIZE FUND	18.10	0.00	18.10
TE 201.15	CASH/ETHEL KEHR	16.62	0.00	16.62
TE 201.16	CASH/LOIS KISHBAUGH	52.04	0.00	52.04
TE 201.17	CASH/RICHARD LICHT	1,820.17	0.00	1,820.17
TE 201.18	CASH/PAUL MONROE	16,142.51	0.00	16,142.51
TE 201.19	CASH/OTEGO UNION LODGE	58.18	0.00	58.18
TE 201.20	CASH/LINDA RUSS	840.35	0.00	840.35
TE 201.22	CASH/DR. SUTTON (SAVINGS)	33.71	0.00	33.71
TE 201.24	CASH/JOHN TAMA	2.89	0.00	2.89
TE 201.25	CASH/MICHAEL VANGORDER	8.71	0.00	8.71
TE 201.26	CASH/MARK WISLEY	837.84	0.00	837.84
TE 201.27	CASH/RUTH CAMPBELL	12.13	0.00	12.13
TE 201.28	CASH/DOUGLAS TUTTLE	1,463.02	0.00	1,463.02
TE 201.29	CASH/ALICE LEONARD	346.83	0.00	346.83
TE 201.30	CASH/SHERI MOWERS	5.34	0.00	5.34
TE 201.34	CASH/F JAY TOMPKINS	144.39	0.00	144.39
TE 201.35	CASH/OTEGO ROTARY	4.34	0.00	4.34
TE 201.36	CASH/S.L. BOSSLER	3,157.11	0.00	3,157.11
TE 201.37	CASH/RONALD HULL	5.28	0.00	5.28
TE 201.38	CASH/SANDRA MC COY	3,976.41	0.00	3,976.41
TE 201.39	CASH/EDWARD MCKINLEY III	7,022.39	0.00	7,022.39
TE 201.40	CASH/MARLA CALABRO SCHOLARSHIP	1,801.92	0.00	1,801.92
TE 201.41	CASH/OTEGO OLD BOYS CLUB	2,299.20	0.00	2,299.20
TE 201.43	NEGRI	25.18	0.00	25.18
TE 92.01	L BACON/EXPENDABLE TRUST	0.00	4.97	4.97 CR
TE 92.02	G BERKELY/EXPENDABLE TRUST	0.00	4.67	4.67 CR
TE 92.03	N. BROOKS/EXPENDABLE TRUST	0.00	506.71	506.71 CR
TE 92.04	C. CALLAHAN/EXPENDABLE TRUST	0.00	116.03	116.03 CR
TE 92.05	D. CARRINGTON/EXPENDABLE TRUST	0.00	534.50	534.50 CR
TE 92.06	CLASS OF 99/EXPENDABLE TRUST	0.00	156.96	156.96 CR
TE 92.07	L. COLE/EXPENDABLE TRUST	0.00	110.94	110.94 CR
TE 92.08	E. CAMERON DAVIS/EXPENDABLE TRUST	0.00	45.31	45.31 CR
TE 92.09	B. EDSON/EXPENDABLE TRUST	0.00	3.25	3.25 CR

UNATEGO CSD

Trial Balance Report From 7/1/2021 - 1/31/2022



Account	Description	Debits	Credits	Balance	
TE 92.10	T. HEAVNER/EXPENDABLE TRUST	0.00	6.65	6.65	CR
TE 92.11	W. HOYT/EXPENDABLE TRUST	0.00	1,475.79	1,475.79	CR
TE 92.12	M. HURLBURT/EXPENDABLE TRUST	0.00	5,246.99	5,246.99	CR
TE 92.13	M. JACKSON/EXPENDABLE TRUST	0.00	26.33	26.33	CR
TE 92.14	KELLOGG PRIZE FUND/EXPENDABLE TRUST	0.00	18.10	18.10	CR
TE 92.15	E. KEHR/EXPENDABLE TRUST	0.00	16.62	16.62	CR
TE 92.16	L. KISHBAUGH/EXPENDABLE TRUST	0.00	52.04	52.04	CR
TE 92.17	R. LICHT/EXPENDABLE TRUST	0.00	1,820.17	1,820.17	CR
TE 92.18	P. MONROE/EXPENDABLE TRUST	0.00	16,142.51	16,142.51	CR
TE 92.19	OTEGO UNION LODGE/EXPENDABLE TRUST	0.00	58.18	58.18	CR
TE 92.20	L. RUSS/EXPENDABLE TRUST	0.00	840.35	840.35	CR
TE 92.22	DR. SUTTON (SAVINGS)/EXPEND. TRUST	0.00	33.71	33.71	CR
TE 92.24	J. TAMA/EXPENDABLE TRUST	0.00	2.89	2.89	CR
TE 92.25	M. VANGORDER/EXPENDABLE TRUST	0.00	8.71	8.71	CR
TE 92.26	M. WILSEY/EXPENDABLE TRUST	0.00	837.84	837.84	CR
TE 92.27	R CAMPBELL/EXPENDABLE TRUST	0.00	12.13	12.13	CR
TE 92.28	D TUTTLE/EXPENDABLE TRUST	0.00	1,463.02	1,463.02	CR
TE 92.29	A LEONARD/EXPENDABLE TRUST	0.00	346.83	346.83	CR
TE 92.30	S MOWERS/EXPENDABLE TRUST	0.00	5.34	5.34	CR
TE 92.34	F JAY TOMPKINS/EXPENDABLE TRUST	0.00	144.39	144.39	CR
TE 92.35	OTEGO ROTARY/EXPENDABLE TRUST	0.00	4.34	4.34	CR
TE 92.36	S.L.BOSSLER/EXPENDABLE TRUST	0.00	3,157.11	3,157.11	CR
TE 92.37	RONALD HULL/EXPENDABLE TRUST	0.00	5.28	5.28	CR
TE 92.38	SANDRA MC COY/EXPENDABLE TRUST	0.00	3,976.41	3,976.41	CR
TE 92.39	EDWARD MCKINLEY III/EXPENDABLE TRUST	0.00	7,022.39	7,022.39	CR
TE 92.40	MARLA CALABRO/EXPENDABLE TRUST	0.00	1,801.92	1,801.92	CR
TE 92.41	OTEGO OLD BOYS CLUB/EXPENDABLE TRUST	0.00	2,299.20	2,299.20	CR
TE 92.43	NEGRI	0.00	25.18	25.18	CR
TE Fund Totals:		48,333.76	48,333.76	0.00	
Grand Totals:		48,333.76	48,333.76	0.00	

UNATEGO CSD



Trial Balance Report From 7/1/2021 - 1/31/2022

Account	Description	Debits	Credits	Balance
TN 201.01	CASH/L. BACON	540.59	0.00	540.59
TN 201.02	CASH/G. BERKELY	537.57	0.00	537.57
TN 201.03	CASH/N. BROOKS	750.00	0.00	750.00
TN 201.04	CASH/C. CALLAHAN	999.67	0.00	999.67
TN 201.05	CASH/D. CARRINGTON	800.00	0.00	800.00
TN 201.07	CASH/L. COLE	1,503.00	0.00	1,503.00
TN 201.08	CASH/E. CAMERON DAVIS	976.52	0.00	976.52
TN 201.09	CASH/B. EDSON	75.97	0.00	75.97
TN 201.10	CASH/T. HEAVNER	221.39	0.00	221.39
TN 201.11	CASH/W. HOYT	2,000.00	0.00	2,000.00
TN 201.13	CASH/M. JACKSON	1,438.25	0.00	1,438.25
TN 201.14	CASH/KELLOGG PRIZE FUND	1,129.83	0.00	1,129.83
TN 201.15	CASH/E. KEHR	7,313.10	0.00	7,313.10
TN 201.16	CASH/L. KISHBAUGH	1,371.75	0.00	1,371.75
TN 201.17	CASH/R. LICHT	3,229.48	0.00	3,229.48
TN 201.18	CASH/PAUL MONROE	3,996.35	0.00	3,996.35
TN 201.19	CASH/OTEGO UNION LODGE	11,403.55	0.00	11,403.55
TN 201.22	CASH/DR. SUTTON (SAVINGS)	468.71	0.00	468.71
TN 201.23	CASH/DR. SUTTON	6,099.96	0.00	6,099.96
TN 201.24	CASH/J. TAMA	3,985.03	0.00	3,985.03
TN 201.25	CASH/M. VANGORDER	561.21	0.00	561.21
TN 807	NON-SPENDABLE	0.00	49,401.93	49,401.93 CR
TN Fund Totals:		49,401.93	49,401.93	0.00
Grand Totals:		49,401.93	49,401.93	0.00

UNATEGO CSD

Trial Balance Report From 7/1/2021 - 1/31/2022



Account	Description	Debits	Credits	Balance
K 101	LAND	223,535.00	0.00	223,535.00
K 102	BUILDINGS	35,797,327.00	0.00	35,797,327.00
K 103	IMPROVEMENTS OTHER THAN BUILDINGS	1,302,783.00	0.00	1,302,783.00
K 104	EQUIPMENT	2,620,816.00	0.00	2,620,816.00
K 105	CONSTRUCTION IN PROGRESS	1,189,440.00	0.00	1,189,440.00
K 112	ACCUM DEPRICIATION - BLDGS	0.00	12,827,205.00	12,827,205.00 CR
K 113	Accumulated Depreciation - Improvements Other Than Buildings	0.00	1,104,975.00	1,104,975.00 CR
K 114	ACCUM DEPRICIATION - EQUIPMENT	0.00	2,442,172.00	2,442,172.00 CR
K 909	FUND BALANCE	0.00	24,759,549.00	24,759,549.00 CR
K Fund Totals:		41,133,901.00	41,133,901.00	0.00
Grand Totals:		41,133,901.00	41,133,901.00	0.00

UNATEGO CSD

Trial Balance Report From 7/1/2021 - 1/31/2022



Account	Description	Debits	Credits	Balance
V 200	CASH	3,413.03	0.00	3,413.03
V 2002NYV	NY CLASS DEBT SERV	23,226.89	0.00	23,226.89
V 391CAP	DUE FROM CAPITAL FUND	1,152.28	0.00	1,152.28
V 630GEN	DUE TO GENERAL FUND	0.00	263.25	263.25 CR
V 884	RESERVE FOR DEBT	0.00	27,464.44	27,464.44 CR
V 980	REVENUES	0.00	64.51	64.51 CR
V Fund Totals:		27,792.20	27,792.20	0.00
Grand Totals:		27,792.20	27,792.20	0.00

UNATEGO CSD

Revenue Status Report From 7/1/2021 To 1/31/2022



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
V 2401	INTEREST AND EARNINGS	0.00	0.00	0.00	64.51	-64.51
	V Totals:	0.00	0.00	0.00	64.51	-64.51
	Grand Totals:	0.00	0.00	0.00	64.51	-64.51

UNATEGO CSD

Trial Balance Report From 7/1/2021 - 1/31/2022



Account	Description	Debits	Credits	Balance
W 125	PROV MADE IN FUR BUDG FOR CAP INDEB	38,345,730.98	0.00	38,345,730.98
W 628.2	2010 SERIAL BOND ISSUE	0.00	985,000.00	985,000.00 CR
W 628.5	2012 REFUNDING 2002 & 2005	0.00	1,700,000.00	1,700,000.00 CR
W 628.6	2017F REFUNDING 2010A	0.00	3,730,000.00	3,730,000.00 CR
W 683	OTHER POST EMPLOYMENT BENEFITS (OPEB)	0.00	31,518,275.00	31,518,275.00 CR
W 687	COMPENSATED ABSENCES	0.00	412,455.98	412,455.98 CR
W Fund Totals:		38,345,730.98	38,345,730.98	0.00
Grand Totals:		38,345,730.98	38,345,730.98	0.00

UNATEGO CSD

Trial Balance Report From 7/1/2021 - 1/31/2022



Account	Description	Debits	Credits	Balance
Y 200	Cash General Account	3,718,798.95	3,198,075.14	520,723.81
Y 201	Cash Administrative	280,839.20	98,941.39	181,897.81
Y 202	Cash Money Market Savings	7,026,688.10	1,922,611.00	5,104,077.10
Y 235	Claims Escrow	157,500.00	0.00	157,500.00
Y 400	Reinsurance Receivable	0.00	11,400.00	11,400.00 CR
Y 522	Expenditures	937,823.36	64,786.99	873,036.37
Y 600	Claims Payable	89,935.00	2,144,585.47	2,054,650.47 CR
Y 601	PMA/Claims Payable	0.00	89,935.00	89,935.00 CR
Y 602	Withdrawing Schools Payable	2,266,117.00	2,313,138.26	47,021.26 CR
Y 603	Accrued Liabilities	3,141.17	11,641.17	8,500.00 CR
Y 604	IBNR	0.00	2,351,477.00	2,351,477.00 CR
Y 630	Due to Other Funds/Payroll Liab	0.00	0.02	0.02 CR
Y 909	Fund Balance, Unreserved	0.00	561,916.95	561,916.95 CR
Y 980	Revenues	0.00	1,712,334.39	1,712,334.39 CR
Y Fund Totals:		14,480,842.78	14,480,842.78	0.00
Grand Totals:		14,480,842.78	14,480,842.78	0.00



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
5010	*	0.00	0.00	0.00	3,764.03	0.00	-3,764.03
5020	*	0.00	0.00	0.00	1,069.20	0.00	-1,069.20
5030	*	0.00	0.00	0.00	8,500.00	0.00	-8,500.00
5040	*	0.00	0.00	0.00	51,000.00	0.00	-51,000.00
5050	*	0.00	0.00	0.00	4,520.00	0.00	-4,520.00
5060	*	0.00	0.00	0.00	30.68	0.00	-30.68
5080	*	0.00	0.00	0.00	500.00	0.00	-500.00
5090	*	0.00	0.00	0.00	16,333.31	0.00	-16,333.31
50	**	0.00	0.00	0.00	85,717.22	0.00	-85,717.22
5100	*	0.00	0.00	0.00	8,558.00	0.00	-8,558.00
5120	*	0.00	0.00	0.00	157,792.00	0.00	-157,792.00
5140	*	0.00	0.00	0.00	57,099.49	0.00	-57,099.49
5150	*	0.00	0.00	0.00	563,869.66	0.00	-563,869.66
51	**	0.00	0.00	0.00	787,319.15	0.00	-787,319.15
5	***	0.00	0.00	0.00	873,036.37	0.00	-873,036.37
Fund YTotals:		0.00	0.00	0.00	873,036.37	0.00	-873,036.37
Grand Totals:		0.00	0.00	0.00	873,036.37	0.00	-873,036.37

UNATEGO CSD

Revenue Status Report From 7/1/2021 To 1/31/2022



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>Y 2600</u>	Interest Income	0.00	0.00	0.00	757.39	-757.39
<u>Y 2700.B</u>	Contributions - Bainbridge Guilford	0.00	0.00	0.00	103,543.00	-103,543.00
<u>Y 2700.BT</u>	Contributions - BT BOCES	0.00	0.00	0.00	810,829.00	-810,829.00
<u>Y 2700.C</u>	Contributions - Chenango Valley	0.00	0.00	0.00	246,977.00	-246,977.00
<u>Y 2700.D</u>	Contributions - Deposit	0.00	0.00	0.00	75,065.00	-75,065.00
<u>Y 2700.G</u>	Contributions - Greene	0.00	0.00	0.00	109,238.00	-109,238.00
<u>Y 2700.N</u>	Contributions - Newark Valley	0.00	0.00	0.00	144,183.00	-144,183.00
<u>Y 2700.T</u>	Contributions - Tioga	0.00	0.00	0.00	91,608.00	-91,608.00
<u>Y 2700.U</u>	Contributions - Unatego	0.00	0.00	0.00	130,134.00	-130,134.00
Y Totals:		0.00	0.00	0.00	1,712,334.39	-1,712,334.39
Grand Totals:		0.00	0.00	0.00	1,712,334.39	-1,712,334.39

Unatego Central School District

Unatego, NY 13825

MEMO

To: Dr. Richards

From: Patti Loker, School Business Manager



Date: February 21, 2022

Re: External Auditor RFP results

Last month we sent out requests for proposals (RFP's) for external auditing services, beginning with the current fiscal year. This was done as part of the Comptroller's five point plan, requiring districts to seek proposals for external auditing services every five years.

RFP's were sent to five separate firms and the required legal ad was published.

We received one proposal from D'Arcangelo, our current firm.

The proposed fees are as follows:

Year ended 6/30/22	\$24,750
Year ended 6/30/23	\$25,150
Year ended 6/30/24	\$25,550
Year ended 6/30/25	\$25,950
Year ended 6/30/26	\$26,350

The fees for the first two years of the new proposal are lower than the fee charged for 6/30/21.

I recommend that the Board of Education approve D'Arcangelo as the District's External Auditor for the term of 2021-2022 through 2025-2026.

RECEIVED
FEB 08 2022

February 8, 2022

BY:

Dr. David Richards and the Board of Education at Unatego Central School:

I hereby submit this letter of resignation effective June 30, 2022, for the purpose of retirement.

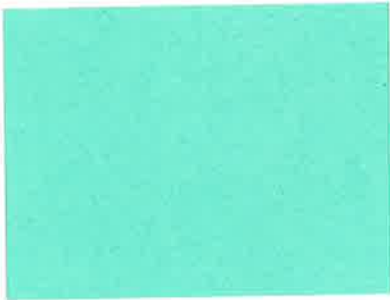
I have appreciated the opportunity to work in my chosen field for the Unatego school system for the last sixteen years. It will be difficult for me to leave this place and these students. I have encountered students whose lives and experiences will remain with me for the rest of my life. I have also been blessed to have worked with some of the best people I have ever known.

I will continue to work for the benefit our students throughout this semester even while I look forward to what the next chapter of my life will bring.

Sincerely,



Laura L. Wade



RECEIVED
FEB 11 2022

BY:

11 February 2022

Dr. David Richards, Superintendent

Unatego Central School District
2641 State Highway 7
Otego, NY 13825

Dear Dr. Richards,

I hereby submit this letter of resignation effective June 30, 2022, for the purpose of retirement. I understand that this letter of resignation will become irrevocable when presented to the District Clerk by the Superintendent.


After 32 years as a school librarian, I am ready to move on to new adventures. I have enjoyed my 26 years of working with the friendly and supportive people at Unatego.

Sincerely,

A handwritten signature in cursive script that reads "Prudence Danforth".

Prudence Danforth

cc: Ruth Modinger, UTA President



February 16th, 2022

RECEIVED
FEB 17 2022

BY:

Dr. David Richards, Superintendent
Unatego Central School District
2641 State Highway 7
Otego, NY 13825

Dear Dr. Richards and the Administrative Team:

I regret to inform you that I am resigning from my position as Special Education Teacher, thus giving you my thirty days' notice. I am leaving this employment because I am taking another position in my home school district. It has truly been a pleasure working at Unatego and I deeply appreciate you giving me the opportunity. I will miss my colleagues and my students immensely, making this an exceedingly difficult decision. I hope that I have served Unatego well in my years here.

My understanding is that my last day at Unatego will be March 17th. I will do everything I possibly can to make the transition smooth for my co-workers and for my students, including preparing their IEPs for the next school year.

I have immense confidence in my LTA, Miss Leanne Nydam, who has done an amazing job this year carrying out my lesson plans and teaching strategies for our students in the 9th and 10th grades. She goes above and beyond her role as LTA, bringing creativity and commitment to everything she does. If a certified teacher cannot be found right away, I would have complete confidence in her taking my place temporarily. I would make myself available to her or to anyone by e-mail or phone to assist with the transition. As you know, my students are particularly fragile and need a special touch. I hope that care will be taken to find a replacement that has a gentle and nurturing yet no-nonsense approach and who truly understands their needs. As hard as it is to leave them, my students are in a much better place now than they were in September when they first returned to full-time in-person learning. I hope that I have prepared them well and that they are well poised for success.

Sincerely,



Julianne M. Grant



Unatego Elementary School

Mike Snider
Principal

265 Main Street
Unadilla, NY 13849

Rebecca Theophel
School Counselor

Brenda Birdsall
Administrative Assistant

Tel: 607-369-6200
Fax: 607-369-6222

Shannon Leizear
School Nurse

MEMO

TO: Dr. Richards and BOE
FROM: Mike Snider
DATE: February 24, 2022
RE: 4th Grade After School Reading Program

I would like to recommend Kim Gascon as an after school teacher to run a reading program. Fourth Grade students will read a novel as a group, discuss the story, and participate in activities that will help them become stronger readers.

She will run this after school program on days opposite from the robotics program.

Her hourly rate is based on the Teacher contract. The after-school help program will run from 2:55 to 4:00 pm on either Tuesdays or Thursdays (opposite her robotics program).

Thanks.



Unatego Elementary School

Mike Snider
Principal

265 Main Street
Unadilla, NY 13849

Rebecca Theophel
School Counselor

Brenda Birdsall
Administrative Assistant

Tel: 607-369-6200
Fax: 607-369-6222

Shannon Leizear
School Nurse

MEMO

TO: Dr. Richards and BOE
FROM: Mike Snider
DATE: February 24, 2022
RE: 4th Grade After School Reading Program

I would like to recommend Angela Flavell as an after-school LTA to help run a reading program started by Kim Gascon. Fourth Grade students will read a novel as a group, discuss the story, and participate in activities that will help them become stronger readers. This will allow us to add more students to the program.

She will run this after school program on the same day as the robotics program. This allows 4th grade students an opportunity to join the program on either Tuesday or Thursday.

Her hourly rate is based on the LTA contract. The after-school help program will run from 2:55 to 4:00 pm on either Tuesdays or Thursdays (the same day as Kim Gascon's robotics program).

Thanks.



Unatego Elementary School

Mike Snider
Principal

265 Main Street
Unadilla, NY 13849

Rebecca Theophel
School Counselor

Brenda Birdsall
Administrative Assistant

Tel: 607-369-6200
Fax: 607-369-6222

Shannon Leizear
School Nurse

MEMO

TO: Dr. Richards and BOE
FROM: Mike Snider
DATE: February 24, 2022
RE: 5th Grade After School Math – Extra Help LTA

I would like to recommend Nancy Dalton as an after school extra help math LTA on Tuesdays and Thursdays beginning on February 29, 2022. Her hourly rate is based on the LTA contract. The after-school help program will run from 2:55 to 4:00 pm on Tuesdays and Thursdays. She will work with Kelly Post, who runs the program, so that we can add students to the afterschool program.

Thanks.

UNATEGO CENTRAL SCHOOL
NEW EMPLOYEE APPOINTMENT FORM

NAME: Rich Cooby

POSITION: FS# - substitute

REPLACES: _____

EFFECTIVE DATE: 3/1/2022

EDUCATION LEVEL: _____

YEARS OF EXPERIENCE: _____

SALARY: STEP _____ LEVEL _____ \$ 13.20/wr.

CERTIFICATION: _____

COLLEGE: _____

REFERENCES CONTACTED:

1. See Appl.

2. _____

COMMENTS: Already works as a Bus Driver
for the District.

Luci Hoppers
ADMINISTRATOR SIGNATURE

2/10/22
DATE

Unatego Central School

PO BOX 483
2641 STATE HIGHWAY 7
OTEGO, NEW YORK 13825-9795
www.unatego.org
FAX (607) 988 -1039

Dr. David S. Richards
Superintendent of Schools
(607) 988 -5038

Patricia Loker
Business Manager
(607) 988-5038

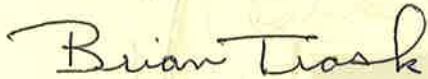
To: Dr. David Richards, Superintendent of Schools

From: Brian Trask, Transportation Director

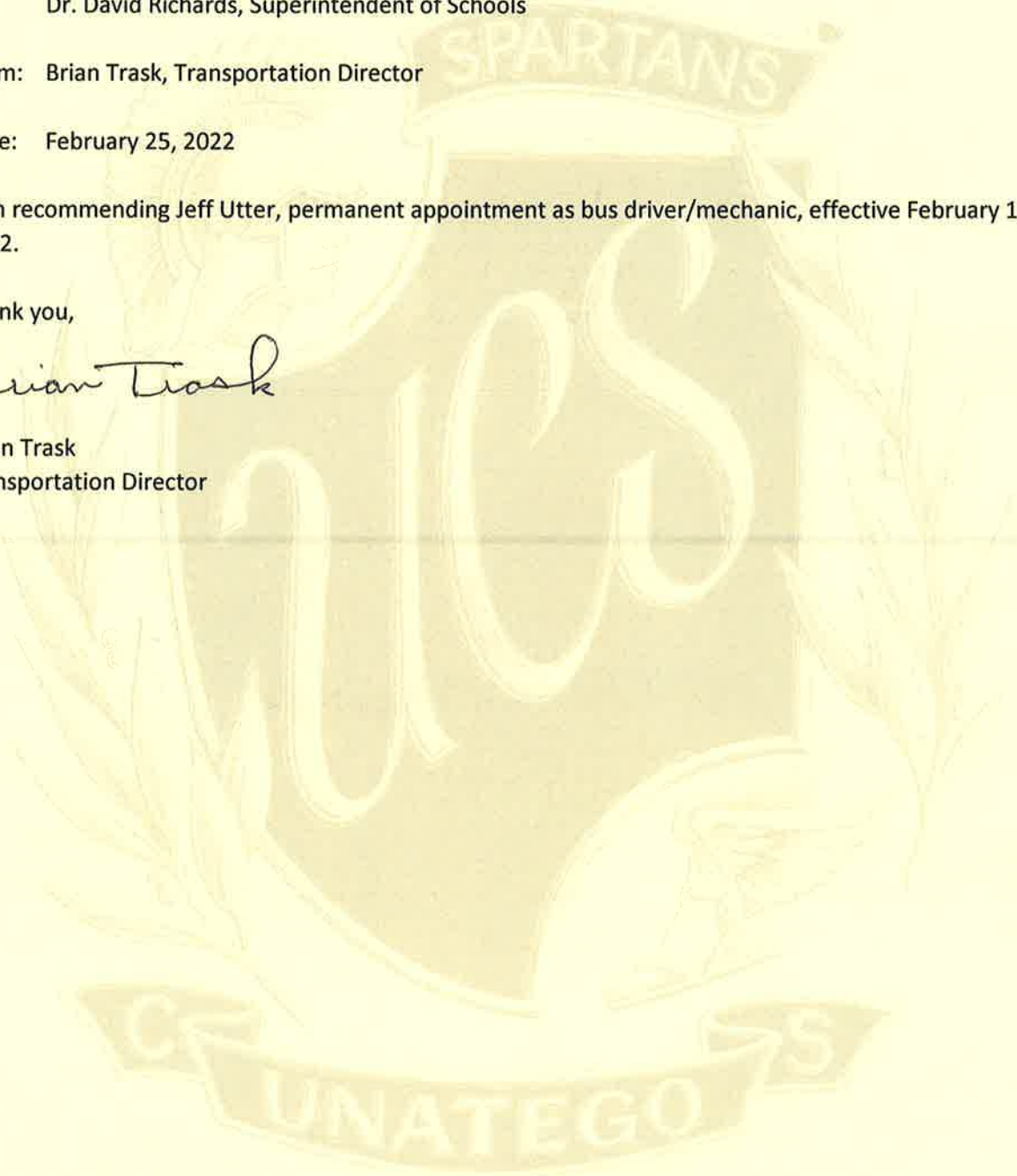
Date: February 25, 2022

I am recommending Jeff Utter, permanent appointment as bus driver/mechanic, effective February 16, 2022.

Thank you,



Brian Trask
Transportation Director



UNATEGO CENTRAL SCHOOL
NEW EMPLOYEE APPOINTMENT FORM

NAME: Rebecca Tawndrow

POSITION: Sub-Driver

REPLACES: _____

EFFECTIVE DATE: 2/15/22

EDUCATION LEVEL: _____

YEARS OF EXPERIENCE: _____

SALARY: STEP _____ LEVEL _____ \$ 17.80

CERTIFICATION: _____

COLLEGE: _____

REFERENCES CONTACTED:

1. _____

2. _____

COMMENTS: Rebecca is currently an aide. She
has obtained her CDL B.

Brian Trask
ADMINISTRATOR SIGNATURE

2/15/22
DATE

UNATEGO CENTRAL SCHOOL
NEW EMPLOYEE APPOINTMENT FORM

NAME: Lorraine Clark

POSITION: Bus Aide

REPLACES: _____

EFFECTIVE DATE: 3/1/2022

EDUCATION LEVEL: _____

YEARS OF EXPERIENCE: 0

SALARY: STEP _____ LEVEL _____ \$ 13.20/hr.

CERTIFICATION: _____

COLLEGE: _____

REFERENCES CONTACTED:

1. April Paladino
2. Brian Manke

COMMENTS: Great employee.

Brian Trask
ADMINISTRATOR SIGNATURE

2/23/2022
DATE