

**UNATEGO CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION AGENDA  
MONDAY, NOVEMBER 7, 2022  
EXEMPT SESSION  
TO DISCUSS CSE RECOMMENDATIONS  
6:30 P.M.  
BOARD OF EDUCATION MEETING  
CALLED TO ORDER  
7:00 P.M.  
UNATEGO MS/SR HIGH SCHOOL  
ROOM #93**

**1. ROUTINE MATTERS**

- 1.1 Call to order
- 1.2 Roll Call
- 1.3 Exempt Session
- 1.4 Return to Open Session
- 1.5 Roll Call
- 1.6 Pledge
- 1.7 Approve regular board meeting minutes of October 17, 2022
- 1.8 Adopt Agenda

**2. PUBLIC COMMENT**

**3. PRESENTATIONS**

- 3.1 Audit Presentation - D'Arcangelo & Co., LLP
- 3.2 Guidance Presentation -
- 3.3 Administrator's Report –
- 3.4 Business Manager's Report – Patti Loker
- 3.5 Superintendent's Report – Dr. David S. Richards

**4. ADMINISTRATIVE ACTION**

- 4.1 Approve CSE Recommendations (11.7.22 G1)
- 4.2 Accept the 2021-2022 Financial Audit Report (11.7.22 G2)
- 4.3 Approve Corrective Action Plan (Audited Financial Statements and Audited Extra Classroom Financial Statements) (11.7.22 G3)
- 4.4 Approve sports merger between Unatego CSD, Unadilla Valley CSD, and Franklin CSD for Modified and Varsity Wrestling for the 2022-2023 school year (11.7.22 G4)
- 4.5 Approve sports merger between Unatego CSD and Franklin CSD for Modified Volleyball for the 2022-2023 school year (11.7.22 G5)
- 4.6 Approve the Resolution authorizing commencement of E-Cigarettes and Vaping Litigation (11.7.22 G6)
- 4.7 Approve surplus of miscellaneous equipment (11.7.22 G7)
- 4.8 Appoint Violet Bettiol and Elizabeth Goodrich election inspectors and Sheila Nolan as an alternate for the December 5, 2022, Bus Vote (11.7.22 UC1)
- 4.9 Appoint David Nichols bus driver in training (11.7.22 UC2)
- 4.10 Appoint Jamie Amatuccio provisional keyboard specialist (11.7.22 UC3)
- 4.11 Approve event workers for the 2022-2023 winter sports season (11.7.22 UC4)
- 4.12 Appoint Alyssa Perillo as a .5 long-term substitute teacher for elementary music for the 2022-2023 school year (11.7.22 UC5)

- 4.13 Appoint Alyssa Perillo as a substitute teacher/LTA/aide/clerical for the 2022-2023 school year (11.7.22 UC6)
- 4.14 Approve additional teachers for the after school academic eligibility program for the 2022-2023 school year (11.7.22 C1)
- 4.15 Approve Extra-Curricular appointments for the 2022-2023 school year (11.7.22 C2)
- 4.16 Approve teachers as tutors for a homebound student (11.7.22 C3)
- 4.17 Approve Bonnie Barr as a substitute nurse for the 2022-2023 school year (11.7.22 C4)
- 4.18 Accept Lois VanAlstine's resignation as per diem 1:1 substitute nurse (11.7.22 C5)

5. PUBLIC COMMENT

6. ROUND TABLE DISCUSSION/QUESTIONS

7. EXECUTIVE SESSION (IF NECESSARY)

Upon a majority vote of its total membership, taken in open meeting pursuant to a motion identifying the general area of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

- A. matters which may imperil the public safety if disclosed;
- B. any matter which may disclose the identity of a law enforcement agent or informer;
- C. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- D. discussions regarding proposed, pending, or current litigation;
- E. collective negotiations pursuant to article fourteen of the civil service law;
- F. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation;
- G. the preparation, grading or administration of examination; and
- H. the proposed acquisition, sale, or lease of real property or the proposed Acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof;
- I. any matter made confidential by federal or state law.

8. ADJOURN

**Board Agenda 11.7.22**

**PG: 3**

**4.1**

**11.7.22 G1**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby approve CSE Recommendations as presented.

**4.2**

**11.7.22 G2**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby accept the 2021-2022 Financial Audit Report.

**4.3**

**11.7.22 G3**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Corrective Action Plan as presented (Audited Financial Statements and Audited Extra Classroom Financial Statements).

**4.4**

**11.7.22 G4**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby approve sports merger between Unatego CSD, Unadilla Valley CSD, and Franklin CSD for Modified and Varsity Wrestling for the 2022-2023 school year as presented.

**4.5**

**11.7.22 G5**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby approve sports merger between Unatego CSD and Franklin CSD for Modified Volleyball for the 2022-2023 school year as presented.

**4.6**

**11.7.22 G6**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the following resolution as presented.

**RESOLUTION AUTHORIZING COMMENCEMENT OF E-CIGARETTES AND VAPING LITIGATION**

**WHEREAS** the use and abuse of e-cigarettes and vaping devices has increased dramatically among high school and middle school students in recent years, leading to significant risks of addiction, potentially life-threatening respiratory ailments, and other health consequences; and

**WHEREAS** the use of e-cigarettes and vapid devices by students has caused the Unatego Central School District (the "School District") to incur costs in the form of staff time, disciplinary proceedings, and other costs, with the expectation that these costs will only increase unless and until student use of these devices decreases; and

**WHEREAS,** the School District's Board of Education (the "Board") has been invited to join a nation-wide lawsuit by school districts against Juul Labs, Inc. the largest seller of e- cigarettes in the United States and other parties responsible for the production, marketing, sale and distribution of e-cigarettes and vaping devices; and

**Board Agenda 11.7.22**

**PG: 4**

**WHEREAS** the Board wishes to join this lawsuit to discourage the proliferation of e-cigarettes, end the marketing of e-cigarettes to children, and seek compensation for harm caused to the District due to e-cigarette use.

**NOW, THEREFORE, BE IT RESOLVED, the Board of Education hereby resolves:**

1. To appoint the law firms of Feltnra Fiorenza PC, and the Frantz Law Group, APLC and approve the agreement to provide legal services in connection with pursuing claims for damages against Juul Labs, Inc. and others consistent with the recitals above;
2. To authorize the Superintendent to take all steps necessary for the District to become an active co-plaintiff to pending litigation filed on behalf of school districts Nationwide by the Frantz Law Group against Juul Labs, Inc. and others.

Dated: October 25, 2022

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**District Clerk**  
**Unatego Central School District**

**4.7**

**11.7.22 G7**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the following surplus of miscellaneous equipment as presented.**

**4.8**

**11.7.22 UC1**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Violet Bettiol and Elizabeth Goodrich, as election inspectors for the Bus Vote on December 5, 2022, at \$100.00 each, and Sheila Nolan as an alternate as presented.**

**4.9**

**11.7.22 UC2**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve David Nichols bus drivers in training at a rate of \$17.80 per/hr. as presented.**

**4.10**

**11.7.22 UC3**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Jamie Amatuccio as high school secretary, to a provisional appointment as keyboard specialist, pending civil service exam, at a rate of \$15.20 per/hr. effective October 31, 2022, as presented. (Replaces Amber Mazzone)**

**4.11**

**11.7.22 UC4**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve event workers for the 2022-2023 Winter Sports season as presented.**

**4.12**

**11.7.22 UC5**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Alyssa Perillo as a .5 long-term substitute teacher for elementary music, effective November 8, 2022, as presented.**

**Board Agenda 11.7.22**

**PG: 5**

**4.13**

**11.7.22 UC6**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Alyssa Perillo as a substitute teacher/LTA/aide/clerical for the 2022-2023 school year as presented.

**4.14**

**11.7.22 C1**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Rich Rosener and Carsen Terry as additional teachers for the after-school academic eligibility program for the 2022-2023 school year as presented.

**4.15**

**11.7.22 C2**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Extra-Curricular appointments for the 2022-2023 school year as presented.

**4.16**

**11.7.22 C3**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Jessica Strauss, Deborah Nolan, and Sara Ingalls as tutors for a homebound student, effective November 2, 2022, as presented.

**4.17**

**11.7.22 C4**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Bonnie Barr as a substitute nurse for the 2022-2023 school year as presented.

**4.18**

**11.7.22 C5**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby accept Lois VanAlstine's resignation as a 1:1 substitute nurse (per-diem) for Otsego Christian Academy, effective November 22, 2022, as presented.

# Unatego Central School District

Unatego, NY 13825

## MEMO

To: Dr. Richards

From: Patti Loker, Business Manager 

Date: October 27, 2022

Re: 6/30/22 Audited Financial Statements Corrective Action Plan

Attached are the following corrective action plans for the 2021-2022 financial statements:

Corrective Action Plan for the 6/30/22 Audited Financial Statements

Corrective Action Plan for the 6/30/22 Audited Extra Classroom Financial Statements

I recommend that the Board of Education approve these corrective action plans.

Unatego Central School District

Corrective Action Plan

June 30, 2022 Audited Financial Statements

**Unassigned Fund Balance**

**Auditor Recommendation:** We recommend that Management should implement a plan to reduce the amount to within the 4% limit.

**District Action:** The Superintendent, Business Manager and Board of Education will continue to work together to determine the most appropriate usage and reduction of the unassigned fund balance going forward, taking into consideration the need for reserves, the current and projected economic climate and the long term financial stability of the district.

**Person Responsible:** Business Manager

**Anticipated Completion Date:** June 30, 2023

Unatego Central School District

Corrective Action Plan

June 30, 2022 Audited Extra Classroom Financial Statements

**Cash Receipts**

**Auditor Recommendation:** We recommend that internal accounting control and control over un-deposited cash collections be strengthened. This can be done if receipts for cash collections are issued upon the point of sale and if a pre-audit of receipts were available for each major event.

**District Action:** The District will continue to work to strengthen controls over cash collections prior to entry by the Central Treasurer.

**Person Responsible:** Business Manager

**Anticipation Completion Date:** June 30, 2023 and Ongoing



**SECTION IV MERGER COMMITTEE**

Application for Merger of Schools for Athletic Activity

This application form must:

- (A) Be completed by each school involved in the sport described.
- (B) Be reviewed and approved by the athletic league involved.
- (C) Be submitted to the Section IV Merger Committee after A and B have been resolved.

A separate application must be submitted for each activity. Requests should be for a one-year period of time only.

School District                               **Unatego Central School District**  
 Address of School Involved               **2641 St. Hwy 7**  
    **Otego, NY 13825**  
 Athletic Director of School Involved   **Matt Hafele**  
 Phone Number                                 **607-988-5023**  
 Other School(s) Involved                 **Unadilla Valley and Franklin**  
 Sport to be considered                   **Wrestling**  
 Level(s) being merged (circle)         **Varsity**                                 **IV**                                 **Modified**  
 School Year                                    **2022-23**

Describe conditions which prompted your school to request or support a merger--provide all appropriate rationale which will assist the league and merger committee in reaching a decision considered most beneficial to all:

**This merger will allow both schools to continue to offer Wrestling to students from all 3 districts. Due to declining enrollment and participation.**

What will be the identity of the combined team? **Unatego/Unadilla Valley/Frankln**

Where will practices be held? **Unatego**

Where will competition be held? **Unatego and UV**

Attach a copy of the action item from your school Board of Education meeting minutes which includes the approval of this application.

Signed: Principal \_\_\_\_\_  
 Superintendent \_\_\_\_\_  
 Board of Education                         See Attached Minutes  
 Date: \_\_\_\_\_

Submit to Athletic League (This step must precede the Section action!):

League Action                                \_\_\_           Approved  
   \_\_\_           Not Approved  
 Date \_\_\_\_\_  
 League Secretary \_\_\_\_\_

Forward to: Section IV Athletic Association  
276 State Hwy 7  
Sidney, NY 13838  
mcweenej@dcmoboces.com

by: **January 30, 2022** for Football  
**August 30, 2021** for Fall activity  
**November 22, 2021** for Winter activity  
**March 21, 2022** for Spring activity

**COMBINING OF TEAMS** - The joining together of students from two or more member schools in the same district or close proximity to form a single team shall be permitted subject to the following conditions:

The joining together of students from two or more-member schools in the same district or proximity to form a single team shall be permitted subject to the following conditions:

1. Permission must be obtained from their league and section on an annual basis.
2. Section approval must be reported to the NYSPHSAA, Inc., Executive Committee. NOTE: If a combined school team goes beyond sectional level competition their boys and girls grade 9-11 enrollment shall be combined, using the below criteria, for state level competition.

The graduated scale is used for up to 3 "team" mergers and mergers with 4 or more "teams" take 100% of their BEDS; ONLY in team sports. (July 2017)

NOTE: If two or more schools are located within the same physical building, 100% of their BEDS will be used if they are following the Combining of Teams process. (Feb. 2019)

The school(s) with the higher(est) classification number will have a percentage of the other school(s) classification number added according to the graduated scale below.

Beginning in 2019-2020 The percentages is dependent upon the association's "Sport Specific classification cut-off numbers" (July 2018)

Five Classes (100%, 100%, 100%, 40%, 30%)

Four Classes (100%, 100%, 40%, 30%)

Three Classes (100%, 40%, 30%)

Two Divisions (100%, 40%)

3. Section shall determine the deadlines for schools to merge or demerge programs.
4. If a non-public school is part of the merger, the "merged" team may be subject to the Section's Classification of Non-Public School Committee.
5. If a merger is denied by the Section, schools have the ability to resubmit a merger using 100% of all schools BEDS enrollment numbers. (July 2016)

**Reporting Procedure: All violations shall be reported to the League and Section.**

=====

Action of Section IV Merger Committee

The above request for merger is \_\_\_\_\_ Approved  
\_\_\_\_\_ Not Approved

for the activity of \_\_\_\_\_

for the school year \_\_\_\_\_.

Classification AA A B C D

\_\_\_\_\_ Chairperson \_\_\_\_\_ Date

**SECTION IV MERGER COMMITTEE**

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A separate application must be submitted for each activity. Requests should be for a one-year period of time only.

School District	<b>Unatego Central School District</b>		
Address of School Involved	<b>2641 St. Hwy 7</b>		
	<b>Otego, NY 13825</b>		
Athletic Director of School Involved	<b>Matt Hafele</b>		
Phone Number	<b>607-988-5023</b>		
Other School(s) Involved	<b>Franklin</b>		
Sport to be considered	<b>Volleyball</b>		
Level(s) being merged (circle)	<b><u>Varsity</u></b>	<b>IV</b>	<b>Modified</b>
School Year	<b>2022-23</b>		

Describe conditions which prompted your school to request or support a merger--provide all appropriate rationale which will assist the league and merger committee in reaching a decision considered most beneficial to all:

**This merger will allow both schools to continue to offer Volleyball at the modified level to students from both districts. Due to declining enrollment and participation.**

What will be the identity of the combined team? **Unatego/Franklin**

Where will practices be held? **Both**

Where will competition be held? **Both**

Attach a copy of the action item from your school Board of Education meeting minutes which includes the approval of this application.

Signed: Principal \_\_\_\_\_

Superintendent \_\_\_\_\_

Board of Education See Attached Minutes \_\_\_\_\_

Date: \_\_\_\_\_

Submit to Athletic League (This step must precede the Section action!):

League Action      \_\_\_      Approved

                             \_\_\_      Not Approved

Date \_\_\_\_\_

League Secretary \_\_\_\_\_

Forward to: Section IV Athletic Association  
276 State Hwy 7  
Sidney, NY 13838  
mcweenej@dcmoboces.com

by: **January 30, 2022** for Football  
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Two Divisions (100%, 40%)

3. Section shall determine the deadlines for schools to merge or demerge programs.
4. If a non-public school is part of the merger, the "merged" team may be subject to the Section's Classification of Non-Public School Committee.
5. If a merger is denied by the Section, schools have the ability to resubmit a merger using 100% of all schools BEDS enrollment numbers. (July 2016)

**Reporting Procedure: All violations shall be reported to the League and Section.**

=====

Action of Section IV Merger Committee

The above request for merger is \_\_\_\_\_ Approved  
\_\_\_\_\_ Not Approved

for the activity of \_\_\_\_\_

for the school year \_\_\_\_\_.

Classification AA A B C D

\_\_\_\_\_ Chairperson \_\_\_\_\_ Date

**RESOLUTION AUTHORIZING COMMENCEMENT OF E-CIGARETTES AND  
VAPING LITIGATION**

**WHEREAS** the use and abuse of e-cigarettes and vaping devices has increased dramatically among high school and middle school students in recent years, leading to significant risks of addiction, potentially life-threatening respiratory ailments, and other health consequences; and

**WHEREAS** the use of e-cigarettes and vapid devices by students has caused the Unatego Central School District (the "School District") to incur costs in the form of staff time, disciplinary proceedings, and other costs, with the expectation that these costs will only increase unless and until student use of these devices decreases; and

**WHEREAS**, the School District's Board of Education (the "Board") has been invited to join a nation-wide lawsuit by school districts against Juul Labs, Inc. the largest seller of e-cigarettes in the United States and other parties responsible for the production, marketing, sale and distribution of e-cigarettes and vaping devices; and

**WHEREAS** the Board wishes to join this lawsuit to discourage the proliferation of e-cigarettes, end the marketing of e-cigarettes to children, and seek compensation for harm caused to the District due to e-cigarette use.

**NOW, THEREFORE, BE IT RESOLVED, the Board of Education hereby resolves:**

1. To appoint the law firms of Felrnra Fiorenza PC, and the Frantz Law Group, APLC and approve the agreement to provide legal services in connection with pursuing claims for damages against Juul Labs, Inc. and others consistent with the recitals above;
2. To authorize the Superintendent to take all steps necessary for the District to become an active co-plaintiff to pending litigation filed on behalf of school districts Nationwide by the Frantz Law Group against Juul Labs, Inc. and others.

Dated: October 25, 2022

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**District Clerk  
Unatego Central School District**

UNATEGO CENTRAL SCHOOL

2641 State Highway 7  
PO Box 483  
Otego, New York 13825-9795  
www.unatego.org

Dr. David S. Richards  
Superintendent of Schools  
(607) 988-5038

Patricia Loker  
Business Manager  
(607) 988-5038

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November, 11 2022

I am recommending, that the Unatego School District surplus the following items.

Lot 1 (Auction / Scrap)

Old Paint Liner Asset # 20150003

Portable Scoreboard

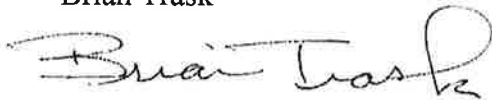
2 voting machines

Warming Oven Metro C5 - Model C539-HDS-4-BU Asset # 007263

Echo Weedwhacker

Cub Cadet Weedwhacker

Brian Trask



# Unatego Central School

PO BOX 483  
2641 STATE HIGHWAY 7  
OTEGO, NEW YORK 13825-9795  
www.unatego.org  
FAX (607) 988 -1039

Dr. David S. Richards  
Superintendent of Schools  
(607) 988 -5038

Patricia Loker  
Business Manager  
(607) 988-5038

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To: David S. Richards, Superintendent of Schools  
Board of Education Members  
From: Sheila Nolan, District Clerk *Sheila Nolan*  
Date: November 4, 2022  
Re: Recommended Appointment of Election Officials for Bus Leasing Vote  
December 5, 2022

The following RESOLUTION is suggested to appoint officials for the Bus Vote. I have contacted all of those listed and they have agreed to serve in the capacities and at the time indicated.

Section 1. The following residents of the Unatego Central School District, qualified to vote in the school elections, are appointed to conduct the election of the Bus Vote to be held on December 5, 2022, from Noon-8:00 pm:

Chief Election Inspector: Violet Bettiol  
Election Inspector: Elizabeth Goodrich  
Alternate: Sheila Nolan

Section 2. Compensation of appointed election officials is set at \$100.00 per day. The hours assigned include one-half hour orientation, which will be considered time worked, as will additional time spent counting votes after the polls close.

Section 3. The District Clerk is authorized to fill any vacancies in these positions which may occur prior to the date of the vote.

Section 4. Duties of each position are as prescribed by Education Law and the District Clerk.

Section 5. The District Clerk is directed to inform each election official of their appointment and duties.

Section 6. All Election Inspectors and/or Assistant Clerks are asked to remain to count ballots after the polls close.

# Unatego Central School

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Dr. David S. Richards  
Superintendent of Schools  
(607) 988 -5038

Patricia Loker  
Business Manager  
(607) 988-5038

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To: Dr. David Richards, Superintendent of Schools

From: Brian Trask, Transportation Director

Date: November 1, 2022

I am recommending that the following substitute driver be appointed as a driver in training:

David Nichols

Thank you,



Brian Trask  
Director of Transportation



UNATEGO CENTRAL SCHOOL  
NEW EMPLOYEE APPOINTMENT FORM

NAME: Jamie Amatuccio

POSITION: High School Secretary

REPLACES: Amber Mazzone

EFFECTIVE DATE: 10/31/22

EDUCATION LEVEL: Vocational School - LPN

YEARS OF EXPERIENCE: 3

SALARY: STEP \_\_\_ LEVEL \_\_\_ \$ 15.20/hr.

CERTIFICATION: N/A

COLLEGE: N/A

REFERENCES CONTACTED:

- Enma Thompson
- Michael Clare

COMMENTS: Jamie is friendly and has experience  
in an office setting

Julie Lambert  
ADMINISTRATOR SIGNATURE

10/31/22  
DATE

# Unatego Central School

PO BOX 483  
2641 STATE HIGHWAY 7  
OTEGO, NEW YORK 13825-9795  
www.unatego.org  
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Dr. David S. Richards  
Superintendent of Schools  
(607) 988 -5038

Patricia Loker  
Business Manager  
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November 3, 2022

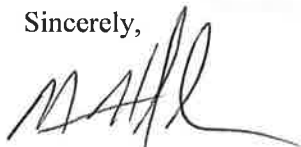
Dr. David Richards  
Unatego Central School  
2641 St. Hwy 7  
Otego, NY 13825

Dear Dr. Richards,

I would like to recommend the following people as event workers for the 2022-2023 Fall Sports Seasons.

Kaleigh Barber  
John Collins  
Jennifer Barnes  
Sherry Maruszewski  
Kelli Hafele  
Matt Hafele  
Richard Platt  
Brenda Birdsall  
Crystal Nordberg  
Jeanne Butler  
Rich Rosener  
Sally Halbert  
Melissa Washburn  
Nancy Hinkley  
Kelly Post  
Amber Birdsall  
Katie James  
Cooper Maney  
Anita Grays  
Rebecca Towndrow  
Jessica Strauss  
Joe Halbert

Sincerely,



Matt Hafele  
Athletic Director

UNATEGO CENTRAL SCHOOL  
NEW EMPLOYEE APPOINTMENT FORM

NAME: Alyssa Perillo

POSITION: Long-term sub - .5 Elem. music - & Sub Teacher, LTA, Aide, Clerical

REPLACES: Deanna Perkoski

EFFECTIVE DATE: November 8, 2022

EDUCATION LEVEL: High School, Temple University undergrad 2017 - 2021

YEARS OF EXPERIENCE: 0

SALARY: STEP \_\_\_ LEVEL \_\_\_ \$ \_\_\_ per UTA contract


CERTIFICATION: none

COLLEGE: three years at Temple University, Film Major

REFERENCES CONTACTED:

1. Sandy Bonczkowski
2. John Collins

COMMENTS: Her musical knowledge / abilities and her genuine love of music makes her qualified for this position. Very kind and very patient.  
She can absolutely do the job.

  
ADMINISTRATOR SIGNATURE

11-2-22  
DATE

# Memo

**To:** Sheila Nolan  
**From:** Tim Simonds  
**cc:** Heather Ryder, Dr. David Richards  
**Date:** 11/2/2022  
**Re:** AE After-School Program

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I write to recommend Rich Rosener and Carsen Terry to be appointed by the Unatego Central School District Board of Education as Academic Enrichment teachers in the afterschool program for the 2022-2023 school year.

Thank you.

**Unatego Central School District**  
***Student Organizations***  
**2022-2023**

Student Accounts Advisor: Lori-Ann Harvey

**1. Class of 2023 (12<sup>th</sup>):**

Advisor: Abby Costello and Noelle Holdredge  
Purpose: *To use the democratic process to make decisions that will benefit the Class of 2020.*  
President: Kylie Mussaw  
Vice Pres.: Madison Wilsey  
Secretary: Jessica Partridge  
Treasurer: Alexis Thayer

**2. Class of 2024 (11<sup>th</sup>):**

Advisor: Leanne Nydam  
Purpose: *To use the democratic process to make decisions that will benefit the Class of 2021.*  
President: Caitlyn Wood  
Vice Pres.: Alyssa Poje  
Secretary: Asher Wright  
Treasurer: Martha Dolan

**3. Class of 2025 (10<sup>th</sup>):**

Advisor: Amber Birdsall  
Purpose: *To use the democratic process to make decisions that will benefit the Class of 2022.*  
President: Dominick Jester  
Vice Pres.: Madisyn Birdsall  
Secretary: Megan Ritchey  
Treasurer: Alaina Renwick

**4. Class of 2026 (9<sup>th</sup>):**

Advisor: Katie James and Kelly Post  
Purpose: *To use the democratic process to make decisions that will benefit the Class of 2023.*  
President: Xander Johnson  
Vice Pres: Rylee Himes  
Secretary: Anna Higgins  
Treasurer: Avery James

**5. Cue & Curtain (9-12):**

Advisor: Sandy Bonczkowski  
Purpose: *To promote the dramatic arts. To give all students a chance to work as part of a group to present a show.*  
President: Emma Klehr  
Vice Pres: Shelby Boecke  
Secretary: Nathan Ackerley  
Treasurer: Abbey Bailey

**6. Future Business Leaders of America (FBLA) (9-12):**

Advisor: Terri Jackson  
Purpose: *To provide, as an integral part of the instructional program, additional opportunities for secondary students in business and/or business related fields, to develop vocational and career supportive competencies and to promote civic personal responsibilities.*  
President: Madison Wilsey  
Vice Pres: Kylie Mussaw  
Secretary: Jessica Partridge  
Treasurer: Rylee Willsey

**7. Gay-Straight Alliance (GSA) (7-12):**

Advisor: Ryan Brosi and Lexi McHenry  
Purpose: *To promote acceptance and tolerance towards all students through education, support, social action, and advocacy.*  
President: Sarai Clark  
Vice-Pres: Lauren Scott  
Secretary: Zack Corbett  
Treasurer: Leonna Wright

**8. High School Yearbook (Unategan) (9-12):**

Advisor: Jennifer Mileski and Noelle Holdredge  
Purpose: *To accurately record the history of the Unatego Junior--Senior High School.*  
Co-Editor: Neve Wilson  
Co-Editor: Lillian Flow  
Secretary: Hailey Byam  
Treasurer: Anna Dorch

**9. Middle School Student Council (6-8):**

Advisor: Autumn Draper  
Purpose: *To serve as the governing body for the students of the Unatego Middle School.*  
President: Payton Zenner  
Vice Pres: Ayesha Rana  
Secretary: Madelyn Prisk  
Treasurer: Miley Strutton

**10. Middle School (Drama) Theater Club (6-8):**

Advisor: Karen Alvin  
Purpose: *Students will be involved in all facets of performing a play including acting, designing, building a set and advertising the show.*  
President: Jason Ostrander  
Vice Pres: Payton Zenner  
Secretary: Xavier Innes  
Treasurer: Ayesha Rana

**11. Middle School Yearbook (6-8):**

Advisor: Kim Trask  
Purpose: *To accurately record the history of the Unatego Middle School.*  
Editor: Caitlyn Ettl  
Photo Editor: Miley Strutton  
Secretary: Lyndzie Loudon  
Treasurer: Mallory Hafele

**12. National Junior Honor Society (9-10):**

Advisor: Lexi McHenry  
Purpose: *To encourage high standards in scholarship, leadership, citizenship, character, and service at Unatego.*  
President: Abbey Bailey  
Vice Pres: Madisyn Birdsall  
Secretary: Alaina Renwick  
Treasurer: Lilyanna Barnes

**13. National Senior Honor Society (11-12):**

Advisors: Kim Trask  
Purpose: *To promote academics, leadership, service, and citizenship.*  
President: Kylie Mussaw  
Vice Pres: Rylee Willsey  
Secretary: Jessica Partridge  
Treasurer: Alexis Thayer

**14. No Place for Hate (6-8):**

Advisors: Sara Ingalls and Amanda Kane  
Purpose:  
President: Peyton Zenner  
Vice Pres: Molly Tolson  
Secretary: Madelyn Prisk  
Treasurer: Alexia Ingalls

**15. No Place for Hate (9-12):**

Advisors: Hannah Baskin and Ashley Fisher  
Purpose: Regan Berge  
President:  
Vice Pres:  
Secretary:  
Treasurer: Sarai Clarke

**16. Ski Club (6-12):**

Advisor: Karen Alvin and Jen Mileski (replaces Linda Coryat during maternity leave)  
Purpose: *To promote personal health and fitness by providing members with the opportunity to participate in these winter life sports so that they may develop both their skills and their understanding of the sports.*  
President: Henry Barnes  
Vice Pres: Alyssa Poje  
Secretary: Tatiana Koryzma  
Treasurer: Reece Wilson

**17. Spanish (Español) Club (7-12):**

Advisor: Jennifer Herrera  
Purpose: *To promote the language and culture of people from around the world.*  
President: Emma Klehr  
Vice Pres: Kylie Mussaw  
Secretary: Jessica Partridge  
Treasurer: Kylie Mussaw



**18. Senior Band (6-12):**

Advisor: Heather Powell  
Purpose: *To further the musical development of band students through daily rehearsals, lessons and pep, jazz and marching band.*  
President: Sarah Ostrander  
Vice Pres: Ava Hilton  
Secretary: Abbey Bailey  
Treasurer: Martha Dolan

**19. Student Council (9-12):**

Advisor: Jeanne Butler  
Purpose: *To serve as the governing body for the students at Unatego.*  
President: Kylie Mussaw  
Vice Pres: Rylee Willsey  
Secretary: Jessica Patridge  
Treasurer: Emma Klehr

**20. Students Against Destructive Decisions (SADD) (6-12):**

Advisors: Daisy Brewer  
Purpose: *To educate about the deadly effects of operating a vehicle while under the influence of any drug; to campaign against substance abuse, including binge drinking; and to educate students about date rape.*  
President: Serenity Hoag  
Vice Pres: Jules Hoag  
Secretary: Peyton Coleman  
Treasurer: Hailey VanBlarcom

# Memo

**To:** Sheila Nolan  
**From:** Tim Simonds  
**cc:** Heather Ryder, Dr. David Richards  
**Date:** 10/25/2022  
**Re:** Middle School Advisor

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I write to recommend Karen Alvin to be appointed by the Unatego Central School District Board of Education as the Middle School Drama Club Advisor for the 2022-2023 school year.

Thank you.

# Memo

**To:** Sheila Nolan  
**From:** Tim Simonds  
**cc:** Heather Ryder, Dr. David Richards  
**Date:** 11/2/2022  
**Re:** Home Tutors

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I write to recommend Jessica Strauss, Deborah Nolan and Sara Ingalls to be appointed by the Unatego Central School District Board of Education as home bound tutors for Aniya Ynoa beginning 11/2/2022.

Thank you.

UNATEGO CENTRAL SCHOOL  
NEW EMPLOYEE APPOINTMENT FORM

NAME: Bonnie Barr

POSITION: Substitute RN

REPLACES: sub position

EFFECTIVE DATE: November 8, 2022

EDUCATION LEVEL: College - RN certificaton

YEARS OF EXPERIENCE: retired

SALARY: STEP \_\_\_ LEVEL \_\_\_ \$ per UTA contract

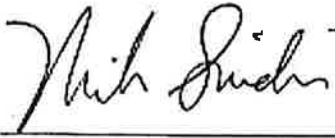
CERTIFICATION: none

COLLEGE: Regents College - Registered Professional Nurse

REFERENCES CONTACTED:

1. Tracy Simmons
2. Kathy Schaffer

COMMENTS: She is wonderful. Both references said she would be a great  
sub nurse for the district. She also subs in other districts as well.

  
ADMINISTRATOR SIGNATURE

11-2-22  
DATE

Nov. 3, 2022

Katherine Mazourek

I am resigning my position of per diem RN as of 11\22\2022  
Thank you for the opportunity

*Louis VanAlstine RN*

RECEIVED  
NOV 03 2022

BY: .....