

**UNATEGO CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION ADDENDUM  
EXEMPT SESSION  
TO DISCUSS CSE RECOMMENDATIONS  
6:00 P.M.  
TUESDAY, MAY 2, 2023  
PUBLIC BUDGET HEARING  
6:30 P.M.  
BOARD OF EDUCATION MEETING  
CALLED TO ORDER  
7:00 P.M.  
UNATEGO MS/SR HIGH SCHOOL  
ROOM #93**

**3. ADMINISTRATIVE ACTION**

- 4.7 Approve the Energy Performance Improvement Contract resolution (5.2.23 G3)  
4.8 Accept Katrina Principe's resignation as an aide (5.2.23 UC3)

4.7  
5.2.23 G3

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the following resolution as presented.

**RESOLUTION APPROVING ENERGY PERFORMANCE IMPROVEMENT CONTRACT**

**WHEREAS**, the Board of Education of the Unatego Central School District (the "Board of Education") has determined that it is in the best interest of the Unatego Central School District (the "School District") to undertake an energy performance improvement project to assist the School District to become as energy efficient as possible through installation of new or updated equipment, energy conservation measures, implementation of optimal operation and maintenance procedures, and through other additions and alterations to School District facilities and equipment (the "Project"); and

**WHEREAS**, the Board issued a written Request for Proposals ("RFP") as prescribed by the energy law, the education law, and the New York State Education Department Commissioner's regulations in accordance with the School District's procurement policies, procedures, and guidelines in order to procure the services of an Energy Services Company ("ESCO") in connection with the Project; and

**WHEREAS**, the Board has received and reviewed proposals from interested ESCOs to implement the proposed Project on a guaranteed savings basis; and

**WHEREAS**, the School District, acting in accordance with the energy law, the education law, and the New York State Education Department Commissioner's regulations, has selected Trane U.S., Inc., ("Trane"), to be the ESCO to proceed with the Project;

**Board Agenda 5.2.23**

**PG: 2**

**WHEREAS**, Trane has conducted a comprehensive energy audit (“Energy Audit”) of School District facilities and based on the Energy Audit has determined and recommended the energy conservation measures (“ECM”) to be installed or implemented as part of the Project;

**WHEREAS**, the results of the Energy Audit and the ECM recommendations from Trane have been reviewed and evaluated by the School District’s Administration to determine which ECMs are in the best interests of the School District and the School District’s taxpayers;

**WHEREAS**, based upon said review and evaluation, the School District Administration have identified and recommended the ECMs to be installed or implemented as part of the Project; and

**WHEREAS**, the School District’s legal counsel, Ferrara Fiorenza, PC, has reviewed and approved as to form the contract (“Contract”) for services in connection with the Project and related professional services the details of which have been submitted to the Board of Education for consideration;

**NOW, THEREFORE**, be it resolved as follows:

1. The Board of Education approves the retention of Trane to provide services in connection with the Project and related professional services and proceed with the Project in accordance with the terms and conditions of the Contract.
2. The Board of Education hereby authorizes the President of the Board, the Superintendent of Schools, or their designee to enter into the Contract on behalf of the School District with such modifications, additions, and revisions (other than a change to the scope of the Project, the fees, or expenses) as may be approved by the Superintendent of Schools and the District’s legal counsel, which approval shall be conclusively shown by the execution thereof and take all actions necessary or convenient to proceed under the Contract in connection with the Project.
3. Upon Board approval, this Resolution shall take effect immediately.

**4.8**

**5.2.23 UC3**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby accept Katrina Principe’s resignation as an aide, effective June 30, 2023, as presented.**

**RESOLUTION APPROVING ENERGY PERFORMANCE  
IMPROVEMENT CONTRACT**

**WHEREAS**, the Board of Education of the Unatego Central School District (the “Board of Education”) has determined that it is in the best interest of the Unatego Central School District (the “School District”) to undertake an energy performance improvement project to assist the School District to become as energy efficient as possible through installation of new or updated equipment, energy conservation measures, implementation of optimal operation and maintenance procedures, and through other additions and alterations to School District facilities and equipment (the “Project”); and

**WHEREAS**, the Board issued a written Request for Proposals (“RFP”) as prescribed by the energy law, the education law, and the New York State Education Department Commissioner’s regulations in accordance with the School District’s procurement policies, procedures, and guidelines in order to procure the services of an Energy Services Company (“ESCO”) in connection with the Project; and

**WHEREAS**, the Board has received and reviewed proposals from interested ESCOs to implement the proposed Project on a guaranteed savings basis; and

**WHEREAS**, the School District, acting in accordance with the energy law, the education law, and the New York State Education Department Commissioner’s regulations, has selected Trane U.S., Inc., (“Trane”), to be the ESCO to proceed with the Project;

**WHEREAS**, Trane has conducted a comprehensive energy audit (“Energy Audit”) of School District facilities and based on the Energy Audit has determined and recommended the energy conservation measures (“ECM”) to be installed or implemented as part of the Project;

**WHEREAS**, the results of the Energy Audit and the ECM recommendations from Trane have been reviewed and evaluated by the School District’s Administration to determine which ECMs are in the best interests of the School District and the School District’s taxpayers;

**WHEREAS**, based upon said review and evaluation, the School District Administration have identified and recommended the ECMs to be installed or implemented as part of the Project; and

**WHEREAS**, the School District’s legal counsel, Ferrara Fiorenza, PC, has reviewed and approved as to form the contract (“Contract”) for services in connection with the Project and related professional services the details of which have been submitted to the Board of Education for consideration;

**NOW, THEREFORE**, be it resolved as follows:

1. The Board of Education approves the retention of Trane to provide services in connection with the Project and related professional services and proceed with the Project in accordance with the terms and conditions of the Contract.

2. The Board of Education hereby authorizes the President of the Board, the Superintendent of Schools, or their designee to enter into the Contract on behalf of the School District with such modifications, additions, and revisions (other than a change to the scope of the Project, the fees, or expenses) as may be approved by the Superintendent of Schools and the District's legal counsel, which approval shall be conclusively shown by the execution thereof and take all actions necessary or convenient to proceed under the Contract in connection with the Project.
  
3. Upon Board approval, this Resolution shall take effect immediately.

CERTIFICATION

A Regular Meeting of the Board of Education of the Unatego Central School District held on May 2, 2023, was called to order by its President and upon roll being called, the following members were:

**PRESENT:**

**ABSENT:**

The attached Resolution, which was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_ at the said meeting, was approved by a unanimous vote of the Board of Education.

*[if the vote was not unanimous, list each member and their vote]*

The attached Resolution, which was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_ at the said meeting, was approved by a vote of the Board of Education as follows:


Dated: \_\_\_\_\_, 2023

\_\_\_\_\_  
 District Clerk  
 Unatego Central School District

**Sheila Nolan**

---

**From:** Katrina Principe <KPrincipe@unatego.stier.org>

**Sent:** Monday, May 1, 2023 10:27 AM

**To:** Tim Simonds <TSimonds@unatego.stier.org>

**Subject:** Letter for next school year

RECEIVED  
MAY 01 2023

To whom it may concern,

BY: .....

I, Katrina Principe, will be resigning from my 6<sup>th</sup> grade teachers aide position starting June 30<sup>th</sup> 2023.

Thank you for the opportunity to have worked here this past school year.

Sincerely,

Katrina Principe

6<sup>th</sup> Grade Aide Unatego