

Unatego Central School  
 Board Meeting  
 August 15, 2016

**MINUTES**

<p>President Treffeisen called the meeting of the Unatego Central School Board of Education to order at 6:31 p.m. in room 93 at the Middle/Senior High School.</p>	<p>Call to Order</p>
<p>Downey, McEntee, Reyda, Salisbury, Stockert and Treffeisen were present. Dr. Richards was also present.</p>	
<p>Motion by Downey, seconded by Salisbury, to go into Executive Session to discuss CSE recommendations at 6:32 p.m. Yes-6 No-0. Carried.</p>	<p>Executive Session</p>
<p>Executive Session: 6:32 p.m.–room 93. Open Session: 6:41 p.m.-room 93.</p>	
<p>Motion by Stockert, seconded by Reyda, to return to Executive Session to discuss pending legal issues. Yes-6 No-0. Carried.</p>	
<p>Open Session resumed at 7:03 p.m. – room 93.</p>	<p>Open Session</p>
<p>Downey, McEntee, Reyda, Salisbury, Stockert and Treffeisen answered roll call.          Absent: McDermott          Administrative members present: Supt. Dr. Richards, Business Official Loker and Clerk French.          Visitors/Staff: 1</p>	<p>Roll Call</p>
<p>President Treffeisen led the Flag Salute.</p>	<p>Flag Salute</p>
<p>Motion by Stockert, seconded by Downey, to approve the Regular Board Meeting Minutes of August 1, 2016 with addition of McEntee’s inquiry, if there would be enough time allowed for Board members to discuss the options in the facilities study under Round Table Discussion, otherwise as presented. Yes-6 No-0. Carried.</p>	<p>8-1-16 Reg Brd Mtg Min</p>
<p>Motion by Stockert, seconded by Downey, to adopt the agenda and addendum as presented. Yes-6 No-0. Carried.</p>	<p>Agenda &amp; Addendum Adopted</p>
<p><u>Public Comment</u>          Ruth Modinger – Marcy Anderson and Ruth are in the process of writing a grant for \$10,000. The grant is for a Special Phonics Program in grade K-3 for students having trouble with reading and to bring them up to grade level.</p>	
<p><u>Presentations</u>          Business Manager’s Report – P. Loker</p> <ul style="list-style-type: none"> <li>The tax warrant was not ready due to equalization rates not available for towns. A Special Meeting will be needed to approve the warrant.</li> </ul>	<p>Reports:          P. Loker</p>

<ul style="list-style-type: none"> <li>• Discussed the establishment and funding reserves that are on the agenda for approval.</li> <li>• The audit for 2015-16 has gone smoothly.</li> </ul>	
<p>Superintendent’s Report – Dr. David S. Richards</p> <ul style="list-style-type: none"> <li>• There will be a need to have a Special Board Meeting for approving the tax warrant. A possible date is August 25<sup>th</sup> before the Board Retreat.</li> <li>• The School Safety Plan also has to be Board approved and submitted to the State by 9-1-16. This can be done at the Special Meeting.</li> <li>• Reminder of the Board Retreat on August 25<sup>th</sup> at Morris Hall SUNY from 5-7.</li> <li>• Reminder of the Meeting with the School Attorney on August 29<sup>th</sup> at 5:00 p.m. at the Middle/Senior High school.</li> <li>• Athletics are still looking for a modified boys football coach and modified girls soccer coach.</li> <li>• Enrollment right now is 819 students.</li> <li>• Discussion of Chapter 9 – Part I – Options for Maintaining and/or Reconfiguring the Building/Grade Organization of the District.</li> </ul>	<p>Dr. Richards</p>
<p>Board member Downey left at 7:40 p.m. and returned at 8:02 p.m.</p>	
<p><u>Administrative Action</u></p>	
<p>Motion by Salisbury, seconded by Reyda, to table 4.6 and 4.7 resolutions until information has been received for school taxes and then a Special Meeting will be held. Yes-6 No-0. Carried.</p>	
<p>Motion by Stockert, seconded by Downey, to approve resolutions 4.1-4.5 and 4.8-4.20 as presented. Yes-6 No-0. Carried.</p>	
<p>Warrants and Budget Status Reports were given to the Board for information only.</p>	<p>Warrants/ Budget Reports</p>
<p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Treasurer’s Reports for June 2016 for all accounts as presented.</p>	<p>Treasurer’s Reports</p>
<p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve CSE recommendations as presented.</p>	<p>CSE Recomm- dations</p>
<p>RESOLVED; the Board hereby authorizes the transfer of funds from the Employee Liability Reserve to the Unassigned Fund Balance in the General Fund, in the amount of \$32,993.</p>	<p>Transfer of Funds</p>

<p>RESOLVED; the Board hereby establishes a Retirement Contribution Reserve in accordance with General Municipal Law, Section 6-r, for the purpose of reserving funds to cover future anticipated increases to the Board of Education's portion of the Employee Retirement System rates. There may be paid into such fund an amount as may be provided by budgetary appropriation or such revenues as are not required by law to be paid into any other fund or account.</p>	<p>Establish Retirement Contribution Reserve</p>
<p>RESOLVED; the Board hereby authorizes the transfer of available unspent appropriations from other codes within each program budget into the Retirement Contribution Reserve, in the amount of \$306,933.</p>	<p>Transfer of Funds</p>
<p>RESOLVED; the Board hereby authorizes the transfer of available unspent appropriations from other codes within each program budget into the Capital Reserve in the amount of \$300,000. Such funding of the Capital Reserve Fund being within the amount authorized by the voters at the Annual District Meeting and Election held on May 17<sup>th</sup>, 2016.</p>	<p>Transfer of Funds</p>
<p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve the agreement of a shared ELA teacher between the Unatego CSD and Franklin CSD as presented.</p>	<p>Agreement w/Franklin CSD</p>
<p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve returning non-teaching substitutes for the 2016-2017 school year as presented.</p>	<p>Non-Teaching Subs</p>
<p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve returning substitute teachers for the 2016-2017 school year as presented.</p>	<p>Substitute Teachers</p>
<p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve Patricia Jessup's LTA permanent appointment effective September 23, 2016 as presented.</p>	<p>P. Jessup LTA Tenure Appointment</p>
<p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Taleah Jernigan to a part-time (.5FTE) General Music teacher, K-2, at Master's-Step 1-pro-rated salary \$24,144.50 for the 2016-2017 school year as presented. This is a non-probationary, non-tenured position.</p>	<p>T. Jernigan P/T Music Teacher</p>
<p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Martha Rei, bus driver, to a 52 week probationary appointment effective August 16, 2016 at \$11.80/hr as presented.</p>	<p>M. Rei Bus Driver</p>

<p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Patricia Jessup substitute teacher for the 2016-2017 school year (maternity leave September 2016-November 2016).</p>	<p>P. Jessup Sub Teacher</p>
<p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Wayne Strickland substitute bus driver for the 2016-2017 school year pending certification, fingerprinting and criminal history review as presented.</p>	<p>W. Strickland Sub Bus Driver</p>
<p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby accept Tamara Onofrio's resignation as School Psychologist, with regret, effective September 1, 2016 as presented.</p>	<p>T. Onofrio Resignation</p>
<p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby accept the resignation of Jessica Esperon-Meneilly as Family and Career Sciences teacher, with regret, effective September 1, 2016 as presented.</p>	<p>J. Esperson- Meneilly Resignation</p>
<p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve the following probationary appointment pending transcripts, certification fingerprinting and criminal history review.        Name: Emily Barrett        Tenure Area: Family and Consumer Sciences        Date of Probationary Appointment: September 1,, 2016        Ending Date of Probationary Appointment: August 31, 2020 *        Salary: Bachelors-Step 1-\$45,496</p>	<p>E. Barrett Probationary Appointment</p>
<p>*The expiration date is tentative and conditional only. Except to the extend required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.</p>	
<p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Sean White, volunteer assistant, varsity boys' soccer for the 2016-2017 sports season as presented.</p>	<p>S. White Volunteer Boys' Soccer Coach</p>
<p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve Sierra Birdsall returning substitute teacher for 2016-17 school year.</p>	<p>S. Birdsall Sub Teacher</p>

<p><u>Public Comment</u> – None.</p> <p><u>Round Table Discussion</u></p> <p>D. Downey – discussed coding. The Science Foundation has funded this new course.</p> <p>F. Reyda – attended a workshop for science teachers. One of our own teachers, Abby Costello, was in attendance.</p> <p>R. Treffeisen – This month’s issue of “On Board” was received and there were several good articles. Some of the topics would be good for discussion when the Board has their workshop with the attorneys.</p> <p>B. McEntee – inquired about the guidelines for volunteer coaches. The guidelines on are on the website for any person that would like to volunteer and their responsibilities are in the coaching handbook. Other questions should be directed to our AD, Matt Hafele.</p> <p>Motion by Salisbury, seconded by Reyda, to adjourn the meeting at 8:42 p.m. Yes-6 No-0. Carried.</p> <hr/> <p>Joan M. French District Clerk</p>	<p>Adjournment</p>
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Unatego Central School  
Executive Session  
August 15, 2016

**MINUTES**

Executive Session: 6:32 p.m. – room 93.

Board members present: Downey, McEntee, Reyda, Salisbury, Stockert and Treffeisen.

Administrative members present: Supt. Dr. Richards and CSE Chairperson Clair-O'Rourke (6:32 p.m.).

CSE recommendations discussed, no action taken.

CSE Chairperson Clair-O'Rourke left at 6:41 p.m.

Motion by Salisbury, seconded by Reyda, to return to open session at 6:41 p.m. Yes-6 No-0. Carried.

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Dr. David S. Richards  
Superintendent of Schools

2<sup>nd</sup> Executive Session – 6:42 p.m. – room 93.

Board members present: Downey, McEntee, Reyda, Salisbury, Stockert and Treffeisen.

Administrative members present: Supt. Dr. Richards.

Pending legal issues discussed, no action taken.

Motion by Salisbury, seconded by Reyda, to return to open session at 7:02 p.m. Yes-6 No-0. Carried.

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Dr. David S. Richards  
Superintendent of Schools

