

Unatego Central School
 Board Meeting
 December 19, 2016

MINUTES

<p>President Treffeisen called the meeting of the Unatego Central School District Board of Education to order at 7:01 p.m. in room 93 at the Middle/Senior High School.</p>	<p>Call to Order</p>
<p>Downey, McDermott, Reyda, Salisbury, Stockert and Treffeisen answered roll call.</p>	<p>Roll Call</p>
<p>Absent: None.</p>	
<p>Administrative members present: Supt. Dr. Richards and P. Loker, Business Official.</p>	
<p>Visitors: Roy Clark, D'Arcangelo & Co., James Gregory Attorney, Hogan & Sarzynski and 16 community/staff members.</p>	
<p>President Treffeisen led the Flag Salute.</p>	<p>Flag Salute</p>
<p>Reyda led a moment of silence for Edward McKinley III.</p>	
<p>Motion by Salisbury, seconded by Downey, to approve the Board Meeting Minutes of December 5, 2016 as presented. Yes-6 No-0. Carried.</p>	<p>12-5-16 Brd Mtg Min</p>
<p>Motion by McDermott, seconded by Salisbury, to approve the Special District Meeting Minutes of December 8, 2016 as presented. Yes-6 No-0. Carried.</p>	<p>12-8-16 Special Mtg Min</p>
<p>Motion by Stockert, seconded by Downey, to adopt the Agenda as presented. Yes-6 No-0. Carried.</p>	<p>Adopt Agenda</p>
<p><u>Public Comment</u> - None.</p>	
<p><u>Presentations</u></p>	
<p>Limited Scope Audit Report - D'Arcangelo & Co - Roy Clark</p> <ul style="list-style-type: none"> • The report, which had previously been presented to the Audit Committee in more detail earlier in the evening, was given to the full Board of Education. • Hard copies of the report were handed out to board members and district administrators, as well as Mr. James Gregory, attorney with HSLSD. Report was entitled "Unatego Central School District—Agreed upon Procedures Report, December 15, 2016." • Mr. Clark explained that his oral presentation was a summary of the report. 	<p>Audit Report</p>

<ul style="list-style-type: none"> • The Report included two journal entries from 2010. The district needed to sell bonds to finance a capital project. When the district sold bonds through the Dormitory Authority of the State of New York (DASNY) a premium of \$970,000 was correctly entered in the Capital Fund (JE 252). Then at year-end in June 2010, was incorrectly moved through another journal entry (JE 277) from the Capital Fund to the Debt Service Fund. The accounts in Debt Service were later moved to the general fund. This accounting error remained undetected until the fall of 2016. Ultimately, this accounting error, combined with other inaccurate interfund transfers, led to approximately \$1,483,913 that is owed to the Capital Fund from the General Fund. This amount needs to be repaid to the Capital Fund in order to balance the books. • Mr. Clark and Mr. Gregory explained that none of these funds were "missing." Instead, they had never actually existed as revenue. • It was further noted that not all of the \$1,483,913 that is due to the Capital Fund was as a result of that original 2010 non-cash accounting error. Part of that amount came from using the Debt Service fund to purchase school buses in early 2014 and part is owed from an emergency capital project at the school bus garage to remediate ground water contamination begun in 2006. • Each of the Board members and the Superintendent asked questions of Mr. Clark. Questions focused on how the external auditor could have missed that mistake for seven years, clarification of the line items in the report, an estimated time table to complete the repayment of \$1,483,913 to the General Fund, the special legislation which would be required to extend the repayment schedule and the ramification of the discovery with respect to two reserve funds the District created while under the impression that there was leftover funds available following the 2015-2016 school year. 	
<p>Superintendent's Report - Energy Audit-Unit Cost Methodology - Dr. Richards</p> <ul style="list-style-type: none"> • Dr. Richards recommended that the District proceed with Energy Audit that is being offered by C&S Companies. Because the audit is free of charge, the District is not required to do an RFP. Consensus was reached among Board members to proceed with the audit. • Dr. Richards reviewed a document entitled "Unit Cost Methodology Form" which is an item cost guide for BOCES services. 	<p>Supt. Richards</p>
<p>Business Manager's Report - P. Loker</p> <ul style="list-style-type: none"> • Ms. Loker explained that she is currently working on a rollover budget for the 17/18 academic year. Staff and principals are providing input on this. In January, the draft of the rollover budget will be worked on by the administrators in the District. 	<p>P. Loker</p>

<ul style="list-style-type: none"> • There will be a Budget Workshop with the BOE on January 23, 2017. 	
<p><u>Administrative Action</u></p>	
<p>Motion by McDermott, seconded by Salisbury, to approve the following resolutions, 4.1-4.13, as presented. Yes-6 No-0. Carried.</p>	
<p>Warrants and Budget Status Reports were given to the Board for information only.</p>	<p>Reports Info Only</p>
<p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Treasurer's Reports for all funds for the month of November as presented.</p>	<p>Treasurer's Reports</p>
<p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve the 2016-17 Variety Show Advisors-Director-Laura Butcher; Assistant Director-Sandy Bonczkowski and Sound Director Cheryl Nages as presented.</p>	<p>Variety Show Advisors</p>
<p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve Sandy Bonczkowski as Vocal Ensemble Advisor for the 2016-17 school year as presented.</p>	<p>Vocal Ensemble Advisor</p>
<p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve Emily Seresky Debate Club Advisor for the 2016-17 school year as presented.</p>	<p>Debate Club Advisor</p>
<p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve the permanent appointment of Katie King, 8:1:1 teacher aide effective January 4 2017.</p>	<p>Permanent Apptmnt K. King</p>
<p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby create a 1:1 teacher aide position.</p>	<p>Create 1:1 Aide Position</p>
<p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Howard Hacker substitute aide for the 2016-17 school year.</p>	<p>H. Hacker Sub Aide</p>
<p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Gina Boliski 1:1 teacher aide to a probationary appointment of 52 weeks effective December 20, 2016 at a rate of \$9.70 per hr as presented.</p>	<p>G. Boliski Prob Apptmnt</p>

<p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Vicki Beames substitute aide for the 2016-17 school year.</p>	<p>V. Beames Sub Aide</p>
<p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Becci Cutting substitute teacher/LTA for the 2016-17 school year.</p>	<p>B. Cutting Teacher/LTA Sub</p>
<p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Chad Barnes substitute teacher for the 2016-17 school year.</p>	<p>C. Barnes Sub Teacher</p>
<p><i>Public Comment</i> - None.</p>	
<p><i>Round Table Discussion</i></p>	
<p>F. Reyda - thanked Mr. Downey for his work on researching subsequent uses of school buildings in several school districts in New York and Pennsylvania.</p>	
<p>R. Treffeisen - thanked everyone involved in the handling of the student death. She complimented the Unatego staff for working together and providing a supportive environment during this very sad time.</p>	
<p>K. Stockert - commented that both the Middle School and High School band and chorus concerts were great.</p>	
<p>D. Richards - commented that the Middle School has a Facebook contest, and that the classroom with the most Facebook "likes" for the most decorated door wins. He wished all present a Merry Christmas and a Happy New Year.</p>	
<p>Motion by Salisbury, seconded by Stockert, to go into Executive Session for the purpose of personnel matter at 7:55 p.m. Yes-6 No-0. Carried.</p>	<p>Executive Session</p>
<p>Executive Session: 7:55 p.m. - room 93. Open Session resumed at 8:08 p.m. - room 93.</p>	
<p>Motion by Salisbury, seconded by Stockert, to adjourn the meeting at 8:08 p.m. Yes-6 No-0. Carried.</p>	<p>Adjournment</p>
<hr/> <p>Dr. Florian Reyda Clerk Pro-Tem</p>	